

BISHOP CHULAPARAMBIL MEMORIAL COLLEGE

KOTTAYAM - 686 001

(Founded on July 11, 1955)

(NAAC ACCREDITED WITH A+ GRADE CGPA 3.46/4)

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An aided higher education institution of the Knanaya Catholic Community offering both aided and self financing courses in Arts, Science and Commerce streams. Affiliated to Mahatma Gandhi University, Kottayam and the UGC under Section 2 (f) & 12 (B); declared as a minority educational institution under Section 2 (g) of the National Commission for Minority Educational Institution Act.

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Metropolitan Archbishop of
Kottayam

Manager : Rev. Fr. Abraham Parambett

Secretary, Corporate
Educational Agency
of Colleges : Rev. Fr. Philmon Kalathra

Principal : Prof. Dr. Thomas K.V

Vice Principals : Dr. Annu Thomas
: Ms. Priya Thomas

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Class & Roll No.

Blood Group

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Residential Address

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Occupation

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CONTENTS

Title	Page No.
01. History of the College	05
02. Motto	06
03. Emblem	06
04. Goals and Objectives	07
05. Former Patrons	08
06. Former Pro-Managers/ Managers	08
07. Former Principals	08
08. NAAC Accreditation	09
09. Management	09
10. Governing Body	09
11. College Council	10
12. Faculty	10
13. Office Staff	17
14. Office Bearers	18
15. Student Representatives in Academic/ Non-academic Bodies	33
16. Class Teachers	35
17. Programmes Offered	37
1. Under Graduate (Hons.) Programmes (FYUGP)	
2. Post Graduate Programmes	
18. Sajeev Prayogshala/ Live Lab	38
19. Undergraduate (Hons.) Programmes (FYUGP)	41
20. Undergraduate Degree Programmes (CBCS)	57
Scheme and Syllabus	57
Programme Structure	60
Examination	61
Credit Point and Credit Point Average	62
Marks Distribution : External and Internal Evaluation	63
Academic Performance Enhancement Practice	66
Grievance Redressal Mechanism	67
21. Empowering Excellence Through OBE	67
Graduate Programme Outcomes	68
Programme Specific Outcomes	69
22. Admission Procedure of the College	81
23. Collection and Refund of Fees	81
24. Issue of Certificates	82
25. Student Support Systems	82
College Union and Affiliated Associations	83

College Magazine	83
National Service Scheme	83
National Cadet Corps	83
Catholic Students Movement	84
B.C.M. OJASS	84
Mentoring System	84
Internal Quality Assurance Cell	84
Grievance Redressal Cell	85
Scholarship Cell	85
Research Development Cell	85
Parent Teacher Association	85
Alumni Association - BCM Beams	86
Centre for Environment & Sustainability (CES)	86
Centre for Women Empowerment & Upskilling	86
Financial Support Systems	87
26. Campus Amenities	88
Hostel	88
Automated College Library / Reading Room	88
Auditorium	88
Sr. Savio Memorial Audio-Visual Hall	88
Student Amenity Centre	89
Language Lab	89
Computer Centres	89
Counselling Centre	89
Facilities for Sports and Games	89
Fitness Centre	89
Infirmary/ Ashiana	90
College Canteen	90
Educational Theatre	90
Amphi - theatre	90
27. Grace Marks	90
28. Code of Conduct for the students of the College	96
29. Endowments and Prizes	106
30. Former Teaching Staff	110
31. Former Non-Teaching Staff	115
32. Milestones of the College	118
33. Academic Schedule and Calendar	123
34. Leave Application Form	127
35. Important Telephone Numbers	128
36. Time Table Chart	129

HISTORY OF THE COLLEGE

The dawn of the twentieth century marked a turning point in human history, heralding a new era that empowered women through education and enabled them to rise to higher levels of society.

This transformative call for women's education reached a remote southern region of India, inspiring the visionary prelate H.E. Mar Alexander Chulaparambil, of blessed memory, to embark on a journey unparalleled in the social history of the nation. His vision took concrete form in 1927 with the establishment of a girls' high school at Kottayam, St Anne's Girls' School, where at the inaugural meeting he articulated his dream of a higher education institution exclusively for women.

Bishop Chulaparambil's dream was energetically and faithfully carried forward by his successor, H.E. Mar Thomas Tharayil, of blessed memory, culminating in the founding of Bishop Chulaparambil Memorial College on 11 July 1955 as an institution dedicated to higher education for women. The college was formally inaugurated in 1959 by His Eminence Valerian Cardinal Gracias, Archbishop of Bombay and the first Cardinal from India.

Chev. Prof. V. J. Joseph Kandoth served as the first Principal of the college, which initially had eight Professors and a non-teaching staff. Since then, he has been followed by eighteen Principals who have guided the institution to its present stature.

From its modest beginnings, the college has grown steadily and is now one of the foremost women's colleges in Kerala, offering fifteen undergraduate programmes, six postgraduate programmes, and supported by 115 staff members and around 1,000 students. Generations of students have gone forth from this campus to every part of the world, serving as unofficial ambassadors of the institution and upholding its reputation as a cradle of women's education in India.

MOTTO

The college motto *SAPIENTIA ET GRATIA* in Latin translates as “Wisdom and Grace.” Human wisdom together with divine grace are seen as vital influences shaping an individual’s life. Since education aims at the holistic development of personality alongside intellectual growth, the college seeks to nurture moral and spiritual development as well. On completing their course and leaving B.C.M., our students are expected to emerge as truly educated individuals who embody both worldly wisdom and divine grace.

EMBLEM

The five imageries contained in the emblem envisage the history and purpose behind the establishment of the college. The ‘**ship**’ in the left bottom reminds us of the journey in A.D. 345 of the group of Syrian Jewish Christians under the leadership of Knai Thoma, whose descendants are the Knanaya Catholic Community which established and manages the institution. The beautiful ‘**landscape**’ with coconut tree in the right bottom evokes Kerala, God’s own country, where the Knanayaites embarked. It further calls for nostalgic patriotic spirit which should animate the students. The dawn fills us with hope of a new era yet to come. The ‘**anchor**’ in the upper right symbolises the firmness and steadfastness of wisdom that the college ensures the students. The intellect illuminated with wisdom is the anchor of faith, hope and charity with which the students will march forward with beaming joy, spreading sunshine everywhere. The ‘**burning furnace**’ symbolises the hardships of life to be overcome through the process of purification in *Agni* (fire). Besides, it signifies that a heart adorned with divine grace is all on fire with the love of God and man. It alludes also to the furnace (chula) contained in the house name Chulaparambil of Mar Alexander in whose fond memory the college exists. The ‘**crown**’ in the upper part is the one that awaits all of us when we complete our life successfully in the divine *Marga*.

All these symbols have a religious significance as well. While the ship and anchor symbolize the Church, the sun and beaming light symbolizes Christ, the eternal light and the redeemer of mankind. The person who walks in Jesus Christ with the Church, will attain the Crown of Justice in the life everlasting.

GOALS AND OBJECTIVES

Since its beginnings, the Christian Church has played a significant role in education across the world by establishing institutions dedicated to learning. Christian educational institutions take part in Church's mission to advance the nation's educational development, by fulfilling a particular responsibility to the Christian community and at the same time serving the entire nation. Education in Christian institutions is shaped by a vision rooted in the life and teachings of Jesus Christ. This vision gives these institutions their distinctive character and presents to their management, staff, and students lofty ideals of life and service, towards which they are constantly encouraged to strive.

To achieve this, the college makes special efforts to help students:

- * Strive for excellence in every area.
- * Develop the ability to think clearly, fearlessly, and independently.
- * Use knowledge to address and solve human problems.
- * Value their freedom and exercise it responsibly.
- * Stay firm in principles and act with courage.
- * Serve other human beings selflessly.
- * Become active agents of necessary social change in their country.

By promoting these qualities, the college hopes to contribute to a far reaching transformation of current social conditions, aiming for social justice, equal opportunity, true freedom, and respect for all.

FORMER PATRONS

1. Bishop Mar Thomas Tharayil
2. Archbishop Mar Kuriakose Kunnacherry

FORMER PRO-MANAGERS / MANAGERS

1. Late Msgr. Cyriac Mattathil
2. Late Fr. Joseph Karottukunnel
3. Late Msgr. Peter Poochakkattil
4. Late Msgr. Dr. Jacob Kollaparambil
5. Late Msgr. Peter Uralil
6. Rev. Fr. Alex Chettyyath
7. Rev. Dr. Thomas M. Kottoor
8. Rev. Fr. Alex Akkaparambil
9. Prof. Dr. T. M. Joseph

FORMER PRINCIPALS

1. Late Prof. Chev. V. J. Joseph (1955-56)
2. Late Rev. Sr. Fidelis (1956-58)
3. Late Prof. Anna Nidhiri (1958-59)
4. Late Prof. Margaret Paulose (1959-62)
5. Late Rev. Sr. M. Goretti SVM (1962-63)
6. Late Rev. Sr. Mary Savio SVM (1963-82 & 1985-89)
7. Rev. Sr. M. Michael SVM (1982-85)
8. Rev. Sr. M. Alphonsa SVM (1989-93)
9. Prof. Remani Tharayil (1993-2000)
10. Rev. Sr. M. Lucy SVM (2000-02)
11. Rev. Sr. M. Libia SVM (2002-06)
12. Rev. Sr. Dr. Karuna SVM (2006-15)
13. Prof. Sheela Cherian K. (2015-17)
14. Rev. Dr. Sr. Betsy (2017-18)
15. Prof. Josephina Simon (2018-19)
16. Dr. Teena Annah Thomas (2019-21)
17. Dr. Stephy Thomas (2021-2025)

NAAC ACCREDITATION

The College is re-accredited with 'A+' **Grade** with a cumulative grade point of **3.46** on 20th February 2023 by the National Assessment and Accreditation Council (NAAC) in the fourth cycle.

MANAGEMENT

B.C.M. College is a higher education institution owned and administered by the Corporate Educational Agency of Colleges of the Archeparchy of Kottayam, functioning as part of the Knanaya Catholic community. His Grace Mar Mathew Moolakkatt, Metropolitan Archbishop of Kottayam, serves as the Patron, H.E Mar Joseph Pandarasseril is the chairman of the governing body. Rev. Fr. Abraham Parambetti serves as Manager, and Rev. Fr. Philmon Kalathra is the Secretary of the Corporate Educational Agency of Colleges.

The overall management of the college rests with the Governing Body, while the internal administration is carried out by the Principal, assisted by the Vice Principals, Bursar, College Council and the staff members.

GOVERNING BODY MEMBERS

1. Mar Joseph Pandarasseril
Protosyncellus, Archeparchy of Kottayam
2. Gheevarghese Mar Aprem
Auxiliary Bishop of Kottayam
3. Very Rev. Fr. Thomas Animoottil
Pro-Protosyncellus, Archeparchy of Kottayam
4. Rev. Fr. Abraham Parambetti
Manager, B.C.M. College & St. Stephen's College, Uzhavoor
5. Fr. Alex Akkaparambil
Vicar St. Stephen's Forane Church, Uzhavoor
6. Rev. Fr. Philmon Kalathra
Secretary, Corporate Educational Agency of Colleges,
Archeparchy of Kottayam
7. Prof. Dr. Babu Michael, Syndicate Member M.G University
8. Sri. Thomas Chazhikadan, Ex-M.P.
9. Chev. Adv. Joy Joseph Kodianthara
Legal Advisor, Archeparchy of Kottayam
10. Dr. Jose James Pannivelil
(Former Registrar, M. G. University)
11. Prof. Dr. Robinet Jacob
Chairman, Education Commission Archeparchy of Kottayam
12. Prof. Dr. Thomas K.V
Principal, BCM College Kottayam
13. Dr. Sincy Joseph
Principal-in-Charge, St. Stephen's College Uzhavoor

14. Dr. Sr. Karuna
Former Principal, BCM College Kottayam
15. Dr. Mercy Philip C
Former Principal, St. Stephen's College Uzhavoor
16. Dr. Stephy Thomas
Secretary, Governing Body.

COLLEGE COUNCIL

1. Prof. Dr. Thomas K.V Principal
2. Rev. Fr. Philmon Kalathra Bursar & Director
(Self-Financing)
3. Dr. Annu Thomas Vice Principal (Dept. of Chemistry)
4. Ms. Priya Thomas Vice Principal (Dept. of Zoology)
5. Dr. Riya Susan Scariah Dept. of English
6. Mr. Anil Steephen Dept. of Malayalam
7. Dr. Naveena J. Narithookil Dept. of Hindi
8. Ms. Ann Johns Dept. of Mathematics
9. Dr. Smitha Joseph Dept. of Physics
10. Dr. Peter K. Mani Dept. of Botany
11. Dr. Jipin V. Jimmy Dept. of Commerce
12. Dr. Sr. Remya M J Dept. of Home Science
13. Ms. Anu Grace Chacko Dept. of Home Science (SF)
14. Ms. Shalini Thomas Dept. of Economics
15. Ms. Alphonsa Kurian Dept. of Sociology
16. Dr. Stephy Thomas Dept. of Statistics
17. Dr. Ajis Ben Mathews Dept. of History
18. Mr. Rajesh P.C. Dept. of Physical Education
19. Dr. Reeja P.S IQAC Co-ordinator
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OFFICE STAFF

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3.	Biji Joseph (Sr. Aleena)	9497055596	LD Clerk
4.	Ancy Simon (Sr. Anns Maria SJC)	8095843049	LD Clerk
5.	Ms. Shintumul Shaji	9947234595	Senior Clerk
6.	Mr. Jithin John	9946445842	LD Clerk
7.	Mr. Shibin Benny	9947340896	LD Clerk
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10.	Ms. Mini V.M	9447680889	Lab Assistant
11.	Ms. Taniya Kuruvila	8075448528	Lab Assistant
12.	Ms. Chinju Philip	9847959993	Lab Assistant
13.	Mr. Sherin Shaji	9947168058	Lab Assistant
14.	Sr. Sanilamol Cyriac	9383409861	Library Assistant
15.	Ms. Aji Baby	9656824065	Lab Assistant
16.	Mr. Sinoy Cyriac	9947958748	Lab Assistant
17.	Ms. Liss Babu	8111938901	Library Assistant
18.	Mr. Tom Simon	9061455742	Mechanic
19.	Mr. Bijith Baby	7559031314	Lab Assistant
20.	Ms. Naibymol Lukose	9188193286	Lab Assistant
21.	Mr. Jaise James	9747904979	Lab Assistant
22.	Ms. Nimmy Cyriac	9383456511	Lab Assistant
23.	Ms. Meenu Jose	7907922349	Lab Assistant
Self-Financing Staff			
24.	Ms. Kochumol Tomy	9496415011	Clerk
25.	Ms. Josmy Tomy	8547924224	Accountant

26. Ms. Jaisy John	9947396068	Clerk
27. Ms. Julie Emil	9744183926	Receptionist
28. Ms. Mini Alexander	9744457382	Office Attendant

Student Amenity Centre

30. Ms. Feba Shiju	7559802302	
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OFFICE BEARERS

College Council Secretary	: Dr. Annu Thomas
IQAC Co-ordinator	: Dr. Reeja P. S
Finance Committee - Chairman	: Prof. Dr. Thomas KV
Finance Committee Members	: Fr. Philmon Kalathra (Representative from Management) Dr. Reshma Rachel Kuruvilla (Finance Officer) Ms. Emi Mathew Sr. Akhila
NEP Cell – Coordinator	: Ms. Priya Thomas
NEP Cell Members	: Dr. Stephy Thomas Dr. Jipin V. Jimmy

FYUGP Academic Committee

Chairman	: Prof. Dr. Thomas K. V
FYUGP Nodal Officer	: Dr. Liju Alex
FYUGP Assistant Nodal Officer	: Ms. Antu Mariya Jose
FYUGP Academic Committee	: All HoDs Fr. Byju Mathew (Language) Dr. Reshma Rachel Kuruvilla (Commerce) Dr. Anu Varghese (Science) Dr. Reeja P. S (Social Science) Prof. (Dr.) Asha J. V. (Expert from Education) Prof. Dr. Beena Mathew (Expert from Science) CA Devika B (Expert from Industry) Ms. Anju Mariam John (Expert from Alumni)

- Senior Assistants of Examinations : Dr. Phiona Elizabeth Joshy
Dr. Mamatha Susan Punnoose
Ms. Sreelakshmi K.S
- Exam Malpractice Enquiry Committee : Prof. Dr. Thomas KV(Chairman)
Ms. Priya Thomas
Dr. Naveena J. Narithookil
Dr. Ipe Varughese
- Coordinator CCA (Internal Examination &
Internal Mark Generation) : Dr. Smitha Joseph
- Assistant Coordinator CCA : Ms. Susan George
- Internal Mark Verification Committee : Ms. Minu Alex(Co-ordinator)
Mr. Rajesh P.C
Ms. Tinu Ann Jose
Ms. Antu Mariya Jose
Ms. Susan George
Dr. Sr. Remya Simon
- College Union Advisor (Centre for Student
Welfare &Support) – : Dr. Neethu Varghese (Co-ordinator)
Ms. Ann Mariya Binoy
(Joint Coordinator)
Ms. Minnu Mariam Jose
- UGC/RUSA Co-ordinator : Dr. Jipin V. Jimmy
- Public Information Officer (RTI) : Dr. Annu Thomas
- Centre for Admission and Academic Services -
: Dr. Anu Varghese (Coordinator)
- Admission Committee Nodal Officer : Dr. Annu Thomas
- Admission Committee - Members : Ms. Ajisha James
Ms. Suman Abraham
Dr. Elizabeth V. John
Ms. Jaisy Joy
Dr. Dona Elizabeth Sam
- Department Admission Coordinators -: Dr. Dona Elizabeth Sam (English)
Dr. Anu Varghese (Mathematics)
Dr. Stephy Thomas (Statistics)
Dr. Elizabeth V. John (Physics)
Ms. Jaisy Joy (Chemistry)
Ms. Antu Mariya Jose (Botany)
Mr. Varun Jolly (Zoology)

	Dr. Remya M.J (Home Science) Ms. Amritha K R (FSQC) Ms. Sunila Alexy Mathew (Computer Science) Ms. Suman Abraham (History) Ms. Alphonsa Kurian (Sociology) Dr. Shalini Thomas (Economics) Ms. Ajisha James (Commerce) Ms. Minnu Mariam Jose (Commerce) Ms. Maneesha Sunder (Social Work) Mr. Luke Leon Kurian (Physical Education)
Integrated Teacher Education Programme :	Dr. Elizabeth V. John (Coordinator) Ms. Alphonsa Kurian (Joint Coordinator)
Centre for Women Empowerment and Upskilling	: Dr. Neethu Varghese (Coordinator) : Dr. Reeja P. S (Joint Coordinator) Ms. Feliza Sabu (Secretary) Ms. Anupama Anna Daniel (Joint Secretary)
Women cell	: Dr. Anila H.L (Coordinator) Ms. Tinu Ann Jose (Joint Coordinator) Sreejyothi P (Joint Coordinator)
NSQF implementation and ASAP	: Dr. Dona Elizabeth Sam (Coordinator) Ms. Nisha Mary Peter (Joint Coordinator)
Soft Skills and Life Skills	: Ms. Ponnu Liz Maleieckal (Coordinator) Ms. Ancy Cyriac (Joint Coordinator) Ms. Nisha Mary Peter (Joint Coordinator)
Vocational Skill	: Ms. Suman Abraham (Coordinator) Ms. Ann Mariya Binoy (Joint Coordinator) Dr. Remya M.J (Joint Coordinator)

Cultural and Artistic Skills	: Praseetha P. S (Coordinator) Ms. Minnu Mariam Jose (Joint Coordinator) Ms. Adithya R. S (Joint Coordinator) Ms. Dona Jospeh (Joint Coordinator) Ms. Asha Kiran Francis (Joint Coordinator)
Physical Fitness and Wellness	: Mr. Luke Leon Kurian (Coordinator) Mr. Rajesh P.C (Joint Coordinator) Dr. Phiona Elizabeth Joshy (Joint Coordinator)
Personal Hygiene & Grooming	: Ms. Anju Annette Cherian
ICT and Research Skills -	: Dr. Shalini Thomas (Coordinator) Ms. Chinnumol Sasindran (Joint Coordinator) Ms. Soumya Scaria (Joint Coordinator)
Centre for Teaching - Learning – Coordinator	: Dr. Liju Alex
Remedial Coaching	: Ms. Antu Mariya Jose
Curriculum Enrichment Committee and COIL	: Dr. Elizabeth V. John
Live Lab	: Ms. Jaisy Joy
Virtual Lab	: Dr. Mamatha Susan Punnoose
LMS, MOOC/E-Content Development:	Dr. Elizabeth Johny (Coordinator) Ms. Soumya Scaria
APEP (SCIENCE)	: Dr. Elezabeth Basil
APEP (SOCIAL SCIENCE)	: Dr. Shalini Thomas
APEP (LANGUAGES)	: Mr. Anil Steephen
APEP (COMMERCE)	: Mr. Anilkumar K.K.
OBE	: Ms. Nisha Mary Peter
Mentoring Cell -	: Ms. Emi Mathew (Coordinator) Ms. Anu Grace Chacko Ms. Sreya Joseph Ms. Nimisha Philip
Centre for Environment and Sustainability -	
Coordinator	: Mr. Varun Jolly
Nature Club	: Ms. Antu Mariya Jose
Bhoomithrasena	: Mr. Anil Steephen
Social Forestry Club	: Ms. Sharon Stephen

Botanical Garden	: Ms. Antu Mariya Jose
Centre for IT & ERP - Coordinator	: Dr. Stephy Thomas
Centre for IT & ERP - Joint Coordinator	: Ms. Sunila Alexy Mathew
ERP for OBE	: Dr. Stephy Thomas
ERP for FYUGP	: Dr. Liju Alex
ERP - System Administrator	: Mr. Jaise James
ERP - LMS	: Dr. Elizabeth Johny
ERP - Facility Booking	: Ms. Soumya Scaria
ERP - Staff Management	: Mr. Jaise James
ERP - Attendance	: Ms. Lintu Joseph (Students, Staff, Hostel, Library)
ERP -University Examinations	: Dr. Phiona Elizabeth Joshy
ERP - Internal Examination	: Dr. Smitha Joseph
ERP - Fee Collection and Management	: Dr. Reshma Rachel Kuruvilla
ERP - ID Card Preparation	: Ms. Chinnumol Sasindran
ERP - ID Card Preparation	: Mr. Jaise James
Centre for Digital Marketing & Social Media -	: Ms. Ajisha James (Coordinator) Mr. Luke Leon Kurian (Joint Coordinator) Ms. Ponnu Liz Malieckal - (Content Development & Digital Marketing) Mr. Varun Jolly (Content Development) Ms. Lintu Joseph (Content Development) Mr. Bijoy Thomas (Website Management) Ms. Amritha K R (Digital Marketing) Dr. Anu Varghese (Admission) Dr. Neethu Varghese - (Training and Development -Social Media Team)
Media and Publicity (Print)	: Dr. Jipin V. Jimmy (Training and Development -Social Media Team) : Mr. Anil Steephen (- Coordinator) Fr. Byju Mathew

	Dr. Naveena J. Narithookil
	Dr. Phiona Elizabeth Joshy
Centre for Innovation, Incubation and Entrepreneurship	: Mr. Bijoy Thomas(Coordinator)
Institution Innovation Council	: Dr. Elizabeth Johny
Entrepreneurship Development Club	: Ms. Minnu Mariam Jose
IEDC	: Mr. Varun Jolly
YIP	: Ms. Tinu Ann Jose
Aazhchavattam	: Mr. Anil Steephen
Centre for Professional Development and Placement Cell	: Dr Lukose P J (Coordinator) Dr Lukose P J (Nodal Officer) Ms. Emi Mathew (Assistant Nodal Officer – Science) Dr. Elizabeth Johny (Assistant Nodal Officer – Commerce) Dr. Shalini Thomas (Assistant Nodal Officer - Social Science) Ms. Ancy Cyriac (Assistant Nodal Officer – Arts)
Career Preparation for Professional Branding	: Ms. Philcy Philip
Professional Programmes for students (CA, CMA, CPA,ACCA, CIMA)	: Dr. Reshma Rachel Kuruvilla
Centre for staff Welfare & Development -	: Dr. Naveena J. Narithookil (Coordinator) Mr. Joby George (Joint Coordinator) Ms. Christy Mano (Joint Coordinator)
FDP/MDP and Professional Development for Teaching Staff	: Ms. Philcy Philip
Professional Development for Administrative Staff	: Ms. Nisha Mary Peter Ms. Christy Mano
Staff Association Secretary	: Ms. Ann Johns
Staff Association Joint Secretary	: Ms.Philcy Philip Ms. Susan George

Centre for Civil Service and Competitive Examinations- General Coordinator	: Dr. Nithya Mariam John
BCM Civil Service Academy -	: Dr. Nithya Mariam John Ms. Sreejyothi (Joint Coordinator)
UPSC/KAS/SSC/PSC/Bank Coaching:	Ms. Jaisy Joy (Coordinator) Ms. Philcy Philip (Joint Coordinator) Ms. Albi Elizabeth Abraham
Centre for Foreign Languages - Coordinator	: Dr. Dona Elizabeth Sam
IELTS/TOEFL/PTE - Coordinator	: Ms. Ancy Cyriac
German/French and other Foreign Languages - Coordinator	: Dr. Ajis Ben Mathew Ms. Susan George (Joint Coordinator)
Centre for Extensions, Community Engagement and Collaborations	: Dr Ipe Varughese (General Coordinator) Ms. Maneesha Sunder (Joint Coordinator) Ms. Deltta Kurian (Joint Coordinator)
NSS Programme Officer 1	: Dr. Sr. Remya Simon
NSS Programme Officer 2	: Dr. Dona Elizabeth Sam
Unnath Bharat Abhiyan	: Dr Ipe Varughese
Ek Bahart Sresht Bharat Club	: Mr. Bijoy Thomas
Industrial Relations and Collaborations	: Dr. Riya Susan Scariah (Coordinator) Ms. Rittu Susan Babu (Joint Coordinator)
Centre for Indian Knowledge System and Indigenous Knowledge -	: Fr. Byju Mathew (Coordinator) Dr. Naveena J. Narithookil (Joint Coordinator) Ms. Nisha Mary Peter (Joint Coordinator)
BCM Aviation Academy	: Dr. Smitha Joseph (Coordinator) Ms. Suman Abraham (Joint Coordinator)

BCM Kabaddi Academy	: Mr. Luke Leon Kurian (Coordinator) Mr. Rajesh P.C (Joint Coordinator)
Research & Development Cell	: Prof. Dr. Thomas KV (Chairman) Dr. Annu Thomas (Director) Dr. Anila H.L.(Coordinator)
Research & Development Cell-Committee 1- Finance & Infrastructure	: Dr. Reshma Rachel Kuruvilla : Dr. Jipin V. Jimmy
Research & Development Cell-Committee 2- Research Program, Policy Development	: Dr. Riya Susan Scariah : Dr. Elizabeth V. John
Research & Development Cell-Committee 3- Collaboration & Community	: Dr Lukose P J : Dr. Reeja P. S
Research & Development Cell- Committee 4- Product Development, Monitoring and Commercialization	: Dr. Dona Elizabeth Sam Mr. Varun Jolly Dr. Shalini Thomas Dr. Elizabeth Johny Mr. Anil Steephen
Research & Development Cell- Committee 5- IPR, Legal & Ethical Matters	: Dr. Liju Alex Dr. Anu Varghese
Research Cluster Coordinator	: Dr. Smitha Joseph Ms. Jintumol K. U Dr. Riya Susan Scariah Ms. Alphonsa Kurian Dr. Elizabeth Johny
Research Ethics Committee	: Dr. Elezabeth Basil
IPR Cell	: Dr. Remya Simon (Coordinator) Dr. Elezabeth Basil (Joint Coordinator)
DST Curie Coordinator	: Dr. Anu Varghese
Add on/ Certificate Course	: Ms. Ponnu Liz Malieckal (Coordinator) Dr. Elezabeth Basil (Joint Coordinator) Ms. Rittu Susan Babu (Joint Coordinator)

Prof. Kandoth Chair for Migration Studies	: Mr. Anil Steephen
Dr. Jacob Vellian Chair for Performing Arts	: Fr. Byju Mathew
Vykhari Lecture Series	: Dr. Nithya Mariam John
Library Committee	: Sr. Gracena (Coordinator) Mr. Anil Steephen Dr. Naveena J. Narithookil Ms. Ancy Cyriac Dr. Elezabeth Basil
BCM Beams (Alumni Connect Cell)	: Ms. Ann Johns (Coordinator) Dr. Nithya Mariam John Dr. Mamatha Susan Punnoose
Human Values and Professional Ethics Club	: Ms. Tinu Ann Jose
Anti-narcotic cell/de-addiction club	: Fr. Byju Mathew (Coordinator) Ms. Alphonsa Kurian
Uniform Committee	: Ms. Minu Alex Dr. Elezabeth Basil
Electoral Literacy Club	: Dr. Ajis Ben Mathew
Democracy Club	: Ms. Sreelakshmi K.S
Recreation Club	: Ms. Deltta Kurian Ms. Asha Kiran Francis Ms. Meenu Jose
Purchase Committee	: Dr. Jipin V. Jimmy (Coordinator) Mr. Rajesh P.C Ms. Emi Mathew Mr. Joby George Sr. Gracena
Quiz Club, Oratory & Debate Club – Co-ordinator	: Ms. Philcy Philip
Theatre & Film Club	: Dr. Naveena J. Narithookil (Coordinator) Dr. Riya Susan Scariah Mr. Anil Steephen
Anti-Ragging Committee	: Prof. Dr. Thomas KV (Chairman) Fr Philmon Kalathra Ms. Priya Thomas (Coordinator) Dr. Riya Susan Scariah

	Dr. Naveena J. Narithookil Mr. Joby George Hostel Warden PTA Vice President
Anti Harassment Committee	: Prof. Dr. Thomas KV (Chairman) Fr Philmon Kalathra Ms. Priya Thomas (Coordinator) Dr. Riya Susan Scariah Dr. Smitha Joseph Mr. Joby George Hostel Warden
Anti Sexual Harassment Committee	: Prof. Dr. Thomas KV (Chairman) Fr Philmon Kalathra Ms. Priya Thomas (Coordinator) Dr. Riya Susan Scariah Dr. Smitha Joseph Mr. Joby George
Hostel Warden	
Grievance Redressal Committee - Students	: Prof. Dr. Thomas KV (Chairman) Fr. Philmon Kalathra Ms. Priya Thomas Dr. Neethu Varghese (Coordinator) Dr. Reeja P. S Mr. Joby George Ms. Kesia Elizabeth Babu
Grievance Redressal Committee - Staff:	Ms. Priya Thomas Dr. Naveena J. Narithookil Ms. Anju Annette Cherian Dr. Riya Susan Scariah Mr. Joby George
Internal Complaints Committee	: Dr. Naveena J. Narithookil (Coordinator) Ms. Anju Annette Cherian Dr. Reeja P.S Sr. Akhila Sr. Aleena Adv. Sindhu Gopalakrishnan

Sanjeevani (Counselling Cell)	: Ms. Anu Grace Chacko (Coordinator) Ms. Feliza Sabu Ms. Sreya Joseph Ms. Nimisha Philip
Institutional Risk Management Committee	: Prof. Dr. Thomas KV (Chairman) Dr. Naveena J. Narithookil (Coordinator) Ms. Ann Mariya Binoy Dr. Phiona Elizabeth Joshy Ms. Minnu Mariam Jose College Union Chairperson: Mr. Joby George Mr. Tom Simon District Disaster Management Authority
Infrastructure Development & Management	: Fr Philmon Kalathra (Coordinator) Prof. Dr. Thomas K. V Dr. Jipin V. Jimmy Ms. Ancy Cyriac Mr. Rajesh P.C Mr. Joby George Mr. Tom Simon
Anchappam	: Dr. Peter K. Mani (Coordinator) Mr. Anil Steephen
Summer Camp Organizing Cell	: Ms. Ponnu Liz Malieckal (Coordinator) Ms. Minu Alex (Joint Coordinator)
Scholarship Cell	: Ms. Emi Mathew (Coordinator) Ms. Chinnumol Sasindran (Joint Coordinator)
PTA Secretary	: Dr. Shalini Thomas
PTA Tresurer	: Ms. Nisha Mary Peter
Equal Opportunity Cell	: Prof. Dr. Thomas K. V (Chairman) Dr. Anila H.L (Coordinator) Ms. Priya Thomas Dr. Reeja P. S Ms. Elezabeth Basil Ms. Adithya R.S

SC/ST Cell	: Prof. Dr. Thomas KV (Chairman) Ms. Ann Johns (Coordinator) Dr. Riya Susan Scariah Dr. Smitha Joseph Dr. Anila H.L
OBC Cell	: Prof. Dr. Thomas KV (Chairman) Dr. Anila H.L (Coordinator) Dr. Riya Susan Scariah Dr. Smitha Joseph Ms. Ann Johns
Minority Cell	: Dr. Sr. Remya M.J (Coordinator) Dr. Peter K. Mani Mr. Rajesh P.C Sr. Gracena Sr. Aleena
Constitutional Club	: Dr. Ajis Ben Mathew (Coordinator) Ms. Adithya R.S
Human Rights Club	: Ms. Alphonsa Kurian (Coordinator) Ms. Maneesha Sunder
Xavier Board/AICHE	: Dr. Sr. Remya M.J
Catholic Students Movement (CSM)	: Dr. Shalini Thomas (Coordinator) Dr. Sr. Remya M.J (Joint Coordinator)
Health Care Cell	: Dr. Sr. Remya Simon
Health Care Cell - Infirmary	: Ms. Taniya Kuruvila
Student Leadership Team	: Dr. Mamatha Susan Punnoose (Coordinator) Ms. Amritha K. R
IQAC Students Team	: Dr. Nithya Mariam John (Coordinator)
NCC Officer	: Ms. Jintumol K. U
Assistant NCC Officer	: Ms. Antu Mariya Jose
Administrative Staff for NCC	: Mr. Jithin John
College Magazine	: Dr. Naveena J. Narithookil (Staff Editor)
College Magazine Committee	: Fr. Byju Mathew Ms. Minu Alex
Monthly Newsletter Chief Editor	: Ms. Minu Alex
Monthly Newsletter	: Ms. Delтта Kurian (Associate Editor)

College Handbook	: Ms. Nisha Mary Peter (Coordinator) Ms. Ancy Cyriac (Joint Coordinator)
Discipline Committee	: Prof. Dr. Thomas K. V (Chairman) Ms. Priya Thomas (Coordinator) Fr. Philmon Kalathra All HoDs NCC Unit
IQAC Chairman	: Prof. Dr. Thomas K. V (Principal)
IQAC Coordinator	: Dr. Reeja P. S
Assistant IQAC Coordinator	: Dr. Jipin V. Jimmy
IQAC Core Committee Members	: Fr. Philmon Kalathra Dr. Annu Thomas Dr. Stephy Thomas Dr. Reshma Rachel Kuruvilla Ms. Deltta Kurian (Documentation Head)
NAAC Criteria 1: Curricular Aspects	: Ms. Ponnu Liz Malieckal
NAAC Criteria 2: Teaching and Learning	: Dr. Liju Alex
NAAC Criteria 3: Research & Innovation	: Dr. Anu Varghese
NAAC Criteria 4: Infrastructure & Learning Resources	: Ms. Ancy Cyriac
NAAC Criteria 5: Student Support & Progression	: Dr. Elizabeth V. John
NAAC Criteria 6: Governance, Leadership & Management	: Ms. Priya Thomas
NAAC Criteria 7: Institutional Values & Best Practices	: Dr. Neethu Varghese
IQAC Secretary	: Ms. Ancy Cyriac
1.1 Curricular Planning and Implementation:	Ms. Jaisy Joy Ms. Rittu Susan Babu Mr. Shibin Benny
1.2 Academic Flexibility	: Ms. Jintumol K. U Ms. Aneenamol Shaji Ms. Mini V.M
1.3 Curriculum Enrichment	: Dr. Elezabeth Basil Ms. Sharon Stephen Ms. Aji Baby
1.4 Feedback System	: Dr. Mamatha Susan Punnoose Ms. Akshaya Surendran Ms. Liss Babu

- 2.1. Student Enrolment and Profile : Dr. Nithya Mariam John
Mr. Sinoy Cyriac
- 2.2. Student-Teacher Ratio : Dr. Remya Simon
Ms. Adithya R. S
Ms. Pradosha K
- 2.3. Teaching Learning Process : Dr. Dona Elizabeth Sam
Ms. Chinnumol Sasindran
- 2.4 Teacher Profile and Quality : Mr. Bijoy Thomas
- 2.5. Evaluation Process and Reforms : Dr. Phiona Elizabeth Joshy
Sr. Aleena
- 2.6 Student Performance and Learning
Outcome : Dr. Elizabeth Johny
- 2.7 Student Satisfaction Survey : Dr. Smitha Joseph
Ms. Chinju Philip
- 3.1 Resource Mobilization for Research : Dr. Remya M.J
Ms. Dona Jospheh
- 3.2 Innovation Ecosystem : Ms. Antu Mariya Jose
Ms. Susan George
- 3.3 Research Publication and Awards : Dr. Shalini Thomas
Archana G Nair
- 3.4 Extension Activities : Ms. Delтта Kurian
Ms. Maneesha Sunder
Ms. Meenu Jose
- 3.5 Collaboration : Dr. Riya Susan Scariah
Dr. Ipe Varughese
- 4.1 Physical Facilities : Mr. Anil Steephen
Mr. Bijith Baby
- 4.2 Library as a Learning Resource : Dr. Naveena J. Narithookil
Sr. Gracena
- 4.3 IT Infrastructure : Ms. Sunila Alexy Mathew
Mr. Jaise James
- 4.4 Maintenance of Campus Infrastructure : Mr. Rajesh P.C
- 5.1 Student Support : Ms. Emi Mathew
Ms. Sreelakshmi K.S
Sr Anns Maria
- 5.2 Student Progression : Ms. Suman Abraham
Ms. Minu Alex
Ms. Christy Mano
- 5.3 Student Participation and Activities
- Cultural : Ms. Ann Mariya Binoy

- 5.3 Student Participation and Activities
- Sports : Mr. Luke Leon Kurian
- 5.3 Student Participation and Activities
- Cultural & Sports : Ms. Shintumol Shaji
- 5.4 Alumni Engagement : Ms. Ann Johns
Sr. Akhila
- 6.1 Institutional Vision and Leadership: Ms. Anju Annette Cherian
- 6.2 Strategy Development and Deployment : Dr. Stephy Thomas
- 6.3 Faculty Empowerment Strategies : Ms. Philcy Philip
Dr. Ajis Ben Mathew
- 6.4 Financial Management and Resource Mobilization
: Dr. Reshma Rachel Kuruvilla
Ms. Kochumol Tomy
- 6.5 Internal Quality Assurance System: Ms. Ajjisha James
Mr. Jithin John
- 7.1 Gender Equity Cell : Dr. Anila H.L
Ms. Taniya Kuruvila
- 7.1.3 Waste Management, 7.1.4 Water : Mr. Varun Jolly
Conservation, 7.1.5 Green Campus, Ms. Minnu Mariam Jose
- 7.1.6 Quality Audits : Mr. Tom Simon
- 7.1.2 Alternate Source of Energy, : Ms. Tinu Ann Jose
- 7.1.8 Inclusive Environment : Ms. Nimmy Cyriac
- & 7.1.9 Constitutional Obligations
- 7.1.7 Barrier-free Environment,
- 7.3 Institutional Distinctiveness : Ms. Nisha Mary Peter
Dr. Peter K. Mani
Ms. Naibimol Luckose
- 7.1.10 Code of Conduct & : Ms. Alphonsa Kurian
- 7.1.11 Commemorative Days : Ms. Sanilamol Cyriac
- 7.2 Institutional Best Practices : Fr. Byju Mathew
- Scout and Guides : Ms. Nisha Mary Peter
- College Protection Group : Prof. Dr. Thomas K.V (Chairperson)
SHO of Kottayam West Police
Station (Convenor)
: Ms. Priya Thomas (Joint Convenor)
Dr. Annu Thomas
Dr. Naveena J.Narithookil
Ms. Kesia Elizabeth Babu
(College Union Chairperson)

	Ms. Anamika R. M (College Union General Secretary Mr. Joby George Sr. Akhila SVM Dr. Jacob George, PTA Vice President Janamaithri Beat Officer Ms. Cincy Parel, Municipal Ward Councilor
College Fest	: Dr. Naveena J. Narithookil (General Convener) Dr. Annu Thomas (General Convener) Ms. Deltta Kurian (General Coordinator) Dr. Elizabeth Johny (Coordinator) Ms. Nisha Mary Peter (Coordinator) Ms. Ann Mariya Binoy (Coordinator)

STUDENT REPRESENTATIVES IN ACADEMIC/ NON ACADEMIC BODIES

Anti-Ragging/Anti-Harassment

Committee/Anti-Sexual

Harassment Committee

: MS. Devika S, I M.A English
Ms Ganga Jayan, III DC B.Com

Campus Recruitment Committee : Ms. Devu Vinodhini III DC English Model I

Catholic Student Movement (CSM): Sr. Mareena John, II DC Economics

Ms. Dana Benny, II DC Botony

College Magazine Committee : Ms. Sheby Issac Shyju III DC English M1

Sr. Madona II DC English
(Cultural Studies)

Ms. Harsha Susan Benoy
II DC English (Media Studies)

Ms. Gouri Manoharan III DC History

Ms. Kesia Elizabeth Baby
III DC History

Ms. Krishnapriya R III DC History

Ms. Arathy Jayan
II B.Com (Hons) Aided

	Ms. Hanna Jose II B.Com (Hons) Aided
	Ms. Naomi Joseph II B.Com (Hons) Aided
	Ms. Vishwa Rani II DC Zoology
Equal Opportunity Cell/SC STCell/ OBC Cell/Minority Cell	: Ms. Ahalya Rajesh I DC English
FilmClub	: Ms. Alphonsa Joy, I DC English
Grievance Redressal Committee	: Ms. Kesia Elizabeth Babu III DC History (College Union Chairperson)
Human Rights Club	: Ms. Josna Jo, III DC Sociology Ms. Vismaya Suresh, II DC Sociology
Internal Quality Assurance Cell (IQAC)	: Ms. Lakshmi Suresh, II DC Sociology
Library Committee	: Ms. Susan Jacob III DC English Model 1
National Cadet Corps (NCC) Programme Officers	: SUO - Durga Prasad S, III DC Zoology UO - Kathu Krishna S, III DC English M-1 UO - Aiswarya Lakshmi R, III DC Chemistry
National Service Scheme (NSS)	: Ms. Mishael Josie II B.Com (SF) Ms. Devika Sajeev II B.Com (Aided) Ms. Ambily Vijayan II DC History
Scholarship Cell	: Ms. Sukarshini, III DC Zoology
UGC/RUSA Co-ordinators	: Ms. Ganga Jayan III DC B.Com (Aided)
Women Cell	: Sr. Medona J. II DC English (Cultural Studies) Ms. Alphonsa Joy I DC English (Cultural Studies)
Internal Complaints Committee	: Ms. Ann Maria Sajan I DC English (Cultural Studies)
Anti Narcotic Cell/ De-Addiction Club	: Ms. Joanna III DC Zoology Ms. Aneesha R I DC Economics Ms. Aloshya Jony III DC History
International Quality Assurance Cell (IQAC)	: Ms. Ann Maria Sajan I DC English (Cultural Studies)

CLASS TEACHERS

Department	Class	Name of Teachers in Charge
English (Cultural Studies)	I DC	Ms. Minu Alex
English (Media Studies)	I DC	Mr. Bijoy Thomas
English (Cultural Studies)	II DC	Ms. Philey Philip
English (Media Studies)	II DC	Ms. Nisha Mary Peter
English Model I	III DC	Dr. Nithya Mariam John
English Model II	III DC	Dr. Dona Elizabeth Sam
English	I PG	Ms. Ponnu Liz Malieckal
English	II PG	Dr. Phiona Elizabeth Joshy
Mathematics	I DC	Dr. Liju Alex
Mathematics	II DC	Dr. Anu Varghese
Mathematics	III DC	Ms. Jintumol K U
Mathematics	I PG (Aided)	Ms. Ann Johns
Mathematics	II PG (Aided)	Ms. Sreelakshmi G
Statistics	I PG	Ms. Albi Elizabeth Abraham
Statistics	II PG	Ms. Dona Joseph
Physics	I DC	Ms. Tinu Ann Jose
Physics	II DC	Dr. Elizabeth V John
Physics	III DC	Dr. Smitha Joseph
Chemistry	I DC	Dr. Mamatha Susan Punnoose
Chemistry	II DC	Ms. Ann Maria Binoy
Chemistry	III DC	Dr. Sr. Remya Simon
Botany	I DC	Ms. Archana G Nair
Botany	II DC	Ms. Antu Mariya Jose
Botany	III DC	Dr. Peter K Mani
Zoology	I DC	Ms. Emi Mathew
Zoology	II DC	Dr. Elezabeth Basil
Zoology	III DC	Mr. Varun Jolly
Home Science	I DC	Dr. Sr. Remya M.J
Home Science	II DC	Dr. Anila H.L

Home Science	III DC	Ms. Praseetha P. S
Home Science	I PG	Ms. Anu Grace Chacko
Home Science	II PG	Ms. Shreya Joseph
Sociology	I DC	Ms. Akshaya Surendran
Sociology	II DC	Dr. Reeja P S
Sociology	III DC	Ms. Alphonsa Kurian
History	I DC	Ms. Suman Abraham
History	II DC	Dr. Ajis Ben Mathews
History	III DC	Ms. Sreejyothi P
Economics	I DC	Ms. Adithya R S
Economics	II DC	Ms. Deltta Kurian
Economics	III DC	Dr. Shalini Thomas
Commerce (Aided)	I DC	Ms. Ajisha James
Commerce (Aided)	II DC	Dr Reshma Rachel Kuruvvilla
Commerce (Aided)	III DC	Dr. Elizabeth Johny
Commerce SF	I DC	Ms. Susan George
Commerce SF	II DC	Ms. Minnu Mariam Jose
Commerce SF	III DC	Ms. Keerthana Unni
Commerce SF	I PG	Ms. Sreelakshmi K S
Commerce SF	II PG	Ms. Chinnumol Sasindran
Food Science and Quality Control	I DC	Ms. Gopika Mohan
Food Science and Quality Control	II DC	Ms. Amrutha K.R
Food Science and Quality Control	III DC	Ms. Rittu Susan Babu
Computer Science	I DC	Ms. Vyshnavi Shaji
Computer Science	II DC	Ms. Lintu Joseph
Computer Science	III DC	Ms. Soumya Scaria
Social Work	I PG	Ms. Maneesha Sunder
Social Work	II PG	Ms. Aneenamol Shaji

PROGRAMMES OFFERED

UNDERGRADUATE PROGRAMMES

Regular

- B.A. History
Economics
Sociology
English Language & Literature (Model I)
English Language & Literature (Model II)
- B.Sc. Mathematics
Physics
Chemistry
Botany
Zoology
Family & Community Science
- B.Com. (Finance & Taxation) (Elective Subject)

Self-Financing

- B.Sc. Food Science & Quality Control
B.Sc. Computer Science
B.Com. Computer Application

POST GRADUATE PROGRAMMES

P. G (Aided)

1. M.Sc. Mathematics
2. M.A. English Literature
3. M.Sc. Statistics with Data Science

PG (Self-Financing)

1. M.Sc. Home Science (Child Development & Behaviour Science)
2. M.Com. (Finance & Taxation)
3. M.Com. (Marketing & International Business)
4. Master of Social Work (Co-educational)
 - ◆ Medical & Psychiatric Social Work
 - ◆ Rural & Urban Community Development
 - ◆ Family and Child Welfare

Sajeev Prayogshala/Live Lab

The college initiated the practice of live lab, 'learning by doing' in 2017 in the context of Outcome Based Education and multidisciplinary approach in higher education. The college introduced this unique practice as it envisions attainment of higher cognitive skills by students through learning by doing. It aims to enrich the curriculum and develop the entrepreneurial, technical and administrative skills of the students.

Initiatives under Live lab

1. SWAAD (Student Work in Alternate and Allied Domains)

This unique practice, headed by the Department of Food Science promotes entrepreneurial skills, technical skills and managerial skills to motivate, train and support budding entrepreneurs. As part of this practice, students are given duties in the canteen and coffee shop on a rotation basis where supervision of menu, purchase, finance, and quality checks are done. Food Tic incubation centre initiates students to undertake product formulations through research, trial and error and standardization.

2. Student Social Initiative

The Student Social Initiative headed by the Department of Social Work in association with The Child Resource Centre organises programmes with regard to protection of child rights. As part of the practice, students coordinate 'Student Durbar'- an open forum to discuss child related issues, street plays and summer camps. Students also coordinate the cultural event, 'Samanuaya Sandhya' and provide special training to the inmates of children's homes and to differently-abled children. This practice enables to create a literary space to voice child related issues in the journal, 'December 10'.

3. Student Digital Initiative

Under this initiative, students of the Department of Computer Science maintain and update all the Linux installed systems in the campus. By using digital printing, students prepare identity cards for staff and students. Students impart e- learning skills among the women in the local community. QR codes are generated for all systems under this initiative for proper infrastructure maintenance. Through the programme, 'Know our Campus Flora', QR codes have been installed in trees and plants in the campus and all information regarding the flora can be taken by scanning the code.

4. Student Amenity Centre

The college has entrusted the conduct of the Student Amenity centre with the Department of Commerce from the year 2021. It functions as a center for providing various services on campus to the students, teachers, and non teaching staff. This practice enables the students to familiarise with current business processes and practices. It helps in understanding consumer behaviour, develops good marketing sense and equips them to start their own enterprises. The students are also exposed to the fundamentals of banking and practical aspects of accountancy.

5. ZIP

ZIP, an acronym for Zoology in Practice, presents a diverse array of hands-on experiences curated by the Department of Zoology to equip students for careers in aquaculture, aquariculture, apiculture, and vermiculture. Students delve into the intricacies of museum curation, master the art of digitizing specimens, and engage in the upkeep of butterfly garden. The multifaceted approach of ZIP ensures that students not only gain a theoretical foundation but also develop practical expertise, preparing them for a well-rounded understanding of zoology and its practical applications.

6. LED Bulb Assembling

LED bulbs represent a rapidly advancing and energy-efficient technology. In the Department of Physics, students incorporate the fundamentals of LEDs into their curriculum. Through a hands-on live lab experience, they personally assemble LED bulbs, which are then made available for sale to the public.

7. Mimamsa

Mimamsa involves the application of statistical investigations conducted by the Department of Statistics. This encompasses the analysis of real-life data sets, such as results and admissions, to derive meaningful insights and conclusions. Through Mimamsa, students engage in practical applications of statistical techniques, gaining a deeper understanding of how statistical analyses contribute to decision-making processes in diverse fields.

8. Social Eye

The live lab provided by the Department of Sociology serves as an immersive platform designed to cultivate a sociological perspective on contemporary social issues. Through interactive

study sessions and discussions, students not only analyze but actively engage with current social problems. The live lab 'Social Eye' provides students with a unique opportunity to apply theoretical concepts to real-world scenarios, encouraging critical thinking and promoting a deeper comprehension of the social dynamics at play.

9. Natya

Natya is a community where students can explore the world of theatre and theatrical expression. They will engage in script improvisation, script readings, monologue performances and productions, based on plays that are part of their curriculum or interesting plays outside the syllabus.

10. Eco-farm

Eco-farm is the live lab of the Department of Botany. The major activities of eco-farm include the practice of Khamba composting, Botanical garden maintenance and propagation and sale of ornamental and medicinal plants.

11. Homie

The Department of Home Science is proud to introduce an innovative ecosystem for its students called "Homie." This initiative aims to create a dynamic and immersive learning atmosphere, providing students with valuable experiential learning opportunities. Home Science, being inherently multidisciplinary, encompasses various domains, each crucial in understanding the intricacies of managing a household. Homie seeks to offer students exposure to key branches of Home Science, focusing on Diet and Stress Management, Textiles and Fashion Designing, Interior Decoration, and Child Development.

12. MIRC (Mathematics Innovation and Research through Collaboration)

MIRC (Mathematics Innovation and Research through Collaboration) provides students with the opportunity to work on practical research problems, enabling them to achieve higher cognitive levels of understanding. It also offers a platform for students to collaborate with eminent academicians in the field of mathematics, facilitating both academic development and real-world application. Through this initiative, students are encouraged to explore innovative solutions, deepen their expertise, and build valuable connections within the mathematics community.

Undergraduate (Hons.) Programme (FYUGP) (2024 onwards)

The Four Year Undergraduate Programme (FYUGP) designed based on the recommendations of NEP 2020 was adopted in to the Undergraduate programme of B.C.M College from the year 2024 onwards, following the regulations of Mahatma Gandhi University, Kottayam. FYUGP, a flexible and student friendly undergraduate system focusses on skills, research and holistic development of the students.

The programme offers three pathways:

1. A three- year undergraduate degree
2. A four- year undergraduate degree with Honours, and
3. A four- year degree with Honours and Research.

The total duration of the course is four years, comprising eight semesters. However, students have the flexibility to opt for early exits or take breaks during their studies. Those who earn 133 credits can obtain an undergraduate degree certificate within two and a half years. An Honours Degree may be awarded within three and a half years to students who secure 177 credits during this period. Students may also take breaks in between their studies and are permitted to complete the three-year undergraduate programme and the four-year honours programme within a maximum of seven years. A notable feature of the FYUGP is that, after a break, students can resume their studies at any college of their choice within Kerala under any university. All academic credits earned are stored in the Academic Bank of Credits (ABC) linked to a unique student ID. The FYUGP offers a wide range of course options, including Major/Minor courses (4 credits), Multi-disciplinary Courses (MDC – 3 credits), Ability Enhancement Courses (AEC – 3 credits), Skill Enhancement Courses (SEC – 3 credits), and Value Added Courses (VAC – 3 credits). This structure allows students to design their academic path based on their interests and aptitudes with considerable flexibility.

Programmes Offered (FYUGP)

Science Programmes

- B. Sc. (Hons.) Mathematics (Aided) - Data Science with Artificial Intelligence
- B. Sc. (Hons.) Physics (Aided) - Materials Science
- B. Sc. (Hons.) Chemistry (Aided) - Principles and Applications of Nanoscience
- B. Sc. (Hons.) Botany (Aided) - Plant Based Startups
- B. Sc. (Hons.) Zoology (Aided) - Genomics
- B. Sc. (Hons.) Home Science (Aided) - Food Nutrition and Dietetics & Textiles and Apparel Designing
- B. Sc. (Hons.) Computer Science (Self-Financing) - Data Science and Analysis
- B. Sc. (Hons.) Food Science & Quality Control (Self-Financing) - On Board Food Service Systems

Arts Programmes

- B. A. (Hons.) Economics (Aided) - Econometrics and Data Analysis
- B. A. (Hons.) English (Aided) - Cultural Studies
- B. A. (Hons.) English (Aided) - Media Studies
- B. A. (Hons.) History (Aided) - Archaeology and Museology
- B. A. (Hons.) Sociology (Aided)

Commerce Programmes

- B. Com. (Hons.) (Aided) - Finance and Taxation & Accounting
- B. Com. (Hons.) (Self-Financing) - Finance and Taxation & Logistic Management

First year Courses (FYUGP)

FYUGP - Courses offered in I Semester					
Sl. No.	Department	Sl. No.	Course Type	Course Code	Course Name
1	English	1	Major	MGIDSCENG100	Literary Genres: Poetry, Fiction and Folktales
		2	Minor 2	MGIDSCENG100	Literary Genres: Poetry, Fiction and Folktales
		3	Minor 1	MGIDSCLIH100	Anglo Saxon Aesthetics to Renaissance Rhetoric:
		4	(Allied Minor) Minor 1	MGIDSCTRS100	Makers of English Literature. Malayalam Literature in English
		5	(Allied Minor) MDC	MGIMDCENG102	Translation Content Writing
		6	MDC	MGIMDCENG101	Narratives of Humour
		7	AEC for Commerce	MGIAECENG102	English for Commerce part 1
		8	AEC for Science	MGIAECENG100	English for Science part 1
		9	AEC for Arts	MGIAECENG101	English for Arts and Humanities part 1

2	Commerce Aided	1	Major	MG1DSCCOM100	Basic Finance for Daily Life
		2	Minor 1	MG1DSCCOM101	Corporate Regulations and Compliance
		3	Minor 2	MG1DSCCOM102	Marketing Management
		4	MDC	MG1MDCCCOM101	Personal Finance and Planning
3	Commerce I SF	Major	MG1DSCCOM100	Basic Finance for Daily Life	
		2	Minor 1	MG1DSCCOM101	Corporate Regulations and Compliance
		3	Minor 2	MG1DSCCOM102	Marketing Management
		4	MDC	MG1MDCCCOM100	Business Organization & Entrepreneurship
4	Physics	1	Major	MG1DSCPHY100	Foundations of Physics
		2	Minor	MG1DSCPHY100	Foundations of Physics
		3	MDC	MG1MDCPHY100	Physics Around You
5	Chemistry	1	Major	MG1DSCCHE100	Fundamentals of Chemistry -I
		2	Minor I	MG1DSCCHE100	Fundamentals of Chemistry -I
		3	Minor II	MG1DSCCHE100	Fundamentals of Chemistry -I
		4	MDC	MG1MDCCCHE100	Food Chemistry and Nutrition

6	Mathematics	1	Major	MGIDSCMAT100	Ground Roots of Mathematics.
		2	Minor	MGIDSCMAT100	Ground Roots of Mathematics.
		3	MDC	MGIMDCMAT100	Mathematics for Competitive Examinations.
7	Botany	1	Major	MGIDSCBOT100	Fascinating World of Plant Science
		2	Minor	MGIDSCBOT100	Fascinating World of Plant Science
		3	MDC	MGIMDCBOT100	Ecotourism
8	Zoology	1	Major	MGIDSCZGY100	Introduction to Zoology
		2	Minor	MGIDSCZGY100	Introduction to Zoology
		3	MDC	MGIMDCZGY100	Ornamental Fish Farming and Aquarium Keeping
9	Home Science	1	Major	MGIDSCHSC100	Perspectives of Home Science -1
		2	Minor	MGIDSCHSC100	Perspectives of Home Science -1
		3	MDC	MGIMDCHSC100	Creative Arts and Crafts
10	Computer Science	1	Major	MGIDSCCSC100	Art of Computing and Problem Solving
		2	Minor	MGIDSCECT101	Computer fundamentals and Basics of PC Hardware
3		MDC	MGIMDCCSC101	Internet and Web technologies	

11	FSQC	1	Major	MG1DSCFSQ100	Introduction to Food Science
		2	Minor	MG1DSCFSQ100	Introduction to Food Science
		3	MDC	MG1MDCFSQ102	Food and Culture
12	History	1	Major	MG1DSCSOCI100	Introducing History
		2	Minor	MG1DSCSOCI100	Introducing History
13	Sociology	1	Major	MG1DSCSOCI100	Invitation to Sociology
		2	Minor	MG1DSCSOCI100	Essentials of Economics -I
		3	MDC	MG1MDCSOCI100	Social Psychology
14	Economics	1	Major	MG1DSCSOCI100	Essentials of Economics -I
		2	Minor	MG1DSCSOCI100	Essentials of Economics -I
15	Hindi	1	Minor	MG1DSCSOCI100	Learn, write, go ahead
		2	MDC	MG1MDCSOCI100	Lovely Hindi
		3	AEC-Humanities	MG1AECOCI101	New media in Hindi Stories
		4	AEC-Science	MG1AECOCI100	Environment in Hindi literature
		5	AEC-Commerce	MG1AECOCI102	Drama and Communicative Hindi

16	Malayalam	1	Minor	MGIDSCMAL100	Kadhanuroopanam
		2	MDC	MGIMDCMAL100	Madhyamapadanam
		3	MDC	MGIMDCMAL101	CinmayumSahithyavum
		4	AEC-Humanities	MG1AECMAL101	Sarga Sahithi
		5	AEC-Science	MG1AECMAL100	SahitheMalika
		6	AEC-Commerce	MG1AECMAL102	Bhasha Sahithi
17	Physical Edn.	1	MDC	MG1MDCPES100	Basic First Aid and CPR
18	Psychology	1	MDC	MG1MDCPSY100	Communicate with Confidence
		2	Minor	MG2DSCPSY100	Psychology for Personal Growth
FYUGP - Courses offered in II Semester					
Sl. No.	Department	Sl. No.	Course Type	Course Code	Course Name
1	English	1	Major	MG2DSCENG100	Literary Genres: Prose, Drama and Film
		2	Minor 2	MG2DSCENG100	Literary Genres: Prose, Drama and Film
		3	Minor 1 (Allied Minor)	MG2DSCCLH100	From Restoration Rationalism to Romantic Rhapsodies: Makers of English Literature

4	Minor 1 (Allied Minor)	MG2DSCTRS100	Indian Literatures in English Translation
5	MDC 1	MG2MDCENG100	Narratives of Love and Friendship
6	MDC 2	MG2MDCENG101	Sports, Literature and Cinema
7	AEC for Commerce	MG2AECENG102	English for Commerce part 2
8	AEC for Science	MG2AECENG100	English for Science part 2
9	AEC for Arts	MG2AECENG101	English for Arts and Humanities part 2
2	Commerce Aided	MG2DSCCOM100	Indian Securities Market: Structure and Operations
2	Minor 1	MG2DSCCOM101	Business Regulatory Framework
3	Minor 2	MG2DSCCOM102	Business and Sustainable Development
4	MDC	MG2MDCCCOM100	Fundamentals of Accounting
5	MDC	MG2MDCCCOM101	Event Management
3	Commerce SF	MG2DSCCOM100	Indian Securities Market: Structure and Operations

	2	Minor 1	MG2DSCCOM101	Business Regulatory Framework
	3	Minor 2	MG2DSCCOM102	Business and Sustainable Development
	4	MDC	MG2MDCCOM100	Fundamentals of Accounting
	5	MDC	MG2MDCCOM101	Event Management
4	1	Major	MG2DSCPHY100	Modern Physics
	2	Minor	MG2DSCPHY100	Modern Physics
	3	MDC	MG2MDCPHY100	Observational Astronomy
5	1	Major	MG2DSCCHE100	Fundamentals of Chemistry -2
	2	Minor I	MG2DSCCHE100	Fundamentals of Chemistry -2
	3	Minor II	MG2DSCCHE100	Fundamentals of Chemistry-2
	4	MDC	MG2MDCCHE100	Diary Chemistry
6	1	Major		
	2	Minor		
	3	MDC		
7	1	Major	MG2DSCBOT100	Plant Resources and Ventures in Botany
	2	Minor	MG2DSCBOT100	Plant Resources and Ventures in Botany
	3	MDC	MG2MDCBOT100	Gardening and Landscaping

8	Zoology	1	Major	MG2DSCZGY100	Environmental Biology
		2	Minor	MG2DSCZGY100	Environmental Biology
		3	MDC	MG2MDCZGY100	Pet Care Management
9	Home Science	1	Major	MG2DSCCHSC100	Perspectives of Home Science -II
		2	Minor	MG2DSCCHSC100	Perspectives of Home Science -II
		3	MDC	MG2MDCCHSC100	Fashion Fundamentals
10	Computer Science	1	Major	MG2DSCCSC100	Python Programming
		2	Minor	MG2DSCECT101	Data Communication
		3	MDC	MG2MDCCSC101	Mastering Spreadsheets
11	FSQC	1	Major	MG2DSCFSQ100	Food and Nutrition
		2	Minor	MG2DSCFSQ100	Food and Nutrition
		3	MDC	MG2MDCFSQ101	Public Health in Food Policy
12	History	1	Major	MG2DSCCHIS100	Themes in Global History
		2	Minor	MG2DSCCHIS100	Themes in Global History
13	Sociology	1	Major	MG2DSCSOC100	Basic Concepts in Sociology
		2	Minor	MG2DSCSOC100	Basic Concepts in Sociology
		3	MDC	MG2MDCSOC100	Cyber World and Social Realities

14	Economics	1	Major	MG2DSCECO100	Essentials of Economics-II
		2	Minor	MG2DSCECO100	Essentials of Economics-II
15	Hindi	1	Minor	MG2DSCHIN100	Writing Process
		2	MDC	MG2MDCHIN100	Hindi Bio pictures
		3	AEC (Humanities)	MG2AECHIN101	Harmony of Festivals
		4	AEC (Science)	MG2AECHIN100	New Text, New Aesthetics
		5	AEC (Commerce)	MG2AECHIN102	Modern Hindi - Prose and Translation
16	Malayalam	1	Minor	MG2DSCMAL100	Kavyabhavana
		2	MDC	MG2MDCMAL100	Cyber Ezhuthum Vayanayam
		3	MDC	MG2MDCMAL101	Janapriyasamskaram
		4	AEC-Humanities	MG2AECMAL101	Drusyapadham
		5	AEC-Science	MG2AECMAL100	Kalamanjari
		6	AEC-Commerce	MG2AECMAL102	Gadyaraagy
17	Psychology	1	MDC	MG2MDCPSY100	Psychology of Friendship and Love
		2	Minor	MG2DSCPSY100	Psychology as a Profession

Second year Courses (FYUGP)

FYUGP - Courses offered in III Semester					
Sl. No.	Department	Sl.No.	Course Type	Course Code	Course Name
1.	English	1	Major	MG3DSCENG200	An Introduction to Phonetics
		2	Major	MG3DSCENG201	Appreciating Poetry
		3	Major Elective	MG3DSEENG201	Reading Culture: Food, Travel and Music (Specialization for Cultural Studies Students)
		4	Major Elective	MG3DSEENG202	Introduction to Media Studies
		5	Minor	MG3DSCENG202	Detective Fiction
		6	Minor	MG3DSCLIH200	Victorian Vistas and Imperial Imaginings: Makers of English Literature
		7	MDC	MG3MDCENG200	Literature and Kerala Renaissance
		8	VAC	MG3VACENG200	Literature and Gender
2	Commerce Aided	1	Major	MG3DSCCOM200	Financial Accounting
		2	Major	MG3DSCCOM201	Quantitative Techniques for Business
		3	Major Elective	MG3DSECOM200	Special Business Accounting
		4	Minor	MG3DSCCOM202	GST Laws: Fundamentals
		5	VAC	MG3VACCOM200	Consumer Affairs and Protection

3	Commerce SF	1	Major	MG3DSCCOM200	Financial Accounting
		2	Major	MG3DSCCOM201	Quantitative Techniques for Business
		3	Major Elective	MG3DSECOM204	Public Finance
		4	Minor	MG3DSCBLW200	GST Laws: Fundamentals
		5	VAC	MG3VACCOM200	Consumer Affairs & Protection
4	Physics	1	Major	MG3DSCPHY200	Principles of Mechanics
		2	Major	MG3DSCPHY201	Essential Mathematics for Physics
		3	Minor	MG3DSCPHY202	Atomic and Molecular Spectroscopy
		4	Major Elective	MG3DSEPHY201	Computational Physics-C++ programming
5	Chemistry	1	Major	MG3DSCCHE200	Inorganic Chemistry - I
		2	Major	MG3DSCCHE201	Organic Chemistry - I
		3	Major Elective	MG3DSECHE200	Basic Analytical Chemistry
		4	Major Elective	MG3DSECHE201	Introduction to Nanoscience
		5	Major Elective	MG3DSECHE202	Safe Laboratory Practices in Chemistry
		6	Minor	MG3DSCCHE202	Inorganic and Organic Chemistry
		7	VAC	MG3VACCHE200	Forensic Chemistry

6	Mathematics	1	Major	MG3DSCMAT200	Perspectives of Mathematics.
		2	Major	MG3DSCMAT201	Building Blocks for Higher Mathematics
		3	Minor	MG3DSCMAT202	Essential Mathematics for Science
		4	Minor	MG3DSCSTA202	Data Analysis in Inferential Statistics using R/Python
7	Botany	1	Major	MG3DSCBOT200	Microbiology and Phycology
		2	Major	MG3DSCBOT201	Mycology and plant Pathology
		3	Major Elective	MG3DSEBOTA04	Agriculture and Floriculture Allied Startups
		4	Minor	MG3DSCBOT202	Thallophytes and Archegoniales
8	Zoology	1	Major	MG3DSCZGY200	Protistan Diversity and Animal Diversity Non Chordata-I
		2	Major	MG3DSCZGY201	Animal Diversity Non Chordata-II
		3	Minor	MG3DSCZGY202	Applied Zoology (Aided & SF)
		4	VAC	MG3VACZGY200	Science of Happiness & Human Rights
9	Home Science	1	Major	MG3DSCSCHSC200	Human Nutrition and Biochemistry
		2	Major	MG3DSCSCHSC201	Child Development
		3	Minor	MG3DSCSCHSC202	Mental Well-Being of Adolescents
		4	Major Elective	MG3DSEHSC202	Sports Nutrition
		5	VAC	MG3VACHSC200	Basics of Counselling

10	Computer Science	1	Major	MG3DSCCSC200	Database management system
		2	Major	MG3DSCCSC201	Data structure using c
		3	Major Elective	MG3DSECS200	Introduction to data science
		4	Minor	MG3DSCECT204	Digital fundamentals
		5	VAC	MG3VACCSC200	White Hat Hacking
11	FSQC	1	Major	MG3DSCFSQ200	Food Preservation andAdditives
		2	Major	MG3DSCFSQ201	Food Chemistry
		3	Major Elective	MG3DSEFSQA00	On Board Food Service Systems
		4	VAC	MG3VACFSQ201	Soft Skills and Personality Development
12	History	1	Major	MG3DSCCHIS200	Society in Pre Modern Kerala
		2	Major	MG3DSCCHIS201	Understanding Early India
		3	Minor	MG3DSCCHIS202	Origins of the Modern World
		4	Major Elective	MG3DSEHIS200	The Ancient Social Formations from Hunter Gatherers to Classical Antiquity
13	Sociology	1	Major	MG3DSCSOC200	Foundations of Sociological Thought
		2	Major	MG3DSCSOC201	Understanding Social Institutions: Marriage and Family

3	Minor	MG3DSCSOC202	Social Life : Forms and Dynamics
4	Major Elective	MG3DSESOC200	Sociology of Environment
14	Economics	MG3DSCECO200	Microeconomics - I
2	Major	MG3DSCECO201	Quantitative Economics - I
3	Minor	MG3DSCECO202	Basics of Fintech Entrepreneurship
4	Major Elective	MG3DSEECO200	Introduction to Data Analysis for Economics
15	Hindi	MG3DSCHIN202	Children's Play in Hindi
16	Malayalam	MG3MDCMAL200	Kerala Padanam
2	VAC	MG3VACMAL200	Athjeevanapadagal
3	VAC	MG3VACMAL201	Paristhidhipadagal
17	Physical Education	MG3VACPES201	Lifestyle diseases and Physical Activity
18	Psychology	MG3DSCPSY202	Psychological First Aid
2	VAC	MG3VACPSY200	Psychological Wellness

UNDERGRADUATE DEGREE PROGRAMME CBCS (CHOICE BASED CREDIT SYSTEM)

Final year undergraduate programme operate under the Choice Based Credit System (CBCS) of Mahatma Gandhi University, implemented in the academic year 2016-2017. This framework is focussed on the educational experience by allowing flexibility in course selection, continuous evaluation, and a structured grading system. The regulations outline the definitions, grading criteria, attendance requirements, and other essential components that govern the academic journey of students enrolled in undergraduate programmes.

1. Scheme and Syllabus

- 1.1. The U.G. programmes shall include **(a)** Common Courses I and II, **(b)** Core Course(s), **(c)** Complementary/Vocational Courses, and **(d)** Open Course.
- 1.2. There shall be one Choice Based course (Elective Course) in the sixth semester.

Common Course

1. English
2. Additional Languages (Malayalam/Hindi/ French/Syriac)

Core and Complementary Courses

Core		Complementary
1. English	Model I Model II	Psychology English For Business Communication, IT
2. Mathematics		Statistics Physics
3. Physics		Mathematics Chemistry
4. Chemistry		Physics

	Mathematics
5. Botany	Chemistry Zoology
6. Zoology	Botany Chemistry
7. Family and Community Science	Chemistry Zoology
8. History	Sociology Economics
9. Economics	Psychology History
10. Sociology	Economics History
11. Food Science and Quality Control	Chemistry Zoology
12. Computer Science	Mathematics Electronics

Open Courses

Department	Open Courses
English (Model 1, 2)	English for Careers
Mathematics	Applicable Mathematics
Physics	Physics In Daily Life
Chemistry	Chemistry in Everyday Life
Botany	Agri based Micro-enterprises
Zoology	Human Genetics, Nutrition, Community Health and Sanitation
Home Science	Self-Empowerment Skills
History	Social Implications of Modern Revolution
Economics	Fundamentals of Economics
Sociology	Fundamentals of Psychology

Commerce	Fundamentals of Accounting
Physical Education	Physical, Health and Life Skill Education
F.S.Q.C.	Food Facts and Principles
Computer Science	Computer Fundamentals, Internet and MS Office

- 1.3. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
- 1.4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of **Grade D** is required for all the individual courses. If a candidate secures **F Grade** for any one of the courses offered in a Semester/Programme, **only F grade** will be awarded for that Semester/Programme until he/she improves this to **D Grade** or above within the permitted period. (See Clause 5.3)
- 1.5. Students who complete the programme with “D” grade in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” will have one chance of betterment within 12 months, immediately after the publication of the result of the whole programme.
- 1.6. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” after obtaining re-admission. These students have to complete the programme as per the Mahatma Gandhi University “Regulations for Under Graduate

Programmes under Choice Based Credit System 2017”.

- 1.7. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

2. PROGRAMME STRUCTURE

Model I BA/B.Sc.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	22
d	Credits required from Common Course II	16
e	Credits required from Core course and Complementary courses including Project	79
f	Open Course	3
g	Minimum attendance required	75%

Model I/II B.Com

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	14
d	Credits required from Common Course II	8
e	Credits required from Core and Complementary /Vocational courses including Project	95
f	Open Course	3
g	Minimum attendance required	75%

Model II BA/B.Sc.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	16
d	Credits required from Common Course II	8
e	Credits required from Core + Complementary + Vocational Courses including Project	93
f	Open Course	3
g	Minimum attendance required	75%

Model III BA/B.Sc./B.Com

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	8
d	Credits required from Core + Complementary + Vocational Courses including Project 1	09
e	Open Course	3
f	Minimum attendance required	75%

3. Examinations

3.1 The evaluation of each paper shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

3.2 The internal to external assessment ratio shall be 1:4.

Both internal and external marks are to be rounded to the next integer.

All papers (theory & practical), grades are given on a **7-point scale** based on the total percentage of marks, **(ISA+ESA)** as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

4. Credit Point and Credit Point Average

Credit Point (CP) of a paper is calculated using the formula:-

$CP = C \times GP$, where C is the Credit and GP is the Grade point

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:-

$SGPA = TCP/TC$, where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formula:-

$CGPA = TCP/TC$, where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocational course, Core Course is calculated using the formula:-

$GPA = TCP/TC$, where TCP is the Total Credit Point of a category of course.

TC is the total credit of that category of course

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

GPA	Grade
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

5. Marks distribution for External and Internal evaluation

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

5.1 For all courses without practicals

a) Marks of external Examination : 80

b) Marks of internal evaluation : 20

Components of Internal Evaluation of theory	Marks
Attendance	5
Assignment /Seminar/Viva	5
Test papers (2x5=10)	10
Total	20

5.2 For all courses with practical total marks for external evaluation is 60 and total marks for internal evaluation is 15.

For all courses with practical

a) Marks of external Examination: 60

b) Marks of internal evaluation: 15

Components of Internal Evaluation	Marks
Attendance	5
Assignment /Seminar/Viva	2
Test papers (2 x 4)	8
Total	15

(c) For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

Components of Internal Evaluation of Practical	Marks
Attendance	2
Test paper (1 x 4)	4
Record*	4
Total	10

*Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge.

All three components of internal assessments are mandatory.

5.3 For Projects

a) Marks of external evaluation : 80

b) Marks of internal evaluation : 20

c)

Components of External Evaluation of Project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

*Marks for dissertation may include study tour report if proposed in the syllabus.

Components of Internal Evaluation of Project	Marks
Punctuality	5
Experimentation/data collection	5
Knowledge	5
Report	5
Total	20

Attendance Evaluation for all papers

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

6. Assignments

Assignments are to be done in all Semesters. At least one assignment should be done in each semester for all courses.

7. Seminar/Viva

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

8. Academic Performance Enhancement Practice (APEP)

Academic Performance Enhancement Practice (APEP) is a systematic assessment method to analyze the academic performance of the students. By devoting an extra half an hour, various sessions are conducted to enhance the learning capabilities of the students and their competency. By interpreting student's performance through assessment and sharing the results with them, instructors help students to realize their strengths and weaknesses and enable them to reflect on how they can improve themselves in the university exams. All the departments conduct brainstorming sessions, quizzes, group discussions, mock viva and tests on various topics which are basically revisionary in nature. The conduct of the assessment will be informed prior to the assessment and the students are given ample time to revise the portions. Academic Performance Enhancement Practice has become part of continuous assessment, making the continuous evaluation process more effective. It act as a tool to measure course outcome.

9. Internal Assessment Test Papers

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published through ERP and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

10. External Examination and Project

The external examination of all semesters shall be conducted by the University at the end of each semester.

Students have to do a project by at the end of the sixth semester.

This project can be done individually or as a group of 3 students.

The projects are to be identified during the second semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the depart-

ment is subject to examination by University appointed external examiners.

Grievance Redressal Mechanism

A Grievance Redressal Cell (GRC) functions in our college for the effective and timely redressal of grievances of students. The Cell consists of seven members with Principal Prof. Dr. Thomas K.V as the head and convenor. College Union Chairperson Ms. Kesia Elizabeth Babu is a member of the Cell as the student representative. The Grievance Redressal Cell functions with the following objectives:

- * To provide a platform for students to express grievances freely and fairly.
- * To address and resolve complaints pertaining to academic, administrative, or other related matters in a time-bound manner.
- * To promote a safe, transparent, and student-friendly environment in the institution.

Procedure

Students can report a grievance in a written format to the Grievance Redressal Cell, if the grievance is not satisfactorily addressed at the department level grievance redressal mechanism functioning under the Head of the Department. The grievance submitted before the Grievance Redressal Cell of the college will be addressed by the members of the Cell in an unbiased and time-bound manner. If the complainant is not satisfied with the decision of the GRC, the matter may be escalated to the Principal or the University-level Grievance Redressal Committee constituted by the Vice-Chancellor.

Empowering Excellence Through Outcome-Based Education (OBE)

BCM College adopts Outcome-Based Education (OBE) to ensure a student-centric learning approach focused on achieving specific skills and competencies. This system emphasizes measurable outcomes, preparing students to excel academically, professionally, and socially while fostering critical thinking and problem-solving abilities.

GRADUATE PROGRAMME OUTCOMES

- | GPO NO. | Graduate Programme Outcomes |
|----------------|--|
| GPONo.1 | Disciplinary Knowledge & Critical Thinking: Articulate knowledge of one or more disciplines that form a part of UG programme. Critically think, analyse, apply and evaluate various information and follow scientific approach to the development of knowledge. |
| GPONo.2 | Communication Skill: Communicate thoughts and ideas clearly in writing and orally. Develop careful listening, logical thinking and proficiency in inter personal communication. |
| GPONo.3 | Environmental Awareness: Sustainable approach to use of natural resources. Capable of addressing issues, promoting values and give up practices that harm the ecosystem and our planet. |
| GPONo.4 | Ethical Awareness: Uphold ethics/morals in all spheres of life. Identify and avoid unethical behaviour in all aspects of work. |
| GPONo.5 | Social Commitment: Be aware of individual roles in society as nation builders, contributing to the betterment of society. Foster social skills to value fellow beings and be aware of one's responsibilities as international citizens. |
| GPONo.6 | Life long learners: Equip students to be life long learners. Be flexible to take up the changing demands of work place as well as for personal spheres of activities. |

PROGRAMME SPECIFIC OUTCOMES

B A - History

PSO No. Outcomes

- PSO1 To evolve a strong theoretical base to understand various issues and trends in social sciences
- PSO2 Develop progressive and humanistic approach to socio cultural and political problems
- PSO3 Inculcate moral and ethical values among students
- PSO4 Develop a reverent awareness of the achievements of ancient and contemporary societies
- PSO5 Develop a sense of self-esteem and confidence and mold good citizen
- PSO6 Understand the socio-economic and political changes in pre-colonial and modern Kerala
- PSO7 Inculcate patriotism and nationalism through catering the ethos of national movement
- PSO8 Develop a world view of peace, harmony and toleration footing on the historical roots of the modern world
- PSO9 Understand the deliberate efforts in historiography to distort and misinterpret history for achieving political ends
- PSO10 Evaluate the transformation of Indian polity in the pre-colonial and post-colonial period
- PSO11 Understand the concept of gender and its socio- historical constructions in India
- PSO12 Analyze different economic systems and their developments in international context
- PSO13 Enrich creative and critical thinking skills in social science
- PSO14 Help the student to contribute in the field of historical research by synthesizing historical facts
- PSO15 Understand the principles and methods of Archaeology

B A - Economics

PSO No. Outcomes

- PSO1 Analyse real life problems from an economic perspective and find solutions to it.
- PSO2 Compare and contrast various economic policies framed by the authorities and give suggestions for improvement.
- PSO3 Develop entrepreneurial skills that ensure confidence and a sense of self-reliance.

- PSO4 Judge the current economic situation by looking at the market movements and make investment decisions accordingly.
- PSO5 Develop a strong base in subject knowledge that ensure admission in well rated institutions for higher studies.
- PSO6 Create communication skills especially on economic matters that enable them to grab good employment opportunities.
- PSO7 Use research skills acquired through pedagogical strategies and field surveys for reaching new heights in Economics
- PSO8 Create civic consciousness, a sense of environmental concern and passion towards fellow beings.
- PSO9 Use the quantitative knowledge for securing good jobs in banks and similar institutions.

B A - Sociology

PSO No. Outcomes

- PSO1 Understand the evolution of major sociological concepts
- PSO2 Understand key sociological concepts and theories
- PSO3 Understand and critique sociological theories
- PSO4 Understand the various methodological tools used in deciphering social reality
- PSO5 Analyse contemporary social issues from a sociological perspective
- PSO6 Understand the features of Indian society
- PSO7 Apply research methods in research studies.
- PSO8 Create are search project to study a contemporary social problem and produce research outcomes
- PSO9 Analyse various developmental and environmental issues through theoretical understanding
- PSO10 Understand and evaluate human rights issues in contemporary society

B A - English Model 1

PSO No. Outcomes

- PSO1 Define Historicity and Contemporaneity of Language and Literature
- PSO2 Describe how daily activities and affairs are linked with social and cultural activities
- PSO3 Implement linguistic and communicative abilities.
- PSO4 Deconstruct cultural conventions and attribute novelty in research
- PSO5 Evaluate and rationally critique literary texts
- PSO6 Generate Alternate Styles of Writing

- PSO7 Compare and contrast English Literatures across the world
PSO8 Enable students to improve their overall Communication and writing skill required for various job opportunities.
PSO9 Understanding the basic concept of psychology as a scientific discipline

B A - English Model 2

PSO No. Outcomes

- PSO1 Define Historicity and Contemporaneity of Language and Literature
PSO2 Describe how daily activities and affairs are linked with social and cultural activities
PSO3 Implement linguistic and communicative abilities.
PSO4 Deconstruct cultural conventions and attribute novelty in research
PSO5 Evaluate and rationally critique literary texts
PSO6 Generate alternate styles of writing
PSO7 Compare and contrast English Literatures across the world
PSO8 Understand basic accounting concepts and enable students to prepare the financial statements of business organizations.
PSO9 Enable students to improve their overall Communication and writing skill required for various job opportunities.
PSO10 Enhanced knowledge on office management

B.Sc. Mathematics

PSO No. Outcomes

- PSO1 To understand the fundamental concepts of mathematics and to develop deep interest in Mathematics and its all idareas.
PSO2 To understand mathematics as a language which can be used for all scientific studies.
PSO3 To enrich problem solving, computational, mathematical reasoning skills.
PSO4 To apply various theories and concepts in mathematics to solve, analyse, practical problems.
PSO5 To prepare the students to pursue higher education in mathematics by improving their abstract mathematical and statistical skills.
PSO6 To understand the basics of summarising the data and deduct conclusions about the large group based on the proportion of the group.

PSO7 To enable students to describe the various concepts in mathematics and effectively communicate and interact among a diverse set of audience.

B.Sc. Physics

PSO No. Outcomes

PSO1 Understand basic concepts of different branches of Physics like, thermodynamics, Classical and Quantum Mechanics, and electro dynamics.

PSO2 Apply the principles of Physics in day-to-day life.

PSO3 Develop the expertise in operating different electrical, electronic, optical, and mechanical instruments

PSO4 Develop the skills in performing, analyzing and documenting laboratory experiments.

PSO5 Develop analytical thinking and problem solving skills.

PSO6 Equip students for their future careers by inculcating the qualities of accuracy, clarity of thought and expression, and systematic approach.

PSO7 Develop awareness regarding the need for eco-friendly and sustainable technological use.

B. Sc. Chemistry

PSO No. Outcomes

PSO1 Understand primary concepts of Organic, Inorganic, Physical, Environmental, Analytical and Polymer Chemistry.

PSO2 Identify and analyse organic and inorganic compounds using conventional and microscale methods.

PSO3 Understand the evolution of Chemistry.

PSO4 Interpret analytical data in terms of graphical data and statistical treatment.

PSO5 Solve problems based on concepts in Physical Chemistry.

PSO6 Design small research problems as an initiative to create research interest in students.

PSO7 Implement safety measures in laboratories.

PSO8 Clarify the civil, political, economic, social and cultural rights.

PSO9 Use concepts, tools and techniques related to Mathematics and Physics to acquire required knowledge and its application in Chemistry.

PSO10 Organize and deliver relevant applications of knowledge through effective written, verbal, graphical/virtual communications and interact productively with people from diverse backgrounds.

B.Sc. Botany

PSO No. Outcomes

PSO1 Understand the universal nature of plant science, exemplify different types of classification in living kingdom, and develop basic skills to study Botany. Understand the world of micro organisms and adaptives strategies. Discuss the economic and pathologic importance of microorganisms.

PSO2 Summarize the evolutionary importance of Algae and Bryophytes. Illustrate the external morphology, internal structure and reproduction of different types of Bryophytes and Algae. Apply Phycology indifferent fields. Extrapolate current development in the field of Bio technology and Bio informatics. Instantiate students in micro propagation techniques. Carry out DNA isolation.

PSO3 Interpolate the diversity in habit, habitat and organization of different groups of plants. Remember the modern classification in lower forms of plants. Understand the evolutionary trends in Pteridophytes and Gymnosperms. Understand the significance of Palaeo botany. Understand the anatomy and structural adaptations of Angiosperms. Instantiate the morphology and development of reproductive parts in Angiosperms. Identify the reproductive structures in Angiosperms.

PSO4 Implement students to conduct independent research and prepare research reports. Illustrate different tools and techniques used in research work. Discuss basic computer skills necessary for research. Generalize students to have enough numerical skills for research. Understand plants with immense economic importance. Clarify floral features of different Angiosperms. Identify the common species of plants growing in Kerala and their systematic position. Understand the scope and significance of Ethnobotany and different plants used in daily life by tribal.

PSO5 Subsume an insight into the principles of heredity. Illustrate the methods of crop improvement. Discuss the importance of horticulture. Execute the skills in gardening. Analysis of pedigree. Compute allelic frequencies. Calculate recombination frequencies

and determination of map distances. Understand the ultra-structure and functioning of cell in sub microscopic and molecular level. Identify different stages of Mitosis and calculate Mitotic index. Identify and study the chromosomal anomalies. Abstract cytological aspects of growth and development. Carry out elementary problems on DNA structure, replication, transcription and Genetic code.

PSO6 Describe basic skills and techniques related to plant physiology. Illustrate basic knowledge about plant functioning. Interpolate role, structure and importance of biomolecules in plant life. Abstract the significance of environmental science. Exemplify about the extent of the total biodiversity and the importance of their conservation. Discuss various kinds of pollution in the environment and their control measures. Monitor about various environmental laws in India and the role of various movements in the protection of nature. Understand basic human rights. Determine CO₂, Cl and alkalinity of watersamples. Calculation of pH of soil and water samples. Calculate abundance and frequency of plant species by quadrat methods.

PSO7 Understand the business opportunities in the field of Plant Science. Recognize different types of ornamental gardening, nursery management and mushroom cultivation. Generalize sustainable agriculture and organic farming.

B.Sc. Zoology

PSO No. Outcomes

PSO1 Understands the general perspectives in basic sciences, distribution and classification of animals, salient features, structure, organisation, diversity and interactions with their environment.

PSO2 Understand the internal structure of cell, functions of cell organelles and correlates the physiological and biochemical aspects of animal as well as human body.

PSO3 Understands the complex evolutionary history of origin of life, animal phylogeny, animal behavior, ecological concepts, importance of biodiversity, environmental protection and conservation of nature and natural resources.

PSO4 Understands the concepts of heredity and variations, genetic disorders and its application in human traits, human

- reproduction and assisted reproductive technologies and reproductive health.
- PSO5 Apply the knowledge of apiculture, vermicomposting, aquaculture and animal breeding to carry out self employment, entrepreneurship and development of small scale industries.
- PSO6 Develops practical skills in the areas of biochemistry, physiology, bio technology genetics, microbiology, developmental biology, bio informatics, taxonomy, applied zoology and ecology.
- PSO7 Apply their knowledge to carry out research in biology, biological data management and generation of data bank for uploading of nucleotide sequences.
- PSO8 Designs and constructs novel plans for dealing emerging diseases, pollution, water scarcity, natural disasters and resource management.
- PSO9 Contributes and evaluates their knowledge about environment and its sustainability, its relation to human kind, agriculture, medicine and sociobiology in nation building.
- PSO10 Underst and the importance of maintaining good physical, mental and social health and to apply different strategies such as balanced diet, life skill education and safety education in day-to-day life.

B.Sc. Family and Community Science

PSO No. Outcomes

- PSO1 To understanding the extension education in the field of nutrition and health, Women and child development, apparel and fabric design, resource management and public awareness with a view to better family and community living.
- PSO2 To understand how to handle family and individual well- being according to their financial, psychological, biological, cultural and social health.
- PSO3 Apply skills to improve every facet of your home life – food, clothing, health, childcare, personal finance, religion, culture, arts, home beautification, etc.
- PSO4 Basic knowledge of the process of teaching, networking and developing educational materials based on innovative, interactive and Participatory communication strategies.
- PSO5 Focus on professional training and skill enhancement in order to provide and widen employment opportunities for women through a continuously updated curriculum.

B.Com Finance and Taxation

PSO No. Outcomes

- PSO 1 To recognize features and roles of businessmen, entrepreneurs, managers etc which will help to possess knowledge about the modern era of Commerce and to manage the business effectively
- PSO 2 To enable a student to be capable of making decisions at personal and professional level.
- PSO 3 To demonstrate progressive learning of various tax issues and tax forms related to individuals.
- PSO 4 To integrate skill, knowledge and attitude that will sustain an environment of learning and creativity among students.
- PSO 5 To create a strong foundation of knowledge in different areas of Commerce.
- PSO 6 To enrich the students with communication, ethical values, team work, professional and leadership skill.
- PSO 7 To prepare the students to enter Masters Programme like M. Com, MBA and pursue professional Programme like CA, CMA, CS etc.
- PSO8 To familiarize the students to Indian Financial markets.
- PSO9 To Increase the awareness about environment resources, issues and problems and the prevailing human rights laws in India.
- PSO10 To make the student competent enough to apply the financial accounting rules to create, develop, analyze and interpret balance sheet, income statement and cost statement.

B. Sc. Food Science and Quality Control

PSO No. Outcomes

- PSO1 Understand the multi-disciplinary sciences involved in Food, Safety and its Management and related subject enrichment.
- PSO2 Develop practical skills in laboratory knowledge and skills in basic food chemistry, microbiology and analysis of foods at basic and advanced levels.
- PSO3 Develop Communication skill and critical thinking, Industrial skill, with on the job training and industrial projects in reputed food industries, food certification programmes.
- PSO4 Interpretations and explanations of testing methods employed in practical and theory, its levels, accuracy and significance.
- PSO5 Generate Skill in handling food related micro organisms, chemicals, personal and consumer safety and implementation of sanitation and hygienic techniques in industry.

- PSO6 Differentiate concepts, tools and techniques related to statistical analysis, applied zoology, advanced chemistry and its applications in the science of Foods.
- PSO7 Creation of Product Formulations Asa Basis for Research and Development.
- PSO8 Understanding environmental issues, Human Rights, Its Over exploitation and its drastic effect on food chain as well as remedial measures to be adopted.
- PSO9 Basic understanding of management and entrepreneurship as options for startups.

B. Sc. Computer Science

PSO No. Outcomes

- PSO1 Design, Implement, Test and Evaluate a Computer System, Component or Algorithm to Meet Desired Needs and to Solve A Computational Problem.
- PSO2 Create And Understand Different Programming Languages, Basic Theory And Summarise Different recent Technologies.
- PSO3 Understand The Principles And Working Of Computer System (Hardware And Software Aspects Of Computer)
- PSO4 Analyse And Execute Different Professional And Discipline Aspects.
- PSO5 Execute Knowledge Of Probability And Statistics Including Application Appropriate To Computer Science
- PSO6 Analyse The Structure Of English Phonetics And Grammar And Also Improve Communication Skills. Improve The Skills Of Food Science And Commercial Aspects Also.

B. Com Computer Application

PSO No. Outcomes

- PSO1 To recognize features and roles of businessmen, entrepreneurs, managers etc which will help to possess knowledge about the modern era of Commerce and to manage the business effectively.
- PSO2 To enable a student to be capable of making decisions at personal and professional level.
- PSO3 To gain knowledge in setting up a computerized set of accounting books.
- PSO4 To integrate skill, knowledge and attitude that will sustain an environment of learning and creativity among students.
- PSO5 To create a strong foundation of knowledge in different areas of Commerce.

- PSO6 To enrich the students with communication, ethical values, team work, professional and leadership skill.
- PSO7 To prepare the students to enter Masters Programme like M. Com, MBA and pursue professional Programme like CA, CMA, CS etc.
- PSO8 To familiarize the students to Indian Financial markets.
- PSO9 To Increase the awareness about environment resources, issues and problems and the prevailing human rights laws in India.
- PSO10 To apply the knowledge of accounting fundamentals to the solutions of complex accounting and management problems.

M.Sc. Mathematics

PSO No. Outcomes

- PSO1 Develop broad and balanced knowledge and understanding the concepts of Algebra, Analysis, Topology, Differential equations, Number Theory, Optimization Techniques, Probability theory and Discrete Mathematics in detail.
- PSO2 Familiarize the students with various mathematical tools of analysis to recognize, understand, interpret, model, solve practical problems and problems in mathematics related sciences.
- PSO3 To develop skills of mathematical abstraction, creativity, independent learning in understanding as well as interpreting different areas in Mathematics.
- PSO4 Enhance the ability to apply the mathematical knowledge and skills acquired to solve specific theoretical concepts/problems in Mathematics.
- PSO5 To enhance programming skills to understand different mathematical programming software's and develop skills to solve problems using different programming packages.
- PSO6 Provide students sufficient knowledge and skills enabling them to undertake Independent multidisciplinary research and further studies in mathematics and its allied areas.
- PSO7 Acquire the knowledge and skills to engage and communicate the fundamental concepts of Mathematics and other allied areas to a wide spectrum of audience.
- PSO8 Encourage the students to develop a range of generic skills helpful in employment, internships and social activities.

M.A. English

PSO No. Outcomes

- PSO1 Understand the origin, development and evolution of language and literature through the ages.
- PSO2 Appreciate the characteristics of individual literary works
- PSO3 Analyse how literature critically interacts with its historico-socio-politico- cultural contexts.
- PSO4 Develop complex reading, writing, and research skills.
- PSO5 Compare and contrast different and varied literary texts and studies and examine the diverse point of views.
- PSO6 Design and develop creative ideas in content development, creative visualizations, translations and publishing.

M. Sc. Home Science (Child Development & Behavior Science)

PSO No. Outcomes

- PSO1 Demonstrate a sound research based knowledge of physical, socio-emotional intellectual, and language development of normal children and children with special needs.
- PSO2 Aware of the recent trends in research in child development with development of affinity for research and carry out research in the area of child and adolescent development
- PSO3 Acquaint on the theories of child development from different perspectives and application of theories to face challenges faced in educational and care settings.
- PSO4 Have the capacity to provide awareness to all stake holders on all matters related to child development, utilising sound communication skills to ensure appropriate interaction and outcome.
- PSO5 To be an empathetic and reflective listener, especially within a counselling setting.
- PSO6 Demonstrate the capacity to develop, implement and evaluate programmes and interventions for the development of children and adolescents.
- PSO7 Ability to work with children at risks, children with development delays, children with special needs.
- PSO8 Have knowledge on the mental health needs at different stages of child development, with special reference to adolescent issues and the strategies to promote.
- PSO9 An accomplished communicator, independent learner, flexible team worker.

M. Com Finance & Taxation

PSO No. Outcomes

- PSO 1 Inculcating managerial skills and theoretical knowledge for managing business units with special focus on functional areas of business and management.
- PSO 2 Imparting advanced accounting knowledge and skills and provide awareness regarding latest developments in the field of accounting.
- PSO 3 Enabling learners to acquire advanced theoretical knowledge on research methods and techniques and also developing capabilities in the application of research in solving business related problems.
- PSO 4 Acquisition of expertise in specialised fields like finance, taxation, accounting, marketing and management.
- PSO 5 Developments of quantitative aptitude and analytical skills of the learner.
- PSO 6 Facilitating learner to pursue career in professional areas of commerce and management such as taxation, accounting, financial services, consultancy etc.
- PSO 7 To understand the impact of environment in business and to gain knowledge about the corporate governance in business.
- PSO 8 Detailed view about the international environment in which transactions are carried out and to get a comprehensive knowledge about the ways and means of raising international finance.
- PSO 9 Familiarising the financial market, its instruments & making the students capable of analysing the financial market.

MSW

PSO No. Outcomes

- PSO1 Demonstrate the professional knowledge of social work methods inter disciplinary foundations theories and methods.
- PSO2 Demonstrate models, competencies and skills in the practice with individual, families and groups.
- PSO3 Demonstrate all components of leadership and administration in the practice.
- PSO4 Produce the ability in analyzing, evaluating public policies and programmes.
- PSO5 Create model policies leading to research integrated practices.
- PSO6 Develop socially conscious and responsible citizens who have an intelligent grasp of social issues and social delivery systems.

ADMISSION PROCEDURE OF THE COLLEGE

1. The students are admitted to the undergraduate and postgraduate courses through the Centralised Allotment Process (CAP) introduced by M.G. University from the academic year 2010-2011. The college admits qualified students of all castes and creeds.
2. As far as the institution is concerned the guardian of the ward at the time of admission will be guardian for all purposes till completion of course.
3. Application for management seats must be made in the prescribed form available at the College office.
4. Candidates for admission to the degree programmes must present (1) Transfer Certificate from the School / College last attended (2) Course and Conduct Certificate (3) Pass Certificate (4) Migration Certificate or Eligibility Certificate (for students coming from other universities) (5) S.S.L.C. Book for reference only and (6) Two passport size photographs (7) Aadhar Card or any other documents as stipulated by the university.
5. Original certificates submitted at the time of admission will not be returned to the students during the course of study. Students are therefore, directed to keep true copies of the same before submitting the original for admission.
6. The first installment of tuition fee and other fees will be collected on the day of admission. No student will be enrolled or allowed to attend the classes until the fees due from him or her have been paid.
7. Students who are admitted after the re-opening day will lose attendance for the days preceding admission and the days so lost will be counted as days of absence for recording attendance for the year.

COLLECTION AND REFUND OF FEES

The tuition fee for the entire academic year will be collected from the second year and final year UG and PG students at the beginning of the academic year in accordance with the notification released by

the Mahatma Gandhi University, Kottayam. Usually students will be given approximately one week time to pay the fees without fine after the university has released the fee notification. After the stipulated time, students have to pay an amount as fine imposed by the university. The fine amount will be increased if the students have not paid the amount within the time period given by the university. The Tuition fees of the first year students will be collected at the time of their admission.

ISSUE OF CERTIFICATES

1. Application for the issue of any certificate should be made in the prescribed form obtained from the college office.
2. Transfer Certificate shall be issued only after the payment of all dues to the college and the college hostel. **The Conduct Certificate is a document which the student has to earn. It will not be issued as a matter of course.**
3. A notice of 24 hours is necessary for the issue of a certificate. No certificate will be sent by post unless the transmission charges are prepaid.
4. S.S.L.C. book, mark list, etc. have to be claimed at least within a year after leaving the college. The college office cannot be held responsible for any damage or loss to the certificates left unclaimed by the student.

STUDENT SUPPORT SYSTEMS

BCM college offers immense opportunities for the students to support their overall development. Alongside academics, students are provided with ample opportunities to get involved in co-curricular activities to facilitate their holistic development. The institution is very keen in organizing upskilling initiatives through various skill centres functioning in the college. The active functioning of college union, department associations, clubs, NCC and NSS units helps in materializing the institutional goal of moulding fearless women for limitless future.

COLLEGE UNION AND AFFILIATED ASSOCIATIONS

All enrolled students of the college are members of the college union. Union office bearers are elected, and the process is strictly non-political. The Principal serves as the patron of both the union and affiliated associations. All teaching staff are honorary members of these groups. Each department has its own association attached to the college union. Departmental association secretaries are elected by the students of the department, while department heads act as ex-officio presidents.

COLLEGE MAGAZINE

The college magazine is published annually. It acts as a platform for the students to showcase their best literary and creative work, upholding the college's standards and contribute to its reputation.

NATIONAL SERVICE SCHEME

The National Service Scheme (NSS) aims to cultivate a spirit of hard work, discipline, Gandhian values, national integration, and community service among students, upholding its motto of "Education through Service." Guided by dedicated programme officers, NSS volunteers actively participate in a variety of social service and community engagement initiatives that foster social responsibility and leadership skills. The NSS unit of BCM College organizes activities such as organic farming, food distribution drives, and palliative care visits, all of which contribute to the holistic and life skill development of students.

NATIONAL CADET CORPS

The National Cadet Corps (NCC) emphasizes unity and discipline while striving to instill character, patriotism, a spirit of adventure, and leadership qualities among students. Established in 2013 with just 18 cadets, the college NCC unit has since grown remarkably. The cadets actively participate in various social and environmental initiatives, including cleanliness drives, blood donation camps, and awareness programmes. On significant national occasions such as Republic Day and Independence Day, they proudly take part in the parades held at the Police Parade Ground, Kottayam. In addition, the NCC

cadets assist in managing traffic along the road in front of the college, and perform piloting duties as well as the Guard of Honour for the dignitaries attending major events in college.

CATHOLIC STUDENTS MOVEMENT

The Catholic Students Movement of the college function with an aim of nurturing catholic values and beliefs among the catholic students of the college. The dissemination of catholic values and principles in the society is also an aim of CSM. Major activities of Catholic Students Movement include, facilitation of daily morning prayer, Holy Mass on first Fridays of every month, Rosary Service in October and organization of annual retreat.

BCM OJASS

BCM Outreach Joint Action to Strengthen Society (OJASS) was started in the year 2009 with the objectives of undertaking welfare programmes and extension activities of the college. Important activities initiated by the Society are:

- i) Education Revolving Finance Scheme for providing educational support to economically weak students.
- ii) Education and personality development programme for the children in tribal settlement which includes provision of education aids, awareness sessions, personality development programmes, providing library facilities etc.
- iii) Adoption of a tribal colony in Kanthloor panchayath of Idukki district for educational development project.

MENTORING SYSTEM

Mentoring begins at the start of each academic year. A mentor is assigned to each student, offering guidance and support throughout their academic journey. Mentoring dynamics are refreshed annually by changing the mentors of the students every year. This helps in ensuring a comprehensive mentoring experience for the students, addressing their unique needs and aspirations.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Established in January 2004, the IQAC meets monthly to ensure and evaluate continuous quality improvement at the college. IQAC

fulfils its primary aim of academic and institutional quality maintenance by giving suggestions for improvement to the Principal and the College Council. Annual reports on quality along with a plan of proposed activities for the next year are submitted by IQAC to NAAC.

GRIEVANCE REDRESSAL CELL

A Grievance Redressal Cell functions in the college to address and resolve any grievances of the staff and students. The Cell follows a clear mechanism for the resolution of issues brought into their attention.

SCHOLARSHIP CELL

The college has established a Scholarship Cell to support students from all backgrounds in achieving their educational goals. This cell focuses on providing both encouragement and financial assistance, including scholarships and freeships, specifically targeting students in need. The BCM scholarship cell has also created a well-organized system to ensure that each student receives the necessary individual guidance and support, which helps them obtain available scholarships and endowments.

RESEARCH DEVELOPMENT CELL

The Research Development Cell serves as a vital platform for promoting a culture of inquiry and innovation within the institution. It addresses research-related concerns, coordinates research activities, and provides guidance to both faculty and students in pursuing academic excellence. The cell assists students in identifying suitable research opportunities, developing research proposals, and completing their projects successfully. Through workshops, training sessions, and collaborations, it fosters critical thinking, analytical skills, and a spirit of research among students and faculty.

PARENT - TEACHER ASSOCIATION

The Parent-Teacher Association (PTA) strives to strengthen the relationship between teachers, students, and parents, fostering a supportive and harmonious academic environment. It plays a key role in ensuring the smooth functioning of the college while promoting discipline, academic excellence, and high educational standards. A general body meeting of the PTA is convened at the beginning of

each academic year to elect office bearers, and department-level meetings are organized to review students' academic progress and address relevant concerns.

ALUMNI ASSOCIATION - B.C.M. BEAMS

BCM BEAMS is the actively functioning Alumni Association of BCM College, dedicated to strengthening the bond between former students and their alma mater. The association plays a pivotal role in supporting the institution's growth and educational mission through collaboration and financial contributions. BEAMS Day is celebrated annually on the second Saturday of August, along with the Alumni Meet. Among its major initiatives are the "Star of BCM" personality contest, the Lamp Lighting Ceremony for final-year UG and PG students, and a medical camp organized in association with the NSS. Additionally, BCM BEAMS awards scholarships each year to three meritorious students, encouraging academic excellence and continued engagement with the college community.

CENTRE FOR ENVIRONMENT & SUSTAINABILITY (CES)

The Centre for Environment & Sustainability (CES) serves as the central hub for all environmental activities and sustainability initiatives within the college. It is established to foster a culture of environmental consciousness and responsible stewardship among students and staff. As an umbrella organisation, the CES coordinates and guides the efforts of its various affiliated clubs: Bhoomithrasena Club, Nature Club, and Social Forestry Club.

CENTRE FOR WOMEN EMPOWERMENT AND UPSKILLING

The Centre for Women Empowerment and Upskilling functions as a comprehensive hub dedicated to enhancing women's personal, professional, and social growth. It houses multiple skill development centres, each designed to nurture different aspects of empowerment. **The Soft Skills and Life Skills Centre** focuses on communication, confidence building, and interpersonal growth. **The Vocational Skills Centre** offers training in areas like driving, Tally, GST, and other practical trades. **The Cultural and Artistic Skills Centre**

encourages creativity through theatre, performing arts, and crafts, while the **Physical Fitness and Wellness Centre** promotes health through yoga, zumba, and swimming. **The Personal Hygiene and Grooming centre** cultivates self-care and presentation skills. **The ICT and Research Skills Centre** strengthens digital literacy and research competence, whereas the **Career Preparation and Professional Branding Centre** provides guidance in employability enhancement and interview readiness. Additionally, specialised wings focus on PSC, SSC, and bank exam coaching, as well as the implementation of NSQF and ASAP programmes, ensuring learners gain both academic and industry-recognised credentials.

FINANCIAL SUPPORT

1. Fee Concession

a. Students belonging to Scheduled Caste, Scheduled Tribe, O.E.C. including Kudumbis and converts from them are eligible for full fee concession, lumpsum grant for purchase of books and actual-boarding and lodging charge in college Hostel or other Government Hostels or monthly stipend at the rate fixed by the Government Hostels from time to time. (This concession is granted by the Scheduled Castes Department on proper application with necessary certificate to be submitted at the prescribed time).

b. Poor students of other backward communities who are bona fide subjects of Kerala State are eligible for full fee concession. They will have to produce the necessary nativity and income certificate from a Revenue Officer not below the rank of Tahsildar. Income certificate issued by Village Officers and countersigned by Members of Parliament or Members of the Kerala Legislative Assembly will be accepted for the above purpose.

2. Student Welfare Programme: Under this programme, financial assistance in the form of scholarships is provided to needy students in various departments. This programme is known also as Students Educational Adoption Programme.

CAMPUS AMENITIES

1. Hostel: B.C.M. College provides hostel accommodation for students coming from distant locations. The Rev. Sisters, appointed by the Manager, oversee the day-to-day management and administration of the hostel. The hostel's regulations and management matters fall under the Principal's purview, with assistance from the warden as needed. All residents are expected to comply with hostel rules and regulations.

2. Automated College Library / Reading Room: The college library and reading room play a vital role in supporting the academic community's education, offering a crucial source of information, inspiration, and leisure. Featuring a collection exceeding 50,000 books, 64 periodicals, and 29 journals, the library is a true resource hub. It operates daily from 8:30 am to 7:30 pm, closing only on Sundays and public holidays. Access is restricted to college staff and students, ensuring the facility remains dedicated to academics. Public too can access the library with prior permission. Entry for outsiders requires the permission of either the librarian or the principal. Strict silence is expected inside the library, and marking, underlining, or damaging library materials is strictly forbidden. Books are issued for a maximum of two weeks to the students. The full library guidelines can be found in the LIBRARY GUIDE. The library is equipped with internet access and reprographic services. All borrowed materials must be returned within two weeks of the issue date; late returns incur a fine of 1 per day. Any damage to books or magazines is treated as a serious offense, with the borrower required to pay for replacement. Lending books to others is also strictly prohibited.

3. Auditorium: The auditorium, with a seating capacity up to 2000 individuals, serves as the primary venue for major college functions.

4. Sr. Savio Memorial Audio-Visual Hall: This fully air-conditioned, ICT-enabled audio-visual hall is utilized for a range of events including association programs, staff meetings, seminars, lectures, and workshops.

5. Student Amenity Centre: Managed by the Department of Commerce as a Live Lab, the Student Amenity Centre offers a dynamic platform where students can showcase their entrepreneurial abilities. To accommodate the needs of the BCM community, the centre supplies various products such as textbooks, notebooks, lab materials, and other stationery at reasonable prices. It operates during college hours.

6. Language Lab: The language lab is dedicated to enhancing students' communicative abilities in English. It has 59 computers with the latest software to meet the English language skill enhancement requirements of the students.

7. Computer Centres: The college operates a computer centre with 25 computer systems. This year the computer centre was upgraded with 25 new computer systems which was provided as a part of the CSR initiative of Federal Bank. Students utilize these resources for their various academic and research purposes

8. Counselling Centre: A dedicated counselling centre offers services by qualified professionals, ensuring students receive the necessary support. All students are required to meet with a counsellor at least once annually.

9. Facilities for Sports and Games: The college encourages students with an interest in sports and games, providing specialized coaching in activities such as handball, table tennis, basketball, kabaddi, shuttle badminton, yoga, athletics, wrestling, cycling, karate, and taekwondo. Both indoor and outdoor sports amenities are available, including basketball and volleyball courts, a mud court, college patio/central courtyard for kabaddi and badminton, and areas for roller skating and jogging.

10. Fitness Centre: The fitness centre/gym is supervised by the Department of Physical Education, promoting health and fitness among both students and staff. Equipment includes cross trainers, recumbent

cycles, multi-station gym units, free weights, and tools for weightlifting and powerlifting. The campus also features a well-equipped Yoga centre with mats, accessories, and motivational tools for yoga practice.

11. Infirmary / Ashiana: Particular rooms are allotted in the ground floor and second floor of the campus to meet the immediate health care of students. The infirmary functions in collaboration with the Caritas Hospital.

12. College Canteen: Open on all working days, the canteen offer quality food and refreshments. Students and staff can comfortably access these services during the working hours of the college. The diverse menu meets various preferences, providing snacks, refreshments, and light meals to ensure something is available for everyone. Regular updates to the menu introduce new and innovative items to maintain excitement. The canteen is registered with the Food Safety and Standards Authority of India (FSAI). By cultivating a lively social atmosphere, the canteen enables members of the campus community to connect, exchange ideas, and create lasting memories.

13. Educational Theatre: The Educational Theatre sponsored by the Senior Academicians' Forum (SAF), acts as a pioneering platform for e-learning, seminars, conferences, and online classes. Outfitted with advanced technology, it features a 4K projector and a large 200-inch diagonal screen. The theatre is designed to foster academic excellence and supports elevated learning opportunities for both presentations and educational purposes.

14. Amphitheatre: BCM College has an excellent Open amphitheatre at the centre of the college. It hosts various academic and extra-curricular activities. This theatre is also used for outside classroom learning experience, theatrics and for organizing multiple events.

GRACE MARKS

University grants grace marks on the basis of the regulations stipulated by the University to those students who actively participate in

N.C.C. & N.S.S. activities and in university and inter-university arts, sports and games competitions. Differently-abled students also are granted grace marks.

Guidelines for the Award of Grace Marks

1. The maximum grace mark that can be awarded to a student in a particular year for all activities put together should not exceed 25%.
2. The grace mark will be calculated on the basis of the maximum marks of each theory paper, if not specified otherwise.
3. Eligible grace marks shall be distributed equally on all papers / courses of an examination.
4. The grace marks shall be given for all papers /courses / subjects in a year irrespective of whether the programme is annual or semester. For semester programmes, the percentage shall be same as applicable to annual programme.
5. Re-distribution of grace marks shall be allowed only in the case of those papers of an examination for which the candidate has passed, i.e. re-distribution can be done from passed papers to failed papers only. Re-distribution of grace marks is not permissible from failed papers to other failed papers to pass.
6. Re-distribution shall be done only for enabling a candidate to obtain minimum mark required for a pass in a paper/course.
7. If a candidate does not secure the minimum marks required for a pass even after effecting re-distribution, eligible moderation fixed by the respective Board shall be awarded to that candidate for a pass.
8. Eligible grace marks shall be given for regular examination of the performing year only, i.e., if the candidate appears for the improvement examination of the previous year along with the regular examination of the performing year, the candidate shall be eligible for grace marks for regular examination only. Eligible

grace marks awarded for the regular examination shall be carried over only to the corresponding paper(s) / course(s) of the next immediate supplementary examinations.

9. In the cases of semester courses re- distribution of grace marks shall be effected only to enable the candidates to get a pass in the examination of a particular semester. i.e., grace marks cannot be re-distributed from one semester to another semester of a particular course/programme.
10. The Performing Year/ Academic Year shall be taken from 1st June to 31st May.
11. Grace marks will be awarded on the basis of the performance in the respective academic year.
12. The request of grace marks shall be submitted in the tabulation/ tapal section concerned within the prescribed time limit. Those who fail to submit the request for grace marks within the time limit shall be liable to remit late fee as prescribed by the university from time to time. However, the request for grace marks received two years after the prescribed time limit will not be entertained on any account.
13. The candidate shall claim grace marks on or before 31st May of each performing year. However, NCC “C” Certificate holders and students who participate in sports meet at National level will have to submit the same on or before 31st December of the performing year concerned.
14. Grace marks shall normally be given for written examination only. But if the marks of a candidate are below the required minimum for pass in Internal Component of the written examinations, the grace mark can be re-distributed to that item to get a pass. However, Grace marks will not be re-distributed to Viva/ Practical/ Lab Examinations to get a pass.

15. Paper-wise distribution shall be followed and grace marks will not be awarded to candidate if he/she secures less than 5% of the maximum marks for the theory paper.
16. Grace marks will be awarded for both UG and PG Courses.
17. Grace marks to NSS Certificate holders will be awarded to the marks of the second year of performance.
18. Grace marks awarded shall not be awarded for ranking and the total marks after awarding grace mark shall be one mark below the marks of the third rank.
19. The candidate shall submit the application for grace marks with all relevant documents in original (returnable after verification) and a Photostat copy with due recommendation of the principal. The recommendation of the NSS Programme coordinator / SPESS/ DSS etc. shall be attached along with the request.
20. Even though the claim for the benefit of grace marks is restricted to regular and one immediate supplementary appearance only, differently-abled candidates who are eligible for grace marks will be awarded grace marks for regular and supplementary chances on production of a medical certificate issued by the Govt. Medical Board until they pass the whole examination. However, the stipulation of 5% minimum marks fixed for the award of grace marks is binding for them also.
21. In the case of outstanding and exceptional candidates who failed to appear for the next immediate chance after the regular appearances because of the participation in the events at the National/ International level concerned, such candidates are permitted to claim grace marks for next immediate chance.
22. If a candidate has participated in both NSS and NCC and are eligible for grace marks for both activities, the candidate can only claim grace marks either for NSS or NCC.

Award of Grace Marks

Sl No:	Items	Place	Grace Marks
1	State level events in all Sports/Games/ Relay events (Inter District competition- Individual/team/games event Certificates from the State/District association concerned)	I II III	5% 4% 3%
2	Representing the State and Winning in Approved National Competition (Inter - State) Representation	I II III	12% 10% 7% 5%
3	Inter University South Zone I Representation Non-Representation	10% II III	9% 8% 7% 6%
4	All India Inter-University Competition (Indian Universities / Combined University Team) Representation Non-Representation	I II III	17% 14% 12% 10% 6%
5	Approved World Competitions Representation		25%
6	Blind students securing I/II/III places in Sports/ Cultural/ Youth Festival activities conducted by K.F.B. at College/ University/ Inter –University level		5%
7	Inter – Collegiate Youth Festival (Individual& Group Events) II (Limited to 5%) A Grade Best Actress Best Actor	I III	5% 4% 3% 5% 5% 5%
8	South Zone Inter – University Youth Festival conducted by AIU (Individual & Team events) III (Limited to 6%)	I II	6% 5% 4%

B.C.M. College Hand Book & Calendar : 2025 - 2026

9	National Level Youth Festival (Individual & Team events) (Limited to 10%)	I II III	10% 7% 5%
11	Deaf and Dumb candidates with disability of 40% or above / hearing impaired candidate with disability of 70% or above/ Mentally Retarded candidates (Irrespective of the degree of disability) (Medical certificates from Medical Board is required)		25% 25% 25%
12	NSS Volunteers a) NSS certificate holders b) Attending National Camp with attendance certificates (NIC, National Youth Festival, Mega Summer Camp, Adventure Camp, Pre-RD Camp etc. with at least 5 days duration) c) NSS State awardees and National Awardees d) Republic Day Camp (This camp should be of at least one month duration) e) NSS Volunteers nominated by State NSS Cell who have attended International Programmes f) Indira Gandhi National Service Scheme (IGNSS) Awardees. (NSS volunteers can claim grace marks under all the six categories subject to the limit of 10%)		2% 3% 3% 7% 8% 10%
13	NCC Cadets a) Attending National Integration Camp b) Attending Republic Day Camp / Parade c) Basic Leadership Camp (TSC) / NS camp/ VayuSainik / Independence Day Camp (Sports and Games at Delhi) d) 'C' Certificate holders 'B' Certificate holders e) NCC Weightage/Equivalency Certificate issued f) National level and other Centrally organized camps / YEP g) 75% Attendance 10 Days Annual Training Camp IGC/ALC (Limited to 15%)		3% 7% 5% 4% 3% 3% 8% 3% 3% 5%

CODE OF CONDUCT FOR THE STUDENTS OF THE COLLEGE

Developing self-discipline is the most effective way for an individual to grow. Still, for smooth functioning, certain rules and regulations are needed. Students of B.C.M. College are required to maintain discipline at all times and must adhere to the college's standards and guidelines, whether they are on or off campus. Parents must make sure that their children follow the college's rules and regulations. Any decision made by the Principal on these matters will be final.

1.1 Imperatives

- a. The day starts with a morning prayer at 8:30 a.m., and everyone should take part respectfully and devoutly, standing still and silent during the prayer and related announcements. The reporting time in the college is 8.15 a.m.
- b. Students must promptly respond to any call to the auditorium or college quadrangle, and should not remain in classrooms or other areas during such events.
- c. When the teacher enters the class, he/she should be greeted properly by the students.
- d. Each class will have an assigned class tutor.
- e. Punctuality and earnest participation in all classes and activities—academic, co-curricular, and extracurricular—are required from the students.
- f. The college follows a zero tolerance policy regarding alcohol and drug use.
- g. Politeness, decency, and refined conduct are expected at all times from the students.
- h. Students are not allowed to leave campus during working hours without special sanction from the Class teacher or Head of Department in exceptional cases. The regular academic workign hours of the college is from 8.30 am to 3.30 pm.
- i. College property must be treated carefully. Defacing desks, benches, doors, or walls, and posting notices without permission, is not allowed. Students will be penalized, individually or collectively, depending on the severity of any damage caused.

- j. Students should adhere to the Mobile Policy of the institution. Important Updates and information about various events/ programmes will be posted on the notice boards/ college website, and students are expected to check it daily.
- k. Letters addressed to the principal must include a stamped, self-addressed envelope if a reply is required.
- l. Students must ensure that letters/ couriers sent to them are addressed to their home address.
- m. Complete silence must be maintained in the Chapel and Library during class hours, as the Chapel is reserved strictly for prayer. Students are expected to demonstrate discipline and decorum during any college meetings held in the auditorium or elsewhere.
- n. Respect and love towards elders, teachers, peers, and others should be evident in students' behavior.
- o. Strikes and similar forms of protest are not permitted.
- p. Participation in intercollegiate competitions, live modeling, radio/ TV programs or any events of similar nature requires prior approval from the Principal.
- q. Meetings cannot be held in the college building or in college premises without the permission from the Principal.
- r. Any grievances or suggestions should be brought to the Principal / Grievance Redressal Cell/ Anti- Ragging Committee/Anti Harassment Committee/ Anti- Sexual Harassment Committee/ Internal Complaints Committee for consideration in a sincere, constructive manner.
- s. Celebrations, including Union activities, need prior permission from the Principal. Event details must be given to the Principal through the Staff Coordinator well in advance, including program details, guest list, funding, and cost estimate.
- t. Students' vehicles are allowed only up to designated parking spots; entry beyond is not allowed.
- u. No vehicles are allowed during celebrations inside the college campus/ hostel.

- v. Students cannot receive visitors during class hours without permission.

1.1.1 Dress Code

Students should follow appropriate, modest and professional dressing styles on campus.

Students who fail to follow the dress code of the institution will be subjected to disciplinary actions.

Complete uniform (along with Id Cards) should be worn on Tuesdays and Fridays by second and third year students and first year students should wear uniform on Tuesdays, Wednesdays and Fridays. No exemption from wearing the uniform will be granted except on special occasions, at the discretion of the principal.

Students must wear the uniform strictly according to the approved design. No alterations, modifications or personal customizations of the pattern, stitching or accessories are permitted.

1.1.2 Information Technology & Social Media Guidelines

The following guidelines are applicable to all staff and students of B.C.M College.

- (a) Watching movies, or accessing other entertainment programs during work hours are permitted only if it is for academic purposes. Installation of pirated software on college systems should be avoided by the staff and students. Any attempt to damage the IT infrastructure is prohibited and will lead to disciplinary action, including financial recovery for any damage caused.
- (b) Complaints should be raised directly with concerned authorities (Internal Complaints Committee, Grievance Redressal Committee) not on social media platforms.
- (c) Publishing defamatory, sarcastic, or otherwise harmful content about the Management, College, teachers, or student community is strictly forbidden. Legal and disciplinary actions will be taken against violators under both civil and criminal law.
- (d) Students can share only personal opinions through social media and don't claim as a spokesperson of BCM college unless they have permission from the principal.

- (e) If you wish to post photos or videos related to college, obtain consent from everyone featured before sharing or publishing them online.
- (g) YouTube and other video-sharing platforms may be used only for academic purposes within the college. Downloading films or pirated software through college IP address is strictly prohibited by any member of the college.
- (h) Each individual will be held solely responsible for what they post online.

1.1.3 Guidelines for Attendance and Leave Application

- (a) Students need prior permission to be absent from class, whether it is for part of a day or the entire day.
- (b) Attendance is recorded at the beginning of each period. Students shall report in the college by 8:15 a.m. Attendance will not be given for late comers, except in unavoidable cases.
- (c) Missing more than 15 consecutive working days without a proper explanation may result in removal from the rolls. Re-admission requires payment of the prescribed re- admission fee.
- (d) Duty leaves for attending physical education activities will be given only to sportspersons representing the college or university in matches, tournaments, or sports events.
- (e) If a student joins matches, tournaments, or sports events outside the college, a leave request must be submitted to the Principal with proper recommendation by the Head of the Department of Physical Education within a week after the event. Such days are counted as full working days, regardless of the number of periods missed.
- (f) The semester attendance and progress certificate for university promotion or examination admission will not be granted only under following conditions: (1) a male student has at least 75% attendance, and female students at least 73% attendance (2) the Principal is satisfied with a student's progress and conduct.
- (g) To get an exemption due to shortage of attendance, a student

must pay a condonation fee as stipulated from time to time.

- (h) Leaving class for one period requires the permission of the teacher in charge of the particular period. To leave early from the college, the student must get permission from the concerned Head of the Department and from their class tutor. Strict action will be taken against students leaving classes or college without prior permission. One hour absence will be treated as half-day leave and two hours as a full day leave.
- (i) Students absent for more than 10 working days must report to the Principal upon return.
- (j) Repeated absence without valid reasons will not be allowed.

1.1.4 Examinations

All examinations conducted by the Department or College are mandatory. If students need to take leave on the days of internal examination, it should be informed to the class teacher/ Head of the Department.

A centralised re- test will be conducted by the Internal Examination Cell (CCA), for the students who missed the internal examinations due to unavoidable circumstances and with prior permission from the concerned Head of the department. Students can attend the re-test by applying through the ERP site of the college and remitting the fees.

Any malpractice at the university / internal examination will be dealt by the Exam Malpractice Enquiry Committee.

1.2. Mahatma Gandhi University Students' Code of Conduct Rules-2005

Mahatma Gandhi University Students' Code of Conduct Rules-2005 introduced vide UO. No. 162/2004/2/ Elen. dated 16 February 2005 has laid down rules for maintaining discipline in all Colleges affiliated to the university, which will be binding on all students of the College. The university order prohibits political activity inside the campus. Political activity is defined as "any act, activity or conduct by any student in a College by which political ideologies

of any political parties recognized by the Election Commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication whatsoever”.

Prohibition on political activity inside the campus means the following:-

- a) No student of a College shall get himself/herself involved in any political activity by himself/herself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- b) Taking part in any political activity by organizing students or gathering inside the College campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal has the power to take disciplinary action against students who indulge in the aforesaid activities.
- c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they will be punished as per the rules stated above.
- d) No student of a College shall stage or indulge in any activity like dharna, gherao, and the like obstructing entry to and from any classroom, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- e) No student shall shout slogans inside the classrooms, office or any other place inside the campus and obstruct or cause disturbance to the everyday functioning of the institution.

1.3. Kerala Ragging Prohibition Act 1998

For the information of the students and their parents, parts from the Kerala Ragging Prohibition Act published in 1998, forbidding ragging in the educational institutions of Kerala are quoted below.

2(B) By Ragging, it is meant any physical or mental torture or any disorderly conduct towards any student of educational institution causing apprehension, dread, humiliation or agitation in him/ her. It can be harassment like insulting, teasing, bullying or manhandling. It can be also be forcing upon him/her to do something which he/she voluntarily won't dare to do normally.

Prohibition of Ragging: Ragging is prohibited both inside and outside an educational institution.

Punishment for Ragging: Any student involved in ragging/persuades other for ragging or advocate ragging /either inside or outside an educational institution shall be subject to punishments as stipulated by law.

Dismissal of a Student: A student subject to the punishment under section (4) is liable to be dismissed from the institution and is barred from being admitted to any other institution for a period of three years from the date of receipt of his/her dismissal order.

Suspension of a Student: If a student/parent/guardian or any teacher of the institution forwards a written complaint to the Head of the Institution, he/she has to make an urgent enquiry into the matter within 7 days of receipt of a such complaint. If the allegation is proved to be correct, the accused must be suspended with immediate effect and the matter must be referred to the police for further proceedings.

2(1) As is said in sub-section I, if a written complaint is received by the Head of the Institution, he/she has to make a detailed enquiry and if it is found baseless, the complainant must be informed of it in writing.

Abetting: If the Head of the Institution refuses to take action in the manner described under section (6) or is negligent in initiating any steps, he/she is to be treated as one abetting the crime and is liable to be punished under section(4).

1.4. UGC Regulation on Curbing Ragging

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

1.4.1 What is Ragging?

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which rudeness a fresher or any other student.
- b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect or causing in generating a sense of shame, or torment or embracement so as to adversely affect the physique or psyche of such fresher or any other student;
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student including a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of sexual abuse, homosexual assaults, stripping, forced obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

1.4.2 Punishments for Ragging

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence. As per the regulations any students can be fined up to Rs. 2.5 Lakhs if found guilty of ragging.

The UGC regulations provide for justification of a student, a period from one to four semesters. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- a) Suspension from attending classes and academic privileges.
- b) Withholding/withdrawing scholarship/fellowship and other benefits.
- c) Debarring from appearing in any test/examination or other evaluation process.
- d) Withholding results.
- e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.
- f) Suspension/expulsion from the hostel
- g) Cancellation of admission
- h) Rustication from the institution for periods ranging from 1 to 4 semesters
- i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- j) Fine ranging between Rupees 25,000/- and Rupees 2.5 lakh
- k) Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

1.5. College Union

The College Union is organized with the following objectives:

- a) To train the students of the College in parliamentary democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- c) To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- d) To encourage extracurricular activities like Youth Festival, Sports Meet etc. that are conducive to the above objectives.

2. CODE OF CONDUCT FOR TEACHERS

- a) Teaching is a respected profession and those who choose it must behave in a way that represents its ideals and the policies of the college.
- b) Teachers are always evaluated by the community and students, so they should embody the values associated with their profession. National values must be part of a teacher's principles and act as a role model for the students.
- c) Teachers are required to follow UGC guidelines regarding standards and conduct.
- d) Teachers must maintain responsible conduct and community-approved behavior.
- e) Private matters should be managed in a way that upholds the honor of the profession.
- f) Regular study and research should contribute to the teacher's personal development.
- g) During seminars, workshops, or conferences, teachers should actively share honest opinions and knowledge.
- h) Teachers must fulfill their duties with commitment and diligence.
- i) All responsibilities must be carried out and teachers should collaborate in academic and administrative functions of the college and university.
- j) Teachers should participate in extension activities, co-curricular, extracurricular, and community events.
- k) Teachers shall follow appropriate, modest and professional dressing styles on campus.

ENDOWMENTS AND PRIZES

Name of Scholarship	Winner
1. Chacko Manthuruthel Memorial Scholarship & Maria Philip Memorial Award	- Best outgoing student of the year.
2. Suma Makil Memorial Gold Medal	- B.Sc. Chemistry topper
3. Chev. V.J. Joseph & Prof. Annama Pothen Memorial Scholarship	- Best outgoing student of B.Com.
4. Prof. P.L. Stephen, Varghese Kallarackal & Sr. Goretti Memorial Scholarship	- For Securing highest marks in II Year B.A./ B.Sc.
5. Prof. Grace Andrews & Ammini Ninan Scholarship	- III DC Economics topper
6. Prof. Ruby Mathew Memorial Scholarship	- For deserving students of B.A. History
7. Prof. Grace Mathai Scholarship	- I M.Sc Mathematics topper
8. Prof. Meenakshikuttiamma Scholarship	- II DC Mathematics Topper
9. Mrs. & Mr. John Mangalathethu Memorial Scholarship	- Best academic performance in II Year Degree class by a student in III DC Chemistry
10. Sr. Mary Montfort SVM Scholarship	- III DC Chemistry topper
11. Suni Mathew Memorial Scholarship	- Best all rounder in III DC Chemistry
12. Miss Chellamma James Scholarship	- Highest marks in III DC Zoology
13. Suma Anil Mathew Memorial Scholarship	- Best outgoing student in Home Science
14. P. C. Chandy Palliyarathundathil Memorial and Simon Chandy Scholarship	- Best Athlete of the year
15. Msgr. Peter Uralil Memorial Scholarship instituted by Fr. Simon Uralil	- Best outgoing student in Arts group

16. Sr. Rosalia SVM Memorial & Prof. P. Radha Lambodarn Scholarship - II DC Malayalam topper
17. James Tharayil Memorial Scholarship - Chemistry Subsidiary topper
18. Nancy Tharayil Memorial Scholarship - I DC Chemistry topper
19. Elizabeth George Kakkasseril Memorial Endowment - Six outgoing students eligible for higher studies
20. Alex Cownan Memorial Scholarship - II DC Malayalam Knanaya topper
21. Mariamma Makil Memorial Scholarship - Final year B.A. History student for securing highest marks in I & II Year Exam.
22. Annamma J. Vellapally Memorial Prize - Malayalam Essay competition winner
23. Prof. Ammini Ammal Scholarship - II DC Hindi topper
24. Prof. Annamma Pothen Memorial Scholarship - Deserving III DC History student
25. P.M. Luke Memorial Scholarship - Deserving final year English Dept. student for all-round performance.
26. Sr. Little Flower SVM Scholarship - III DC Botany topper
27. Prof. M. Lalithambal Scholarship - Deserving student in I DC History
28. V.M. Alexander Vellapally Memorial Scholarship - Gold Medals to B.Sc. & M.Sc. Mathematics toppers
29. Rev. Fr. Jacob Kalayil Memorial Scholarship - II DC Sociology topper
30. Scholarship of Rs. 10000/- by Mrs. & Mr. Earnest (B.Sc. Zoology Alumni) - III B.Sc. Zoology topper

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|--|---|
| 31. Bishop Makil Foundation Award | - Best Outgoing student (academic feat, co-curricular activities, personality traits and social commitment) |
| 32. Joseph Koopil & Sons Memorial Scholarship | - Excellence in field work (Outgoing MSW students) |
| 33. Mathew Attumalil Memorial Award | - Most Conscientious student (MSW student) |
| 34. Fr. Philip Kootiyanyil Memorial Award | - Best Dissertation Award (MSW student) |
| 35. B.C.M. SSWADIN Award | - Best Team maker (Outgoing MSW student) |
| 36. Mr. & Mrs. George P Valavi Memorial Scholarship | - Deserving I DC Home Science student |
| 37. Mrs. and Mr. John Mangalathettu Memorial Scholarship | - II DC Sociology topper |
| 38. Sri. Varghese Pothen and Smt. Mariamma Varghese Memorial Scholarship Instituted by Prof. Aleyamma Varghese | - III DC Botany student showing genuine interest in Taxonomy |
| 39. Sr. Little Flower SVM Jubilee Scholarship | - III B.Sc. Botany topper |
| 40. K. Suresh Memorial Scholarship Instituted by Prof. Shyla G. Nair | - Accountancy topper in B.com. |
| 41. Mr. K. C Abraham, Paluthara and Mr. K.P. Philip, Karicombil Memorial award | - Best all-rounder of English Department |
| 42. V. M. Alexander Vellapally Scholarship | - I M.Sc Topper who did B.Sc from BCM College |
| 43. K.C Mani Memorial Scholarship | - III DC Botany Best Project |
| 44. K.E. Thomas Thadathil Memorial Scholarship | - I DC Gen. English topper |
| 45. Dr. V.K. Ramachandran Nair Endowment | - Toppers in M.Sc Statistics |

46. Prof. Anna Kurian Memorial Scholarship - I M.A English topper
47. Mr. M.C Simon & Achukutty Simon Manthuruthil Memorial Scholarship- III B.Com topper
48. Sr. Mary Goretti Memorial Scholarship - M.A English topper
49. K.J Chacko Chakkungal Memorial - Economics Dept. Scholarship Best outgoing student
50. Vellappally Scholarship - B.Sc Maths. topper
51. V.M. Alexander Vellappally Memorial Scholarship - Academically Excellent, needy student from III B.Sc Maths.
52. Annie Charles & Charles Samuel Scholarship - III DC Zoology topper
53. Ms. Mary Iype Memorial Scholarship - Two deserving students
54. Mr. Simon Chandy Valachery Scholarship - Best Sports Woman
55. Scholarship instituted by Rtd. Physics Dept. Teachers - Best III DC Physics student
56. Award instituted by Prof. George Mathew - Best NSS volunteer
57. Best Outgoing Cadet of NCC - NCC Unit, BCM College
58. Best Shooting Champion - NCC Unit, BCM College
59. TSC Delhi- Gold Medal Winner - NCC Unit, BCM College
60. RDC Delhi - Prime Minister Rally - NCC Unit, BCM College
61. NSS State Award - NSS Unit, BCM College
62. NSS National Award - NSS Unit, BCM College
63. RDC Delhi - Prime Minister Rally - NSS Unit, BCM College
64. Indira Gandhi National Service Scheme Award - NSS Unit, BCM College
65. Chief Minister's Scholarship for Best NCC Cadet (State level) - NCC Directorate
66. Akshara Puraskara Scholarship - Best Library Users
67. Saptati Smaraka Scholarship - BCM CARE

FORMER TEACHING STAFF

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Late Rev. Sr. Fidelis	:
Late Prof. Anna Nidhiri	:
Late Prof. Margaret Paulose	:
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6. Sr. Johnsy SVM (Supdt.)	9446254156
7. (Late) Sr. Bibiana SVM (Librarian)	
8. Sr. Grace Maria SVM	9497297870
9. Sr. Crystella SVM	9447770935
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24. Sr. Jovitta SVM	
25. Sr. Lisbeth SVM	9497817278
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27. Sr. Meritol SVM	9847820759
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29. Sr. Genevieve SVM	9495257515
30. (Late) Sr. Bernabas SVM	
31. Sr. Elsy SVM	9497666641
32. Sr. Marian SVM	9496342830
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35. Sr. Preethy SVM	
36. Sr A.C. Annamma SVM	
37. Smt. Mary SVM	
38. Smt. T.C. Thresiamma SVM	
39. Smt. K.C. Aley SVM	
40. Smt. Annamma M.T. SVM	
41. Smt. Leela A.P. SVM	
42. Smt. P.J. Annamma SVM	
43. Mrs. Kochuthresia N.J.	9447017761
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46. (Late) Sri. Onachan C.K.	
47. Sri. Joseph P.M.	9447852819; 04829 283189
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49. Smt. A.P. Mary	2311240
50. Smt. Mary James	2711251
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55. Smt. C.J. Mary	2531931
56. Smt. Chinnamma K.T.	2518691
57. Smt. M.K. Annamma	2712574
58. Smt. P.J. Annamma	2310576

59. Smt. Leelamma Lukose	2597475
60. Smt. Aleykutty P.J.	2711518
61. Smt. Valsa A.L.	2330690
62. Smt. Lilly P.T.	9446603338
63. Smt. Molly K.L.	2525482
64. Smt. Rosamma M.C.	9744112864; 2711174
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69. Sr. Annlit SVM	9497497072; 0481-2575939
70. Smt. Philomina Punnoose	9495080852; 04829-268140
71. Sri. Tom Thomas	9447287923; 0481-2542751
72. Smt. Chinnamma Chacko	04829-245201
73. Smt. Mary K.C	9947881274; 04842-737443
74. Smt. Ancy Philip	9446468521; 04829-244166
75. Smt. Chachikutty SVM	9496131669
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77. Sr. Sabitha SVM	9496713342, 0481-2563083
78. Mrs. Elsamma T.N	9605747616, 0481-2770211
79. Mrs. Dolly Uthup	0481-2599783
80. Mrs. Molly Abraham	9605947969
81. Mr. Shaji Thomas	9496159770, 0481-2584523
82 Smt. Mary K.L.	9656380302
83. Smt. Salamma P.K.	9568667886
84. Sr. Remya S.V.M.	9496377189
85. Smt. Jeeja Joseph	9400845249
86. Smt. Ancy T.U.	7025661291
87. Smt. Lissy Joseph	9539449502
88. Sr. Sherly K. Jose	9496571103

MILESTONES OF THE COLLEGE

- 1927 The great visionary Bishop Mar Alexander Chulaparambil makes an announcement of his dream - a Women's College at Kottayam - during the inauguration of St. Anne's Girls' School at Kottayam.
- 1954 May 31 - Bishop Mar Thomas Tharayil initiates the procedure to start a college in Kottayam.
- 1955 March 1 - Provisional Sanction from the University to start the college
July 2 - Permission from the University to start the college.
July 11 - The college commences working
- 1956 Prof. Chev. V.J. Joseph Kandoth was appointed the first Principal of B.C.M. College.
Pre-University Course started with 165 students.
- 1957 October 7 - The foundation stone for the new College building was laid by Bishop Thomas Tharayil, the Patron of the College.
Degree courses in Physics and History started.
Sr. Fidelis of Carmel Convent, Mangalore succeeded Prof. V.J. Joseph.
- 1958 June - Degree in Mathematics and Economics started. Miss Anna Nidhiri took charge as Principal.
- 1959 The formal inauguration of B.C.M. College by His Eminence Valerian Cardinal Gracias, Archbishop of Bombay.
Miss Margaret Paulose took charge as Principal.
Degree Courses in Chemistry, Botany and Zoology started.
- 1961 The main hostel building was blessed by Bishop Thomas Tharayil.
- 1962 Sr. M. Goretti SVM took charge as Principal.

- 1963 Sr. M. Savio SVM took charge as Principal.
Degree course in Sociology started.
- 1965 Degree course in Home Science started.
- 1970 The New Building consisting of Home Science Block,
Library and Auditorium was completed.
- 1972 The visit of Sri. V.V. Giri, the President of India to
Kottayam. Our college collected Rs. 2731/- towards
the Defense Fund and handed it over to the President.
- 1973 The visit of St. Teresa of Calcutta to our college.
- 1974 May 5- His Excellency Mar Kuriakose Kunnacherry,
took charge as Bishop of Kottayam and the Patron
of the college.
- 1974-75 Our college won the Kerala University Youth
Festival Championship and the much coveted
Malayala Manorama Trophy.
- 1980 College celebrated Silver Jubilee. New building
of the college hostel was blessed by Bishop
Kuriakose Kunnacherry.
- 1980-81 Ms. Jolly James found a place in the National
Athletic team by winning gold medal in Discus Throw.
(Later International gold medalist in Javelin Throw)
- 1981 Degree Program in Commerce started.
- 1982 Sr. M. Michael SVM took Charge as Principal.
- 1984 The first P.G. - M.Sc. Mathematics - started.
- 1985-86 Sr. M. Savio SVM retook charge as Principal.
- 1989 Retirement of Sr. M. Savio SVM, after an illustrious
career of 23 years as Principal of B.C.M. College.
Sr. M. Alphonsa SVM took charge as Principal.
- 1990 B.C.M.'s Queen's House was renovated into a hostel
building and a new Chapel also was blessed in the
same block.
- 1992-93 Our Cricket Team won the M.G. University
Championship for the sixth time consecutively.

- 1993 Degree Program in English Literature started.
B.C.M. Computer Centre started.
- 1993-94 Mrs. Remya Tharayil took charge as Principal.
Senior Academician's Forum (SAF), the association of the retired teaching staff was formed.
- 1997 Degree in Vocational English started.
- 1997-98 Degree in Food Science and Quality Control started as UGC sponsored programme.
- 1998-99 The College bagged the first position in M.G. University by scoring the highest pass percentage in Pre-degree results.
Booker Prize winner Arundhati Roy addressed the B.C.M. Family.
- 2000 The College gets accreditation from National Assessment and Accreditation Council.
Sr. M. Lucy SVM took charge as Principal.
- 2001 The fearless reporter of CNN and a woman of great caliber, Mrs. Anita Pratap addressed B.C.M. Family.
Formal inauguration of our Computer Centre by Bishop Kuriakose Kunnacherry.
- 2000-01 Deepthi Jose won gold medal in 4x100m relay in Junior National athletic meet.
- 2002 The Language Lab was set up.
Post Graduaget Degree in Social Work (MSW) started.
- 2003 Degree Course in Computer Science started.
- 2004 August 11 - Inauguration of the Golden Jubilee Celebrations by His Excellency Sri. R. Bhatia, the honourable Governor of Kerala.
- 2004-05 Jasmin Joseph won Gold Medal in 4x400m relay in All-India Inter university athletic meet.
Deepthi S. Pillai and Saumya E.K. won Dept. of Food Science given self-financing status.

- The Gold Medal in All-India Inter University softball tournament.
- 2005 Geetha Roby has won Gold Medal in 4x400m Relay in Junior National athletic meet.
Jan. 28 - Inauguration of Golden Jubilee Block and Sr. Savio Hall by Dr. Jancy James, the Vice-Chancellor of M.G. University.
Sanction has been obtained from the M.G. University & Kerala Government to start M.Sc. Food Science & Quality Control and M.Sc. Child Development.
The Fitness Centre aided by the Central Ministry of Youth and Sports was established.
Add-on Courses started with Financial assistance from UGC.
- 2005-06 Geetha Roby won gold medal with new meet record in 400m hurdles in Junior National athletic meet and silver medal in All-India Inter university athletic meet.
Shabana Shamsudeen has won gold medal in All-India Inter university handball tournament.
- 2006 January 14 - His Grace Mar Mathew Moolakkatt took charge as the Metropolitan Archbishop of Kottayam and the Patron of the College.
- 2007-08 Asha P. J won gold medal in heptathlon in Junior National Athletic meet.
- 2008 Accredited by NAAC with Grade "Good" (B).
- 2009 Minority Institution Status was obtained.
OJASS - A charitable society formed for extension activities.
- 2009-10 Soniya P.M. won gold medals in All-India Inter University Cross country team championship and Junior National Cross country team championship.
- 2010 Centre for Gandhian Studies established with financial assistance from UGC.
- 2011 District Chapter of Indian Council of Social Welfare started functioning in the Dept. of Social Work and BCM OJASS has been appointed District Nodal Agency for CHILDLINE (a project of Ministry of Women and Child Development)

- 2013 B.Com. with Computer Application, M.A. English (Unaided), M.Sc. Home Science (Child Development) M.Com. (Finance), M.Com. (Taxation) Programs were started.
The Secretariat of Kerala Association of Professional Social Workers (KAPS) started functioning in the Dept. of Social work.
N.C.C. Unit started functioning in the college.
- 2014 Inauguration of Diamond Jubilee Celebrations.
New Women's Hostel funded by UGC opened.
Community College sanctioned.
MA English (Aided) course started.
B.A. English III Main Course sanctioned.
- 2015 Accredited by NAAC with A grade (CGPA 3.16).
Valedictory Function of Diamond Jubilee Celebrations.
Inauguration of Vykhari Lecture Series by Justice P. Sathasivam, Honourable Governor of Kerala.
N.S.S. Unit introduced massive organic farming.
- 2016 BCM NSS unit was selected as the best unit in MG University.
- 2017 NSS Unit secured 'Best Institution' Award for Organic Farming from Kerala State Agricultural Department.
- 2018 College was selected for "Unnat Bharat Abhiyan (UBA)" by MHRD, GoI
- 2018 College recognized with Consumer Protection Award.
- 2019 College is ranked as one among best 200 Colleges in India.
- 2020 M. Sc Statistics Program was started.
- 2021 The college kabaddi team won the MG university championships for the 9th consecutive year.
- 2022 BCM College got ISO 9001:2015 certification for total quality and environment management.
- 2023 The College was accredited with 'A+' Grade with a cumulative grade point of 3.46 on 20th February 2023 by the National Assessment and Accreditation Council.
- 2024 Prof. T.M. Joseph was appointed as the Pro-Manager.
- 2024 Implemented FYUGP.
Celebrating Saphthathi Year.
- 2025 Prof. Dr. Thomas K.V took charge as Principal.
- 2025 Depts. of Commerce, Mathematics and English got approval as Research Centres.

**COLLEGE CALENDER FOR THE ACADEMIC
YEAR 2025- 2026**

ODD SEMESTER

Dates	June 2025
02.06.2025	Commencement of 5 th &3 rd semester UG classes and 3 rd semester PG classes
05.06.2025	World Environment Day
14.06.2025	Second Saturday
21.06.2025	International Yoga Day
26.06.2025	International Day Against Drug Abuse
Total no. of Working Days: 20 days	

Dates	July 2025
03.07.2025	St. Thomas Day
01.07.2025	Commencement of 1 st semester UG classes
08.07.2025	Commencement of 1 st semester PG classes
11.07.2025	Foundation day
12.07.2025	Second Saturday
29.07.2025	Commencement of 1 st Internal Examination of 3 rd & 5 th semester UG
Total no. of working days: 22 days	

Dates	August 2025
09.08.2025	Second Saturday, BEAMS Day
15.08.2025	Independence Day
29.08.2025	College Onam Celebration
30.08.2025	Commencement of Onam Vacation
Total no. of working days: 19 days	

Dates	September 2025
05.09.2025	Teachers' Day & Thiruvonam
07.09.2025	College reopens after Onam vacation
08.09.2025	International Literacy Day
26.09.2025	Commencement of 2 nd internal examination for 3 rd & 5 th semester UG and 1 st internal examination for 1st semester students
29.09.2025	World Heart Day
Total no. of working days: 15 days	

Dates	October 2025
02.10.2025	Gandhi Jayanthi
11.10.2025	Second Saturday
24.10.2025	Commencement of 2 nd Internal Examination for 1 st semester FYUGP students
31.10.2025	5 th semester UG University Examination ends, Closing of 1 st semester UG classes.
Total no. of working days: 20 days	

Dates	November 2025
03.11.2025	Commencement of 6 th semester UG and 4 th semester PG classes.
05.11.2025	Commencement of 1 st semester FYUGP University Examination, Commencement of 4 th semester FYUGP classes.
08.11.2025	Second Saturday
27.11.2025	Commencement of 2 nd semester FYUGP classes.
Total no. of working days: 20 days	

B.C.M. College Hand Book & Calendar : 2025 - 2026

Dates	December 2025
01.12.2025	World Aids Day
13.12.2025	Second Saturday
18.12.2025	Christmas Celebration
23.12.2025	College closes for Christmas Vacation
Total no. of working days: 17 days	

Dates	January 2026
01.01.2026	New Year
02.01.2026	Mannam Jayanthi
11.01.2026	Second Saturday
05.01.2026	College re-opening after X'mas vaction
08.01.2026	Patrons Day
09.01.2026	College fest
10.01.2026	
15.01.2026	Commencement of 6 th & 4 th semester UG 1 st internal examination
20.01.2026	Results of 6 th & 4 th semester UG internal examination- II
24.01.2026	International Day of Education
26.01.2026	Republic Day
Total no. of working days: 21 days	

Dates	February 2026
04.02.2026	Commencement of 2 nd semester FYUGP internal examination- I
14.02.2026	Second Saturday
11.02.2026	Results of 2 nd semester FYUGP internal examination- I
20.02.2026	World Day of Social Justice
Total no. of working days: 20 days	

Dates	March 2026
11.03.2026	Commencement of 4 th & 6 th semester UG internal examination- II
14.03.2026	Second Saturday
17.03.2026	Results of 6 th & 4 th semester UG internal examination- II
31.03.2026	Closing of 6 th , 4 th & 2 nd semester UG classes
Total no. of working days: 22 days	

Dates	April 2026
06.04.2026	Commencement of 2 nd & 4 th semester FYUGP university examination
24.04.2026	Ending of 2 nd & 4 th semester FYUGP university examinations.

Dates	May 2026
25. 05. 2026	Publication of 2 nd & 4 th semester examination results.

LEAVE APPLICATION FORM

Name of the student :

Cl. No. :

Class :

Subject :

Number and Dates of
leave sought for :

Reason for leave :

Recommended by
Guardian or Warden :

Signature of applicant
with date :

Signature of Teacher in Charge :

Signature of HOD :

N.B: In case sick leave is sought for more than 5 consecutive working days or during examination days, a medical certificate from a person holding registered medical qualification should be given.

Phone Numbers

Office	- 0481-2562171, 2560307 (Fax)
Manager	- 0481-2563527, 9446266250 (Mob)
Principal	- 0481-2560307, 9188918381 (Mob)
Dept. of Social Work & OJASS	- 0481-2582171
Student Amenity Centre	- 8606450935
College Hostel	- 0481-2563083, 2300726

E-mails

Bishop Chulaparambil College	- office@bcmcollege.ac.in
Principal	- principal@bcmcollege.ac.in
Bursar	- bursar@bcmcollege.ac.in
Reception	- reception@bcmcollege.ac.in
Admissions	- admissions@bcmcollege.ac.in
IQAC	- iqac@bcmcollege.ac.in
Documentation	- documentation@bcmcollege.ac.in
Educere	- educere@bcmcollege.ac.in
Dept. of Botany	- botany@bcmcollege.ac.in
Dept. of Chemistry	- chemistry@bcmcollege.ac.in
Dept. of Commerce	- commerce@bcmcollege.ac.in
Dept. of Computer Science	- computerscience@bcmcollege.ac.in
Dept. of Economics	- economics@bcmcollege.ac.in
Dept. of English	- english@bcmcollege.ac.in
Dept. of Food Science	- foodscience@bcmcollege.ac.in
Dept. of Hindi	- hindi@bcmcollege.ac.in
Dept. of History	- history@bcmcollege.ac.in
Dept. of Home Science	- homescience@bcmcollege.ac.in
Dept. of Malayalam	- malayalam@bcmcollege.ac.in
Dept. of Mathematics	- mathematics@bcmcollege.ac.in
Dept. of Physical Education	- physicaleducation@bcmcollege.ac.in
Dept. of Physics	- physics@bcmcollege.ac.in
Dept. of Social Work	- socialwork@bcmcollege.ac.in
Dept. of Sociology	- sociology@bcmcollege.ac.in
Dept. of Zoology	- zoology@bcmcollege.ac.in

Websites

College	- www.bcmcollege.ac.in
M.G. University	- www.mgu.ac.in
UGC	- www.ugc.ac.in

TIME TABLE CHART

DAY	1 8.30 - 9.20	2 9.20 - 10.10	3 10.35 - 11.25	4 11.25 - 12.15	5 12.25 - 1.15	APEP 1.15 - 1.30	SKILL CLASSES 2.15 - 3.30
I							
II							
III							
IV							
V							

L U N C H B R E A K

I N T E R V A L

I N T E R V A L

Personal Notes

Personal Notes

Personal Notes