

BISHOP CHULAPARAMBIL MEMORIAL COLLEGE

KOTTAYAM - 686 001

(Founded on July 11, 1955)

(NAAC ACCREDITED WITH A GRADE)

Ph : 0481 - 2562171

Website : www.bcmcollege.ac.in



A Postgraduate Educational Institution (Aided) of the Knanaya Catholic Community with Faculties of Arts, Science and Commerce, affiliated to Mahatma Gandhi University, Kottayam; and the UGC under section 2 (f). Declared as a Minority Educational Institution under section 2 (g) of the National Commission for Minority Educational Institution Act.

Patron : His Grace Mar Mathew Moolakkatt
Metropolitan Archbishop of Kottayam

Manager : Rev. Fr. Alex Akkaparambil

Secretary Corporate

Educational Agency

of Colleges : Rev. Fr. Philmon Kalathra

Principal : Prof. Josephina Simon

Vice Principals : Dr. Stephy Thomas

Dr. Annu Thomas

Name :

Department :

PERSONAL INFORMATION

Name

Department

Class & Roll No.

Permanent Address

.....

.....

Residential Address

.....

.....

Telephone No.

E-mail

Any other information

.....

.....

.....

.....

.....

.....

.....

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BRIEF HISTORY

"When you educate a man, you educate an individual. When you educate a woman, you educate the whole family".

Bishop Chulaparambil Memorial (BCM) College was founded on 11th July 1955 by H.E. Mar Thomas Tharayil, Bishop of Kottayam to fulfil the long cherished dream of his predecessor, H.E. Mar Alexander Chulaparambil, to establish an institution for the higher education of women. The aim of the establishment of the college was to raise the cultural standard of the community by educating its women. The college was formally inaugurated in 1959 by His Eminence Valerian Cardinal Gracias, Archbishop of Bombay and the first Cardinal from India.

Chev. Prof. V.J. Joseph Kandoth, served as the first Principal of the college. There were eight Professors and a Non-teaching staff in the beginning. Prof. Joseph was succeeded by 14 persons to guide the college till date.

From its humble beginnings the college has made steady progress and now she is one of the foremost colleges in Kerala with sixteen under graduate courses, seven post graduate courses, 146 staff and over 2000 students.

MOTTO

The college motto **SAPIENTIA ET GRATIA** (Latin) means Wisdom and Grace. Human wisdom and devine grace are two essential factors moulding the life of any person. Since the purpose of education is overall development of personality, along with intellectual development, the college tries to promote moral as well as spiritual growth. When our students cross the portal of B.C.M. on completion of their courses, we believe, they would become ideal educated person, having worldly wisdom and Divine grace.

EMBLEM

The five imageries contained in the emblem envisage the history and purpose behind the establishment of the college. The ‘**ship**’ in the left bottom reminds us of the journey in A.D. 345 of the group of Syrian Jewish Christians under the leadership of Knaithoma, whose descendents are the Knanaya catholic community which established and manages the institution. The beautiful ‘**landscape**’ with coconut tree in the right bottom evokes Kerala, God’s own country, where the Knanites embarked. It further calls for nostalgic patriotic spirit which should animate the students. The dawn fills us with hope of a new era yet to come. The ‘**anchor**’ in the upper right symbolises the firmness and steadfastness of wisdom that the college ensures the students. The intellect illuminated with wisdom is the anchor of faith, hope and charity with which the students will march forward with beaming joy, spreading sunshine every where. The ‘**burning furnace**’ symbolises the hardships of life to be overcome through the process of purification in *Agni* (fire). Besides, it signifies that a heart adorned with divine grace is all on fire with the love of God and man. It alludes also to the furnace (*chula*) contained in the house name Chulaparambil of Mar Alexander in whose fond memory the college exists. The ‘**crown**’ in the upper part is the one that awaits all of us when we complete our life successfully in the divine *Marga*.

All these symbols have a religious significance as well. While the ship and anchor symbolises the Church, the Sun and beaming light symbolises Christ, the eternal light and the redeemer of mankind. The person who walks in Jesus Christ with the Church, will attain the Crown of Justice in the life everlasting.

GOALS AND OBJECTIVES

Since its origin, the Christian Church has been active in the field of education throughout the world. Christian educational institutions are part of the Church's effort to share in the country's educational progress. This effort, while recognizing a special responsibility towards the Christian community, has always been at the service of the whole nation.

Education in Christian institutions is inspired by a vision of man drawn from the life and teachings of Jesus Christ. The vision gives Christian institutions a specific character and sets before their managements, staff and students high ideals of life and service towards which they are challenged continually to strive.

The college aims at the integral personalized education of the young. It strives to mould intellectually well trained, morally upright, socially committed, spiritually inspired men and women for the new India.

To accomplish this, special efforts are made to enable the students:

- ◆ to strive for excellence in every field
- ◆ to think for themselves in a clear, fearless and independent manner
- ◆ to seek, extend and apply knowledge to the solution of human problems
- ◆ to value and responsibly use their freedom
- ◆ to be clear and firm on principle and courageous in action
- ◆ to be unselfish in the service of their fellow human beings
- ◆ to become agents of needed social change in their nation

Through these efforts B.C.M. College aims at making her own contribution to a radical transformation of present day social conditions, so that social justice, equality of opportunity, genuine freedom, respect for religious and moral values, empowerment of women which are

enshrined in the constitution of India may be realized. Thus the possibility of living a fully human existence will be open to all.

FORMER PATRONS

1. Bishop Thomas Tharayil
2. Archbishop Kuriakose Kunnacherry

FORMER PRO-MANAGERS / MANAGERS

1. Late Msgr. Cyriac Mattathil
2. Late Fr. Joseph Karottukunnel
3. Late Msgr. Peter Poochakkattil
4. Late Msgr. Dr. Jacob Kollaparambil
5. Late Msgr. Peter Uralil
6. Rev. Fr. Alex Chettiyath
7. Rev. Dr. Thomas M. Kottoor

FORMER PRINCIPALS

1. Late Prof. Chev. V. J. Joseph (1955-56)
2. Late Rev. Sr. Fidelis (1956-58)
3. Late Prof. Anna Nidhiri (1958-59)
4. Late Prof. Margaret Paulose (1959-62)
5. Late Rev. Sr. M. Goretti SVM (1962-63)
6. Late Rev. Sr. Mary Savio SVM (1963-82 & 1985-89)
7. Rev. Sr. M. Michael SVM (1982-85)
8. Rev. Sr. M. Alphonsa SVM (1989-93)
9. Prof. Remani Tharayil (1993-2000)
10. Rev. Sr. M. Lucy SVM (2000-02)
11. Rev. Sr. M. Libia SVM (2002-06)
12. Rev. Sr. Dr. Karuna SVM (2006-15)
13. Prof. Sheela Cherian K. (2015-17)
14. Rev. Dr. Sr. Betsy (2017-18)

NAAC ACCREDITATION

The College is accredited with ‘**A**’ Grade with a cumulative grade point of **3.16** on 3rd March 2015 by the National Assessment and Accreditation Council.

MANAGEMENT

B.C.M. College is an educational institution owned and managed by the Corporate Educational Agency of Colleges of the Archeparchy of Kottayam for the Knanaya Catholic Community. His Grace Mar Mathew Moolakkatt, Metropolitan Archbishop of Kottayam is the Patron, Rev. Fr. Alex Akkaparambil is the Manager and Rev. Fr. Philmon Kalathra is the Secretary, Corporate Educational Agency of colleges.

The General Management of the college is vested in the Governing Body. The internal administration of the college is carried out by the Principal assisted by Vice Principals, Bursar, College Council and the Staff.

GOVERNING BODY MEMBERS

1. Mar Joseph Pandarasseril
Protosyncellus, Archeparchy of Kottayam
2. Very Rev. Fr. Michael Vettickat
Pro-Protosyncellus, Archeparchy of Kottayam
3. Rev. Fr. Alex Akkaparambil
Manager, B.C.M. College
4. Rev. Fr. Philmon Kalathra
Secretary, Corporate Educational Agency of College
5. Dr. Jose James Pannivelil
Chairman, Education Commission, Archeparchy of Kottayam
6. Prof. Josephina Simon
Principal-In-Charge, B.C.M. College
7. Sri. Thomas Chazhikadan
Ex. M.L.A.
8. Chev. Adv. Joy Joseph Kodianthara
Legal Advisor, Archeparchy of Kottayam
9. Dr. T.M. Joseph Thekkumperumalil
Principal, Nirmala College, Moovattupuzha
10. Dr. Biji James, Former H.O.D, Dept of Commerce
Mar Ivanios College, Trivandrum

COLLEGE COUNCIL

| | | |
|-----|----------------------------|------------------------|
| 1. | Prof. Josephina Simon | Principal |
| 2. | Rev. Fr. Philmon Kalathra | Bursar |
| 3. | Dr. Stephy Thomas | Dept. of Statistics |
| 4. | Dr. Annu Thomas | Dept. of Chemistry |
| 5. | Dr. Teena Annah Thomas | Dept. of English |
| 6. | Mr. Anil Steephen | Dept. of Malayalam |
| 7. | Dr. Naveena J. Narithookil | Dept. of Hindi |
| 8. | Mrs. Sosamma Mathew | Dept. of Mathematics |
| 9. | Mrs. Smitha Joseph | Dept. of Physics |
| 10. | Dr. Peter K. Mani | Dept. of Botany |
| 11. | Mrs. Priya Thomas | Dept. of Zoology |
| 12. | Ms. Sharon Mary Xavier | Dept. of F.A.C.S |
| 13. | Dr. Ajis Ben Mathews | Dept. of History |
| 14. | Mrs. Shalini Thomas | Dept. of Economics |
| 15. | Mrs. Alphonsa Kurian | Dept. of Sociology |
| 16. | Mr. Jipin V. Jimmy | Dept. of Commerce |
| 17. | Mr. Rajesh P.C. | Dept. of Phy.Education |
| 18. | Dr. Ipe Varughese | Dept. of Social Work |
| 19. | Mrs. Anju Annette Cherian | Dept. of F.S.Q.C. |
| 20. | Mrs. Divya S. | Dept. of Comp. Science |

FACULTY

PRINCIPAL

Prof. Josephina Simon M.Com., LLB
josephinasimon1963@gmail.com

Ph: 0481-2300303
Mob: 8589043837

BURSAR

Rev. Fr. Philmon Kalathra M.S.W.
philmonphilip@gmail.com

Mob: 9400416140

VICE PRINCIPALS

Dr. Stephy Thomas M.Sc, Ph.D
stephythomas@gmail.com

Ph: 0482-2240006
Mob: 9496337236

Dr. Annu Thomas M.Sc, Ph.D , PDF
annuthomas@gmail.com

Mob: 9496833830

DEPT. OF ENGLISH
(Intercom No. 311)

1. Dr. Teena Annah Thomas (H.O.D.) M.A., B.Ed., Ph.D.
teenaannah@yahoo.com Mob: 7994234264
2. Ms. Riya Susan Scariah M.A., B.Ed. Mob : 9446146989
riyabcm@gmail.com
3. Ms. Neethu Varghese M.A. Mob : 9847139534
neethuvarghesebcm@gmail.com
4. Ms. Ponnu Liz Malieckal M.A. (English), M.A. (Linguistics) M.Phil.
ponnuliz@gmail.com Mob : 9846683495
5. Ms. Phiona Elizabeth Joshy M.A., B.Ed. Mob : 9447909803
phionaej@gmail.com
6. Ms. Minu Alex M.A., M. Phil., B.Ed. Mob : 9744241254
alex_meenu@yahoo.com
7. Dr. Nithya Mariam John M.A., Ph.D. Mob: 9496321617
nitmarjo86@yahoo.com
8. Mr. Bijoy Thomas M.A., M. Phil. Mob: 9446863109
bijoyzz@gmail.com
9. Ms. Ancy Cyriac M.A. Mob: 8593094935
ancycyriac@gmail.com
10. Ms. Niranjana Marian George M.A. Mob: 8304841388
niranjnamarian@gmail.com
11. Ms. Chaithanya Antony M.A. Mob: 9400316427
chaithanyaantonyrosedale@gmail.com
12. Ms. Aneka Avraham M.A. Mob: 9645314922
avrahamaneka@gmail.com
13. Mrs. Merin Sabu M.A. Mob: 8903305912
merinsabu.ms95@gmail.com
14. Ms. Sneha Mathew M.A. Mob: 9747662680
snehamathew109@gmail.com
15. Ms. Anna Maria Simon M.A. Mob: 7907181291
annamariasimon93@gmail.com

DEPT. OF MALAYALAM
(Intercom No.304)

1. Mr. Anil Steepheng M.A., B.Ed. (H.O.D. in charge)
anilstepheng@yahoo.com Mob: 9446120582

2. Fr Byju Mathew M.A., M.Phil. Mob: 9496256259
byju10@gmail.com

DEPT. OF HINDI

(Intercom no. 304)

1. Dr. Naveena J. Narithookil M.A., B.Ed., Ph.D. (H.O.D. in charge)
naveenajplacheril@gmail.com Mob : 9496162243
2. Mrs. Simi T M.A. B.Ed Mob : 9947109414
simitrajmohan12@gmail.com

DEPT. OF MATHEMATICS

(Ph. 0481-2565170; Intercom No. 306)

1. Mrs. Sosamma Mathew M.Sc. (H.O.D.) Ph. 0481-2572120
msosamma@gmail.com Mob: 9446759905
2. Mrs. Salma Mary K. Abraham M.Sc., M.Phil. Ph. 0481-2391348
salmacyriac@gmail.com Mob: 9495181252
3. Mrs. Ann Johns M.Sc., B.Ed. Ph. 04812-713517
annpjohans@gmail.com Mob: 9400839511
4. Mrs. Anu Varghese M.Sc.(F.I.P.) Ph. 0485-2260012
anukarintholil@gmail.com Mob : 9946883347
5. Mr. Liju Alex M.Sc., M.Phil. Mob : 9656227907
lijualex0@gmail.com
6. Ms. Jintumol K.U. M.Sc., M.Phil Mob: 9495154385
jintujeethu@gmail.com
7. Mr. John Joy M.Sc, M.Phil Mob: 9562741978
johnjoy.mulloor@gmail.co

DEPT. OF STATISTICS

(Intercom No. 306)

1. Dr. Stephy Thomas M.Sc., Ph.D. Ph. 0482-2240066
stephythomas@gmail.com Mob : 9496337236

DEPT. OF PHYSICS

(Intercom No. 310)

1. Mrs. Smitha Joseph (F.I.P.) M.Sc., B.Ed. Ph. 0481-2539097
dai.smitha@gmail.com Mob : 9496280028
2. Dr. Elizabeth V. John M.Sc M.Ed., M.Phil., Ph.D., P.D.F.
elizjo@gmail.com Mob : 7558897015

3. Mrs. Tinu Ann Jose, M.Sc
tinu12ann@gmail.com Mob: 9020309826
4. Ms. Emy Mons, M.Sc
emymons92@gmail.com Mob: 9400794450
5. Ms. Athira Maria Johnson M.Sc
athirajohnson7@gmail.com Mob: 9746935461

DEPT. OF CHEMISTRY

(Intercom No. 319)

1. Dr. Annu Thomas M.Sc. Ph.D. P.D.F. (H.O.D in charge)
annuthomas@gmail.com Mob: 9496833830
2. Mrs. Jaisy Joy M.Sc., M.Phil.
jaisyjory@gmail.com Mob: 9444394159
Ph. 0481-2598198
3. Mrs. Archana Kumari T.S. (GL) M.Sc., B.Ed.
archanarajeshr@yahoo.in Ph. 0481-2330986
Mob: 9388456939
4. Mrs. Merlin Thomas, (GL) M.Sc
merlinpadinhatmalil@gmail.com Mob: 756107733
5. Ms. Anu P. Nair (GL) M.Sc
anupnair00@gmail.com Mob: 7994784055
6. Ms. Sandra Elizabeth Saji (GL) M.Sc
sandra.exuberance@gmail.com Mob: 8098467757
7. Ms. Rinku Susan Kuruvilla (GL) M.Sc
rinkukuruvilla@gmail.com Mob: 8848024418

DEPT. OF BOTANY

(Intercom No. 318)

1. Dr. Peter K. Mani M.Sc., Ph.D.(H.O.D)
peter.kalapurackal.mani@gmail.com Ph. 0481-2311155
Mob: 9447857016
2. Ms. Anjali Jayan M.Sc. (G.L.)
janjali362@gmail.com Mob: 7994975202
3. Dr. Maria Theresa M.Sc., B.Ed, PhD
mariavempally@gmail.com Mob: 9207574369
4. Mr. Sharon Stephen M.Sc.
sharon6730@gmail.com Mob: 8547126730

DEPT. OF ZOOLOGY

(Intercom No. 305)

1. Mrs. Priya Thomas (H.O.D. in charge) M.Sc. Mob: 9895038489
getpia@gmail.com
2. Dr. Elezabeth Basil M.Sc., B.Ed., Ph.D. Mob: 9447356711
liz_basil@yahoo.com
3. Mrs. Emi Mathew M.Sc., B.Ed. Mob: 9496264746
emialicelia@gmail.com
4. Ms. Aleena Elizabeth Cyril M.Sc Mob: 8606344683
aleenaelizabethcyril@gmail.com
5. Ms. Tiffy Mariam John M.Sc. Mob: 9544354268
tmji3051995@gmail.com

DEPT. OF FAMILY & COMMUNITY SCIENCE

(Intercom No. 331)

1. Ms. Sharon Mary Xavier M.Sc. (H.O.D. in charge)
sharonmaryxavier94@gmail.com Mob: 9400208581
2. Ms. Maria Shaji M.Sc Mob: 8078932618
mariashaji95@gmail.com
3. Ms. Jesna John M.Sc Mob: 8281459388
jesnajohn95@gmail.com

DEPT. OF HISTORY

1. Dr. Ajis Ben Mathews M.A., Ph.D. (H.O.D. in charge)
ajisbenmathews@yahoo.co.in Mob: 9447088190
2. Mrs. Suman Abraham M.A., B.Ed. Mob: 9447201488
sumanliz@yahoo.com
3. Ms. Linda T. Shaji M.A., M.Phil (Pursuing)
lindatshaji@gmail.com Mob: 9495663277

DEPT. OF ECONOMICS

(Intercom No. 313)

1. Mrs. Shalini Thomas M.A. (H.O.D. in charge) Mob: 7403527064
shalini1625@gmail.com
2. Ms. Resmi C.P M.A., B.Ed Mob: 9400177044
dheeruresmi07@gmail.com

3. Mrs. Sheeba Wilson M.A., B.Ed Mob: 9645060289
sheebawilson204108@gmail.com

DEPT. OF SOCIOLOGY

(Intercom No. 309)

1. Mrs. Alphonsa Kurian (H.O.D. in charge) M.A., M.Ed.
alphonsakunthara@gmail.com Mob: 9961988101
2. Dr. Reeya P.S. M.A., Ph.D. Mob: 9496774639
sajikumar.reeja1@gmail.com
3. Ms. Aswathi A. M.A., M.Phil Mob: 9562122008
aswathilive@gmail.com

DEPT. OF PSYCHOLOGY

(Intercom No. 309)

1. Mrs. Karthika Elizabeth M.Sc., M.Ed. (G.L.) Mob: 9495993673
elizabethplathottam@gmail.com

DEPT. OF COMMERCE

(Intercom No. 316)

1. Mr. Jipin V. Jimmy M.Com., CAIIB (H.O.D. in charge)
jipinvjimmy87@gmail.com Mob: 9496801986
2. C A Reshma Rachel Kuruvilla M.Com., A.C.A.
rrk1711@gmail.com Mob: 9446072001
3. Ms. Elizabeth Johnny M.Com., M.Phil. Mob: 9495426840
elizjaru@gmail.com
4. Ms. Ajisha James M.Com Mob: 8606159850
ajishajamesm@gmail.com
5. Ms. Merin Elizabeth Cherian M.Com Mob: 9496542240
merinelizabeth95@gmail.com

DEPT. OF PHYSICAL EDUCATION

(Intercom No. 304)

1. Mr. Rajesh P.C. M.P.E., N.I.S. (H.O.D. in charge)
rajeshpc07@gmail.com Mob: 9846650433
2. Mr. Luke Leon Kurian M.P.E. Mob: 7403152755
lukeleonk@gmail.com

SELF FINANCING DEPARTMENTS

DIRECTOR

(Intercom No. 325)

1. Rev. Fr. Philmon Kalathra M.S.W. Mob: 9400416140
philmonphilip@gmail.com

DEPT. OF SOCIAL WORK

(Ph. 0481-2582171; Intercom No. 307)

1. Dr. Ipe Varughese (H.O.D.) 0481-2352215
M.A., M.B.A., M.S.W., Ph.D. Mob: 9446448215
ipevarghese@rediffmail.com, ipepodimattom@gmail.com
2. Fr. Philmon Kalathra M.S.W.
philmonphlip@gmail.com Mob: 9400416140
3. Mr. Visakh K. Mohan M.S.W.
visakhmohan@gmail.com Mob: 9447493344
4. Sr. Sheena M.U. M.S.W. Mob: 9961006532
sheenamuttathil@gmail.com
5. Mrs. Rashmi Nair M.S.W. Mob: 9495353442
nairrashmi.rhythm@gmail.com
6. Ms. Beena P. Kuriakose M.S.W. Mob: 8281252698
beenapkuriakose89@gmail.com

DEPT. OF FOOD SCIENCE & QUALITY CONTROL

(Intercom No. 314)

1. Mrs. Anju Annette Cherian (H.O.D.) M.Sc. Mob: 9895057029
foodscience1@rediffmail.com
2. Ms. Anila Joseph M.Sc. Mob: 9496803050
catchmeanila@yahoo.co.in
3. Rittu Susan Babu M.Sc. Ph: 0481-2515082
rittubabu@rediffmail.com Mob: 9656343503
4. Ms. Jency P. Mathew Mob: 6282838961
jencymathew.3@gmail.com

DEPT. OF COMPUTER SCIENCE

(Intercom No. 312)

1. Mrs. Divya S. (H.O.D. in Charge) M.Sc.
divyaspradeep@gmail.com Mob: 9446983677

2. Mrs. Reenumol James M.C.A. Mob: 8089444034
reenujames90@gmail.com
3. Mr. Jimmy K. Stephen M.Tech Mob: 9744171042
jimmystephen09@gmail.com
4. Mrs. Saumya C. Alphonse M.C.A. Mob: 9895187860
saumyaalphonse@gmail.com
5. Ms. Meenu Alex M.Tech Mob: 8921776326
meenualex07@gmail.com
6. Ms. Ansmol George M.Sc Mob: 9562366409
annsgeorge06@gmail.com

DEPT. OF COMMERCE

(Intercom No. 324)

1. Mrs. Jini Jacob M.Com. Mob: 9847125462
jinijacob1984@gmail.com
2. Mrs. Anusha R. Nair M.Com. Mob: 9947075669
anusharnairkallolickal@gmail.com
3. Ms. Parvathy G. Krishnan M.Com. Mob: 9526251733
parvathygnair2013@gmail.com
4. Ms. Chinnumol Sasindran M.Com Mob: 9947367095
chinnu.sasindran@gmail.com
5. Ms. Harsha Thomas M.Com. Mob: 8157047315
harshathomas6@gmail.com
6. Mrs. Tintu Jobin M.Com, M.Ed Mob: 7012715458
tintujobin006@gmail.com
7. Mr. Anilkumar K.K. Mob : 9387712231
anilhaneefa31@gmail.com

DEPT. OF ENGLISH

(Intercom No. 329)

1. Ms. Deepa Susan Viji M.A. Mob: 9400542055
deepasviji93@gmail.com
2. Ms. Sona Saira Tharian M.A. Mob: 9497578141
sonatharian@gmail.com
3. Ms Rohini Vijayan, M.A, M.Phil Mob: 8943126044
rohinvijayan1418@gmail.com

4. Ms. Anju Jacob MCJ Mob:9567136673
anjutjacob33@gmail.com
5. Ms. Jeslin Anna Gigo M.A Mob:8289869341
jessgigo@gmail.com

DEPT. OF FAMILY AND COMMUNITY SCIENCE
(Intercom No. 331)

1. Ms. Praseetha P.S, Msc Mob: 9747831789
praseethamukesh@gmail.com
2. Ms. Jenishamol Antony M.Sc. Mob: 8921965242
jenishaantony9@gmail.com

COMPUTER CENTRE
(Ph. 0481-2563463; Intercom No. 317)

1. Mrs. Regi Simon B.Com., P.G.D.C.A. 0481-2790457
regiaruparayil@gmail.com Mob: 9446390457

SYSTEM ADMINISTRATOR & LANGUAGE LAB

1. Mr. Satheesh Kumar M.K. (M.Sc Comp Science)
satheeshkumarmk@gmail.com Mob: 9495062571

Intercom Numbers

| | | |
|-----|------------------------------------|-----|
| 1. | Principal's Office | 302 |
| 2. | Sr. Remya (Superintendent) | 301 |
| 3. | Co-operative Society | 308 |
| 4. | Library | 315 |
| 5. | Sr. Sabitha (Office) | 321 |
| 6. | Mrs. Jeeja Joseph (H.A) | 322 |
| 7. | Common | 323 |
| 8. | Sr. Aleena (Office) | 327 |
| 9. | Sr. Akhila (Office) | 328 |
| 10. | Sr. Stella (Office Self financing) | 332 |
| 11. | Exam Room | 335 |

OFFICE STAFF

| No. | Name | Mobile No. | Landline No. |
|------------------------------|--------------------|------------|--------------|
| Senior Superintendent | | | |
| 1. | Sr. Remya SVM | 9496377189 | 0481-2563083 |
| Head Accountant | | | |
| 2. | Mrs. Jeeja Joseph | 9400845249 | 0481-2790074 |
| U.D. Clerks | | | |
| 3. | Mr. Shajimon T.C. | 9947206989 | 0481-3170242 |
| L.D. Clerks | | | |
| 4. | Sr. Aleena SVM | 9497055596 | 0481-2312543 |
| 5. | Sr. Jisha George | 8943870052 | 0481-564161 |
| 6. | Sr. Akhila SVM | 8281454939 | 0481-2575939 |
| U.D. Typist | | | |
| 7. | Sr. Sabitha SVM | 9496713342 | 0481-2563083 |
| Librarian | | | |
| 8. | Sr. Gracena SVM | 9496251034 | 0481-2565760 |
| Library Assistant | | | |
| 9. | Mrs. Mary K.L. | 9747565339 | |
| 10. | Mrs. Elsamma Jacob | 9048526417 | 0481-2310526 |
| Laboratory Staff | | | |
| 11. | Mrs. Elsamma T.N | 9605747616 | 0481-2770211 |
| 12. | Mrs. Dolly Uthup | | 0481-2599783 |
| 13. | Mrs. Molly Abraham | 9605947969 | |
| 14. | Mrs. Salamma P.K. | 9562667886 | |
| 15. | Mrs. Shaji Thomas | 9496159770 | 0481-2584523 |
| 16. | Mrs. Sheela Mathew | 9846907922 | 04829-269285 |
| 17. | Mrs. Mini V.M. | 9447680889 | 0481-2837280 |
| 18. | Mrs. Lissy Joseph | 9539449502 | 0481-2312527 |

Self Financing Staff

- | | |
|----------------------------|------------|
| 19. Sr. Stella S.V.M. | 8281406649 |
| 20. Ms. Manju Annie Punnen | 9495235345 |
| 21. Mrs. Kochumol Tomy | 9496415011 |
| 22. Mrs. Jishi Bijo | 9562316819 |
| 23. Mrs. Bindu Alex | 9447775919 |
| 24. Mrs. Jaisy John | 9947396068 |

Work Supervisor

- | | |
|---------------------|------------|
| 25. Mr. Jose Punnan | 9495538697 |
|---------------------|------------|

Guest Typist

- | | |
|----------------------|------------|
| 26. Ms. Anupama T.M. | 9847348418 |
|----------------------|------------|

Guest Staff

- | | |
|-----------------------------|------------|
| 27. Sr. Catherine | |
| 28. Mrs. Ancy George | 9562572927 |
| 29. Mrs. Semeena Mathew | 9995314042 |
| 30. Mrs. Mini Alexander | 9744457382 |
| 31. Mrs. Sheeja Joseph | 9747606825 |
| 32. Mrs. Lissy K.C. | 8547786528 |
| 33. Mrs. Jessy Joseph | 8547674229 |
| 34. Mrs. Aiswarya Sabu A.S. | 9656691673 |
| 35. Mrs. Taniya Kuruvila | 8075448528 |

Mechanic

- | | |
|----------------------|------------|
| 36. Mr. Shiju Joseph | 9496117391 |
|----------------------|------------|

Co-operative Society

- | | |
|-----------------------|------------|
| 37. Mrs. Lekha Lukose | 9847764171 |
| 38. Mrs. Pushpa Reji | 9495596788 |

Security

- | | |
|---------------------------|------------|
| 39. Mr. Thomas Chilampath | 9048422925 |
| 40. Mr. Philip E.J. | 9605581128 |

Canteen

- | | |
|--------------------------|------------|
| 41. Mrs. Sheeba Saju | 9496136281 |
| 42. Mrs. Kunjumol Regi | 9562659218 |
| 43. Mrs. Santhamma Jacob | 9656566564 |

OFFICE BEARERS 2018 - 2019

| | |
|-----------------------------------|--|
| College Council Secretary | : Dr. Teena Annah Thomas |
| Staff Secretaries | : Dr. Teena Annah Thomas : Dr. Elezabeth Basil : Dr. Elizabeth V John |
| Senior Assistants of Examinations | : Mr. Luke Leon Kurian : Ms. Bijoy Thomas : Ms. Sona Saira Tharian |
| Verification of Internal Marks | : Mrs. Phiona Elizabeth Joshy : Mr. Rajesh P.S : Mrs. Suman Abraham : Mrs. Divya S |
| IQAC Members | : Mrs. Josephina Simon : Fr. Philmon Kalathra (Management Representative) : Dr. Stephy Thomas (Coordinator) : Dr. Annu Thomas : Dr. Reeja P S : Smt. Priya Thomas : Dr. Elizabeth V John : Dr. Ipe Varghese : Smt. Ponnu Liz Malieckal : Mr. Jipin V Jimmy : Sr. Remya SVM (Office Superintendent) : Kum. Billu John (Student Representative) : Sri. Remesh M P (Parent Representative) : Miss. Aswathy S Krishnan (Alumni Representative) |

| | |
|---|---|
| | : Smt. Sincy Parel (Representative from Local Community) |
| Smt. V M Sreedevi Menon (Industry Representative) | |
| College Union Advisors | : Dr. Naveena J. Narithookil : Mrs. Neethu Varghese : Mrs. Emi Mathew |
| Add-On Course | : Dr. Elizabeth V. John : Ms. Riya Susan Scariah |
| Remedial Coaching | : Dr. Teena Annah Thomas |
| ASAP Co-ordinators | : Dr. Nithya Mariam John : Mrs. Minu Alex |
| Returning Officer | : Dr. Ajis Ben Mathews |
| Students Scholarship & Student Support Co-ordinators | : Mrs. Sosamma Mathew : Mrs. Salma Mary K. Abraham : Dr. Ipe Varghese : Mrs. Ancy Cyriac |
| P.T.A. | : Mrs. Ponnu Liz Malieckal : Mrs. Emi Mathew : Mrs. Jaisy Joy |
| Women's Cell | : Mrs. Alphonsa Kurian : Dr. Reeja P.S. : Mrs. Jaisy Joy |
| U.G.C. Co-ordinators | : Dr. Stephy Thomas : Dr. Ajis Ben Mathews : Mr. Jipin V. Jimmy |
| Admission Committee | : Dr. Stephy Thomas : Mrs. Neethu Varghese : Mr. Jipin V. Jimmy : Mr. Satheesh Kumar : Miss. Divyamol K.T |

| | |
|---------------------------------|---|
| Nature Club & Bhoomitra Sena | : Dr. Peter K. Mani : Mr. Liju Alex |
| Sr. Savio Elocution Competition | : Dr. Ajis Ben Mathews : Mr. Rajesh P.C. : Mr. Anil Steephen : Mrs. Shalini Thomas : Mrs. Suman Abraham |
| Tourism Club | : Mrs. Shalini Thomas : Mrs. Resmi C.P |
| C.S.M./Xavier Board/AIACHE | : Mrs. Shalini Thomas : Ms. Elizabeth Johny : Mrs. Merlin Thomas |
| N.S.S. | : Mr. Anil Steephen : Mrs. Alphonsa Kurian : Fr. Byju Mukalel : Mrs. Karthika Elizabeth |
| N.C.C. | : Dr. Reeja P.S. : Ms. Elizabeth Johny |
| College Magazine Committee | : Mr. Anil Steephen : Mrs. Phiona Elizabeth Joshy : Dr. Naveena J. Narithookil |
| Literary Committee | : Mr. Anil Steephen : Mrs. Ancy Cyriac : Ms. Sharon Mary Xavier |
| College Calender | : Mr. Liju Alex : Mr. Jimmy K. Stephen : Ms. Athira Maria Johnson |
| College Log Book | : Mrs. Minu Alex : Mr. Bijoy Thomas : Mrs. Ancy Cyriac |
| Grievance Redressal Cell | : Dr. Teena Annah Thomas : Fr. Philmon Kalathra |

| | |
|--|------------------------------|
| | : Dr. Annu Thomas |
| | : Dr. Ipe Varghese |
| | : Dr. Stephy Thomas |
| | : Sr. Remya SVM |
| Documentation & Media facilitation | : Dr. Ajjis Ben Mathews |
| | : Mr. Luke Leon Kurian |
| | : Mr. Jipin V. Jimmy |
| | : Mr. Visakh K. Mohan |
| Teacher Evaluation | : I.Q.A.C. |
| Discipline Committee | : Fr. Philmon Kalathra |
| | : Dr. Stephy Thomas |
| | : Dr. Annu Thomas |
| | : Dr. Reeja P.S. |
| | : Mrs. Anju Annette Cherian |
| System Administrators | : Dr. Stephy Thomas |
| | : Mr. Satheesh Kumar |
| Career and Placement Cell | : Mrs. Shalini Thomas |
| | : C.A Resma Rachel Kuruvilla |
| | : Mrs. Anju Annette Cherian |
| Library Committee | : Ms. Riya Susan Scariah |
| | : Mr. Rajesh P.C. |
| | : Mrs. Alphonsa Kurian |
| C.B.C.S.S. Co-ordinator | : Dr. Ajjis Ben Mathew |
| | : Mrs. Ann Johns |
| Alumni Committee Members | : Mrs. Ann Johns |
| | : Dr. Nithya Mariam John |
| | : Sr. Sheena M.U. |
| | : Ms. Athira Maria Johnson |
| Anti-Ragging/ Anti-harassment Committee | : Mrs. Josephina Simon |
| | : Fr. Philmon Kalathra |
| | : Dr. Stephy Thomas |

| | |
|---|-------------------------------------|
| | : Sr. Remya, Hostel Warden |
| | : Sr. Ann Maria SVM |
| College Canteen | : Department of Food Science |
| Surprise Inspection Squad | : All H.O.D.s |
| Mentoring | : Mrs. Priya Thomas |
| | : Mrs. Suman Abraham |
| | : Mrs. Karthika Elizabeth |
| Research Cell/Journal Club | : Dr. Stephy Thomas |
| | : Dr. Reeja P.S |
| | : Dr. Elizabeth V John |
| | : Dr. Ipe Varghese |
| | : Dr. Annu Thomas |
| Walk With a Scholar | : Mr. Jipin V Jimmy |
| | : Mr. Liju Alex |
| Anti Narcotic Cell/ De-Addiction Club | : Fr. Philmon Kalathra |
| | : Dr. Ajis Ben Mathews |
| | : Mrs. C.A. Reshma Rachel Kuruvilla |
| Attendance Co-ordinators | : Dr. Stephy Thomas |
| | : Mr. Jipin V Jimmy |
| | : Mr. Satheesh Kumar |
| Ethics & Uniform Committee | : Dr. Annu Thomas |
| | : Mr. Ponnu Liz Malieckal |
| | : Dr. Elezabeth Basil |
| | : Mrs. Anju Annette Cherian |
| ID Card Preparation | : Computer Science Dept. |
| Electoral Literacy Club | : Mrs. C.A. Reshma Rachel Kuruvilla |
| | : Mr. Liju Alex |
| Authorities as per Right to Information Act Appellate Authority | : Mrs. Josephina Simon |
| Public Information Officer | : Dr. Stephy Thomas |
| Assistant Public Information | : Dr. Annu Thomas |
| Scholar Support Programme | : Ms. Elizabeth Johny |

**STUDENT REPRESENTATIVES IN ACADEMIC/
NON ACADEMIC BODIES**

| SLNo | Academic/Non-academic Body | Name of the Student |
|------|--|---|
| 1 | Internal Quality Assurance Cell (IQAC) | Billu John |
| 2 | RashtriyaUchchatar Shiksha Abhiyan (RUSA) | Billu John |
| 3 | Anti-Harassment Cell | Aji Kurian |
| 4 | Anti-Ragging Cell | Liya Paul |
| 5 | Grievance Redressal Cell | Liya Paul |
| 6 | College Magazine Committee | Priyanka Maria Raju Maria Saju Theertha A P Ashika Anna Sabu Amina Hakkim |
| 7 | Election- Grievance Redressal Cell | Bency Benny |
| 8 | Ethics Cell | Raiza Rebecca Jacob |
| 9 | Equal Opportunity Cell | Nikitha Joby Gayathri V Nair |
| 10 | Women's Cell | Aswathy K Anil |
| 11 | Library Cell | Priyanka Maria Raju |
| 12 | NCC | SUO Gopika Gopalakrishnan |
| 13 | NSS | Gayathri K S Elizabeth John Amrutha P Anil Malavika Savithri M |
| 14 | Catholic Students Movement (CSM) | Jinnu. C.U |

CLASS TEACHERS 2018-19

| Department | Class | Name of Teachers in Charge |
|-----------------|---------------|----------------------------|
| English | II MA (Aided) | Mr. Bijoy Thomas |
| | I MA | Mrs. Riya Susan Scariah |
| | II MA (S.F.) | Ms. Jeslin Anna Gigo |
| | I MA | Ms. Sona Saira Tharian |
| English Model 1 | III DC | Ms. Phiona Elizabeth Joshy |
| | II DC | Ms. Neethu Varghese |
| | I DC | Dr. Nithya Mariam John |
| English Model 2 | III DC | Ms. Ancy Cyriac |
| | II DC | Ms. Ponnu Liz Malieckal |
| | I DC | Ms. Minu Alex |
| English Model 3 | III DC | Ms. Deepa Susan Viji |
| | II DC | Ms. Rohini Vijayan |
| | I DC | Ms. Anju Jacob |
| Mathematics | II M.Sc. | Mrs. Salma Mary K. Abraham |
| | I M.Sc. | Ms. Divyamol K.T |
| | III DC | Dr. Stephy Thomas |
| | II DC | Mr. Liju Alex |
| | I DC | Mrs. Ann Johns |
| Physics | III DC | Dr. Elizabeth V. John |
| | II DC | Ms. Tinu Ann Jose |
| | I DC | Mr. Binto Binoy |
| Chemistry | III DC | Ms. Anu P. Nair |
| | II DC | Mrs. Archana Kurmari T.S |
| | I DC | Mrs. Merlin Thomas |
| Botany | III DC | Dr. Maria Theresa |
| | II DC | Ms. Anjali Jayan |
| | I DC | Ms. Sharon Stephen |

| | | |
|---------------|-------------------|------------------------------|
| Zoology | III DC | Dr. Elizabeth Basil |
| | II DC | Mrs. Priya Thomas |
| | I DC | Mrs. Emi mathew |
| F.A.C.S. | II M Sc (S.F) | Ms. Jenishamol Antony |
| | I M Sc (S.F) | Mrs. Praseetha P.S |
| | III DC | Mrs. Praseetha P.S |
| | II DC | Ms. Maria Shaji |
| | I DC | Ms. Jesna John |
| F.S.Q.C. | III DC | Mrs. Rittu Susan Thomas |
| | II DC | Mrs. Anila Joseph |
| | I DC | Ms. Jency P. Mathew |
| Comp. Science | III DC | Ms. Reenumol James |
| | II DC | Ms. Annsmol George |
| | I DC | Mrs. Meenu Alex |
| History | III DC | Mrs. Linda Shaji |
| | II DC | Dr. Ajis Ben Mathews |
| | I DC | Mrs. Suman Abraham |
| Economics | III DC | Mrs. Shalini Thomas |
| | II DC | Mrs. Resmi C.P |
| | I DC | Mrs. Sheeba Wilson |
| Sociology | III DC | Mrs. Alphonsa Kurian |
| | II DC | Dr. Reeja P.S. |
| | I DC | Mrs. Aswathy K |
| Commerce | II M.Com.(S.F.) | Ms. Parvathy G. Krishnan |
| | I M.Com. | Mrs. Anusha R. Nair |
| | III DC (Tax.) | Ms. Elizabeth Johny |
| | II DC | Mrs. Reshma Rachel Kuruvilla |
| | I DC | Mr. Jipin V. Jimmy |
| | III DC (C.A.) | Mrs. Jini Jacob |
| | II DC | Ms. Chinnumol Sasindran |
| I DC | Ms. Harsha Thomas | |
| Social Work | II MSW | Sr. Sheena M.U. |
| | I MSW | Mr. Visakh K. Mohan |

PROGRAMMES OF STUDY

UNDERGRADUATE PROGRAMMES

Regular (Model-1)

- B.A. History
Economics
Sociology
English Language & Literature (Model I)
English Language & Literature (Model II)
- B.Sc. Mathematics
Physics
Chemistry
Botany
Zoology
Family & Community Science
- B.Com. Taxation (Elective Subject)

Self Financing

- B.Sc. Food Science & Quality Control
B.Sc. Computer Science
B.Com. Computer Application
B.A. English Literature, Communication & Journalism
(Model III Triple Main)

The Degree programmes consists of:

- ⊙ **Common Courses** : 1. English
: 2. Additional Languages
(Malayalam/Hindi/ French/Syriac)

⊙ **Core Courses**

⊙ **Complementary Courses**

Open Courses Offered by Various Departments

| Department | Open Courses |
|-----------------------|---|
| English (Model 1 & 2) | English for Careers |
| Mathematics | Applicable Mathematics |
| Physics | Energy and Environmental Studies |
| Chemistry | Chemistry in Everyday Life |
| Botany | Agribased Micro-enterprises |
| Zoology | Human Genetics, Nutrition, Community Health and Sanitation |
| F.A.C.S. | Self Empowerment Skills |

| | |
|--------------------|--|
| History | Social Implications of Modern Revolution |
| Economics | Fundamentals of Economics |
| Sociology | Fundamentals of Psychology |
| Commerce | Fundamentals of Accounting |
| Physical Education | Physical, Health and Life Skill Education |
| F.S.Q.C. | Food Facts and Principles |
| Computer Science | Internet, Web Designing & Cyber Laws |

POST GRADUATE PROGRAMMES

Aided Courses

1. M.Sc. Mathematics
2. M.A. English Literature

Self Financing Courses

1. M.A. English Language and Literature
2. M.Sc. Home Science (Child Development &
Behaviour Science)
3. M.Com. (Finance)
4. M.Com. (Taxation)
5. Master of Social Work

The norms of admission to these Courses are in accordance with the stipulation of M.G. University for self financing P.G. programmes.

The programme is approved by the government of Kerala and the Mahatma Gandhi University as a self-financing programme from 2002-2003 onwards. Admission is open to both boys and girls. Selection of 50% of the candidates will be based on the entrance examination conducted by M.G. University in June / July every year, for which application is invited during May / June. The remaining 50% seats is filled by the management. The course is of two year duration organized in four semesters with specialization in:

- 1. Medical & Psychiatric Social Work**
- 2. Rural & Urban Community Development**
- 3. Family and Child Welfare**

CAREER ORIENTED COURSES (ADD-ON COURSES)

The following are the career oriented courses offered to the students:

1. Journalism & Mass Communication
2. Computer Applications
3. Electronic and Electrical Equipment Maintenance
4. Travel and Tourism
5. Aesthetic Treatment from Nature

Certificate Courses

1. Travel and Tourism
2. Journalism and Mass Communication
3. Diploma- Journalism and Mass Communication
4. Electronic and Electrical Equipment Maintenance
5. Computer Applications
6. Nature and Scope of Archaeology in India
7. Entrepreneurship Development
8. Guidance and Counselling in Everyday Life
9. Safe Food Handling Techniques-Hygiene Management
10. Mushroom Cultivation
11. Soaps and Detergent Chemistry
12. Ornamental fish breeding- Culture and management
13. Our Universe-The world around us
14. Child Rights and Protection Systems -Diploma
15. Office Automation
16. Computer Hardware and Maintenance
17. ASP. NET
18. Java
19. Web programming using PHP
20. Ubuntu
21. Surface Ornamentation Techniques
22. Banking theory and Practise
23. Introductory Mathematics for Competitive Exams
24. Research Methodology and Data Analysis
25. Radio and New Media
26. Open Office
27. Life Skill Education

Zero Credit Course

- FACS - Adolescent Health
Zoology - Community Health and Education
English - Interview Skills, CV preparation and Group Discussion
Sociology - Life Skill Education
FSQC - Grooming And Personal Hygiene
Malayalam- ജൈവസാക്ഷരത

Choice Based Course Credit Semester System

The U.G. programmes shall include (a) Common Courses I & II, (b) Core Courses, (c) Complementary Courses, (d) Open Courses

Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.

Programme Structure

There shall be a maximum of three credits for the open course and remaining one credit should be shifted to choice based course or any other core course.

| | | |
|---|--|-------------|
| a | Programme Duration | 6 Semesters |
| b | Total Credits required for successful completion of the programme | 120 |
| c | Minimum credits required from common courses | 38 |
| d | Minimum credits required from Core+ complementary + vocational courses including Project | 79 |
| e | Minimum credits required from Open course | 3 |
| f | Minimum attendance required | 75% |

* The credit distribution for vocational courses is to be decided separately.

Examinations: The evaluation of each course shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (theory & practical), grades are given on a 7-point scale based on the total percentage of marks. **(ISA+ESA)** as given below.

| Percentage of Marks | Grade | Grade Point |
|---------------------|------------------|-------------|
| 90 and above | A+ - Outstanding | 10 |
| 80-89 | A - Excellent | 9 |
| 70-79 | B - Very Good | 8 |
| 60-69 | C - Good | 7 |
| 50-59 | D - Satisfactory | 6 |
| 40-49 | E - Adequate | 5 |
| Below 40 | F - Failure | 4 |

Note: Decimals are to be rounded to the whole number

Credit Point and Credit Point Average

Credit Point (CP) of a course is calculated using the formula

CP=C x GP, where C=Credit, GP= Grade point

Credit Point Average (CPA) of a Semester/ Programme is calculated using the formula

CPA = TCP/TC, where TCP= Total Credit Point; TC = Total Credit

Grades for the different semesters and overall programme are given based on the corresponding CPA as shown below:

| CPA | Grade |
|----------------------------------|------------------|
| Above 9 | A+ - Outstanding |
| Above 8, but below or equal to 9 | A - Excellent |
| Above 7, but below or equal to 8 | B - Very Good |
| Above 6, but below or equal to 7 | C - Good |
| Above 5, but below or equal to 6 | D - Satisfactory |
| Above 4, but below or equal to 5 | E - Adequate |
| 4 or below | F - Failure |

Mark Distribution for External Examination and Internal Evaluation

The external examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. Marks distribution for external and

internal assessments and the components for internal evaluation with their marks are shown below:

Components of the internal evaluation and their marks are as below:

1) For all courses without practical

a) Marks of External Examination : 80

b) Marks of Internal Evaluation : 20

All the three components of the internal assessment are mandatory. For common course English in I Semester, internal oral examination shall be conducted instead of test paper.

| Components of Internal Evaluation | MARKS |
|--|--------------|
| Attendance | 5 |
| Assignment/ Seminar/ Viva | 5 |
| Test paper(s) (1 or 2) (1 x 10=10/2x5=10) | 10 |
| Total | 20 |

For all courses with practical

a) Marks of theory - External Examination : 60

b) Marks of theory - Internal Examination : 10

| Components of Theory Internal Evaluation | MARKS |
|---|--------------|
| Attendance | 3 |
| Assignment/ Seminar/ Viva | 2 |
| Test paper(s) (1 or 2) (1 x 5=5 / 2x2.5=5) | 5 |
| Total | 10 |

c) Marks of Practical-External Examination : 40
(only in even semesters)

d) Marks of Practical - Internal Evaluation : 20
(odd and even semesters combined annually)

| Components of Practical-Internal Evaluation | MARKS |
|--|--------------|
| Attendance | 4 |
| Record* | 10 |
| Lab involvement | 6 |
| Total | 20 |

*Marks awarded for Record should be related to number of experiments recorded.

Project Evaluation: (Max. marks 100)

| Components of Project Evaluation | Marks |
|----------------------------------|------------|
| Internal Evaluation | 20 |
| Dissertation (External) | 50 |
| Viva-Voce (External) | 30 |
| Total | 100 |

Attendance Evaluation

1) For all courses without practical

| % of attendance | Marks |
|-----------------|-------|
| 90 and above | 5 |
| 85-89 | 4 |
| 80-84 | 3 |
| 76-79 | 2 |
| 75 | 1 |

Decimals are to be rounded to the next higher whole number.

2) For all courses with practical

Decimals are to be rounded to the next higher whole number.

Assignments

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester.

| % of Attendance | Marks for theory |
|-----------------|------------------|
| 90 and above | 3 |
| 80-89 | 2 |
| 75-79 | 1 |

| % of Attendance | Marks for Practical |
|-----------------|---------------------|
| 90 and above | 4 |
| 85-89 | 3 |
| 80-84 | 2 |
| 75-79 | 1 |

Seminar / Viva

A student shall present a seminar in the 5th semester and appear for viva-voce in the 6th semester.

Internal Assessment Test Papers

Students should attend at least one internal test-paper in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. Progress report of the students' performance will be presented to the guardians at the P.T.A. meeting. These should be returned duly signed by the guardian.

External Examination and Project

The external examination of all semesters shall be conducted by the University at the end of each semester.

All students have to do a project. This project can be done individually or as a group of 3 students. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University.

Grievance Redressal Mechanism

The internal assessment is not used as a tool for personal favour or vengeance. In order to ensure this, students are given the right to know how the teacher arrived at the grade. Yet, if there exists any grievance from the students, a three level Grievance Redressal Mechanism is envisaged to address it. The students can appeal to the upper level only if the grievance is not satisfactorily addressed by the lower level.

1. **Department Level:** It is chaired by the Head.
2. **College Level:** The Principal is the chairman of this committee. It has a Co-ordinator, HOD of the concerned department and a senior teacher nominated by the College council as its members.
3. **University Level:** It is constituted by the Vice-Chancellor.

U.G. COURSE CODES AND COURSE TITLES

Common Course - ENGLISH - For B.A. & B.Sc. Model I Programmes

| Sem | Course Code | Title of the Course |
|-----|--------------------|--|
| 1 | EN1CC01 EN1CC02 | Fine tune your English Pearls from the Deep |
| 2 | EN2CC03 EN2CC04 | Issues that Matter Savoring the Classics |
| 3 | EN3CC05 | Literature and / as Identity |
| 4 | EN4CC06 | Illuminations |

Common Course ENGLISH For B.Com.

| Sem | Course Code | Title of the Course |
|-----|-------------|-------------------------|
| 1 | EN1CC01 | Fine tune your English |
| 2 | EN2CC03 | Issues that Matter |
| 3 | EN3CC07 | Gems of Imagination |
| 4 | EN4CC08 | Revisiting the classics |

Common Course ENGLISH for Model II Programmes

| Sem | Course code | Title of the course |
|-----|-------------|------------------------------|
| 1 | EN1CC01 | Fine tune your English |
| 2 | EN2CC03 | Issues that Matter |
| 3 | EN3CC05 | Literature and / as Identity |
| 4 | EN4CC06 | Illuminations |

Common Course MALAYALAM for Model I B.A. & B.Sc.

| Sem | Course Code | Title of the Course |
|-----|-------------|----------------------------|
| 1 | ML1CCT01 | Kadhasahithyam |
| 2 | ML2CCT02 | Kavitha |
| 3 | ML3CCT03 | Dhrsyakala sahithyam |
| 4 | ML4CCT04 | Malayala Gadhya Rachanakal |

Common Course HINDI for Model I B.A. & B.Sc.

| Sem | | Title of the course |
|-----|----------|---------------------------------|
| 1 | HN1CCT01 | Prose and One Act Play |
| 2 | HN2CCT02 | Short stories and Novel |
| 3 | HN3CCT03 | Poetry, Grammar and Translation |
| 4 | HN4CCT04 | Drama and Long Poem |

Common Course HINDI for Model II

| Sem | | Title of the course |
|-----|----------|---------------------|
| 1 | HN1CCT01 | Drama & Long Poem |
| 2 | HN2CCT02 | Prose & Poetry |

Common Course MALAYALAM for Model I B.Com.

| Sem | Course code | Title of the course |
|-----|-------------|-----------------------|
| 1 | ML1CCT05 | Kadhayum Kavithayum |
| 2 | ML2CCT06 | Aathmakadha, Lekhanam |

Common Course HINDI for Model I B.Com.

| Sem | | Title of the Course |
|-----|----------|---|
| 1 | HN1CCT01 | Prose and Mass Media |
| 2 | HN2CCT02 | Poetry ,commercial Correspondance and translation |

Common Course MALAYALAM for Model II programmes

| Sem | Course code | Title of the Course |
|-----|-------------|-----------------------|
| 1 | ML1CCT07 | Kadha, Novel |
| 2 | ML2CCT08 | Kavidhayum Naadakavum |

B.A. ENGLISH LANGUAGE AND LITERATURE Model I

| Sem | Subject | Paper Code | Paper Title |
|-----|---|---|--|
| I | Core Compl 1 | EN1CR01 PY1CMT04 | Methodology for studying Literature Understanding Psychology |
| II | Core Compl2 | EN2CR02 PY2CMT02 | Introducing Language & Literature Psychology of Individual Difference |
| III | Core Core Compl 2 | EN3CR03 EN3CR04 EN3CM03 | Harmony of Prose Symphony of Verse The Evolution of Literary Movements The Shapers of Destiny |
| IV | Core Core Compl 2 | EN4CR05 EN4CR06 EN4CM04 | Modes of Fiction Language and Linguistics The Evolution of Literary Movements: The Cross Currents of Change |
| V | Core Core Core Core Open C. | ENCR 7 ENCR 8 ENCR 9 ENCR10 ENOG3 | Reading Drama Language and Linguistics Literary Criticism, Theory and Practice Postcolonial Literatures English for Careers |
| VI | Core Core Core Core C.B.C. | ENCR11 ENCR12 ENCR13 ENCR14 ENOF2 | Women's Literature Indian Writing in English Comparative Literature American Literature Regional Literatures in Translation Project |

Core = Core Course
Compl = Complementary Course
Com C. = Common Course
C.B.C. = Choice Based Course
Open C. = Open Course
Voca. = Vocational Course

B.A. ENGLISH ADMINISTRATIVE ASSISTANT Model II

| Sem | Subject | Paper Code | Paper Title |
|-----|---|---|---|
| I | Core Compl 1 Voca. 1 | EN1CR01 EN1CM01 ENVO01 | Methodology of Literary Studies English for Business Communication-1 Information Technology and Computer Applications |
| II | Core Compl 2 Voca. 2 | EN2CR02 EN2CM02 EN2VO02 | Introducing Language & Literature English for Business Communication -2 Computer Application and DTP (Practical) |
| III | Core Core Voca. 3 Compl 2 | EN3CR03 EN3CR04 EN3CM03 | Harmony of Prose Symphony of Verse Business Accounting The Evaluation of Literary Movements: The Shapers of Destiny |
| IV | Core Core Voca. 4 Compl 2 | EN4CR05 EN4CR06 EN4CM04 | Modes of Fiction Language and Linguistics Office Procedures and Practices The Evolution of Literary Movements: The Cross Currents of Change |
| V | Core Core Core Core Open C. | ENCR 7 ENCR 8 ENCR 9 ENCR10 ENOG3 | Reading Drama Language and Linguistics Literary Criticism, Theory & Practice Postcolonial Literatures English for Careers |
| VI | Core Core Core Core CBC. | ENCR11 ENCR12 ENCR13 ENCR14 ENOF2 | Women's Literature Indian Writing in English Comparative Literature American Literature Regional Literatures in Translation Project |

B.A. Programme in English Literature, Communication & Journalism (Model III Triple Main)

| Sem | Course Code | Course Title |
|-----|---|---|
| I | EN1CC01 EN1CR01 EN1CE01 EN1CE02 EN1CE03 | Fine tune your English Methodology for studying literature English literature from the old English Period to the romantic age Conversational Skills Writing for the media |
| II | EN2CC03 EN2CR02 EN2CE05 EN2CE06 | Issues that matter Introducing language and literature EN2CE04 English literature from the Victorian Age to the post modern period Editing and fundamentals of media writing Interpersonal Skills |
| III | EN3CR03 EN3CR04 EN3CE07 EN3CE08 EN3CE09 | Harmony of Prose Symphony of Verse Introduction to Narratology Digital Writing, Advertising and Reporting for Media Creative Writing |
| IV | EN4CR05 EN4CR06 EN4CE10 EN4CE11 EN4CE12 | Modes of Fiction Language & Linguistics Business Writing Translation: Theoretical and Literary Perspective Writing for Radio and Television |
| V | ENCR7 ENCR8 ENCR9 ENCR10 ENOG3 | Reading Drama Language and Linguistics Literary Criticism Theory & Practice Post colonial literature Open course-English for careers |
| VI | ENCR11 ENCR12 ENCR13 ENCJ17 ENCJ18 | Women's Literature Indian Writing Comparative Literature Mass Media & Advertising OJT in Journalism |

B.Sc. MATHEMATICS

| Sem | Subject | Paper Code | Paper Title |
|-----|---|---|---|
| I | Core Compl 1 Compl 2 | MMICRT01 ST1CMT01 PHICMT01 | Foundation of mathematics Basic Statistics Properties of Matter, Mechanics & Fourier Analysis, Physics practical I |
| II | Core Compl 1 Compl 2 | MM2CRT02 ST2CMT02 PH2CMT01 | Analytic Geometry, Trigonometry & Differential calculus Probability Theory Mechanics and Astrophysics Physics practical II |
| III | Core Compl 1 Compl 2 | MM3CRT03 ST3CMT03 PH3CMT01 | Calculus Probability Distributions Modern Physics and Electronics |
| IV | Core Compl 1 Compl 2 | MM4CRT04 ST4CMT04 PH4CMT01 PH4CMP02(P) | Vector Calculus, Theory of Numbers and Laplace Transforms Statistical Inference, Optics & Electricity Complementary Physics Practical II |
| V | Core Core Core Core Open C. | MM5B01 MM5B02 MM5B03 MM5B04 MM5D02 | Mathematical Analysis Differential Equations Abstract Algebra Fuzzy Mathematics Applicable Mathematics |
| VI | Core Core Core Core C.B.C. | MM6B01 MM6B02 MM6B03 MM6B04 MM6D01 | Real Analysis Complex Analysis Discrete Mathematics Linear Algebra & Metric Spaces Operations Research |

B.Sc. PHYSICS

| Sem | Subject | Paper Code | Paper Title |
|------------|---------------------|-------------------------------------|---|
| I | Core | PH1CRT01 | Methodology & perspectives of Physics |
| | Compl 1 | MM1CMT01 | Partial differentiation, Matrices Trigonometry & Numerical methods |
| | Compl 2 | CH1CMT01 | Basic Theoretical & Analytical Chemistry Practical - Volumetric Analysis |
| II | Core | PH2CRT02 PH2CRP01 | Mechanics & Properties of Matter Practical I |
| | Compl 1 | MM1CMT02 | Integral Calculus & differential equations |
| | Compl 2 | CH2CMT02 CH2CMP01 | Basic Organic Chemistry Practical - Volumetric Analysis |
| III | Core | PH3CRT03 | Optics, Laser and Fiber Optics |
| | Compl 1 | CH3CMT03 | Physical Chemistry I |
| | Compl 2 | MM3CMT03 | Vector Calculus, Analytic. Geometry and Abstract Algebra |
| IV | Core | PH4CRT04 | Semi conductor Physics |
| | Compl 1 | PH4CRP02 CH4CMT05 CH4CMP02(P) | Practical II Physical Chemistry II Physical Chemistry Practicals |
| | | Compl 2 | MM4CMT04 |
| V | Core | PH5B01U | Classical & Quantum Mechanics |
| | | PH5B01U(P) | Classical & Quantum Mechanics |
| | | PH5B02U | Physical Optics & Photonics |
| | | PH5B02U(P) | Physical Optics & Photonics |
| | | PH5B03U | Thermal and Statistical physics |
| | | PH5B03U(P) | Thermal and Statistical physics |
| | | PH5B04U | Digital Electronics |
| PH5B04U(P) | Digital Electronics | | |

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| | Open C. | PH5D01.2U | Energy & Environmental Studies |
| VI | Core | PH6B01U PH6B01U(P) PH6B02U PH6B02U(P) PH6B03U PH6B03U(P) PH6B04U PH6B04U(P) | Computational Physics Computational Physics Nuclear & Particle Physics Nuclear & Particle Physics Condensed Matter Physics Condensed Matter Physics Relativity and Spectroscopy Relativity and Spectroscopy |
| | C.B.C. | PH6B05.2U PH5B05U | Information Technology Project |

| B.Sc. CHEMISTRY | | | |
|------------------------|--------------------------------|--|--|
| Sem | Subject | Paper Code | Paper Title |
| I | Core Compl 1 Compl 2 | CH1CRT01 CH2CRP01 MM1CMT01 PH1CMT02 PH2CMP01 | General and analytical chemistry Practical - Volumetric Analysis Complementary Mathematics Complementary Physics Physics Practical |
| II | Core Compl 1 Compl 2 | CH2CRT02 CH2CRP01 MM2CMT02 PH2CMT02 PH2CMP01 | Theoretical & Inorganic Chemistry Practical - Volumetric Analysis Complimentary Mathematics Complimentary Physics Complimentary Physics (Practical) |
| III | Core Compl 1 Compl 2 | CH3CRT03 CH4CRP02 PH3CMT01 MM3CMT03 | Organic Chemistry - I Practical - Qualitative Organic Analysis Modern Physics and Magnetism Vector Calculus, Analytic Geometry and Abstract Algebra |

| Sem | Subject | Paper Code | Paper Title |
|---------|----------|----------------------------|--|
| IV | Core | CH4CRT04 | Organic Chemistry-II |
| | Compl 1 | CH4CRP02(P) PH4CMT01 | Qualitative Organic Analysis Optics and Solid State Physics |
| | Compl 2 | PH4CMP02(P) MM4CMT04 | Complimentary Physics Practical II Fourier Series, Laplace Transform and Complex Analysis |
| V | Core | CH5B01 | Chemistry of d & f Block Elements |
| | Core | CH5B01(p) CH5B02 | Qualitative Inorganic Analysis Basic Organic Chemistry-II |
| | | CH5B02(P) | Preparation & Basic Laboratory skills |
| | Core | CH5B03 | States of Matter |
| | Core | CH5B03(P) CH5B04 | Physical Chemistry Practicals Quantum Mechanics and Spectroscopy |
| Open C. | CH5D01.5 | Chemistry in Everyday Life | |
| VI | Core | CH6B01 | Applied Inorganic Chemistry |
| | Core | CH6B01(P) CH6B02 | Qualitative Inorganic Analysis Chemistry of Natural Products & Biomolecules |
| | | CH6B02(P) | Preparation & Basic Laboratory Skills |
| | Core | CH6B03 | Equilibrium and Kinetics |
| | Core | CH6B03(P) CH6B04 | Physical Chemistry Practicals Solution Chemistry |
| | | CH6B05(P) | Gravimetric Analysis |
| | C.B.C. | CH6B06.4 CH6B07 | Environmental Chemistry Project/ Dissertation |

B.Sc. BOTANY

| Sem | Subject | Paper Code | Paper Title |
|-----|---------|-------------|---|
| I | Core | B01CRT01 | Methodology of Science and introduction to Botany |
| | Compl 1 | ZY1CMT01 | Non chordate diversity |
| | Compl 2 | CH1CMT01 | Basic Theoretical and Analytical Chemistry |
| II | Core | B02CRT02 | Microbiology, Mycology and Plant Pathology |
| | | B02CRP01(P) | Methodology of Science and Introduction to Botany & Microbiology, Mycology and Plant pathology. |
| | Compl 1 | ZY2CMT02 | Chordate diversity |
| | | ZY2CMP01(P) | Non Chordate Diversity & Chordate Diversity |
| | Compl 2 | CH2CMT02 | Basic Organic Chemistry |
| | | CH2CMP01(P) | volumetric Analysis |
| III | Core | B03CRT03 | Phycology and Bryology |
| | Compl 1 | ZY3CMT03 | Physiology and Immunology |
| | Compl 2 | CH3CMT04 | Inorganic and Organic Chemistry |
| IV | Core | B04CRT04 | Pteridology, Gymnosperms and Palacobotany |
| | Compl 1 | ZY4CMT04 | Applied Zoology |
| | | CH4CMT05 | Physical Chemistry II |
| | Compl 2 | CH4CMP03 | Organic Chemistry Practicals |
| V | Core | B05B05U | Mycology, Lichenology & Plant Pathology |
| | | B05B05U(P) | Practical |
| | Core | B05B06U | Environmental Science and Ecotourism |
| | | B05B06U(P) | Practical |
| | Core | B05B07U | Genetics, Plant Breeding and Horticulture |
| | | B05B07U(P) | Practical |

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| | Core Open C. | B05B08U B05B08U(P) B05D01U | Cell Molecular Biology and Evolution Practical Agribased Microenterprises |
| VI | Core Core Core Core C.B.C. | B06B09U B06B09U(P) B076B10U B06B10U(P) B06B11U Botany B06B11U(P) B06B12U B06B12U(P) B06B13U | Plant Physiology & Biochemistry Practical Bryology, Pteridology, Gymnosperm & Paleobotany Practical Angiosperm Morphology, Systematic Botany & Economic Practical Biotechnology & Bioinformatics Practical Agribusiness Project |

B.Sc. ZOOLOGY

| Sem | Subject | Paper Code | Paper Title |
|-----|---------|------------|---|
| I | Core | ZY1CRT01 | General perspectives in Science & Protistan Diversity |
| | | ZY2CRP01 | General perspectives in science & Protistan Diversity (Practical) |
| | Compl 1 | B01CMT01 | Cryptogams, Gymnosperms and plant oathology |
| | Compl 2 | CH1CMT01 | Basic theoretical and analytical chemistry |

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| II | Core | ZY2CRT02 ZY2CRP01 | Animal Diversity -NonChordata Practical-Animal Diversity Non Chordata |
| | Compl 1 Compl 2 | B02CMT02 CH2CMT02 | Plant Physiology Basic Organic Chemistry |
| III | Core | ZY3CRT03 ZY3CRP03 | Animal Diversity - Chordata Animal Diversity Chordata Research Methodoly, Biophysics and Biostatistic |
| | Compl 1 | B03CMT03 | Angiosperm, Taxonomy and Economic Botany |
| | Compl 2 | CH4CMP03 CH3CMT04 | Practical - Organic Chemistry Inorganic and Organic Chemistry |
| | | B03C03U(P) | Economic Botany Practical |
| IV | Core | ZY4CRT04 ZY4CRP02 | Research Methodology, Biophysics and Biostatistics Animal Diversity Chordate Researchg Methodology, Biophysics and Biostatistics. |
| | Compl 1 | B04CMT04 | Anatomy & applies Botany Practical - Organic Chemistry |
| | Compl 2 | CH4CMT06 CH4CMT03 | Advanced Bio-organic Chemisty Organic Chemistry Practical |
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| V | Core | ZY5B05U ZY5B05U(P) | Cell Biology & Molecular Biology Practical- Cell Biology & Molecular Biology |
| | Core | ZY5B06U ZY5B06U(P) | Environmental Biology, Toxicology and Disaster Management Practical - Environmental Biology, Toxicology and Disaster Management |
| | | Core | ZY5B07U ZY5B07U(P) |
| | Core | ZY5B08U | Biochemistry, Human Physiology and Endocrinology |
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| | Open C. | ZY5B08U(P) ZY5D02U | Practical- Biochemistry, Human Physiology and Endocrinology Human Genetics, Nutrition, Community Health & Sanitation |
| VI | Core | ZY6B09U Biology ZY6B09U(P) | Reproductive and Developmental Practical- Reproductive & Developmental Biology |
| | Core | ZY6B10U ZY6B10U(P) | Genetics and Biotechnology Practical- Genetics & Biotechnology |
| | Core | ZY6B11U ZY6B11U(P) | Microbiology and Immunology Practical- Microbiology and Immunology |
| | Core | ZY6B12U ZY6B12U(P) | General informatics Bioinformatics and Biostatistics Practical- General Informatics Bioinformatics and Biostatistics |
| | CBC. Project | ZY6B15U ZY6BPVU | Economic Zoology Project and Viva-voce |

B.Sc. FAMILY & COMMUNITY SCIENCE (Home Science)

| Sem | Subject | Paper Code | Paper Title |
|---------|----------|------------------------|--|
| I | Core | HS1CRT01 | Methodology of Home Science & Food Science |
| | | HS1B01U(P) | Methodology of Home Science & Food Science (Practical) |
| | Compl 1 | CH1CMT01 | Basic Theoretical & Analytical Chemistry |
| | | CH2CMP01 | Practical- Volumetric Analysis |
| Compl 2 | ZY1CMT01 | Non-Chordata Diversity | |
| II | Core | HS2CRT02 | Human Physiology & Microbiology |
| | | HS2CRP02 | Practical - Human Physiology & Microbiology |

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|-----|---------|----------------------------|---|
| | Compl 1 | CH2CMT02 | Basic Organic Chemistry |
| | Compl 2 | ZY2CMT02 ZY2CMP01 | Practical- Volumetric Analysis Chordata Diversity Non-Chordate Diversity + Chordate Diversity (Practicals) |
| III | Core | HS3CRT03 HS3CRP03 | Human Development Practical |
| | Compl 1 | ZY3CMT03 | Physiology and Immunology |
| | Compl 2 | CH3CMT04 B03C03U(P) | Inorganic and Organic Chemistry Economic Botany Practical |
| IV | Core | HS4CRT04 HS4CRP04(P) | Family Dynamics Practical |
| | Compl 1 | ZY4CMT04 ZY4CMP02 | Applied Zoology Physiology & Immunology + Applied Zoology (P) |
| | Compl 2 | CH4CMT06 CH4CMT03(P) | Advanced Bio-organic Chemistry Organic Chemistry Practical |
| V | Core | HS5B05U HS5B0U(P) | Interior Decoration Interior Decoration (Practical) |
| | Core | HS5B06U HS5B06U(P) | Human Nutrition and Biochemistry Human Nutrition and Biochemistry (Practical) |
| | Core | HS5B07U HS5B07U(P) | Textile Science Textile Science (Practical) |
| | Core | HS5B08U HS5B08U(P) | Dynamics of Extension Dynamics of Extension |
| | Open C. | HS5D01U | Self Empowerment Skills |
| VI | Core | HS6B09U HS6B09U(P) | Family Resource Management Family Resource Management (Practical) |

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|--|--------|----------------------------------|--|
| | Core | HS6B10U HS6B10U(P) | Clinical Nutrition and Dietetics Clinical Nutrition and Dietetics (Practical) |
| | Core | HS6B011U HS6B011U(P) | Fashion Designing and Apparel Production Fashion Designing and Apparel Production (Practical) |
| | Core | HS6B12U HS6B12U(P) | Mass Communication and Journalism Mass Communication and Journalism (Practical) |
| | C.B.C. | HS6B13U HS6B13U(P) Project | Early Childhood Care and Invention Early Childhood Care and Invention (Practical Oriented Project) |

B.Sc. FOOD SCIENCE & QUALITY CONTROL

| Sem | Subject | Paper Code | Paper Title |
|---------|---------|------------------------|--|
| I | Core | FS1CRT01 | Basic Nutrition |
| | Core | FS1CRT02 | Basic Food Chemistry |
| | Core | FS1CRT03 | Methodology in the Discipline of Food Science |
| | Sub | CH1CMT01 | Basic Theoretical and Analytical Chemistry |
| | | CH2CMP01 | Volumetric Analysis |
| | | ZY1CMT01 | Non Chordate Diversity |
| EN1CC01 | | Fine tune your English | |
| II | Core | FS2CRT04 | Food Commodities |
| | Core | FS2CRT05 | Food Preservation |
| | Core | FS2CRT06 | Food Microbiology, Sanitation & hygiene |
| | Sub | ZY2CMT02 | Chordate Diversity |
| | | ZY2CMP01 | Nonchordate & Chordate diversity (Practical) |
| | | CH2CMT02 | Basic Organic Chemistry |
| | | FS20JP07 | On the Job Training |

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| III | Core | FQ3B57 | FS3CRT08 | Processing Technology of Animal Foods |
| | Core | | FS3CRT09 | Sensory Evaluation |
| | Core | | FS3CRT10 | Food Packaging Materials & Testing |
| | Compl 1 | | ZY3CMT03 | Physiology and Immunology |
| | Compl 2 | | CH3CMT04 | Inorganic and Organic Chemistry Economic Botany Practical |
| | | | B03C03U(P) | |
| IV | Core | | FS4CRT11 | Processing Technology of Plant Foods |
| | Core | | FS4CRT12 | Analytical Instrumentation |
| | Core | | FS4CRT13 | Food Safety & Quality Assurance |
| | | | FS4OJP14 | Industrial Training (OJT) |
| | Compl 1 | | ZY4CMT04 | Applied Zoology |
| | Compl 2 | | CH4CMT06 | Advanced Bio-organic Chemistry |
| | | | CH4CMT03 | Organic Chemistry Practical |
| | | ZY4CMP02 | Physiology & Immunology + Applied Zoology (Practical) | |
| V | Core | | FQ5B63 | Food Toxicology |
| | Core | | FQ5B64 | Food Analysis & Adulteration Testing (Theory & Practical) |
| | Core | | FQ5B65 | Basic Microbiology Practical |
| | | | FQ5B66 | Food Chemistry Practical |
| | Open C. | | FQ050AP01 | Food Facts and Principles Industrial Training |
| VI | Core | | FQ6B68 | Entrepreneurship Development |
| | Core | | FQ6B69 | Food Analysis & Adulteration Testing (Theory & Practical) |
| | Core | | FQ6B70 | Food Microbiology - Practical |
| | | | FQ6B71 | Advanced Food Chemistry (P) |
| | C.B.C. | | FQ6B72 | Food Product Technology |
| | | | FQ6B73 | Project Dissertation |

B.Sc. COMPUTER SCIENCE

| Sem | Subject | Paper Code | Paper Title |
|---------|---------|---------------------------------------|---|
| I | Com | | English I |
| | Compl 1 | | Mathematics I |
| | Compl | CS1CRT01 | Computer Fundamentals and Basics of PC Hardware |
| | Core | CS1CRT02 | Methodology of Programming and C Language |
| II | Compl | | English II |
| | Compl | | Mathematics II |
| | Core | CS2CRT03 | Data Communication |
| | Core | CS2CRT04 | Computer Organization and Architecture |
| III | Core | CS2CRT05 | Object Oriented Programming using C++ |
| | Core | CS2CCP02 | Software Lab II |
| | Compl 1 | ST3CMT01 | Statistical Methods & Probability Theory |
| | Core | CS3CRT06 | Database Management Systems |
| | Core | CS3CRT07 | System Analysis and Design |
| | Core | CS3CRT08 | Networking Fundamentals |
| IV | Core | CS3CRT09 | Date structure Using C++ |
| | Core | CS3CRP03 | Software Lab III (Oracle) |
| | Core | CS4CRT10 | Linux Administration |
| | Core | CS4CRT11 | Microprocessor & Assembly Language Programming |
| | Core | CS4CRT12 | Computer Aided Optimization Techniques |
| | Core | CS4CRT13 | Web Programming Techniques |
| V | Core | CS4CRP04 | Assembly Language Programming Lab |
| | Core | CS4CRP05 | Software Lab IV (VB) |
| | Core | BCS501 | Computer Aided Optimisation Techniques |
| | Core | BCS502 | System Analysis & Design |
| | Core | BCS503 | Java Programming |
| | Core | BCS504 | Linux and PHP |
| Open C. | BCS505 | Internet, Web Designing & Cyber laws | |
| Core | BCS506 | Linux Programming and Project in Java | |

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| VI | Core | BCS601 | Parallel Processing |
| | Core | BCS602 | Computer Graphics & Multimedia |
| | Core | BCS603(B) | Client Server Computing (CBC) |
| | | BCS604 | Seminar |
| | | BCS605 | Project |

B.A. HISTORY

| Sem | Subject | Paper Code | Paper Title |
|-----|---------|------------|--|
| I | Core 1 | HY1CRT01 | Perspectives and methodologies in Social Sciences. |
| | Compl 1 | EC1CMT01 | Principles of Economics |
| II | Core 2 | HY2CRT02 | Understanding Early India: From Hunting gatherers to land grants |
| | Compl 2 | EC2C02U | Basic Economic Studies |
| III | Core 3 | HY3CRT03 | Polity, Society & Economy in Pre-colonial India |
| | Core 4 | HY3CRT04 | Cultural Trends in Pre Colonial Kerala |
| | Compl 3 | S03CMT01 | Introduction to Sociology |
| IV | Core 5 | HY4CRT05 | Making of Modern Kerala |
| | Core 6 | HY4CRT06 | Researching the Past |
| | Compl 4 | S04CMT04 | Development of Sociological Theories |
| V | Core 7 | HYC07 | Institutions in Pre-Colonial India |
| | Core 8 | HYC08 | State and Societies in the Ancient World |
| | Core 9 | HYC09 | India : Nation in the Making |
| | Core 10 | HYC10 | Trends in Historical Writings |
| | Open C. | HYOP/M3/01 | Social Implications of the Modern Revolution |
| VI | Core 11 | HYC11 | Issues in Contemporary India |
| | Core 12 | HYC12 | Situating Medieval World |
| | Core 13 | HYC13 | Understanding Modern World |
| | Core 14 | HYC14 | Capitalism and Colonialism |
| | C.B.C. | HYC15 | Archaeology in India Project |

B.A. ECONOMICS

| Sem | Subject | Paper Code | Paper Title |
|------------|----------------|-------------------|---|
| I | Core 1 | EC1CRT01 | Perspectives and Methodology of Economics |
| | Compl 1 | HY1CMT02 | Social Formation in Premodern India |
| II | Core 2 | EC2CRT02 | Micro Economic Analysis I |
| | Compl 2 | EC2C02U | Transition to the Contemporary World |
| III | Core 3 | EC3CRT03 | Micro Economic Analysis II |
| | Core 4 | EC3CRT04 | Economics of Growth & Development |
| | Compl 3 | PY1CMT04 | Understanding Psychology |
| IV | Core 5 | EC4CRT05 | Macro Economics I |
| | Core 6 | EC4CRT06 | Public Economics |
| | Compl 4 | PY2CMT02 | Psychology of Individual Differences |
| V | Core 7 | EC5B07U | Quantitative Techniques for Economic Analysis |
| | Core 8 | EC5B08U | Principles of Macro Economics |
| | Core 9 | EC5B09U | Indian Economy |
| | Core 10 | EC5B10U | Economics of Financial Markets |
| | Open C. | EC5B02U | Fundamentals of Economics |
| VI | Core 11 | EC6B11U | Quantitative Economics |
| | Core 12 | EC6B12U | Macro Economic Analysis |
| | Core 13 | EC6B13U | Development Issues of the Indian Economy with Special Reference to Kerala |
| | C.B.C. | EC6B14U | Marketing Management |
| | Core 15 | EC6B15U | International Economics |
| | Project | EC6B16U | Project |

B.A. SOCIOLOGY

| Sem | Subject | Paper Code | Paper Title |
|------------|----------------|-------------------|---|
| I | Core | S01CRT01 | Methodolgy and Perspectives of Social Science |
| | Compl 1 | HY1CMT01 | Roots of the Modern World |
| II | Core | S02CRT02 | The Foundations of Sociology |
| | Compl 2 | HY2SMT03 | Transition to the Contemporary World |
| III | Core | S03CRT03 | Classical sociological Therories |
| | Core | S03CRT04 | Prrinciples of Social Research |
| | Compl 3 | EC3CMT01 | Principles of Economics |
| IV | Core | S04CRT05 | Modern Social Theories |
| | Core | S04CRT06 | Social Structure and Change in India |
| | Compl 4 | EC4CMT02 | Basic Economic Studies |
| V | Core | U.G. Socio V B07 | Modern Sociological Theories |
| | | U.G. Socio V B08 | Perspective on Indian Society |
| | | U.G. Socio V B09 | Culture and Personality |
| | | U.G. Socio V B10 | Industry and Society |
| | Open C. | U.G. Socio V D03 | Elements of social Psychology |
| VI | Core | U.G. Socio VIB11 | Crime and Society |
| | | U.G. Socio VIB12 | Gerontology |
| | | U.G. Socio VIB13 | Sociology of Development |
| | | U.G. Socio VIB14 | Tribal Society in India |
| | C.B.C. | U.G. Socio VIB15 | Rural Sociology |

B.Com. with TAXATION (Model I)

| Sem | Course Code | Course Title |
|------------|----------------------|--|
| I | Common-1 | Language-English |
| | Common-2 | Language-Second Language |
| | CO1CRT01 | Dimension & Methodology of Business studies |
| | CO1CRT02 | Financial accounting 1 |
| | CO1CRT03 CO1CMT01 | Corporate regulations and administrations Banking and Insurance |
| II | Common-3 | Language-English |
| | Common-4 | Language-Second Language |
| | CO2CRT04 | Financial accounting II |
| | CO2CRT05 | Business regulatory Framework |
| | CO2CRT06 CO2CMT02 | Buisness Management Principles of Buisness Decisions |
| III | EN3CC07 | Gems of Imagination |
| | C03CRT07 | Corporate Accounts I |
| | C03CRT08 | Quantitative Techiques for Business I |
| | C03CRT09 | Financial Markets and Operations |
| | C03CRT10 C03OCT01 | Marketing Management Goods and Service Tax |
| IV | EN4CC08 | Revisiting the Classics |
| | C04CRT11 | Corporate Accounts II |
| | C04CRT12 | Quantitative Techniques for Business II |
| | C04CRT13 C04OCT01 | Entrepreneurship Development & Project Management Financial Serivces |
| V | CM05BAA01 | Cost Accounting |
| | CM05CR001 | Special Accounting |
| | CM05CAA01 | Advertising and Sales promotion |

| | | |
|----|--|---|
| | Open Stream CM05DAA01 CM05BBA01 | Open Course: Fundamentals of Accounting Optional Course/Paper-III Finance & Taxation: Income Tax-Law and Practice |
| VI | CM06BAA01 CM06CR001 CM06BAA02 CM06BAA03 CM06BBA01 CM06BFA01 | Applied Cost Accounting Principles of Business Decisions Practical Auditing Accounting for Managerial Decisions Optional Course/Paper-IV Finance & Taxation: Income Tax-Assessment & Procedure Project and Viva |

B.Com. with COMPUTER APPLICATION (Self Financing)

| Sem | Course Code | Course Title |
|-----|-------------|---|
| I | Common-1 | Language-English |
| | Common-2 | Language-Second Language |
| | CO1CRT01 | Dimension & Methodology of Buisness studies |
| | CO1CRT02 | Financial accounting I |
| | CO1CRT03 | Corporate regulations and administrations |
| | CO1CMT01 | Banking and Insurance |
| II | Common-3 | Language-English |
| | Common-4 | Language-Second Language |
| | CO2CRT04 | Financial accounting II |
| | CO2CRT05 | Business regulatory Framework |
| | CO2CRT06 | Buisness Management |
| | CO2CMT02 | Principles of Buisness Decisions |

| | | |
|-----|---|--|
| III | EN3CC07 C03CRT07 C03CRT08 C03CRT09 C03CRT10 C03OCT02 C03OCP01 | Gems of Imaginations Corporate Accounts I Quantitative Techiques for Business I Financial Markets and Operations Marketing Management Information Technology for Business (Theory) Information Technology for Business (Practical) |
| IV | EN4CC08 C04CRT11 C04CRT12 C04CRT13 C04OCT02 C04OPT02 | Revisiting the Classics Corporate Accounts II Quantitative Techniques for Business II Entrepreneurship Development & Project Management Information Technology for Office (Theory) Information Technology for Office (Practical) |
| V | CM05BAA01 CM05CR001 CM05CAA01 Open Stream CM05DAA01 CM05BBA02 | Cost Accounting Special Accounting Advertising and Sales Promotion Open Course Fundamentals of Accounting Optional Course/Paper-III Computerised Accounting |
| VI | CM06BAA01 CM06CR01 CM06BAA02 CM06BAA03 CM06BBA01 CM06BFA01 | Applied Cost Accounting Principles of Business Decisions Practical Auditing Accounting for Managerial Decisions Optional Course/Paper-IV Data Base Management System for Business Project and Viva |

DEPARTMENT OF PHYSICAL EDUCATION

| | | |
|--|-----------|---|
| | PE05DAP01 | Physical ,Health and Life Skills Education (Open course) |
|--|-----------|---|

P.G. COURSE CODES AND COURSE TITLES

M.Sc. MATHEMATICS

| Sem | Course Code | Course Title |
|------------|--------------------|---|
| I | MTOIC01 | Linear Algebra |
| | MTOIC02 | Basic Topology |
| | MTOIC03 | Measure Theory and Integration |
| | MTOIC04 | Graph Theory |
| | MTOIC05 | Complex Analysis |
| II | MT02C06 | Abstract Algebra |
| | MT02C07 | Advanced Topology |
| | MT02C08 | Advanced Complex Analysis |
| | MT02C09 | Partial Differential Equations |
| | MT02C10 | Real Analysis |
| III | MT02C11 | Multivariate Calculus and Integral Transforms |
| | MT02C12 | Functional Analysis |
| | MT02C13 | Differential Geometry |
| | MT02C14 | Number theory and Cryptography |
| | MT02C15 | Optimization Techniques |
| IV | MT04E01 | Analytic Number Theory |
| | MT04E04 | Probability Theory |
| | MT04E05 | Mathematical Economics |
| | MT04E14 | Coding Theory |
| | MT04C16 | Spectral Theory |

Master of Social Work

| Sem. | Course Code | Course Title |
|-------------|--|---|
| I | SW1C1 SW1C2 SW1C3 SW1C4 SW1C5 SW1P | Sociology and Economics for Social Work Human Growth and Development History, Philosophy and Fields of Social Work Foundations of Direct Social Work Practice Community Organisation and Social Action Field Practicum I |
| II | SW2C1 SW2C2 SW2C3 SW2C4 SW2C5 SW2P | Introduction to Abnormal & Social Psychology Theory and Practice of Counselling Development Communication Advanced Direct Social Work Practice Social Work Research and Statistics Field Practicum 2 |
| III | SW3C1 SW3C2 SW3ECD1 SW3EFC1 SW3EMP1 SW3ECD2 SW3EFC2 SW3EMP2 SW3ECD3 SW3EFC3 SW3EMP3 SW3P | Social Legislation & Human Rights Administration of Human Service Organization Rural & Urban Community Development Social Work Practice with Families Psychopathology for Social Work Environment & Disaster Management Social Work Practice with Children & Youth Social Work in the Field of Health Community Health for Development Practice Women's Rights & Gender Issues Health Care Administration & Community Health Field Practicum-3 |
| IV | SW4C1 SW4C2 SW4ECD1 SW4EFC1 SW4EMP1 SW4ECD2 SW4EFC2 SW4EMP2 SW4P1 SW4D1 SW4V1 SW4P2 | Participatory Programme Planning and Management Contemporary Social Work Practice Social Entrepreneurship for Development Practitioners Population Dynamics & Reproductive and Child Health Social Work Interventions in the Field of Mental health Social Action for Community Development Social Work in Education School Mental Health and Social Work Practice Field Practicum - 4 Dissertation/Project Comprehensive Viva Block Placement |

M.Com. (FINANCE)

| Sem. | Course Code | Course Title |
|-------------|--------------------|---|
| I | AF01C01 | Advanced Financial Accounting-1 |
| | PM01C02 | Principles of Management & Organisational Behaviour |
| | FM-1C03 | Financial Management Principles |
| | RM01C04 | Research Methodology |
| | QT01C05 | Quantitative Techniques |
| II | AF02C06 | Advanced Financial Accounting-II |
| | SM02C07 | Strategic Management |
| | FM02C08 | Financial Management Strategies |
| | HR02C09 | Human Resource Management |
| | OR02C10 | Operations Research |
| III | MA03C11 | Management Accounting |
| | DT03C12 | Direct Taxes- Law and Practice |
| | 1B03C13 | International Business |
| | CG03C14 | Corporate Governance |
| | BE03C15 | Business Environment |
| IV | AC04C16 | Advanced Cost Accounting |
| | DT04C17 | Direct Taxes-Assessment & Procedures |
| | 1F04E01 | International Finance |
| | FM04E02 | Financial Markets and Derivatives |
| | SA04E03 | Security Analysis & Portfolio Management |
| | PD04C18 | Project/ Dissertation |
| | VV04C19 | Viva-Voce |

M.Com. (TAXATION)

| Sem. | Course Code | Course Title |
|------|-------------|---|
| I | AF01C01 | Advanced Financial Accounting-1 |
| | PM01C02 | Principles of Management & Organisational Behaviour |
| | FM01C03 | Financial Management Principles |
| | RM01C04 | Research Methodology |
| | QT01C05 | Quantitative Techniques |
| II | AF02C06 | Advanced Financial Accounting-II |
| | SM02C07 | Strategic Management |
| | FM02C08 | Financial Management Strategies |
| | HR02C09 | Human Resource Management |
| | OR02C10 | Operations Research |
| III | MA03C11 | Management Accounting |
| | DT03C12 | Direct Taxes - Law and Practice |
| | 1B03C13 | International Business |
| | CG03C14 | Corporate Governance |
| | BE03C15 | Business Environment |
| IV | AC04C16 | Advanced Cost Accounting |
| | DT04C17 | Direct Taxes - Assessment and Procedures |
| | IL04E01 | Indirect Tax- Law and Practice |
| | CT04E02 | Corporate Tax Planning and Management |
| | RM04E03 | Retail Management |
| | PD04C18 | Project/ Dissertation |
| | VV04C19 | Viva-Voce |

M.A. ENGLISH (AIDED & SELF FINANCING)

| Sem. | Course Code | Course Title |
|------|---|---|
| | | Core Courses |
| I | PC 1 PC 2 PC 3 PC 4 PC 5 | Chaucer and the Roots of English Writings of the Renaissance Revolution and the Enlightenment Literary Criticism and Academic Writing Indian English Literature |
| II | PC 6 PC 7 PC 8 PC 9 PC 10 | Literature of the Nineteenth Century Modernism in Context Dimensions of the Postmodern Language and Linguistics Theories of Knowledge |
| III | PC 11 PC 12 PC 13 PC 14 PC 15 | American Literature Cultural Studies Gender Studies Modes of Fiction Texts and Performance |
| IV | PC 16 PE 02 PE 03 PE 09 PE 10 | Literature and the Empire Electives Shakespeare Across Cultures Studying Translation: Aspects and Contexts European Fiction English Language Teaching (ELT) Dissertation |

M.Sc. CHILD DEVELOPMENT & BEHAVIOUR SCIENCE

| Sem. | Course Code | Course Title |
|-------------|---|--|
| I | HSCD1CT01 HSCD1CT02 HSCD1CT03 HSCD1CT04 HSCD1CP05 | Advanced Study in Child Development Early Childhood Care and Education Adolescence: Development and Challenges Nutrition through Life Cycle Early Childhood Care and Education in internship and Practical |
| II | HSCD2CT06 HSCD2CT07 HSCD2CT08 HSCD2CT09 HSCD2CP10 | Education of Children with Special Needs I Child Rights and Welfare Mental Health in Development Perspective Research Methods and Statistics Child Rights and Welfare |
| III | HSCD3CT11 HSCD3CT12 HSCD3CT13 HSCD3CT14 HSCD3CT15 | Theories of Child Development and Behaviour Methods and Techniques of Child Study Education of Children with Special Needs II Scientific Writing and Project Formulation Special Education & Rehabilitation Strategies |
| IV | HSCD4ET01 HSCD4ET02 HSCD4ET03 HSCD4ET04 HSCDEP05 | Gerontology and Care of the Early Guidance and Counselling Women's Studies Entrepreneurship Management Guidance and Counselling / Remedial Teaching Practical Dissertation Viva Voce |

ADMISSION PROCEDURE OF THE COLLEGE

1. The students are admitted to the under graduate and post graduate courses through the Centralised Allotment Process (CAP) introduced by M.G. University from the academic year 2010-2011. The college admits qualified students of all castes and creeds.
2. Application for community / management seats must be made in the prescribed form available at the college office.
3. Candidates for admission to the degree programmes must present (1) Transfer Certificate from the School / college last attended (2) Course and Conduct Certificate (3) Pass Certificate (4) Migration Certificate or Eligibility Certificate (for students coming from other universities) (5) S.S.L.C. Book for reference only and (6) Two passport size photographs.
4. Original certificates submitted at the time of admission will not be returned to the students during the course of study. Students are therefore, directed to keep true copies of the same before submitting the original for admission.
5. The first instalment of tuition fee and other fees will be collected on the day of admission. No student will be enrolled or allowed to attend the classes until the fees due from him or her has been paid.
6. Students who are admitted after the re-opening day will lose attendance for the days preceding admission and the days so lost will be counted as days of absence for recording attendance for the year.

COLLECTION AND REFUND OF FEES

1. Tuition fees will be collected either in lumpsum at the beginning of the year or in instalment at the beginning of each term or semester as the case may be.
2. If any student fails to pay the fees on the due date, she/he shall be liable to pay a fine of Rs. 5/- along with fees on or before the 7th working day after the due date. Fees will be received in the office only till 3 p.m.

3. If the fees with the fine Rs. 5/- is not paid on or before the 7th day after the due date a fine of Rs. 10/- will have to be paid.
4. If the fees and fines are not paid within 15 days, from that date the name of the student will be entered in a special register of de-faulter. The attendance of the student would also be taken everyday as usual and her presence or absence would be marked. If the student settles the arrears of fees with fines before the last opportunity given for such a settlement she/he would be granted attendance as per actual presence or absence as recorded. The students who fail to settle the dues to the college within the last date prescribed will be removed from the rolls of the college. The last opportunity for clearing one instalment will be the date previous to the due date for the succeeding instalment.

For purpose of fee collection etc. the months during which the college remains open are divided into three terms ie; 1st term, 2nd term & 3rd term. The three terms shall comprise the following months.

- I 1st term - June to September (Both inclusive)
- II 2nd term - October to December -do-
- III 3rd term - January to April -do-

The students will be admitted to the 2nd term only if they clear the dues of the 1st term, and so also to the 3rd term only if the dues are cleared of the 2nd term. The last instalment viz the fees for January should be paid before February.

5. Students who are admitted only for a term should pay one third of the tuition fee for the year together with the full miscellaneous fees.
6. Students shall be liable to pay the prescribed fees for the whole term during any part of which their name is on the rolls of the institution.
7. Dates for the collection of tuition fees in 3 instalments for the various classes is shown in this calendar.
8. For all payments made a receipt will be issued forthwith and in the event of doubt arising the receipt must be produced.
9. Fees once paid will not be refunded.

ISSUE OF CERTIFICATES

1. Application for the issue of any certificate shall be made in the prescribed form obtained from the college office.
2. Transfer Certificate shall be issued only after the payment of all dues to the college and the college hostel. **The Conduct Certificate is a document which the student has to earn. It will not be issued as a matter of course.**
3. Generally a notice of 24 hours is necessary for the issue of a certificate. No certificate will be sent by post unless the transmission charges are prepaid.
4. S.S.L.C. book, marklist, etc. have to be claimed at least within a year after leaving the college. The college office cannot be held responsible for any damage or loss to the certificates left unclaimed by the student.

STUDENT SUPPORT SYSTEMS

In order to attain the overall development of the students, this Institution facilitates the functioning of various co-curricular activities along with curricular activities. To attain this objective, election contests, discussions, debates, excursions, lectures and occasional social functions, Quiz competitions, seminars etc. will be organised. Students are advised to take active participation in the activities of various clubs like, Tourism Club, Bhumithra Sena, Women's Club, Sahitya Samajam, Cinema Club, in addition to the departmental clubs. Together with PTA and alumni associations, teachers backbone this venture effectively.

COLLEGE UNION AND AFFILIATED ASSOCIATIONS

All students of the college will be members of the college union. The office bearers of the union are elected by the students and the election is not based on any political basis. The principal will be the patron of the college union and the affiliated associations. All the members of the teaching staff of the college will be honorary members of the union and of all affiliated associations.

All B.A., B.Sc., B.Com. and P.G. departments have their subject associations affiliated to the college union. The secretaries of the affiliated associations are elected by the members of the respective associations. The heads of the departments will be the ex-officio presidents of the associations relating to their departments.

COLLEGE MAGAZINE

College Magazine is published once a year. Students should make it their concern to maintain its tone and interests. They should also contribute their best literary and artistic efforts to keep up its high standard.

NATIONAL SERVICE SCHEME

National Service Scheme (N.S.S.) promotes respect for labour, discipline, Gandhian principles, national integration and work culture. The students are guided and directed by the programme officers. N.S.S. is a cradle for leadership training and for learning the fundamentals of group dynamics, and thereby, ensures success in life and personality development. The N.S.S. unit of our college is actively engaged in organic farming, providing food to Navajeevan projects, road safety awareness programmes, etc.

NATIONAL CADET CORPS

National Cadet Corps (N.C.C.), with the motto 'Unity and Discipline', aims to develop character, patriotism, spirit of adventure and leadership qualities among students. N.C.C. Unit of B.C.M. College started in 2013 with 18 cadets. Presently there are 108 cadets. It engages in Nation building activities like Swachh Bharath Mission and social service activities like visiting the marginalised. The cadets participate in national integration camps both inside and outside Kerala. They regularly participate in Republic and Independence Day Parades in Police ground, Kottayam. They assist the police to control traffic in front of the college. They pilot and give guard of honour to the delegates' visit to our college.

CATHOLIC STUDENTS' MOVEMENT

Catholic Students' Movement (C.S.M.) aims at the Catholic value formation of the Catholic students and the irradiation of the same to the society. Arranging College morning prayer service, facilitating Holy Mass on first Friday of every month, Rosary Service in October and organization of annual retreat are regular activities of C.S.M. Every Catholic student of the college is expected to be a member of C.S.M.

BCM OJASS

BCM Outreach Joint Action to Strengthen Society (OJASS) was started in the year 2009 with the objectives of undertaking welfare programmes of the college and extension activities of Department of Social Work. Important activities initiated by the society are:

i) Education Revolving Finance Scheme for providing educational support to economically weak students.

ii) Education and Personality development programme for the children in tribal settlement which includes provision of education aids, awareness sessions, personality development programmes, providing library facilities, etc.

iii) It has been appointed as the district nodal agency for CHILDLINE (a project of Ministry of Woman and Child Development of the Central Government).

iv) It has adopted a Tribal colony in Kanthloor Panchayath of Idukki District for educational development project.

MENTORING SYSTEM & VALUE EDUCATION

Each class is placed under the special care of a teacher. This class teacher will have personal contact with her/his students and thereby help them grow as better human beings. She/he may give them proper guidance in matters of study and conduct within and outside the class room. The teachers are also encouraged to arrange programmes of their choice for the cultural, social and intellectual growth of their students. This teacher is the immediate authority of that class in all its day to day affairs. The weekly classes for value education of 45 minutes duration is handled by resource persons/class teachers.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) was established in January 2004. Members of IQAC meet once a month and evaluate the activities of the college. This serves as a mechanism for internal quality check. The IQAC gives the necessary suggestions to the college council, and the principal for improvement of quality. Annual quality assurance report is sent every year to the NAAC along with the proposed plan for the coming year.

GRIEVANCE REDRESSAL CELL

The College has formed a Grievance Redressal Cell in order to address and resolve any grievance of the staff and the students. A grievance redressal box has been placed in front of the office. The issues are taken up at the end of every week by the grievance redressal cell formed by the College.

RESEARCH CELL COMMITTEE

The College has a Research Committee consisting of the Principal and four faculty members to monitor and address the issues of research. The committee provides timely intimation of the research schemes, identify the research opportunities and funding agencies and encourages the faculty and students to go in for research work. It also evaluates and monitors the research projects which were undertaken by the faculty and students.

PARENT - TEACHER ASSOCIATION

The P.T.A. is formed with the main aim of fostering and promoting healthy relationship among the members of the teaching staff, the students and the parents of students. The association has enabled to create an interest for the smooth working and progress of the college and for maintaining good discipline and high academic standards. Class-wise P.T.A. meetings are conducted every year.

ALUMNI ASSOCIATION - B.C.M. BEAMS

The Alumni Association of the college functions well. The aims and objectives of the association are:-

- ◆ To keep the old students in constant touch with their Alma-mater.
- ◆ To Co-operate with and contribute towards the growth of the mother institution.
- ◆ To mobilise financial assistance for the developmental activities of the college.
- ◆ To help the college for attaining the objectives of higher education.

Every year October 2nd is celebrated as B.C.M. Beams day.

FACILITIES

1. Hostel: Students who do not live with their parents/guardians should as a rule reside in the college hostel. Only students of B.C.M. College are generally allowed to reside in the hostel. The management and day to day administration of the hostel will be by Rev. Sisters appointed by the Manager.

All matters connected with the hostel will be dealt with by the warden and if needed by the Principal. All inmates will have to obey the rules and regulations of the hostel.

2. Automated College Library / Reading Room: The college library performs a vital function in the educational process as it is the key source of information for the academic community. Our library is a treasure house of information, inspiration and recreations. The library has at present a collection of over 46,000 books, 42 periodicals and 29 Journals. The library functions from 9 am to 5.30 pm. The college library is kept open on all days except on Sundays and public holidays. Only the staff and students of the college are members of the library. No outsider is allowed to enter the library without the prior permission of the librarian or the principal. Strict silence should be observed in the library and at the property counter. Students are not allowed to make any marking or underlining in the books or periodicals belonging to the library or disfigure them in any other way. Books are loaned to the Degree students for a period of one week and to the P.G. students for 2 weeks. The staff and students are requested to go through the LIBRARY GUIDE for full details. Internet and photocopying facilities are provided in the library premises.

Books taken from the library must be returned within two weeks of the date of issue, failing which a fine of Re. 1 per day will be charged. Books must be handled with care. Mutilation of books and magazines is a serious offence and the borrowers will have to replace the damaged books at their cost. Sub lending of books is strictly forbidden. Silence shall be strictly observed in all parts of the library.

3. Auditorium: The auditorium which has the capacity of housing 2000 people, is used for all the major functions of the college.

4. Sr. Savio Memorial Audio-Visual Hall: The audio-visual hall is used for conducting association programs, staff meetings, seminars, lectures, workshops etc..

5. Co-operative Store: The Co-operative store was started in the year 1976 and functions with the objectives of encouraging values of co-operation and self reliance for both staff and students. It also aims at selling books, stationery and other articles to its members at subsidized rates. The store committee is managed by elected representatives of staff and students.

6. Language Lab : The language Lab assists in effectively improving the communicative skills of students in the English language. It has been revamped with the addition of 30 computers and latest relevant materials.

7. Computer Centre: The college has two computer centres functioning now, as the syllabi is modified with the inclusion of information technology as a subject for all programmes. Students make use of the computer centre for their studies.

8. Counselling Centre: A counselling centre is functioning in the college with qualified counsellors extending their service to the students. It is mandatory for every student to meet the counsellor during the academic year.

9. Smart Line: It is a counselling programme Initiated by the Department of Family and Community Science which provides telephonic and on-line counselling to the students and parents. It also arranges resource team for counselling classes.

10. Sports and Games: The college motivates and facilitates the students interested in sports, games and fitness. It provides special training in Hand ball, Table tennis, Basket ball, Kabaddi, Shuttle badminton, Yoga, Athletics, Wrestling, Cycling, Karate and Taekwondo and according to the abilities of the student. All the students of the college are expected to take part in sports and games and other physical education activities since it is very essential for their total personality development.

11. Fitness Centre: The fitness centre was started under the guidance of the Department of Physical Education to promote health and fitness among students and staff.

12. Health Centre: A health centre has been provided within the campus for the welfare of sick students.

13. College Canteen: The college canteen functions on all working days and provides meals, snacks, refreshments, cool drinks, etc. It is governed by a committee comprising representatives of teaching and student community.

14. Financial Support Systems

1. Fee Concession

a. Students belonging to Scheduled Caste, Scheduled Tribe, O.E.C. including Kudumbis and converts from them are eligible for full fee concession, lumpsum grant for purchase of book and actual-boarding and lodging charge in college Hostel or other Government Hostels or monthly stipend at the rate fixed by the Government Hostels from time to time. (This concession shall be granted by the Harijan Welfare Department on proper application with necessary certificate to be submitted at the prescribed time).

b. Poor students of other backward communities who are bona fide subjects of Kerala State are eligible for full fee concession. They will have to produce the necessary nativity and income certificate from a Revenue Officer not below the rank of Tahsildar. Income certificate issued by Village Officers and countersigned by Members of Parliament or Members of the Kerala Legislative Assembly will be accepted for the above purpose.

c. Students who are children of Kerala Government Servants who died in harness or within six months after retirement will be eligible for full fee concession for one year in each class provided their annual income is below Rs. 25000/-.

2. Student Welfare Programme: under this programme, Financial assistance in the form of scholarships is provided to needy students in various departments. This Programme is known also as Students Educational Adoption Programme.

GRACE MARKS

University grants grace marks on the basis of the regulations stipulated by the University to those students who actively participate in N.C.C. & N.S.S. activities and in university and inter-university arts, sports and games competitions. Differently abled students also are granted grace marks.

Guidelines for the award of Grace Marks

1. The maximum grace mark that can be awarded to a student in a particular year for all activities put together should not exceed 25%.
2. The grace mark will be calculated on the basis of the maximum marks of each theory paper, if not specified otherwise.
3. Eligible grace marks shall be distributed equally on all papers / courses of an examination.
4. The grace marks shall be given for all papers /courses / subjects in a year irrespective of whether the programme is annual or semester. For semester programmes, the percentage shall be same as applicable to annual programme.
5. Re-distribution of grace marks shall be allowed only in the case of those papers of an examination for which the candidate has passed, i.e. re-distribution can be done from passed papers to failed papers only. Re-distribution of grace marks is not permissible from failed papers to other failed papers to pass.
6. Re-distribution shall be done only for enabling a candidate to obtain minimum mark required for a pass in a paper/course.

7. If a candidate does not secure the minimum marks required for a pass even after effecting re-distribution, eligible moderation fixed by the respective Board shall be awarded to that candidate for a pass.
8. Eligible grace marks shall be given for regular examination of the performing year only, i.e., if the candidate appears for the improvement examination of the previous year along with the regular examination of the performing year, the candidate shall be eligible for grace marks for regular examination only. Eligible grace marks awarded for the regular examination shall be carried over only to the corresponding paper(s) / course(s) of the next immediate supplementary examinations.
9. In the cases of semester courses re- distribution of grace marks shall be effected only to enable the candidates to get a pass in the examination of a particular semester. i.e., grace marks cannot be re-distributed from one semester to another semester of a particular course/programme.
10. The Performing Year/ Academic Year shall be taken as from 1st June to 31st May.
11. Grace marks will be awarded initially on the basis of the performance in the respective academic year.
12. The request of grace marks shall be submitted in the tabulation/ tapal section concerned within the prescribed time limit. Those who fail to submit the request for grace marks within the time limit shall be liable to remit late fee as prescribed by the university from time to time. However, the request for grace marks received two years after the prescribed time limit will not be entertained on any account.
13. The candidate shall claim grace marks on or before 31st May of each performing year. However NCC "C" Certificate holders and students who participate in sports meet at National level shall have to submit the same on or before 31st December of the performing year concerned.
14. Grace marks shall normally be given for written examination only. But if the marks of a candidate are below the required minimum

- for pass in Internal Component of the written examinations, the grace mark can be re-distributed to that item to get a pass. However, Grace marks will not be re-distributed to Viva/ Practical/ Lab Examinations to get a pass.
15. Paper wise distribution shall be followed and grace marks will not be awarded to candidate if he/she secures less than 5% of the maximum marks for the theory paper.
 16. Grace marks will be awarded for both UG and PG Courses.
 17. Grace marks to NSS Certificate holders shall be awarded to the marks of the second year of performance.
 18. Grace marks awarded shall not be awarded for ranking and the total marks after awarding grace mark shall be one mark below the marks of the third rank.
 19. The candidate shall submit the application for grace marks with all relevant documents in original (returnable after verification) and a Photostat copy with due recommendation of the principal. The recommendation of the NSS Programme coordinator / SPESS/ DSS etc. shall be attached along with the request.
 20. Even though the claim for the benefit of grace marks is restricted to regular and one immediate supplementary appearance only, differently abled candidates who are eligible for grace marks will be awarded grace marks for regular and supplementary chances on production of a medical certificate issued by the Govt. Medical Board until they pass the whole examination. However the stipulation of 5% minimum marks fixed for the award of grace marks is binding for them also.
 21. In the case of outstanding and exceptional candidates who failed to appear for the next immediate chance after the regular appearances because of the participation in the events at the National/ International level concerned, such candidates are permitted to claim grace marks for next immediate chance.
 22. If a candidate participated in both NSS and NCC and are eligible for grace marks for both activities, the candidate can claim grace marks either for NSS or NCC.

Award of Grace Marks

| Sl No: | Items | Place | Grace Marks |
|--------|--|-------|-------------|
| 1 | State level events in all Sports/Games/ Relay events (Inter District competition- Individual/team/games event Certificates from the State/District association concerned) | I | 5% |
| | | II | 4% |
| | | III | 3% |
| 2 | Inter Collegiate Events (Individual/ team events) | I | 7% |
| | | II | 5% |
| | | III | 3% |
| 3 | Representing the State and Winning in Approved National Competition (Inter - State) Representation | I | 12% |
| | | II | 10% |
| | | III | 7% |
| | | | 5% |
| 4 | Inter University South Zone I Representation Non-Representation | 10% | |
| | | II | 9% |
| | | III | 8% |
| | | | 7% |
| 5 | All India Inter-University Competition (Indian Universities / Combined University Team) Representation Non-Representation | I | 17% |
| | | II | 14% |
| | | III | 12% |
| | | | 10% |
| 6 | Approved World Competitions Representation | | 25% |
| 7 | Blind students securing I/II/III places in Sports/ Cultural/ Youth Festival activities conducted by K.F.B. at College/ University/ Inter –University level | | 5% |
| 8 | Inter – Collegiate Youth Festival (Individual& Group Events) II (Limited to 5%) A Grade Best Actress Best Actor | I | 5% |
| | | | 4% |
| | | III | 3% |
| | | | 5% |
| | | | 5% |
| 9 | South Zone Inter – University Youth Festival conducted by AIU (Individual & Team events) III (Limited to 6%) | I | 6% |
| | | II | 5% |
| | | III | 4% |

| | | | |
|----|---|----------------|--|
| 10 | National Level Youth Festival (Individual & Team events) (Limited to 10%) | I II III | 10% 7% 5% |
| 11 | Deaf and Dumb candidates with disability of 40% or above / hearing impaired candidate with disability of 70% or above/ Mentally Retarded candidates (Irrespective of the degree of disability) (Medical certificates from Medical Board is required) | | 25% 25% 25% |
| 12 | NSS Volunteers a) NSS certificate holders b) Attending National Camp with attendance certificates (NIC, National Youth Festival, Mega Summer Camp, Adventure Camp, Pre-RD Camp etc. with at least 5 days duration) c) NSS State awardees and National Awardees d) Republic Day Camp (This camp should be of at least one month duration) e) NSS Volunteers nominated by State NSS Cell f) Indira Gandhi National Service Scheme (IGNSS) Awardees. (NSS volunteers can claim grace marks under all the six categories subject to the limit of 10%) | 3% 8% | 2% 3% 7% 10% |
| 13 | NCC Cadets a) Attending National Integration Camp b) Attending Republic Day Camp / Parade c) Basic Leadership Camp (TSC) / NS camp/ VayuSainik / Independence Day Camp (Sports and Games at Delhi) d) 'C' Certificate holders 'B' Certificate holders e) NCC Weightage/Equivalency Certificate issued f) National level and other Centrally organized camps / YEP g) 75% Attendance 10 Days Annual Training Camp IGC/ALC (Limited to 15%) | 3% 3% | 3% 7% 5% 4% 3% 8% 3% 3% 5% |

GENERAL RULES & REGULATIONS

Self discipline is the best means for the development of an individual. However, for the effective running of the institution, rules and regulations become necessary to enforce discipline when required. Students of B.C.M. is expected to observe all the rules and regulations of the college, thereby uphold the standards of the college, whether on or off the college campus.

The decision of the Principal shall be final in all matters.

1. Imperatives

- (a) The day begins with the morning prayer at 9.30 am. The entire college should participate in it with due respect and devotion.

As soon as the prayer bell is rung, stand still and observe perfect silence till the prayer and announcements are over.

- (b) A call to the auditorium or college quadrangle for any programme must be promptly and strictly responded. No one is to remain in the classroom or elsewhere during such occasions.
- (c) When a teacher enters the classroom, rise, greet her/him and remain standing during the short prayer.
- (d) If the teacher is absent, the class prefect should inform the concerned department for alternative arrangements.
- (e) Each class will be entrusted to a class teacher.
- (f) Students shall be punctual and earnest in attending classes and other academic, co-curricular and extra curricular activities.
- (g) Use of drugs and alcohol within the campus is strictly prohibited.
- (h) Students should be decent, polite and refined in their behaviour.
- (i) Students are not expected to leave the campus during the working hours. In case of an emergency, sanction must be obtained from the Class teacher/ Head of the Department.
- (k) College property should be handled with care. Do not disfigure college desks/benches, walls and doorways with writing, fixing nails and pasting notices on the walls. Students will be penalized

individually or collectively according to the gravity of the loss or damage caused.

- (l) **Students are not allowed to use mobile phones in the campus via G.O.N.O. RT/No. 346/05/Higher Edn. dtd. 1.3.2005.** Teachers can impound such mobile phones and a fine will be imposed.
- (m) Information regarding various topics will be displayed on the notice boards. Students should look at the notice boards everyday.
- (n) Letters officially addressed to the Principal should have enclosed self addressed, stamped envelope, if reply is needed.
- (o) Students are requested to ensure that personal letters to them are directed to the home address.
- (p) **Strict silence must be observed in Chapel and Library** and during the class hours. Chapel and its premises are used only for prayer. Discipline and decorum is expected from the students during programme convened in the auditorium or elsewhere.
- (q) Students are requested to see that an attitude of respect and love is reflected in their behaviour towards elders, teachers, peers and others.
- (r) Strikes and similar demonstrations are not allowed.
- (s) Prior permission from the Principal is essential to take part in inter collegiate competition or in live photographic modellings, fashion shows or radio/T.V. programmes.
- (t) Going to hotels for tiffin during the lunch time is strictly forbidden. Lunch and snacks will be provided in the college canteen.
- (u) No meeting is to be held in the college buildings or anywhere in the college premises without the permission of the Principal.
- (v) All the students can bring to the notice of the Principal/Grievance Redressal Cell in the right spirit, any reasonable grievance or difficulty they might have.

2. Dress Code

- ✗ Inappropriate dress, such as leggings, transparent clothing, fitting clothing, micro, mini dresses, short skirts, tops with deep neck-line, cut-out or torn jeans etc. are not permitted in the campus.
- ✗ Dress must not display obscene, profane, lewd or offensive words or images.
- ✗ Sleeveless and cap sleeve dresses and tops are not permitted.
- ✗ Attire permitted for girls are sarees, salwar kameez with shawl, pants / jeans with loose long top and long skirts. Salwar kameez tops with long slits are not permitted.
- ✗ For boys shirts / kurta and pants / jeans/ dhoti are allowed.
- ✗ Students wearing saree, should ensure that blouses are modestly cut.
- ✗ Shirt and tops should be properly buttoned. Low waist pants/ jeans are not allowed.
- ✗ Students who fail to abide by the Dress Code will be subjected to disciplinary action.

3. Information Technology & Social Media Guidelines

- ✗ This policy applies to all staff and students of B.C.M. College, hereafter referred as members of B.C.M. Family.
- ✗ Watching movies, music channels and other entertainment programmes during the working hours shall be avoided. Members shall not install pirated software at college system. Any attempt to destruct the IT infrastructure shall not be tolerated and action should be initiated with a minimum punishment of twice cost of the asset which is tried to be destructed.
- ✗ Always be fair and courteous to the members of the B.C.M. Family. Also, keep in mind that you are more likely to resolve institution-related complaints by speaking directly with the members or by informing your superiors than by posting complaints to a social media outlet.

- ✗ Express only your personal opinions. Never represent yourself as a spokesperson of B.C.M. College.
- ✗ Any of your conduct that adversely affects the institution or any members of the B.C.M. Family may result in disciplinary action.
- ✗ While posting photos and videos, it is urged that you have to get the permission from the concerned persons in the videos or photos before posting or publishing them in social media.
- ✗ Using YouTube or other video sharing sites are welcomed only if it is for academic purpose. Downloading movies and pirated softwares are not expected from B.C.M. the family members and shall not be done from the college.
- ✗ Ultimately, you are solely responsible for what you post online.

4. Attendance and Leave of absence

- ✗ Students are not permitted to absent themselves without permission for the whole or part of a day.
- ✗ Attendance will be marked at the beginning of each period.
- ✗ Late comers may be given or refused attendance for the period or marked late at the discretion of the teacher concerned.
- ✗ A student absent from the college for more than 15 consecutive working days without satisfactory explanation is liable to have her name removed from the rolls. A student seeking admission after such a removal should pay the prescribed re-admission fee.
- ✗ Duty leave for physical education activities will be granted only to athletes representing the College or the University in various matches, tournaments and sports events.
- ✗ A student deputed to participate in matches, tournaments and sports events should submit her/his leave application to the Principal for necessary action not later than one week after the event and it should be recommended by the Head of the Department of Physical Education. For the purpose of attendance, every working day, irrespective of the number of working period shall be considered as a full working day.

- ✘ The annual certificate of attendance and progress required by the University for promotion or for admission to the University Examination will not be granted unless (1) the student has attended not less than 75% of the number of working days of the academic year and (2) the Principal is satisfied with the student's progress and conduct.
- ✘ To be considered for exemption from the shortage of annual attendance, a student has to pay the University charges Rs. 100/- for ten days and Rs. 200/- for twenty days.
- ✘ Students who absent themselves without permission on the re-opening days will be fined Rs. 50/-.

Leave from the class for one period for valid reasons may be granted by the teacher in charge of the concerned period. If a student wants to leave the college early, she must get permission directly from the Principal against a written request countersigned by Parent/Guardian/Warden and Class teacher. Strict action will be taken against students who leave classes or college without prior permission.

- ✘ A student absenting herself for a period exceeding 5 working days whether with leave or without leave should report herself to the principal, on her return to the college.
- ✘ A student who repeatedly absents herself on insufficient grounds or who obtains leave under a false pretext will be seriously punished.
- ✘ Leave of absence should be applied to the Principal in the prescribed form and should be countersigned by the teacher in-charge.
- ✘ All celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution of the College. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc.

- ✗ Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
- ✗ No type of vehicles should be used during celebrations inside the College campus / hostels.
- ✗ The students shall not receive their visitors in college during working hours without permission.
- ✗ The letters and other communication for the students shall not be addressed to the college.

5. Examinations

- (a) All the examinations conducted by the Department or College are obligatory.
- (b) Internal and Terminal examinations are regularly scheduled. Absence from an examination without the prior permission of the Principal will incur a fine of Rs. 50/- per paper. In case of illness, the leave application must be submitted beforehand. The medical certificate is to be produced without delay.
- (c) If a student is absent from an examination the teacher/ department concerned may assign a supplementary examination for the concerned students. The date, duration, venue and other details are left to the discretion of the teacher or department concerned.
- (d) Any malpractice at the general or class examination will be dealt with seriously.
- (e) Progress reports are issued to the parents on completion of each internal examination. They provide information about the academic performance of their wards. Therefore the cards are to be examined carefully by the parents/guardians and should be signed in presence of the class teacher on the prescribed day.

6. Kerala Ragging Prohibition Act 1998

For the information of the students and their parents, parts from the Kerala Ragging Prohibition Act published in 1998, forbidding ragging in the educational institutions of Kerala are quoted below.

2(B) By Ragging, it is meant any physical or mental torture or any disorderly conduct towards any student of an educational institution causing apprehension, dread, humiliation or agitation in him/her.

It can be harassment like insulting, teasing, bullying or manhandling.

It can be also be forcing upon him/her to do something which he/she voluntarily won't dare to do normally.

Prohibition of Ragging: Ragging is prohibited both inside and outside an educational institution.

Punishment for Ragging: Any student involved in ragging/persuades other for ragging or advocated ragging/either inside or outside an educational institution shall be subject to a punishment of not more than two years imprisonment in addition to a penalty of not over Rs. 1,000/-.

Dismissal of a Student: A student subject to the punishment under section (4) is liable to be dismissed from the institution and is barred from being admitted to any other institution for a period of three years from the date of receipt of his/her dismissal order.

Suspension of a Student: If a student/parent/guardian or any teacher of the institution forwards a written complaint to the Head of the Institution, he/she has to make an urgent enquiry into the matter within 7 days of receipt of a such complaint. If the allegation is proved to be correct, the accused must be suspended with immediate effect and the matter must be referred to the police for further proceedings.

2(1) As is said in sub-section I, if a written complaint is received by the Head of the Institution, he/she has to make a detailed enquiry and if it is found baseless, the complainant must be informed of it in writing.

7 Abetting: If the Head of the Institution refuses to take action in the manner described under section (6) or is negligent in initiating any steps, he/she is to be treated as one abetting the crime and is liable to be punished under section (4).

ENDOWMENTS AND PRIZES

| Name of Scholarship | Winner |
|--|--|
| 1. Chacko Manthuruthel Memorial Scholarship & Maria Philip Memorial Award | - Best outgoing student of the year. |
| 2. Suma Makil Memorial Gold Medal | - B.Sc. Chemistry topper |
| 3. Chev. V.J. Joseph & Prof. Annama Pothen Memorial Scholarship | - Best outgoing student of B.Com. |
| 4. Prof. P.L. Stephen, Varghese Kallarackal & Sr. Goretti Memorial Scholarship | - For Securing highest marks in II Year B.A./ B.Sc. |
| 5. Prof. Grace Andrews & Ammini Ninan Scholarship | - III DC Economics topper |
| 6. Prof. Ruby Mathew Memorial Scholarship | - For deserving students of B.A. History |
| 7. Prof. Grace Mathai & Prof. Meenakshikuttiamma Scholarship | - I M.Sc Maths topper |
| 8. Prof. Grace Mathai Scholarship | - Deserving student of II DC Maths |
| 9. Mrs. & Mr. John Mangalathethu Memorial Scholarship | - Best acadademic performance in II Year Degree class by a student in III DC Chemistry |
| 10. P.S. John Memorial Scholarship | - III DC Physics Student for the best academic performance in II year |
| 11. Sr. Mary Montfort SVM Scholarship | - II DC Chemistry topper |
| 12. Sunil Mathew Memorial Scholarship | - Best all rounder in III DC Chemistry |
| 13. Miss Chellamma James Scholarship | - Highest marks in III DC Zoology |
| 14. Suma Anil Mathew Memorial Scholarship | - Best outgoing student in F.A.C.S. |
| 15. P.C. Chandy Palliyarathundathil Memorial and Simon Chandy Scholarship | - Best Athlete of the year |

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| 16. Msgr. Peter Uralil Memorial Scholarship instituted by Fr. Simon Uralil | - Best outgoing student in Arts group |
| 17. Sr. Rosalia SVM Memorial & Prof. P. Radha Scholarship | - II DC Malayalam topper |
| 18. James Tharayil Memorial Scholarship | - Chemistry Subsidiary topper |
| 19. Nancy Tharayil Memorial Scholarship | - I DC Chemistry topper |
| 20. Elizabeth George Kakkasseril Memorial Endowment | - Six outgoing students eligible for higher studies |
| 21. Alex Cownan Memorial Scholarship | - II DC Malayalam Knanaya topper |
| 22. Mariamma Makil Memorial Scholarship | - Final year B.A. History student for securing highest marks in I & II Year Exam. |
| 23. Annamma J. Vellapally Memorial Prize | - Malayalam Essay competition winner |
| 24. Prof. Ammini Ammal Scholarship | - II DC Hindi topper |
| 25. Prof. Annamma Pothan Memorial Scholarship | - B.A. History Knanaya topper |
| 26. P.M. Luke Memorial Scholarship | - Deserving final year English Dept. student for all-round performance. |
| 27. Sr. Little Flower SVM Scholarship | - III DC Botany topper |
| 28. Prof. M. Lalithambal Scholarship | - Deserving student in I DC History |
| 29. V.M. Alexander Vellapally Memorial Scholarship | - Gold Medals to B.Sc. & M.Sc. Maths toppers |
| 30. Rev. Fr. Jacob Kalayil Memorial Scholarship | - II DC Sociology topper |
| 31. Scholarship of Rs. 10000/- by Mrs. & Mr. Earnest (B.Sc. Zoology Alumni) | - III B.Sc. Zoology Topper |
| 32. Bishop Makil Foundation Award | - Best Outgoing Student (academic feat, co-curricular activities, |

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|--|--|
| | personality traits and social commitment) |
| 33. Joseph Koopil & Sons Memorial Scholarship | - Excellence in field work (outgoing MSW students) |
| 34. Mathew Attumalil Memorial Award | - Most Conscientious student (MSW student) |
| 35. Fr. Philip Kootiyanyil Memorial Award | - Best Dissertation Award (MSW student) |
| 36. B.C.M. SSWADIN Award | - Best Team maker (outgoing MSW student) |
| 37. Valavi Scholarship Instituted by Cicily G. Valavi | - Best student of of I DC F.A.C.S. (Academic Performance) |
| 38. Mrs. and Mr. John Mangalathettu Memorial Scholarship | - II DC Sociology topper |
| 39. Sri. Varghese Pothen and Smt. Mariamma Varghese Memorial Scholarship Instituted by Prof. Aleyamma Varghese | - III DC Botany Student showing genuine interest in Taxonomy |
| 40. Sr. Little Flower SVM Jubilee Scholarship | - III B.Sc. Botany topper |
| 41. Susamma James Makil Memorial Gold Medal | - B.Sc. Chemistry topper |
| 42. K. Suresh Memorial Scholarship Instituted by Prof. Shyla G. Nair | - Accountancy topper in B.com. |
| 43. Mrs & Mr. Mangolotteketa Memorial Scholarship | - III DC Sociology Topper |
| 44. Best Outgoing Cadet of NCC | - NCC Unit, BCM College |
| 45. Best Shooting Champion | - NCC Unit, BCM College |
| 46. TSC Delhi- Gold Medal Winner | - NCC Unit, BCM College |
| 47. RDC Delhi - Prime Minister Ralley- | NCC Unit, BCM College |
| 48. NSS State Award | - NSS Unit, BCM College |
| 49. NSS National Award | - NSS Unit, BCM College |
| 50. RDC Delhi - Prime Minister Ralley- | NSS Unit, BCM College |
| 51. Indira Gandhi National Service Scheme Award | - NSS Unit, BCM College |
| 52. Chief Minister's Scholarship for Best NCC Cadet (State level) | - NCC Directorate |
| 53. Akshara Puraskara Scholarship | - Best Library Users |

IMPORTANT DAYS

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| Bishop Chulaparambil Memorial Day | Jan. 8 |
| National Youth Day | Jan. 12 |
| Army Day | Jan. 21 |
| Desh Prem Diwas | Jan. 23 |
| Republic Day | Jan. 26 |
| Martyrs' Day | Jan. 30 |
| Valentine's Day | Feb. 14 |
| National Science Day | Feb. 28 |
| International Women's Day | Mar. 8 |
| World Disabled Day | Mar. 15 |
| World Forestry Day | Mar. 21 |
| World Day for Water | Mar. 22 |
| World Health Day | Apr. 7 |
| Earth Day | Apr. 22 |
| World Book Day | Apr. 23 |
| Manav Ekta Day | Apr. 24 |
| World Press Freedom Day | May 3 |
| World Red Cross Day | May 8 |
| Mother's Day | May 9 |
| National Solidarity Day | May 13 |
| International Day of Families | May 15 |
| Anti-terrosim Day | May 21 |
| Common Wealth Day | May 24 |
| No-Tobacco Day | May 31 |
| World Environment Day | June 5 |
| International Yoga Day | June 21 |

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| U.N. Charter Signing Day | June 25 |
| World Population Day | July 1 |
| Bishop Tharayil Memorial Day | July 26 |
| World Breast Feeding Day | Aug. 1 |
| Breast Feeding Week | Aug.1-7 |
| Hiroshima Day | Aug. 6 |
| Nagasaki Day | Aug. 9 |
| Quit India Day | Aug. 9 |
| Independence Day | Aug. 15 |
| Sadhbhavana Diwas | Aug. 20 |
| National Sports Day | Aug. 29 |
| Teacher's Day | Sept. 5 |
| World Literacy Day | Sept. 8 |
| International Day for the Elderly | Oct. 1 |
| Gandhi Jayanthi | Oct. 2 |
| Air Force Day | Oct. 8 |
| World Food Day | Oct. 16 |
| U.N. Day | Oct. 24 |
| National Intergation Day | Oct. 31 |
| Children's Day | Nov. 14 |
| Citizens Day | Nov. 19 |
| World AIDS Day | Dec. 1 |
| International Day of Disabled Persons | Dec. 3 |
| Flag Day | Dec. 7 |
| Human Rights Day(UN) | Dec. 10 |
| Kisans' Day | Dec. 23 |
| Christmas | Dec. 25 |

FORMER TEACHING STAFF

| Principals | Phone Numbers |
|------------------------------|----------------------------|
| Late Prof. Chev. V.J. Joseph | : |
| Late Rev. Sr. Fidelis | : |
| Late Prof. Anna Nidhiri | : |
| Late Prof. Margaret Paulose | : |
| Late Rev. Sr. M. Goretti SVM | : |
| Late Rev. Sr. Mary Savio SVM | : |
| Sr. Mary Michael SVM | : 9496723584; 0481-2524095 |
| Sr. Alphonsa SVM | : 9497314192; 0481-2311979 |
| Mrs. Remyan Tharayil | : 9495931880; 0481-2563737 |
| Sr. Lucy SVM | : 9447421038; 0481-2563083 |
| Sr. Libia SVM | : 9495685025 |
| Sr. Dr. Karuna SVM | : 9495538181 |
| Prof. Sheela Cherian | : 9447705086 |
| Sr. Dr. Betsy SVM | : 9446863336 |

Dept. of English

| | |
|---------------------------------|-------------------------------|
| Dr. Etty George | : 0484-2400062 |
| Mrs. Lucy Antony | : 9447958874; 0481 - 2578374 |
| Mrs. Daisy Cherian | : 9947601586; 0481 - 2564576, |
| Mrs. Monamma Jose | : 9847150042; 0484-2306521 |
| Mrs. Mary P. Abraham | : 9496543480; 0481-2570785 |
| Dr. Valsamma Korah | : 8547510715; 0481 - 2310715 |
| Mrs. N. Indira Devi | : 9847885972; 0481 - 2360309 |
| Mrs. Fineykutty Simon | : 9495718519; 04829-263390 |
| Mrs. Anna Josephine Kurian | : 0481 - 2570284 |
| Mrs. Mano Elizabeth Korah | : 8547544211; 0481-2597211 |
| Mrs. Dolly Joseph | : 0481 - 2711261 |
| Dr. Annie Margaret P. | : 9847917567; 0481 - 2570567 |
| Dr. Elizabeth P. Kurian (Prema) | : 9446958434; 0481-2570284 |
| Dr. Renju D. | : 9496465715; 0481-2580274 |

Dept. of Malayalam

| | |
|---------------|------------------------------|
| Mrs. P. Radha | : 0481 - 2581186 |
| Sr. Helen SVM | : 9496723452, 0481 - 2311979 |

| | | |
|---------------------------------|---|----------------------------|
| Mrs. P.A. Leelamma | : | 9446471080; 0481 - 2561080 |
| Rev. Dr. Jose Poothrukkayil OSH | : | 9447956157 |
| Ms. K.C. Thresiamma | : | 0481 - 2712201 |
| Dr. Girijakumari A. | : | 9495638272; 0481-2393272 |
| Mr. Babu Thomas | : | 9446388582; 0481-2598582 |

Dept. of Hindi

| | | |
|------------------------|---|---------------------------|
| Late Mrs. Amminiammal | : | |
| Mrs. S. Mohana Kilikar | : | 0484-2265116 |
| Mrs. Mariamma K.J. | : | 0481- 2562426; 9947252426 |
| Dr. M.K. Luka | : | 0018452823958 |

Dept. of Mathematics

| | | |
|-----------------------------|---|--------------------------|
| Late Mrs. Meenashikuttiamma | : | |
| Late Mrs. Gracy Mathai | : | |
| Mrs. C. Rugmini Amma | : | 9446053734; 0481-2563734 |
| Late Mrs. Mary M. Paul | : | |
| Mrs. K.M. Chinnamma | : | 9446820568; 0481-2564677 |
| Mrs. Josephine Lukose | : | 9495887373; 0481-2321506 |
| Mrs. Leelamma Philip | : | 9495049201; 0481-2562040 |
| Mrs. Annie Lukose | : | 9961949276; 0484-2349642 |
| Mr. T.C. Chacko | : | 9747386266; 0481-2569949 |
| Mrs. Valsa V. Samuel | : | 9446388582; 0481-2570837 |
| Dr. Mercy Mani | : | 9446917245 |
| Dr. George Mathew | : | 9447967806; 0481-2539774 |

Dept. of Physics

| | | |
|-------------------------|---|--------------------------|
| Mrs. Remany Ninan | : | 0481 - 2564089 |
| Mrs. Mary Jose | : | 9446602742; 0481-2570172 |
| Late Mrs. Nancy Tharyan | : | |
| Mrs. Rebecca George | : | 9495470312; 0481-2570312 |
| Late Mrs. Valsa Mathai | : | |
| Mrs. Thresiakutty T.J. | : | 9447137295; 0481-2422380 |
| Mrs. Letha Makil | : | 9446569709; 0482-9243911 |
| Mrs. Rosamma Chandu | : | 8891748266; 0481-2561298 |
| Mrs. Elsamma Thomas | : | 9400623703; 0487-2323985 |

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|----------------------|---|--------------------------|
| Mrs. Daisy Kurian | : | 9446216691; 0486-2223172 |
| Mrs. C.M. Marykutty | : | 9400812806; 0481-2312806 |
| Mrs. Geetha G. | : | 9447289493; 0481-2391251 |
| Dr. Marykutty Thomas | : | 9447752254, 0481-2562254 |
| Mrs. N. Susy Philip | : | 9446266500, 0481-2583180 |

Dept. of Chemistry

| | | |
|--------------------------|---|--------------------------|
| Late Sr. M. Montfort SVM | : | |
| Mrs. I.C Mercy | : | 9447237406; 0481-2342322 |
| Mrs. Annice Mathew | : | 9744258008; 0481-2570322 |
| Mrs. Rajamma Ignatius | : | 09739143842 |
| Mrs. Elizabeth Kuruvilla | : | 7025064164; 0481-2430350 |
| Mrs. Remani Abraham | : | 9526718756; 0481-2575723 |
| Mrs. Philomina Abraham | : | 9496262776; 0481-2572274 |
| Mrs. Thresiamma Thomas | : | 9567266602; 0481-2564046 |
| Mrs. Susamma James | : | 0481-2312514 |
| Mrs. Kunjamma Cyriac | : | 9567015227 |
| Late Mrs. Sosamma James | : | |
| Late Mrs. Mary Thomas | : | |
| Mrs. Reena Tharayil | : | 9447703945; 0481-2563945 |
| Dr. Magi John | : | 9495713505; 0481-2529715 |
| Mrs. Aji Joseph | : | 9495111750; 0481-2570303 |
| Mrs. Valsala Thomas | : | 9846981255; 0481-2310445 |
| Mrs. Jessy Simon | : | 9495924740; 04829-264740 |

Dept. of Botany

| | | |
|--------------------------------|---|--------------------------|
| Late Dr. Sr. Little Flower SVM | : | |
| Mrs. Elsamma Mathew | : | 0481-2790593 |
| Mrs. Mary Joseph C. | : | 0481-2561620 |
| Mrs. Aleyamma Jose | : | 0481-2560496 |
| Mrs. Aleyamma Varghese | : | 9446501637, 0479-2351637 |
| Dr. C.A. Sabina | : | 9446017486; 0481-2577486 |
| Dr. Jossy Abraham | : | 9446584657 |
| Dr. Selinamma Joseph | : | 9995018282 |

Dept. of Zoology

| | | |
|-------------------------|---|--------------------------|
| Ms. Chellamma James | : | 9946353117; 0481-2392630 |
| Mrs. Veeralakshmi Ammal | : | 9846004674; 0481-2420744 |
| Mrs. Chinnakutty Thomas | : | 9633303390; 0481-2430306 |
| Mrs. P.J. Mary | : | 9495570027 |
| Mrs. Tissy Thomas | : | 8281823150; 0482-2240150 |
| Mrs. V.P. Aleyamma | : | 9495061484; 0481-2561484 |
| Mrs. Juliet Mani | : | 9447065863; 0481-2330354 |
| Sr. Joby SVM | : | 9496137889, 9497839431 |
| Mrs. Jane George | : | 9447126382; 0481-2790793 |
| Mrs. Anna Chandy | : | 9496331226; 0481-2311575 |

Dept. of Family & Community Science

| | | |
|-----------------------|---|--------------------------|
| Late Mrs. Suma George | : | |
| Mrs. Thresiamma Jacob | : | 9539523502; 0481-2569036 |
| Mrs. Rachel John | : | 9497822707; 0481-2352616 |
| Mrs. Cicily G. Valavi | : | 9446021134 |
| Mrs. Mary Ipe | : | 9447515172, 0484-2792183 |
| Dr. Sr. Betsy SVM | : | 9446863336 |

Dept. of History

| | | |
|------------------------|---|----------------------------|
| Late Mrs. Mary Abraham | : | |
| Mrs. S. Lalithambal | : | 0471-2328457 |
| Late Ms. Ruby Mathew | : | |
| Mrs. Molly George | : | 9495265209; 0481-2563876 |
| Mrs. V.C. Marykutty | : | 8547267221; 0482-9267221 |
| Mrs. V.C. Aleyamma | : | 8547267221; 04829-267221 |
| Mrs. Tessy Mathew | : | 9496976452; 0481 - 2311503 |
| Late Sr. Annice SVM | : | |

Dept. of Economics

| | | |
|-------------------------|---|------------------------|
| Late Mrs. Grace Andrews | : | |
| Mrs. Ammini Ninan | : | 0481 - 2572109 |
| Mrs. Graceamma Mathew | : | 9496028503; 9349500028 |

| | | |
|-------------------------|---|--------------------------|
| Mrs. Kunjammini C.K. | : | 9946637883; 0481-2536437 |
| Mrs. Valsa M. Kuriakose | : | 9497325705, 0481-2598582 |
| Mrs. Nima Jacob | : | 9447661525, 0481-231854 |

Dept. of Sociology

| | | |
|---------------------|---|--------------------------|
| Mrs. Grace Makil | : | 0481-2560789 |
| Mrs. Mary Kuriakose | : | 9544460484; 0481-2598064 |
| Mrs. Laila Joseph | : | 9495684526; 0481-2560754 |
| Mrs. Mariamma K.C. | : | 9497097195; 0481-2595290 |
| Mrs. Sheela John | : | 9446921652; 0481-2560619 |

Dept. of Commerce

| | | |
|-----------------------|---|--------------------------|
| Adv. Seethulakshmibai | : | 0481-2566565 |
| Mrs. Ayshu Mani | : | 9447566175; 0481-2566275 |
| Mrs. Serin Miranda | : | 9447142241; 0481-2562858 |
| Dr. Sr. Karuna SVM | : | 9495538181 |
| Mrs. Omana Jacob | : | 9495874347; 0481-2464774 |
| Mrs. Shyla G. Nair | : | 9447192165, 0481-2582215 |

Dept. of Psychology

| | | |
|----------------------------|---|--------------------------|
| Rev. Fr. Alex Chettiath | : | 04822-254116 |
| Rev. Dr. Thomas M. Kottoor | : | 0481-2791850 |
| Late Rev. Fr. Simon Uralil | : | |
| Mrs. Molly K.T. | : | 9961885213, 04829-245994 |

Dept. of Physical Education

| | | |
|---------------------|---|--------------------------|
| Late Mrs. P.C. Lucy | : | |
| Mr. Kurian Lukose | : | 9447464362; 0481-2310695 |
| Mrs. Mercy Lukose | : | 9249879085; 0481-2432450 |

FORMER NON-TEACHING STAFF

| Name | Address/Phone No. |
|-------------------------------|--------------------------|
| 1. Sr. Tharsisia SVM (Supdt.) | 9495903583; 0481-2311979 |
| 2. Sr. Constantia SVM Supdt.) | 9497813603 |
| 3. Sr. Chanthal SVM (Supdt.) | 8289903830 |
| 4. Sr. Alma SVM (Supdt.) | 9496135144 |
| 5. Sr. Leena SVM (Supdt.) | 9496107069 |

| | | | |
|-----|----------------------------------|--------------------------|---|
| 6. | Sr. Johnsy SVM (Supdt.) | 9446254156 | |
| 7. | Late Sr. Bibiana SVM (Librarian) | | |
| 8. | Sr. Grace Maria SVM | 9497297870 | |
| 9. | Sr. Crystella SVM | 9447770935 | |
| 10. | Late Sr. Flowerina SVM | | |
| 11. | Late Sr. Alexis SVM | | |
| 12. | Late Sr. Lisba SVM | | |
| 13. | Sr. Azaria SVM | 0497-2711233, 9495393476 | |
| 14. | Sr. Elsa SVM | 0481-2311979 | |
| 15. | St. Stephen SVM | 9539440360 | |
| 16. | Sr. Sarala SVM | 9446140348 | |
| 17. | Sr. Simon SVM | | |
| 18. | Sr. Silverius SVM | +12244323217 | |
| 19. | Sr. Stani SVM | | ” |
| 20. | Sr. Archangel SVM | 7902836862 | |
| 21. | Late Sr. Chrisanthus SVM | | |
| 22. | Late Sr. Anitta SVM | | ” |
| 23. | Sr. Santhose SVM | | ” |
| 24. | Sr. Jovitta SVM | | ” |
| 25. | Sr. Lisbeth SVM | 9497817278 | |
| 26. | Sr. Giles SVM | | ” |
| 27. | Sr. Meritol SVM | 9847820759 | |
| 28. | Sr. Eliza SVM | 9656554458 | |
| 29. | Sr. Genevieve SVM | 9495257515 | |
| 30. | Late Sr. Bernabas SVM | | ” |
| 31. | Sr. Elsy SVM | 9497666641 | |
| 32. | Sr. Marian SVM | 9496342830 | |
| 33. | Sr. Jose Mary SVM | 9496590968 | |
| 34. | Sr. Ranitta SVM | 8289865430 | |
| 35. | Sr. Preethy SVM | | ” |
| 36. | Sr A.C. Annamma SVM | | ” |
| 37. | Smt. Mary SVM | | ” |
| 38. | Smt. T.C. Thresiamma SVM | ” | |
| 39. | Smt. K.C. Aley SVM | | ” |
| 40. | Smt. Annamma M.T. SVM | | ” |

| | |
|------------------------------|--------------------------|
| 41. Smt. Leela A.P. SVM | ” |
| 42. Smt. P.J. Annamma SVM | ” |
| 43. Mrs. Kochuthresia N.J. | 9447017761 |
| 44. Late Smt. C.J. Elsy SVM | |
| 45. Smt. Sujamol Mary Mathew | 2568967 |
| 46. Late Sri. Onachan C.K. | |
| 47. Sri. Joseph P.M. | 9447852819; 04829 283189 |
| 48. Smt. C.C. Mary | 2392912 |
| 49. Smt. A.P. Mary | 2311240 |
| 50. Smt. Mary James | 2711251 |
| 51. Smt. K.C. Annamma | 2310726 |
| 52. Smt. M.C. Aleyamma | 2712952 |
| 53. Mrs. Gracy A.C. | 9446922961 0481-2791985 |
| 54. Smt. P.M. Thresiamma | 2525796 |
| 55. Smt. C.J. Mary | 2531931 |
| 56. Smt. Chinnamma K.T. | 2518691 |
| 57. Smt. M.K. Annamma | 2712574 |
| 58. Smt. P.J. Annamma | 2310576 |
| 59. Smt. Leelamma Lukose | 2597475 |
| 60. Smt. Aleykutty P.J. | 2711518 |
| 61. Smt. Valsa A.L. | 2330690 |
| 62. Smt. Lilly P.T. | 9446603338 |
| 63. Smt. Molly K.L. | 2525482 |
| 64. Smt. Rosamma M.C. | 9744112864; 2711174 |
| 65. Sri. Uthup K.K. | 9744263509, 2770211 |
| 66. Smt. Elsamma K.K SVM | 9497604907; 0481-2563459 |
| 67. Smt. Mary P.T. | 8547530690; 2330690 |
| 68. Sri. P.K. Lukose | 9048075529; 04829-268140 |
| 70. Sr. Annlit SVM | 9497497072; 0481-2575939 |
| 71. Smt. Philomina Punnoose | 9495080852; 04829-268140 |
| 72. Sri. Tom Thomas | 9447287923; 0481-2542751 |
| 73. Smt. Chinnamma Chacko | 04829-245201 |
| 74. Smt. Mary K.C | 9947881274; 04842-737443 |
| 75. Smt. Ancy Philip | 9446468521; 04829-244166 |
| 76. Smt. Chachikutty SVM | 9496131669 |

MILESTONES OF THE COLLEGE

- 1927 The great visionary Bishop Mar Alexander Chulaparambil makes an announcement of his dream - a Women's College at Kottayam - during the inauguration of St. Anne's Girls' School at Kottayam.
- 1954 May 31 - Bishop Mar Thomas Tharayil initiates the procedure to start a college in Kottayam.
- 1955 March 1 - Provisional Sanction from the University to start the college
July 2 - Permission from the University to start the college.
July 11 - The college commences working
- 1956 Prof. Chev. V.J. Joseph Kandoth was appointed the first Principal of B.C.M. College.
Pre University Course started with 165 students.
- 1957 October 7 - The foundation stone for the new College building was laid by Bishop Thomas Tharayil, the Patron of the College.
Degree courses in Physics and History started.
Sr. Fidelis of Carmel Convent, Mangalore succeeded Prof. V.J. Joseph.
- 1958 June - Degree courses in Mathematics and Economics started. Miss Anna Nidhiri took charge as Principal.
- 1959 The formal inauguration of B.C.M. College by His Eminence Valerian Cardinal Gracias, Archbishop of Bombay.
Miss Margaret Paulose took charge as Principal.
Degree Courses in Chemistry, Botany and Zoology started.
- 1961 The main hostel building was blessed by Bishop Thomas Tharayil.

- 1962 Sr. M. Goretti SVM took charge as Principal.
- 1963 Sr. M. Savio SVM took charge as Principal.
Degree course in Sociology started.
- 1965 Degree course in Home Science started.
- 1970 The New Building consisting of Home Science Block, Library and Auditorium was completed.
- 1972 The visit of Sri. V.V. Giri, the President of India to Kottayam. Our College collected Rs. 2731/- towards the Defence Fund and handed it over to the President.
- 1973 The visit of St. Teresa of Calcutta to our college.
- 1974 May 5- His Excellency Mar Kuriakose Kunnacherry, took charge as Bishop of Kottayam and the Patron of the College.
- 1974-75 Our College won the Kerala University Youth Festival Championship and the much coveted Malayala Manorama Trophy.
- 1980 College celebrated Silver Jubilee. New building of the College hostel was blessed by Bishop Kuriakose Kunnacherry.
- 1980-81 Ms. Jolly James found a place in the National Athletic team by winning gold medal in Discus Throw. (Later International gold medalist in Javellin Throw)
- 1981 Degree course in Commerce started.
- 1982 Sr. M. Michael SVM took Charge as Principal.
- 1984 The first P.G. Course - M.Sc. Mathematics - started.
- 1985-86 Sr. M. Savio SVM retook charge as Principal.
- 1989 Retirement of Sr. M. Savio SVM, after an illustrious career of 23 years as Principal of B.C.M. College. Sr. M. Alphonsa SVM took charge as Principal.
- 1990 B.C.M.'s Queen's House' was renovated into a hostel building and a new Chapel also was blessed in the same block.
- 1992-93 Our Cricket Team won the M.G. University Championship for the sixth time consecutively.

- 1993 Degree Course in English Literature started.
B.C.M. Computer Centre started.
- 1993-94 Mrs. Remya Tharayil took charge as Principal.
Senior Academician's Forum (SAF), the association of the retired teaching staff was formed.
- 1997 Degree Course in Vocational English started.
- 1997-98 Degree Course in Food Science and Quality Control started.
- 1998-99 The College bagged the first position in M.G. University by scoring the highest pass percentage in Pre-degree results.
Booker Prize winner Arundhati Roy addressed the B.C.M. Family.
- 2000 The College gets accreditation from National Assessment and Accreditation Council.
Sr. M. Lucy SVM took charge as Principal.
- 2001 The fearless reporter of CNN and a woman of great calibre, Mrs. Anita Pratap addressed B.C.M. Family.
Formal inauguration of our Computer Centre by Bishop Kuriakose Kunnacherry.
- 2000-01 Deepthi Jose won gold medal in 4x100m relay in Junior National athletic meet.
- 2002 Sr. M. Libia SVM took charge as Principal.
The Language Lab was set up.
Post Graduation Degree in Social Work (MSW) started.
- 2003 Degree Course in Computer Science started.
- 2004 August 11 - Inauguration of the Golden Jubilee Celebrations by His Excellency Sri. R. Bhatia, the honourable Governor of Kerala.
- 2004-05 Jasmin Joseph won Gold Medal in 4x400m relay in All-India Inter university athletic meet.
Deepthi S. Pillai and Saumya E.K. have won

- Gold Medal in All-India Inter university softball tournament.
- Geetha Roby has won Gold Medal in 4x400m Relay in Junior National athletic meet.
- 2005 Jan. 28 - Inauguration of Golden Jubilee Block and Sr. Savio Hall by Dr. Jancy James, the Vice-Chancellor of M.G. University.
- Sanction has been obtained from the M.G. University & Kerala Government to start M.Sc. Food Science & Quality Control and M.Sc. Child Development.
- The Fitness Centre aided by the Central Ministry of Youth and Sports was established.
- Add-on Courses started with Financial assistance from UGC.
- 2005-06 Geetha Roby won gold medal with new meet record in 400m hurdles in Junior National athletic meet and silver medal in All-India Inter university athletic meet.
- Shabana Shamsudeen has won gold medal in All-India Inter university handball tournament.
- 2006 January 14 - His Grace Mar Mathew Moolakkatt took charge as the Metropolitan Archbishop of Kottayam and the Patron of the College.
- 2006 Dr. Sr. Karuna SVM took charge as Principal.
- 2007-08 Asha P.J. has won gold medal in heptathlon in Junior National athletic meet.
- 2008 Accredited by NAAC with Grade "Good" (B).
- 2009 Minority Institution Status was obtained.
- OJASS - A charitable society formed for extension activities.
- 2009-10 Soniya P.M. has won gold medals in All-India Inter university Cross country team championship and Junior national cross country team championship.

- 2010 Centre for Gandhian Studies established with financial assistance from UGC.
- 2011 District Chapter of Indian Council of Social Welfare started functioning in the Dept. of Social Work and BCM OJASS has been appointed District Nodal Agency for CHILDLINE (a project of Ministry of Women and Child Development)
- 2013 B.Com. with Computer Application, M.A. English (Unaided), M.Sc. Home Science (Child Development) M.Com. (Finance), M.Com. (Taxation) courses were started.
The Secretariat of Kerala Association of Professional Social Workers (KAPS) started functioning in the Dept. of Social work.
N.C.C. Unit started functioning in the college.
- 2014 Inauguration of Diamond Jubilee Celebrations. New Women's Hostel funded by UGC opened. Community College sanctioned. MA English (Aided) course started. B.A. English III Main Course sanctioned.
- 2015 Accredited by NAAC with A grade. Mrs. Sheela Cherian K. took charge as Principal. Valedictory Function of Diamond Jubilee Celebrations. Inauguration of Vykhari Lecture Series by Justice P. Sathasivam, Honourable Governor of Kerala. N.S.S. Unit introduced massive organic farming.
- 2016 The college kabaddi team won the MG university championships for the fifth consecutive year.
- 2016 BCM NSS unit was selected as the best unit in MG University.
- 2017 NSS Unit secured 'Best Institution' Award for Organic Farming from Kerala State Agricultural Department.
- 2018 College was selected for "Unnat Bharat Abhiyan (UBA)" by MHRD, GoI
- 2018 College recognized with Consumer Protection Award.

LEAVE APPLICATION FORM

Name of the student :

Cl. No. :

Class :

Subject :

Number and Dates of
leave sought for :

Reason for leave :

Recommended by
Guardian or Warden :

Signature of applicant
with date :

Signature of Teacher in Charge :

Principal's order :

N.B: In case sick leave is sought for more than 5 consecutive working days or during examination days, a medical certificate from a person holding registered medical qualification should be given.

Phone Numbers

| | |
|------------------------------|-------------------------------|
| Office | - 0481-2562171, 2560307 (Fax) |
| Manager | - 0481-2563527, 9446266250 |
| Principal | - 0481-2560307 |
| Dept. of Mathematics | - 0481-2565170 |
| Dept. of Social Work & OJASS | - 0481-2582171 |
| Co-operative Store | - 8606450935 |
| Computer Centre | - 0481-2563463 |
| Community College | - 0481-2302171; 9447541970 |
| College Hostel | - 0481-2563083 |

E-mails

| | |
|------------------------------|--|
| Bishop Chulaparambil College | - office@bcmcollege.ac.in |
| Principal | - principal@bcmcollege.ac.in |
| Bursar | - bursar@bcmcollege.ac.in |
| Reception | - reception@bcmcollege.ac.in |
| Admissions | - admissions@bcmcollege.ac.in |
| IQAC | - iqac@bcmcollege.ac.in |
| Documentation | - documentation@bcmcollege.ac.in |
| Educere | - educere@bcmcollege.ac.in |
| Dept. of Botany | - botany@bcmcollege.ac.in |
| Dept. of Chemistry | - chemistry@bcmcollege.ac.in |
| Dept. of Commerce | - commerce@bcmcollege.ac.in |
| Dept. of Computer Science | - computerscience@bcmcollege.ac.in |
| Dept. Economics | - economics@bcmcollege.ac.in |
| Dept. of English | - english@bcmcollege.ac.in |
| Dept. of Food Science | - foodscience@bcmcollege.ac.in |
| Dept. of Hindi | - hindi@bcmcollege.ac.in |
| Dept. of History | - history@bcmcollege.ac.in |
| Dept. of Home Science | - homescience@bcmcollege.ac.in |
| Dept. of Malayalam | - malayalam@bcmcollege.ac.in |
| Dept. of Mathematics | - mathematics@bcmcollege.ac.in |
| Dept. of Physical Education | - physicaleducation@bcmcollege.ac.in |
| Dept. of Physics | - physics@bcmcollege.ac.in |
| Dept. of Social Work | - socialwork@bcmcollege.ac.in |
| Dept. of Sociology | - sociology@bcmcollege.ac.in |
| Dept. of Zoology | - zoology@bcmcollege.ac.in |

Websites

| | |
|-----------------|--|
| College | - www.bcmcollege.ac.in |
| M.G. University | - www.mgu.ac.in |
| UGC | - www.ugc.ac.in |

IMPORTANT TELEPHONE NUMBERS

MG University

| | |
|--------------------------------|--|
| Vice Chancellor | - 0481-2731001, 2731003 (R) |
| Pro-Vice Chancellor | - 0481-2731005 |
| Registrar | - 0481-2731007 |
| Controller of Examinations | - 0481-2731000, 2719595 (R) - Fax - 2731239 |
| Public Relations Officer | - 0481-2731020 |
| Director of Physical Education | - 0481-2560511 |
| Director of Student Services | - 0481-2731024 |
| N.S.S.Programme Co-ordinator | - 0481-2731029 |
| DCDC | - 0481-2731013 |

Other offices

| | |
|------------------------------|---|
| DCE, TVM | - 0471-2303548 |
| D.D. of Collegiate Edn., KTM | - 0481-2563317 |
| Income Tax Office, Kottayam | - 2302420, 2302421, 2301990, 2302990 |

KSRTC

| | |
|---------------|----------------|
| Changanassery | - 0481-2421824 |
| Kottayam | - 0481-2562935 |
| Thiruvalla | - 0469-2602945 |

Railway Stations

| | |
|---------------|-------------------------|
| Changanassery | - 0481-2420108 |
| Kottayam | - 0481-2563535, 2569966 |
| Thiruvalla | - 0469-2601314 |

Police

| | |
|------------------------|----------------------------|
| Dist. Police Chief | - 0481-2564700, 9497996980 |
| S.P. Women Cell | - 0471-2338100, 9497996992 |
| Women's Cell, Kottayam | - 0481-2561414 |
| Women's Helpline | - 1091 |
| Crime Stoppers | - 1090 |

Notes: