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Institutional Values and Best Practices

7.2.1. Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.



7.2.1: Best Practice- Academic Performance Enhancement Practice(APEP)

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Various Sessions of APEP	View Document
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Evidence of Success	View Document
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Comparative Study regarding the improvement of Overall Grade Point of Students	View Document
Through the Words of the Achievers	View Document
Success over the Years	View Document

Self Study Report 2022 Return to ??

APEP- Academic Performance Enhancement Practice

Brochure

APEP (ACADEMIC PERFORMANCE ENHANCEMENT PRACTICE)



Academic Performance Enhancement Practice (APEP)



A Systematic Learning Approach

A systematic assessment method to analyse the academic performance of the students.

Enhance students' performance through various

Strategically evaluate the effectiveness of learning by measuring the learner's performance.

Enable students to reflect on how to improve themselves in the university exams.

Extra half an hour is devoted to carry out this

It act as a tool for measuring course outcome.



SUBITHA SUDHAKARAN, I Rank English Literature Model 1, 2016-2019.

I believed myself to be a bright student but fears and diffidence have always bridled me. But, APEP has successfully unchained my shackles of panic and helped me to unfurl my wings into success.

Subitha Sudhakaran



KRISHNAPRIYA H Third Rank, Sociology

APEP really transformed a mediocre student like me to a bright student.I am forever grateful to APEP, as it helped me to reach my goal by making me aware of my true academic potential Yours faithfully Krishnapriya .H



BSc Mathematics 2017-20

First few months after joining the course, I found the course much difficult to understand. APEP helped me to understand the course well and improved my grades. Sneha S



The syllabus oriented systematic teaching learning process as part of APEP was a quintessential part of my Academic success Aishwarya Lakshin

Identify your Academic Strengths through APEP





More top ten positions in the

performance in university and

Student Satisfaction Survey says ...

1. Through these effective revision strategies, students were able to better their

2. It instilled confidence among the students

3. The teachers could properly guide the

students regarding areas that

needed improvement.

for facing the university exams and in time

university exams

internal exams.

management.

- through daily practice.
- 2. Improve and upgrade learning experiences through versatile assessment methods.
- 3. Provide special attention to slow and mediocre learners.
- 4. Upgrade the academic excellence of advanced learners.
- 5. Enable students to face university exams without fear and to view it as an avenue to demonstrate their learning and knowledge.
- 6. Ensure academic excellence of institutions through academic performance of students.
- 7. Explore the effectiveness of educational experience.

We execute

- 1. Brainstorming sessions
- 3. Quizzes and Reverse guizzes
- Mock vivas
- 7. Debates
- 9. Know Your English
- 2. Academic Puzzles
- 4. Group discussions
- 6. Test Papers
- 8. Open book exams





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KO

Re accredited with 'A' Grade by NAAC www.bcmcollege.ac.in

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The Context

THE CONTEXT

Mg University CBCSS Degree regulations 2013:

REGULATIONS FOR UNDER GRADUATE PROGRAMMES UNDER CHOICE BASED COURSE-CREDIT-SEMESTER SYSTEM AND GRADING, 2013.

Preamble

The committee of experts constituted by the Kerala State Higher Education Council headed by Prof. B Hrdayakumari, to study and make recommendations for the improvement of the working of the Choice Based Credit and Semester System in colleges affiliated to the Universities in the State had submitted a comprehensive report. After reviewing the entire scenario this committee recommended to the Higher Education Council that CBCSS may be maintained with some basic reforms. The old system was lacking in innovativeness and in the capacity to come to grips with fast changing global conditions. A few changes in the course and examination pattern may improve the situation to some extent. The Performance Grading of the learner shall be on the Seven Point Grading System. The absolute grading system of 07 points is the most popular grading system and has been accepted by the UNESCO, the Committee suggested that the overall structure of the 07 point grading system may be considered by all affiliating Universities of the State. It should be a simple and clear method; easy for the teacher to operate and the student to understand. There should be a clear distinction between letter grades so that the assessment is as precise as possible and just to the student. If necessary for the final grading at the end of the programme proper software could be devised to ensure exactitude as well as speed of evaluation. Teachers should use the marking system for each question for each course. Cumulative Grading will be done during the preparation of the final mark list of the programme. It is not claimed that the Seven Point Range Indirect Grading is the last word in grading, but it is a well thought out pattern for all the affiliating Universities to consider, within the limits of the present system. The State Government has accepted the recommendations of the Committee and the Syndicate of the Mahatma Gandhi University has resolved to reform the existing CBCSS regulations. Hence it become necessary to modify the existing CBCSS regulation as following.

1. TITLE

1.1. These regulations shall be called "Regulations for Under Graduate Programmes under Choice Based Course Credit Semester System and Grading, 2013"

- 2.1 Applicable to all regular non-professional Under Graduate Programmes conducted by the University with effect from 2013-14 admissions
- 2.2 The courses conducted in distance/off-campus and private registration shall not come under the purview of this regulation.
- 2.3 The provisions herein supersede all the existing regulations for the regular non-professional undergraduate programmes to the extent herein prescribed.

3. DEFINITIONS

- 3.1. 'Academic Week' is a unit of five working days in which distribution of work is organized from day-one to day-five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.
- 3.2. 'Additional Course' is a course registered by a student over and above the minimum required courses.
- 3.3. 'Audit Course' is a course for which no credits are awarded.
- 3.4. 'College Co-ordinator' is a teacher nominated by the College Council to co-ordinate the continuous evaluation undertaken departments within the college. He/she shall be nomi college level monitoring committee. He/she shall be nominated to the
- 3.5. 'Common Course I' means a course that comes under the category of courses for English and 'Common Course II' means additional language, a selection of both is compulsory for all students undergoing undergraduate
- 3.6. 'Complementary Course' means a course which would enrich the study of core courses.
- 3.7. 'Core course' means a course in the subject of specialization within a degree programme.
- 3.8. 'Course' means a complete unit of learning which will be taught and evaluated within a semester.
- 3.9. 'Credit' is the numerical value assigned to a course according to the relative importance of the content of the syllabus of the programme
- 3.10. 'Department' means any teaching department in a college.
- 3.11. 'Department Co-ordinator' is a teacher nominated by a Department Council to co-ordinate the continuous evaluation undertaken in that
- 3.12. 'Department Council' means the body of all teachers of a department in



Mg University CBCSS Degree revised regulations 2013 Order:

MAHATMA GANDHI UNIVERSITY

(Abstract)

Revised regulations for CBCSS curriculum - "Regulations for Under Graduate Programmes under Choice Based Course Credit Semester System and Grading, 2013" approved – orders issued.

Academic Legislation Section

No.4359/L/Acad./2013

Dated, Priyadarsini Hills, 12th Aug.2013

Read: 1. Minutes of the meeting of the Syndicate held on 04.06.2013, item No.58/13.05/6495.

- 2. Minutes of the meeting of the Syndicate held on 03.08.2013, item No.114/13.06/6709.
 - 3. Resolution at the meeting of the Senate held on 17.05.2013.

ORDER

The Kerala State Higher Education Council recommended for implementing the suggestions put forward by Prof.B.Hrdayakumari Committee on the revision of the existing CBCSS curriculum. The Syndicate of the University considered the recommendations and has resolved, vide paper read (1) above, to implement the suggestions with certain modifications. The Senate of the University also has resolved to implement the recommendations of Prof.B.Hridayakumari Committee (read 3).

The Expert Committees constituted in this regard held detailed deliberations on the reforms to be made in the existing CBCSS regulations and the Core Committee formed from the Expert Committees submitted the draft of the revised CBCSS Regulations. The Syndicate of the University has resolved, vide paper read (2) above, to approve the draft of the CBCSS Regulations

U/S 39(a) Chapter V of M G University Act.1985, the Academic Council is the authority to make regulations for the Courses of studies and conduct of Hence the Vice-Chancellor ordered to place the Draft Regulations before the Special Academic Council slated for 5th August 2013; but the meeting could not be held due to lack of quorum.

In the aforesaid circumstances, considering the exigency, the Vice-Chancellor exercising the powers U/S.10(17) of the Mahatma Gandhi University Act, 1985, has approved the "Regulations for Under Graduate Programmes under Choice Based Course Credit Semester System and Grading, 2013"

These regulations shall come into force with effect from 2013-114 Academic

Sd/-Sujan Jacob Assistant Registrar (Acad.-II) For Registrar

- 1. The Principal Secretary to Government, Higher Education Department, Thiruvananthapuram (With Covering Letter)
- 2. The Director of Collegiate Education, Thiruvananthapura The Deputy Director of Collegiate Education, Ernakulam
- The Deputy Director of Collegiate Education, Kottayam
 The Principals of all Colleges affiliated to M G University.
- P.S. to Vice-Chancellor/ Pro-Vice-Chancellor
 P.A. to Registrar/Controller of Examinations/FO/DCDC
- 8. Academic/Administration/SF Sections concer-9. Public Relations Officer
- 10. University Information Centers
- 11. Record Section
- 12. Stock File/File Copy

FORWARDED/BY ORDER

SECTION OFFICER

File No.Ac.L/1/18/cbcss/2013

Mg University CBCSS Degree revised regulations 2017 Order:

മഹാത്താഗാന്ധി സർവ്വകലാശാല

(wolnous)

യു.ജി.(CBCS) ബിരുദ പ്രോഗ്രാമുകളുടെ സിലബസ് പരിഷ്കരണം - പുതുക്കിയ കരട് റഗുലേഷൻ, സ്കീം, സിലബസ്, ടെക്സ്റ്റ് ബുക്കുകൾ എന്നിവ അക്കാദമിക് കൗൺസിൽ അംഗീകരിച്ച് - ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

അക്കാദമിക് എ 9സെക്ഷൻ

സ.ഉ.നം.3302/എ.സി.എ 9/സിലബസ്/പരിഷ്കരണം/2017,

പി.ഡി.ഹിൽസ്, തീയതി, 01.08.2017

പരാമർശം :- (1) 05.05.2017 തീയതി ഉച്ചകഴിഞ്ഞ് 2.30 ന് സർവ്വകലാശാല യൂടെ മിനികോൺഫറൻസ് ഹാളിൽ കൂടിയ അക്കാദമിക് കൗൺസിലിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ യോഗ നടപടികൂറിപ്പ്.

(2) 06.05.2017 തീയതി നടന്ന അക്കാദമിക കൗൺസിലിന്റെ- v -അക്കാദമിക് കൗൺസിലിന്റെ പരിഗണനക്ക് വൈസ് ചാൻസിലർ സമർപ്പിച്ച ഇതര വിഷയങ്ങൾ – ഇനം നമ്പർ തീരുമാനം.

ഉത്തരവ

പരാമർശം (1) പ്രകാരം വിവിധ വിഷയങ്ങളിലെ ബോർഡ് ഓഫ് സ്റ്റഡീസ് 2016- ൽ തയ്യാറാക്കിയ ബിരുദ പ്രോഗ്രാമൂകളുടെ കരട് റഗുലേഷൻ, സ്കീം, സിലബ സ്, ടെക്സ്റ്റ് ബുക്കുകൾ എന്നിവയിൽ ഫാക്കൽട്ടികളുടെ സംയൂക്ത യോഗത്തിലെ ചർച്ചകളുടെയും നിർദ്ദേശങ്ങളുടെയും 2017 ഏപ്രിൽ മാസത്തിൽ നടന്ന ശിൽപ്പശാല അടിസ്ഥാനത്തിൽ ശൂപാർശ കളിൽ ഉരുത്തിരിഞ്ഞ അഭിപ്രായങ്ങളുടെയും ചെയ്ത പരിഷ്ക്കാരങ്ങളോടെ തയ്യാറാക്കി ഫാക്കൽട്ടി ഡീൻമാർ സമർപ്പിച്ച പുതു ക്കിയ കരട് റഗുലേഷൻ, സ്കീം, സിലബസ്, ടെക്സ്റ്റ് ബൂക്കുകൾ എന്നിവ അംഗീകരിക്കണമെന്ന ശൂപാർശയോടെ അക്കാദമിക കൗൺസിലിന്റെ പരിഗണനക്ക് സമർപ്പിക്കുവാൻ, അക്കാദമിക കൗൺസിലിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ശൂപാർശ ചെയ്തിരുന്നു.

06.05.2017 തീയതി നടന്ന അക്കാദമിക കൗൺസിലിന്റെ പരാമർശം (2) പ്രകാരമുളള തീരുമാന പ്രകാരം വിവിധ ബിരുദ പ്രോഗ്രാമുകളുടെ പുതുക്കിയ കരട് റഗുലേഷൻ, സ്കീം, സിലബസ് ടെക്സ്റ്റ് ബുക്കുകൾ എന്നിവ അംഗീകരിക്കണമെന്ന് വിവിധ ഫാക്കൽട്ടികൾ നൽകിയ ശൂപാർശകൾ പരിഗണിച്ച്, 05.05.2017 ൽ ചേർന്ന അക്കാദമീക് കൗൺസിലിന്റെ സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റിയുടെ ശൂപാർശ അംഗീകരിക്കുന്ന തിനും പുതുക്കിയ റഗുലേഷൻ, സ്കീം, സിലബസ്, ടെക്സ്റ്റ് ബൂക്കുകൾ എന്നിവ 2017-18 അക്കാദമിക വർഷം മുതൽ പ്രാബല്യത്തിൽ വരുത്തുന്നതിനും തീരുമാനിച്ചു. തദനുസരണം ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

> സതീഷ്ചന്ദ്രൻ നായർ പി.എസ്. അസിസ്റ്റന്റ് രജിസ്ട്രാർ III (അക്കാദമിക്) രജിസ്ട്രാർക്കുവേണ്ടി

> > (anjujno)

PTA Meeting Minutes

PTA MEETING MINUTES

PED Meeting held on 21/3/16	List of parents attended	11- measure held on	21/3/16
PTO 221 1 100 21/12	Nome of Student	Name of the persont.	Signofuse
Ten Mediny held on 21/3/16			0.0
	Annie Stephen	Soly Stephen	Parretty
as a met de 11 T gamestas	Pazvathy Madhu	Paisanna Poy	(Care)
P.T.A Meeting for the I semester	Roma Soy Rakhi 1.R	1. K Rejî Kuman	3013
students was held in the college auditorium	Reshma Anılkumar	Mini Anilkumas	Resema
on wist March 2016 at 2.30 p.m. Principal	Anjumot.V.A	Ajikumat	ANO.
prof Sheela chevan addressed the gathering	wavya Jacob	Elsamma Jacob	Neigh
Principal spoke about the importance of modest	Amina Mol M.s.	Shekeela Sali	And
the college. She suggested that passents should	Annu K Raju	& Lizy Raju	The
be in constant touch with the tuters to	Karthika Jyothi	0 0	***
Know more about the progress of their wards		Anila lpe	The said
She also mentioned that our college was	Preesa Kathasunic Marahan		had
accredited by NAAC with 'A' grade Parents	Annie Elizabeth Mathai	Betsey Mathai	EXTRE
also came up with ouggestions:	Athira K.O.	SINDHO N.13	(Allaine
1. Implement dresscode among students at the	Koushnendu J.	Iagadamma K.S	the state of the s
earliest . Many	Alemapadment CB	Syamala V.9	- Stepodania
2. Prevent misuse of mobile	Asyalakshmi	Mayadevi. P	Salte.
3. Introduce ceriform. 4. Implement xero-hour test	,		
The common meeting was over by	and the second second		
and parents were given the opportunity to meet the teachers of the concerned departments.		A RESIDENCE OF THE PARTY OF THE	
the teachers of the concerned departments.	1	and the second	
Information cards of students were handed		The second second second	
over to the parents and get it signed by			
the parents: Parents were advised to		-	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
monitor the studies of their and. The	-		
meeting course to an end by 5 p.m.	The second second		
,			
The second secon			1
A SONIAL CO.	The same of the same		
Principal	The second second		
B.C.M. College		4	
Kottayam		1000	
Carrier and Control of the Control o			

IQAC Minutes

IQAC MINUTES

Minutes do 18AE Meeling held on 01/06/17 cell held as 0/06/17, 2.30pm at the IAAC Koons reached at the following decreams suggestions. 1. Implement the teacher explusions of Students Semester wise using the webportal developed for the 2. The meeting used to implement automation on the examination wing at the college. 3. Meeting discussed the seport of the last academic audit and usged to implement the Bob Board of Studies at all disputment. Also decided to implement procedure that Students Vet the completion of portrons A. It is decided to implement adadolitical Coalle for all the final year students this 5. The meeting entented the following members as cuiteries lead. Aspecti - Ho. Ponnu Lig Malindal. 3. Research, Innovalier & Extensions -1. Cullian la 3. Research, Mnoorbles 1 le Valghere

4. Infrastructure 4 Learning Resources - Mo. Jipin V Johns

5. Student Support of Roognession - Most Susy Philip N. - Philmon

6. Governance, Leaderlip & Management - Ro. Philmon

6. Governance, Leaderlip & Management - Ro. Philmon

6. Governance , Leaderlip & Management - Ro. Philmon

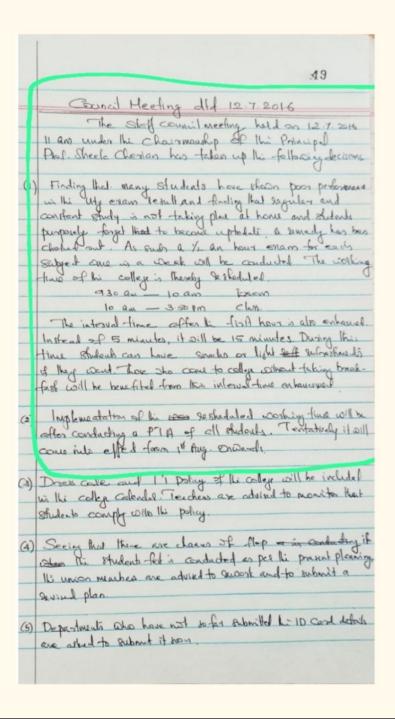
7. Institutional values & Best practices - Do Raja A 6. Meeting & Congoatulated to no newly elected principal So Do. Retsy and Harked the relief principal htm. Sheela Stephen for the Constant of the Constant of the Constant of the Stephen for the Support She extended for the Smoons farctioning of the cell. 7. Newly elected Prancipal Do. So Belsy uged
12 Ac to be dy anomic and be updated on
the proposed changes in the NAAC assessment process. 8. 18AC decided to initialis procedures too to ententation of and Moodle at the College.

A training wasis proposed for moodle and
entential Mo. Jipes V Jenny to agarize to workshop. Meeting cheeded to tracker introduce Plagamme to enhance the meeting came to an end concluded by the The following members were pretent. 2. Fo. Philmon Walatisa. In Halama for Staletoney 3. Do. Stephy Promas.
4. B. Ipe Unghele.
5. Mo. Jepis V Jemmy.
6. Do. Nonu Thomas. T. Mr And Steephers. OH! 8. Mas Ponne Key 9. 4. 9. Dr. Reeja Ps. 13. Bills John BILLE 13. Billa John

College Council Meeting Minutes

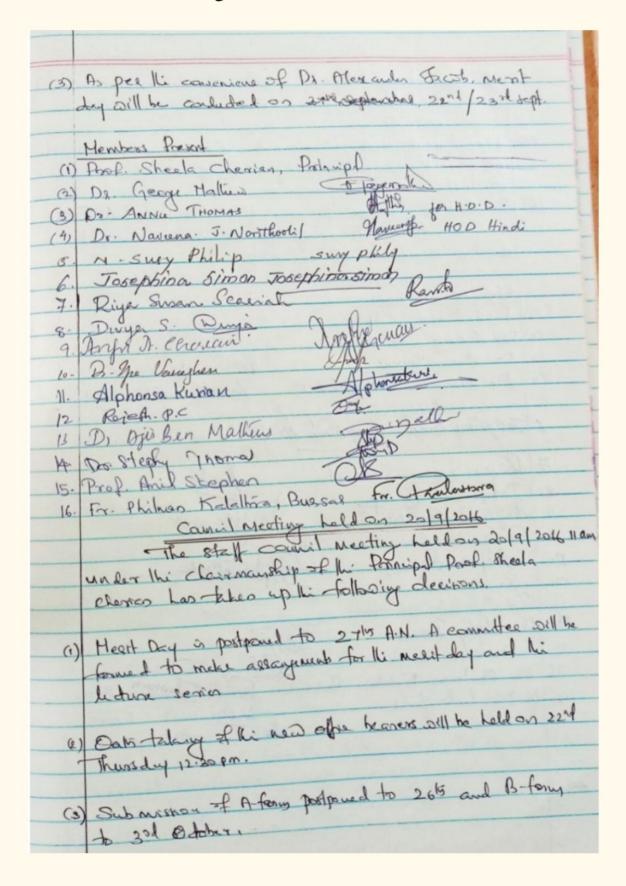
COLLEGE COUNCIL MEETING MINUTE

Council Meeting held on 12-7-2016 :
 Decided to implement ZERO HOUR



54	
(6)	Class teachers should appeal the attendence portal sognitury
(7)	Head of his dependents one ofhed to sensial their fells
	The N81 Unit of the college like to introduce a noon weal programme for the poor people joining hands with Novemberry Tracky at least 50 Phh of noon weal will be mobilized and handed over it to Novemberry. Each deportment will be assigned a particular traday and they should bring that days noon meal. The council decided to implement the people of N83 and the N8 is asked to propose a should.
	Affer toking up the above decision, the meeting conducted at 1 pm. Members Posestal
100	Porof. Sheala Cherrian, Painipal
(4)	Do. Annu Thomas (HOD-in-change Dept-of Chemity) Halls for Do. Naveena. J. Navilhookil (HOD Hindi) Haway
67.	Ring Susan Scarion Tasephina simon
9.	Roya D. Cherian Japoenan
11.	Al phonso Kurian A phonsolution
13	Dr. Apis ban Makeurs Jungall
15	Do Steply Monay Steplan S
16.	Fr. Philman Kakelbra, Bussal for Hallettores

2. Council Meeting held on 20-9-2016: Decided to change the name of ZERO HOUR to APEP



59	
(4) Regular dames for 2nd 2710 offer the merit day	& 3rd year students ceases by
(5) Department meetings und will be half turing his stu	by leave of the 2rd & 3rd year
(6) Decided to change the n	ame of zero hour to APEP, D The above decensors, inc. 2.30 Pm.
Hamber David	The state of the s
(1) Proof. Sheela Chenian, Pro (2) Dr. George Halli D (3) Dr. Annu THOMAS (4) Dr. Naviena. J. Narithodii	Havery HOD Hinds
6 Josephina simon Josephina	Simon
7. Rige Susan Scariah 8. Dioya S. Pinja 9. Riph A. Cherian	Inflemas.
8. Didya S. Omja 9. Rryh A. Cheriait 10. Os. The Vaughen 11. Alphonochuwan 12. Rojeth P.C B. Dr. Ajir Ben Malhews	A phoneture
13 Dr. Ajis Ben Malhews 15. Prof. Aril Stephen	The state of the s
16 Fr. Philmos Kalakina, Bu 1x De Blezebeth Basil	Augh for Cot Zalentrares

3. Council Meeting held on 23-1-2017 : Decided to shift timing of APEP from 9.30 am to 12.30 pm

93 01
Council Meeting all 23.1.2017
The Contraction of the Contraction of the
aller in yould template between
Tech with in order to good such disputes
fortune and to conduct a dispute fore you and
testival, the council constituted a committee wills the following members teacher as members.
Prof. Roy Philip Dr. In Verher Dr. Novena
Thenkoshil, Pool. Toughing Sonos. Prof. Anil Sephen.
The committee should forme the norms and
shald submit it before the staf council. The committee
should take into account the tollowing niggestions made
by Council wearberly while towning the work
(i) The scare sheet given to studges should contain
The various prosenders of judgement and his marks abled to
(is Union newher shall not patripte in competition
11 Au capal to land the collect units
1 Total Allegation of the Special Control of
the state of the s
(iv) Adequate Hall failify should be given for competitions
to deal with the complaints and the compainant should
Las lask him compression
a containfee.
(vi) There seems competitions should be amounted by
(her translites and not by teachers or stidents
a contain fee. (vi) There should be a judgment policy (vii) Results of competitions should be announced by Judges themselves and wit by teachers or students.
(2) Finding that the norms for defenining Best Dutgoing shulents is Outdated, the council entoursed his above
shidents is Outdated, his course

constituted countities itself to several the norms. The county should als sense the worms for fluding the Best association als (3) (3) The council Secommend an objectation each year for The union members after the union being constituted The aim of this orientation is to have a feeling for this Union members that they are elected to lead his calley and to lik above rallow about along thoughts and feelings (4) First year degree show should wear wing uniform docker form next week on wards. The uniform wearing days are Tuesday and Thursday (6) The council secommend his Dept Heads to have a tre attitude towards NCC/NSS adistres and to Selive Releave his Andeats when and where Ixquired 6) The council judosued its meanbers that there is programme for the students opposized by the elector country on 25th Fenerary of 11 km. (7) Teachers should subnot his questions papers for his by 25th Fernany itself. (8) APEP timing shifted from 9:30 am to 12:30 pm as my More reking up the come decitions in count meeting was concluded by 3.20 pm. Members Porescut o) Prof. Sheela Cherian, Prinipal. (2) Dr. George Makin (3) Do. ANNU THOMAS Dr. Novena. J. Nanthodi) 5. N. Swy Phily

4. Council Meeting held on 28-10-2019:

MINUTES OF THE COUNCIL MEETING HELD ON 28th OCTOBER 2019 The meeting started at 10:10 am with a silent prayer. The following matters were discussed and subsequent decisions were made. 1. Academic Calendar for the even semester was prepared as follows. Classes of all semesters can be started on the next day of the final exam of preceding II. 15th November 2019- Awareness class for students on various certificate courses offered by the college. III. 6th and 7th December 2019-College arts festival. IV. Two internal exams of 1.5 hour duration will be conducted for all the semesters. Time schedule: F.N. session from 10 am to 11:30 pm and A.N. session from 2 pm to 3:30 1st internal exams- 16th, 17th and 18th January 2020 and question paper submission on 10th January 2020. 2nd internal exams- 17th, 18th and 19th February 2020 and question paper submission on 10th February 2020. 31st January 2020- Sports Day and last day of all the association activities 7th February 2020- Submission of association report. VI. Between 10th and 14th February 2020-days to conduct exams of certificate courses. 29th February 2020- Last date for conducting online tests of Zero credit courses. VII. VIII. Question papers should be set by concerned class teachers. 27th February 2020- College Day. 2. Mentoring Report Books will be distributed to all the mentors. The data should be entered on time. The mentoring record of current III DC students starting from their 1st semester should be 3. Course outcome of papers before the syllabus revision of 2017 should be submitted on 1 st 4. Teachers should submit work adjustment details while applying for CL so that only the substitute teacher can enter the attendance in the online portal. 5. Previous month's attendance report should be published on the third working day of every 6. Decisions regarding number of zero hour tests to be conducted:-Science, Mathematics, Arts and Commerce departments- Minimum 6 per semester (two tests before 31st December, two tests before 31st January and two tests before 28th February) Malayalam, Hindi and English - Minimum 4 per semester (two tests before 31st December, one test before 31st January and one test before 28th February) The meeting came to an end by 12:45pm.

No.11/Adm/2016-2017

Date 28th June 2016

Orders

ORDERS



BISHOP CHULAPARAMBIL MEMORIAL COLLEGE

(B.C.M. College) **KOTTAYAM** (NAAC REACCREDITED)

Kottayam, Kerala India - 686 001 Tel: 0481-2562171 Fax No: 0481-2560307 e-mail: bcmktm@yahoo.com www.bcmcollege.ac.in

No.11/Adm/2016-2017

Date: 18th July 2016

CIRCULAR

The College Council and PTA have unanimously decided to devote an extra half an hour for carrying out various assessment methods for improving the exam writing skills of students This practice is named as Zero Hour Test. For the smooth functioning of the programme, the timings of the institution will change from 10 AM to 9.30 AM. Hence, the College timings will be from 9.30 AM to 4 PM with effect from 1st August 2016.

Copy to:-

- 1. All Departments/IQAC
- 2. Committee members
- 3. File





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE

(B.C.M. College) **KOTTAYAM** (NAAC REACCREDITED)

Kottayam, Kerala India - 686 001 Tel: 0481-2562171 Fax No: 0481-2580307 e-mail: bcmktm@yahoo.com www.bcmcollege.ac.in

No.15/Adm/2016-2017

Date: 26th September 2016

CIRCULAR

The College Council has decided to rename Zero Hour as Academic Performance Enhancement Practice (APEP) and decided to include various assessment methods in evaluating the academic performance of the students.

Copy to:-

- 1. All Departments/IQAC
- 2. Committee members
- 3. File





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE

(B.C.M. College) KOTTAYAM (NAAC REACCREDITED)

Kottayam, Kerala India - 686 001 Tel: 0481-2562171 Fax No: 0481-2560307 e-mail: bcmktm@yahoo.com www.bcmcollege.ac.in

No.11/Adm/2017-2018

Date: 2nd June 2017

CIRCULAR

The College Council has decided to reschedule the timing of Academic Performance Enhancement Practice (APEP) from 12.30 PM to 1 PM as per the request from students, with effect from 5th June 2017



Copy to:-

- 1. All Departments/IQAC
- 2. Committee members
- 3. File



The Practice

THE PRACTICE

APEP is included as part of the Timetable

			_	-		_	-	_		_		_	TIME	TABLE	FOR	ddo	SEMESTE	R 202	0-20	21											
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	ZERO	DEPT.OF CHEMISTRY HOUR TIMETABLE (2019-20)	20)
DAY	I DC	II DC	III DC
I		MAIN(AT+RS)	PHYSICAL CHEMISRTY III(AT+JJ)
	٠		
II	MAIN(MT+JJ)		SOIL CHEMISTRY(APN+SMS)
III		BOTANY(JJ+SMS) ZOOLOGY(SMS+RS) FSQC+FACS(JJ+AK) PHYSICS(APN+MT+SMS)	INORGANIC CHEMISTRY(MT+APN)
IV			PHYSICAL CHEMISTRY IV (AT+JJ)
	NINCIOCUL A DAD		
E Z	PHYSICS(JJ+APN) BOTANY(AK+SMS) COOLOGY(MT+SMS) SQC+FACS(AK+MT)		ORGANIC CHEMISTRY IV(AK+RS)

APEP special timetable by Department of Chemistry

Department of Physics Timetable 2019-20, EVEN SEMESTER

Day	Class			І П		Ш	Zero Hr Test	IV	v
I	D3	Pr SJ & E	J	EJ	Nuclear Physics	Pr :	SJ & AS		
		Math SU		SU	Semiconductor				
	D2	Che JJ		(Main)	Physics				
	D1				Mechanics and Properties of Matter				
II	D3	Pr AS & S	SJ .	EJ	Thermal and Statistical Physics	AS	AS		
	D2	Math SU	Math JJ		Optics and Electricity	Pr E	J & SU		
		Che JJ	Che SU						
	D1			SJ	Mechanics and Astrophysics	Pr S	SJ & JJ		
				(Main)					
III	D3	D3 EJ SU		SJ	Relativity and Spectroscopy	AS SJ			
	D2			EJ (Main)	Optics and Solid State Physics	Pr Math	SU & EJ		
	D1	Pr Che S	J & AS						
IV	D3	AS	SJ	AS	Solid State Physics	EJ	SU		
	D2	Pr Che S	U & EJ	SU (Main)					
	D1				Mechanics and Superconductivity	Pr Math	EJ & AS		
V	D3	AS	EJ	SU	Material Science	Pr SJ	& SU		
	D2								
	DI			JJ (Main)		Math JJ	Math AS		
						Che AS	Che JJ		

SJ- Smitha Joseph, EJ-Elizabeth V John, AS- Ashly Sunny, SU- Sreekala U, JJ- Jithu Susan Jacob

Head in Charge
Department of Physics
Bishop Chulaparambil Memorial College
Kottayam-686 001



FOOD SCIENCE AND QUALITY CONTROL

		TIME	TABLE- NO	VEWREK- W	PRIL 2017	-2018					
YAC	YR/H R	1	II	ш	ZERO HOUR	IV	v				
	1	ENGLISH	PRESERVATIO N	PRESERVATIO N	PRESERVATIO N	ZOOLOGY	ZOOLOGY				
			RSB	RSB	RSB						
MON	II	ANALYTICA L	CHEMISTRY	ZOOLOGY	ZOOLOGY	SAFETY	PTP				
		AJ				AY	RSB				
	Ш	ED				PRACTICALS	ROBIOLOGY				
		AC				AC/AJ					
	1	COMMODIT	MICROBIOLOG Y	MICROBIOLOG Y	MICROBIOLOG Y	PRESERVATIO N	ENGLISH				
		AC	AJ	AJ	AJ	RSB					
TUES	Ш	ANALYTICA L	PTP	SAFETY	SAFETY	SAFETY	PTP				
		AJ	RSB	AY	AY	AY	RSB				
	III	CHOICE	ED	ANALYSIS	ANALYSIS	MICROBIOLOG	Y PRACTICALS				
		AY	AC	RSB	RSB	AC/AJ					
	- 1	ENGLISH	CHEMISTRY	CHEMISTRY	CHEMISTRY	COMMODITY	MICROBIOLOG				
						AC	AT				
WED	II	ANALYTICA L	ZOOLOGY	ZOOLOGY	ZOOLOGY	CHEMISTRY	CHEMISTRY				
		AC									
	III			FOOD A	OD ANALYSIS & CHEMISTRY PRACTICALS						
						RSB/AY					
	- 1	COMMODIT	COMMODITY	MICROBIOLOG	MICROBIOLOG Y	CHEMISTRY	CHEMISTRY				
		AC	AC	AJ	AJ		_				
THU	11	PTP	PTP	SAFETY	SAFETY	ZOOLOGY	ZOOLOGY				
R		RSB	RSB	AY	AY						
	III	CHOICE	ANALYSIS	ED	ED	CHOICE	ANALYSIS				
		AJ	RSB	AC	AC	AJ	RSB				
	1	ZOOLOGY	ZOOLOGY	PRESERVATIO N	PRESERVATIO N	ENGLISH	ENGLISH				
				RSB	RSB						
FRI	II	ANALYTICA	CHEMISTRY(P)	CHEMISTRY(P)	CHEMISTRY(P)	ANALYTICAL	SAFETY				
		AT				AJ	AY				
	III	FC/FA PRACT	ANALYSIS	ED	ED	ANALYSIS	ED				
		RSB/AY	RSB	AC	AC	RSB	AC				

AC -Anju Cherian

AY-Asha Yohannan

AJ-Anila Joseph

RSB-Rittu Susan Babu

MAHATMA GANDHI UNIVERSITY INTERNAL ASSESSMENT(THEORY) FOR U.G. PROGRAMME-CBCS(2017 ADMISSION ONWARDS) College : Bishop Chulaparambii Memorial(BCM)College Kottayam Centre No : 05 Programme : BA Sociology : Vth Sem-BA Socio Course Code : SO5CRT09 Course Title: Contemporary social Theories ssignmen Seminar Max : 5 Grand Total Internal Max: 20 Name of Candidate Max.Marks: Reg No. Max: 5 Max:5 Days Prese (1)+(2)+(3) Marks Atte ince 170021014961 ABHIRAMI K . S 2.5 3.88 65.5 14 2 170021014962 AFSANA FATHIMA 4.5 61.5 170021014964 ANJALY M 3.5 4.25 4.25 68.5 17 170021014905 ANJALY M SURESH 3.5 6 170021014966 ANN MARY MATHEWS 4.06 70.5 95 170021014967 ARCHANA JOHNSON 170021014968 ASWATHI BABU 4.06 4.44 Hologon 9 170021014969 ASWATHY P V 10 170021014971 ATHIRA RAMACHANDRAN 4.5 4.25 68 92 4.5 4.63 4.5 68 92 19 11 170021014972 CHELSSIYA K S 4.94 67.5 12 170021014973 GAYATHRI K S 4.69 4.5 170021014974 JAINA MARIA PHILIPS 4.38 69.5 18 14 170021014976 JEMIMA ANNA JOSSI 15 170021014977 KAVERI SAJI 4.81 64.5 87 19 4.44 4.5 66 89 16 170021014978 KRISHNAPRIYA H 4.88 60.5 81 18 17 170021014979 LENI JOYCHAN 68.5 18 170021014980 LIYA PAUL 19 170021014981 MANJUMOL P S 4.88 62 84 4.44 66 89 one 20 170021014982 MEENU KUNJUMON Certified that 1. The entries are verified with the records and there is no error or omission. 2. These assessments were published and no grievances from the students are pending Name and Signature of the Teacher(s) in Charge & Paya 9 Name and Signature of the

APEP mark included in internal forms(A Form)

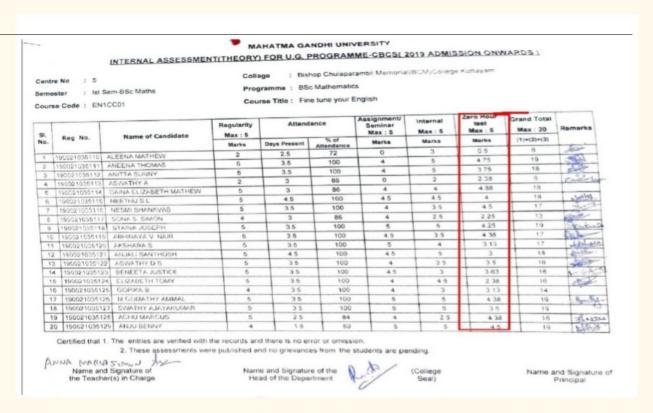
Head of the Department

(College

Name and Signature of

MAHATMA GANDHI UNIVERSITY INTERNAL ASSESSMENT(THEORY) FOR U.G. PROGRAMME-CBCS(2013 ADMISSION ONWARDS) : Bishop Chusaparambil Memorial(BCM)College Kottayam Centre No College : 1 Programme: BSc Mathematics : Vth Sem-BSc Maths Course Title: Mathematical Analysis Course Code : MM5CRT01 Grand Total Max: 20 Max.Marks : 5 Max:5 Max:5 Name of Candidate Max:5 Reg No. Att 72.5 170021029441 ADITHYA .P 1 170021029441 ADTITYA J. 2 170021029442 AHALYA GUNASEKHARAN 3 170021029443 ALPHONSA SABU 4 170021029444 AMALA MARIA THOMAS 5 170021029445 AMITHA MOHAN 4.95 68.5 5.0 4.94 6 170021029448 ANGEL CLARA VARGHESE 7 170021029447 ANGEL CLARA VARGHESE 73.5 170021029447 ANITTA K G N 8 170021029448 ANN MERY NINAN 9 170021029449 ANU MARIA JACOB 4,81 70.5 10 170021029450 ANUMOL STEPHEN 11 170021029451 ARYA KRISHNAN 13 4.05 4,81 1.5 20 12 170021029452 ARYA KRIGHNAPILLAI 70.5 13 170021029453 ATHIRA MARTIN 14 170021029454 AYANA MOHAN 73.5 3.5 72.5 15 170021029455 DEVIKA GASI 16 170021029456 GOPIKA G 4.64 19 88.5 4.75 17 170021029457 HONEY . S. GEORGE 18 170021029458 INDHU VIJAYAN 97 19 170021029459 JEEVA RAJ .S 20 170021029480 JEWEL JACOB Certified that 1. The entries are verified with the records and there is no error or omission. 2. These assessments were published and no grievences from the students are pending. Securing Hullian (Colle wife and Signature of the Seal Teacher(s) in Charge Name and Signature of Name and Signature of the Teacher(s) in Charge

APEP Mark included in internal forms (A Form)



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APEP mark included in internal forms(A Form)

APEP Records

APEP RECORDS

APEP Register- Department of Chemistry

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	Diya Ann Shibu	7%	8	8/2	2	5	4			
	Aiswarya Sivaprasad	430			21/2	7	6	6/2		
	Akshaya Asoklal	93/4	6	-0/2	434	8	9/2			
_	Amrutha Anilkumar	7 3/4	_	_		9	5	7/2		
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	Athira Shaji	7/2	-	9/2	5	10	3			
	Fathima Muhammed	93/4	-	3	5	2	8	9 /2		
1205	Hareena M.S.	4%	5	71/2		9	-	5		
3	Manisha Joseph	53/4	5	81/2	-	10	6/2		-	
4	Navya Rajagopal	2	5	3	4%	-	-	8		
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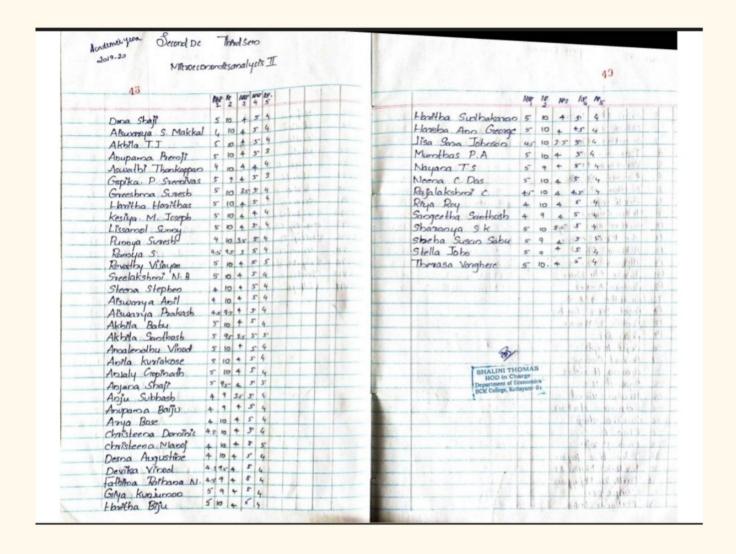
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059	Africa CM	28	17	10	9	.8	29	20	10	9		25	24	11	10		9	29	30		10	29
060	Bety James	29	19	10	10	10	29	15	10	9		25	18	12	10		a	27	28		10	
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Department of Economics



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Name of the faculty:Merin Mariam Thomas Year: 2016-2017

Name of the Department: DEPARTMENT OF COMPUTER SCIENCE

Item No	Programme		Semester (II/IV/VI)	Course Name		
1	B.Sc science	computer	IV	Computer Network & Internet		
2	B.Sc science	computer	VI	Parallel Processing		

Sessions	Item 1	Item 2
Brainstorming	6	10
Reverse Quiz	5	2
Test papers	6	5
Assignment	2	5
Seminar	2	3
Gamification	4	3
Academic Puzzles	4	6
Debate	5	6
Mock viva	5	5
Group Discussions	5	5
Open Book Exam	6	2
Know Your English		
Total	50	52

Signature of Teacher in charge Department

Name & Signature of Head of

Ms. DIVYA S
HEAD OF THE DEPARTMENT
DEPARTMENT OF COMPUTER SCIENCE
BISHOP Chulaparambil Memorial (BGM) Collage
KOTTAYAM

Name of the faculty: Dr. Elizabeth V John Year: 2016-2017

Name of the Department: Physics

Item No	Programme	Semester (I/III/V)	Course Name
1	BSc Physics	III	Electronics 2/3
2	BSc Physics	V	Thermal and Statistical Physics 1/3
3	BSc Physics	V	Energy and Environmental Studies 1/3
4	BSc Mathematics	I	Properties of Matter, Mechanics and Fouri Analysis 2/3
5	BSc Chemistry	I	Properties of Matter, Mechanics and Partic Physics 1/3
6			110000110

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	3	1	1		1	Attin 0
Reverse Quiz	2	1	1		1	
Test papers	7	4	4	2	3	
Assignment	9	4	4	2	3	
Seminar	8	4	4	2	3	
Gamification			1	2	3	
Time & stress Management Strategies	2	1	.1	3		
Academic Puzzles	1		1	2	1	
Debate			1	7	1	
Mock viva	2	1	A .	9	1	
Group Discussions	2	1	1	8	1	
Open Book Exam	2	1	1	2	1	*
Know Your English		1		1	1	
Total	38	18	18	38	15	

Signature of Teacher in charge

Dr. Elizabeth V. John Assistant Professor Dept. of Physics B.C.M. College, Kottayam Mrs. N. Susy Philip & Name & Signature of Head of Department

H.O.D. Department of Physics BCM College, Kottayam



Name of the faculty: Minu Alex

Year: 2016 -2017

Name of the Department: English

Item No	Programme	Semester (II/IV/VI)	Course Name
1	MA English	11	Modernism in Context
2	MA English	IV	Shakespeare across Cultures
3	BA English	IV	Modes of Fiction
4	BA English	VI	Evolution of Literary Movements
5	BA English	VI	Modern World Literature

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	2	1	3	2	1	2
Reverse Quiz	2	2	1	2	2	3
Test papers	3	1	2	2	1	2
Assignment	2	1	2	3	2	3
Seminar	1	3	2	2	1	2
Gamification	1	2	2	2	3	1
Academic Puzzles	2	1	1	2	3	1
Debate	2	3	1	2	3	2
Mock viva	1	2	2	1	1	1
Group Discussions	3	2	3	3	2	2
Open Book Exam	2	1	1	1	1	2
Know Your English	1	1		1		
Total	22	20	20	23	20	21

*shared by two faculty members

thank. Signature of Teacher in charge

Name & Signature of Head of Department

Dr. RIYA SUSAN SCARIAH Head in Charge
Department of English
Bishop Chulaparambil Memorial College
Kottayam-686 001

Name of the faculty: Mrs. Jaisy Joy

Year: 2016-2017

Name of the Department: Chemistry

Item No	Programme	Semeste r (I/III/V)	Course Name		
1	B. Sc. Chemistry	V	Basic Organic Chemistry-II		
2	B. Sc. Chemistry V		States of Matter		
3	B. Sc. Zoology	III	Advanced Inorganic and Organic Chemistry		
4	B. Sc. Botany	III	Advanced Inorganic and Organic Chemistry		
5"	B. Sc. Botany	I	Basic Theoretical and Analytical Chemistry		
6*	B. Sc. Zoology	I	Basic Theoretical and Analytical Chemistry		

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	8	7	9	7	4	4
Reverse Quiz	6	6	5	6	2	2
Test papers	4	5	5	5	5	5
Assignment	4	3	5	3	3	3
Seminar	3	4	4	4	2	2
Gamification	-	-	1	-	-	-
Time & stress Management Strategies	2	2	2	2	1	1
Academic Puzzles	10	10	9	10	4	4
Debate	-	-	-	-	1	1
Mock viva	8	9	8	9	2	2
Group Discussions	-	-	1	-	-	-
Open Book Exam	6	7	6	7	2	2
Know Your English	-	-	1	-	-	-
Total	51	53	56	53	26	26
* subject shared by two teachers Signature of Teacher in (charge	Jainy	_			,

Name & Signature of Head of Department

Jessy Simon

Name of the faculty: Mrs. Jaisy Joy

Year: 2017-2018

Name of the Department: Chemistry

Item No	Programme	Semester (I/III/V)	Course Name
1	B. Sc. Chemistry	V	Basic Organic Chemistry-II
2	2 B. Sc. Chemistry V		States of Matter
3	B. Sc. Zoology	III	Advanced Inorganic and Organic Chemistry
4	B. Sc. Botany	III	Advanced Inorganic and Organic Chemistry
5*	B. Sc. Botany	I	Basic Theoretical and Analytical Chemistry
6*	B. Sc. Zoology	I	Basic Theoretical and Analytical Chemistry

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	9	9	8	8	4	4
Reverse Quiz	5	5	6	6	2	2
Test papers	5	5	4	4	5	5
Assignment	5	5	4	4	3	3
Seminar	4	4	3	3	2	2
Gamification	1	1	-	-	-	-
Time & stress Management Strategies	2	2	2	2	1	1
Academic Puzzles	9	9	10	10	4	4
Debate	-	-	-	-	1	1
Mock viva	8	8	8	8	2	2
Group Discussions	1	1	-	-	-	-
Open Book Exam	6	6	6	6	2	2
Know Your English	1	1	-	-	-	-
Total	56	56	51	51	26	26

* subject shared by two teachers

Signature of Teacher in charge

Name & Signature of Head of Department

Dr. ANNU THOMAS HOD Department of Chemistry BCM College, Kottayam

Name of the faculty: Mrs. N. Susy Philip Year: 2017-2018

Name of the Department: Physics

Item No	Programme	Semester (II/IV/VI)	Course Name
1	B.Sc. Physics	II	Mechanics and Properties of Matter
2	B.Sc. Physics	VI	Computational Physics
3			
4			
5			
6			

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	4	4				
Reverse Quiz	3	5				
Test papers	6	7				
Assignment	4	5				
Seminar	3	4				
Gamification						
Time & stress Management Strategies	3	5				
Academic Puzzles	2	5				
Debate	5	5				
Mock viva	3	5				
Group Discussions	3	5				
Open Book Exam		4				
Know Your English	3	5				
Total	39	59				

Signature of Teacher in charge

Mrs. N. Susy Philip J. Name & Signature of Head of Department

H.O.D.

Department of Physics
BCM College, Kottayam

Name of the faculty: ANIL STEEPHEN Year: 2018 -2019

Name of the Department: Nalayalam

lte No		Programme	Semester (II/IV/VI)	Course Name
1	4	B.A.1B.5C	IV	ariena unicalment
2	+	B.A B.Sc	//	3010 salasing
3	4	B. Com	11	Gomasio, Geloumo
4	A	B.A Model 2	11	saloge missage
5				,
6				

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming						
Reverse Quiz						
Test papers	6	5	6	6		
Assignment	5	3	3	3		
Seminar	3	.3	3	3		
Gamification						
Academic Puzzles						
Debate	4	4	2	3		
Mock viva			3	4		
Group Discussions	5	5	4	2		
Open Book Exam	5	5	4	4		
Know Your English						
Total	28	25	25	26		

+ Shared with another faculty member.
Anil 8 teephon

Signature of Teacher in charge

Name & Signature of Head of Department

വകുഷ് അദ്ധ്വഷൻ മലയാളവിഭാഗം ബിഷപ് ചുളപ്പറമ്പിൽ ദെമോറിയൽ കോളേജ് കോട്ടയം-686 001

Name of the faculty: Mr. Binto Binoy Year: 2018-19

Name of the Department: Physics

Programme	Semester (I/III/V)	Course Name
B.Sc. Physics	I	Methodology and Perspectives of Physics (2/3)
B.Sc. Mathematics	III	Physics-Modern Physics And Digital Electronics (1/3)
B.Sc. Chemistry	111	Physics - Modern Physics and Magnetism (2/3)
B.Sc. Physics	III	Optics, Laser and Fiber Optics (1/3)
B.Sc. Physics	V	Energy and Environmental Studies (2/3)
	B.Sc. Physics B.Sc. Mathematics B.Sc. Chemistry B.Sc. Physics	B.Sc. Physics I B.Sc. Mathematics B.Sc. Chemistry III B.Sc. Physics III

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8	Item 9
Brainstorming	9	8	9	6	9				
Reverse Quiz									
Test papers	3	3	3	3	3				
Assignment	10	4	9	4	9				
Seminar	3	3	3	3	3				
Gamification									
Time & stress	1	1	1	1	1				
Management									
Strategies									
Academic	8	4	12	8	12				
Puzzles									
Debate	7	5	7	5	7				
Mock viva	8	6	5	8	5				
Group	8	4	5	13	5				
Discussions		100							
Open Book	2	1	3		3				
Exam									
Know Your									
English									
Total	59	36	57	38	57				

Signature of Teacher in charge

Name & Signature of Head of Repartment

Head in Charge Department of Physics Bishop Chulaparambil Memorial College Kottayam-686 001

Name of the faculty: ANSMOL GEORGE Year: 2018-2019

Name of the Department: COMPUTER SCIENCE

Item No	Programme	Semester (I/III)	Course Name
1	BSc COMPUTER SCIENCE	1	DISCRETE MATHEMATICS - I
2	BSc COMPUTER SCIENCE	III	PROBABILITY AND STATISTICS
3	BCom COMPUTER APPLICATIONS	III	QUANTITATIVE TECHNIQUES FOR BUSINESS - I

Sessions	Item 1	Item 2	Item 3	
Brainstorming	6	6	6	
Reverse Quiz	6	2	3	
Test papers	4	4	5	
Assignment	3	3	3	
Seminar	3	3	3	
Gamification	4	4	4	
Time & stress Management Strategies	4	6	4	
Academic Puzzles	4	4	4	
Debate	4	4	5	
Mock viva	3	3	3	
Group Discussions	3	3	3	
Open Book Exam	6	6	6	
Know Your English	4	4	4	
Total	54	52	53	

Amsmel

Signature of Teacher in charge Department Name & Signature of Head of

Ms. DIVYA S
HEAD OF THE DEPARTMENT
DEPARTMENT OF COMPUTER SCIENCE
Bishop Chulaparambil Memoral (BCM) College
KOTTAYAM

Name of the faculty: Vinu Thadevus Williams Year: 2019-2020

Name of the Department: DEPARTMENT OF COMPUTER SCIENCE

Item No	Programme	Semester (I/III/V)	Course Name
1	B.Sc computer science	I	Fundamentals of Digital Systems
2	B.Sc computer science	III	Networking Fundamentals
3	B.Sc computer science	V	System Software and Operating System

Sessions	Item 1	Item 2	Item 3
Brainstorming	6	6	6
Reverse Quiz	5	5	5
Test papers	6	6	6
Assignment	2	2	4
Seminar	2	2	2
Gamification	5	5	5
Academic Puzzles	4	5	4
Debate	5	5	5
Mock viva	5	5	5
Group Discussions	5	5	5
Open Book Exam	6	6	6
Know Your English			
Total	_55	60	57

Signature of Teacher in charge

Department

Name & Signature of Head of

Ms. DIV
HEAD OF THE DEPARTMENT
DEPARTMENT OF COMPUTER SCIENCE
Bishop Chulaparambil Memorial (BCM) College
KOTTAYAM

Name of the faculty: Ms. Ashly Sunny Year: 2019-2020

Name of the Department: Physics

Item No	Programme	Semester (I/III/V)	Course Name		
1 B.Sc. I Physics-Properties Of Matter Mathematics 2 B.Sc. Chemistry I Physics - Properties of Thermodynamics		Physics-Properties Of Matter & Error Analysis			
2	B.Sc. Chemistry	I			
3	B.Sc. Chemistry	III	Physics - Modern Physics and Magnetism		
4	B.Sc. Mathematics	III	Physics-Modern Physics And Digital Electronics		
5	B.Sc. Physics	V	Classical and Quantum Mechanics		
6	B.Sc. Physics	V	Thermodynamics Physics - Modern Physics and Magnetism Physics-Modern Physics And Digital Electronic		

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	2	3	3	3	3	4
Reverse Quiz		3	1	1	3	2
Test papers	3	6	3	2	7	3
Assignment		4	1	1	4	3
Seminar	3	3	2	2	3	2
Gamification						
Time & stress Management Strategies		3	1	2		3
Academic Puzzles	2	2	2	2	4	4
Debate	2	5	2	2	5	5
Mock viva	3	3			3	3
Group Discussions	2	3	2	2	4	4
Open Book Exam	3	2	2	2		4
Know Your English		3			4	2
Гotal	20	40	19	19	40	39

Signature of Teacher in charge

Ashly

Name & Signature of Head of Department Mrs. Smithe Joseph

Head in Charge Department of Physics Bishop Chulaparambil Memorial College Kottayam-686 001 Name of the faculty: Ancy Cyriac

2019-2020

Name of the Department: English

Item No	Programme	Semester (II/IV,VI)	Course Name
1	MA ENGLISH	II	
2	MA ENGLISH	111	Language and Linguistics
3		IV	Modern European Drama
3	BA ENGLISH	IV	ELM
4	BA ENGLISH	VI	
5	BA ENGLISH	VI	Regional Literatures in Translation
	Directorion	VI	Women's Writing

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Г
Brainstorming	4	1	2	2	1	
Reverse Quiz	2	1	4	3	1	T
Test papers	1	2	2	2	2	T
Assignment	2	2	1	2	2	T
Seminar	2	3	2	1	3	T
Gamification		1	1	1	1	T
Time & stress Management Strategies	2	2	1	1	2	
Academic Puzzles	2	2	3	1	2	T
Debate	2	1	3	2	1	T
Mock viva	1	2	1	1	2	Ť
Group Discussions	3	1	2	2	-	T
Open Book Exam	2	1	2	2	1	T
Know Your English		1	1	1	1	T
Total	24	20	25	21	19	1

Signature of Teacher in charge

Name & Signature of Head of the Department

Dr. RIYA SUSAN SCARIAH
Head in Charge
Department of English
Bishop Chulaparambil Memorial College
Kottayam-686-001

Name of the faculty: Ms. Jithu Susan Jacob Year: 2019-2020

Name of the Department: Physics

Item No	Programme	Semester (I/III/V)	Course Name			
1	B.Sc. Physics	I	Methodology - 1 P			
2	B.Sc.	I	Methodology and Perspectives of Physics			
	Mathematics		Physics-Properties Of Matter & Error Analysis			
3	B.Sc. Chemistry	I	Physics - Properties of Matter an Thermodynamics			
4	B.Sc. Chemistry	III				
5		***	Physics - Modern Physics and Magnetism			
6						

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming	2	. 2	2	2	Item 5	Item o
Reverse Quiz		3	3	-		
Test papers	3	3	2	3		
Assignment		4	1	1		
Seminar	3	3	1	1		
Gamification			1	1		
Time & stress Management Strategies		3	1			
Academic Puzzles	2	4		2		
Debate	2	5	2	2		
Mock viva	3	3	3	3		
Group Discussions	2	4	2	2		
Open Book Exam	3	4	2	2		
Know Your English		2	1	1		
Total	20	40	20	19		

Signature of Teacher in charge

Name & Signature of Head of Department

Mas. Smitha Joseph

Head in Charge

Head in Charge
Department of Physics
Bishop Chulaparambil Memorial College
Kottayam-686 001

MERA

Name of the faculty: ANIL STEEPHEN

Year: 2020- 2021

Name of the Department: Malayalam

Item No	Programme	Semester (I/III/V)	Course Name
1	B.A 1 B.Sc +	1	8102m22001
2	B.A B. Sc. 4	TU.	810' EWING 3 1081 8 19 1090 3 1081 8 19 1090 3 10 10 10 10 10 10 10 10 10 10 10 10 10
3	B. Com	I	31001 200000
4	B.A Model & *	I	811. Emidat
5			1
6			

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6
Brainstorming						
Reverse Quiz						
Test papers	6	5	6	6		
Assignment	5	3	3	3		
Seminar	3	3	3	3		
Gamification						
Academic Puzzles						
Debate	4	4	2	3		
Mock viva			3	4		
Group Discussions	5	5	4	2		
Open Book Exam	5	5	4	4		
Know Your English						
Total	28	25	25	26		

& Shared with another faculty member.

Anil Steephen

Signature of Teacher in charge

Name & Signature of Head of Department

വകുഷ് അദ്ധ്വഷൻ മലയാളവിഭാഗം ബിഷപ് ചുളഷമ്പിൽ മെന്മോറിയൽ കോളേജ് കോട്ടയം – 686 001 Name of the faculty: Ancy Cyriac

2021-2022

Name of the Department: English

Item No	Programme	Semester (II/IV,VI)	Course Name			
1	MA ENGLISH	II	Language and Linguistics			
2	MA ENGLISH	IV	Modern European Drama			
3	BA ENGLISH	IV	ELM			
4	BA ENGLISH	VI	Regional Literatures in Translation			
5	BA ENGLISH	VI	Women's Writing			

Sessions	Item 1	Item 2	Item 3	Item 4	Item 5	
Brainstorming	4	1	2	2	1	
Reverse Quiz	2	1	4	3	1	
Test papers	1	2	2	2	2	
Assignment	2	2	1	2	2	
Seminar	2	3	2	1	3	
Gamification		1	1	1	1	
Time & stress Management Strategies	2	2	1	1	2	
Academic Puzzles	2	2	3	1	2	
Debate	2	1	3	2	1	
Mock viva	1	2	1	1	2	
Group Discussions	3	1	2	2	-	
Open Book Exam	2	1	2	2	1	
Know Your English		1	1	1	1	
Total	24	20	25	21	19	

Signature of Teacher in charge

Name & Signature of Head of the Department

Dr. RIYA SUSAN SCARIAH

Head in Charge

Department of English

Bishop Chulaparambil Memorial College

Kottayam-686 001

Various Sessions of APEP

VARIOUS SESSIONS OF APEP

BRAINSTORMING SESSIONS

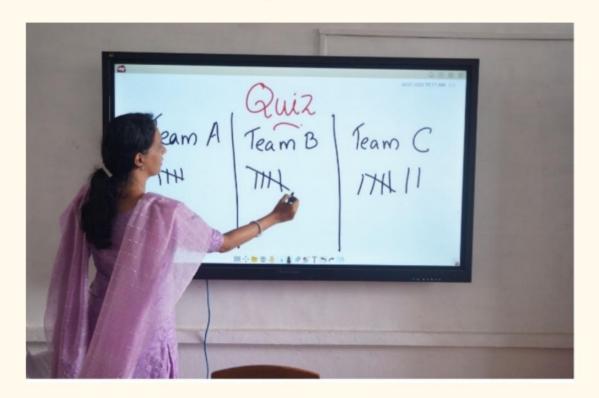








QUIZ



OPEN BOOK EXAMS



DEBATES



GROUP DISCUSSION





APEP EXAMINATION



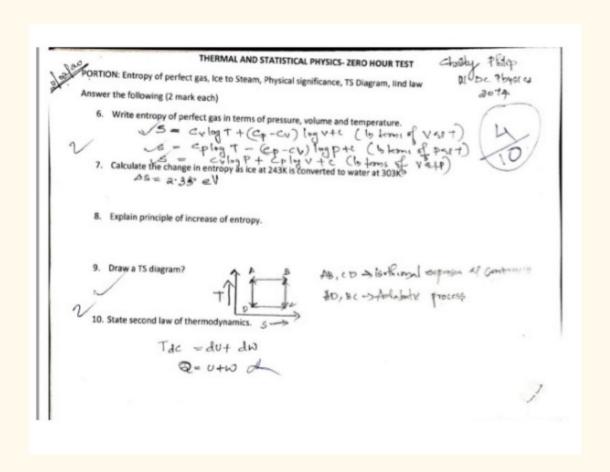


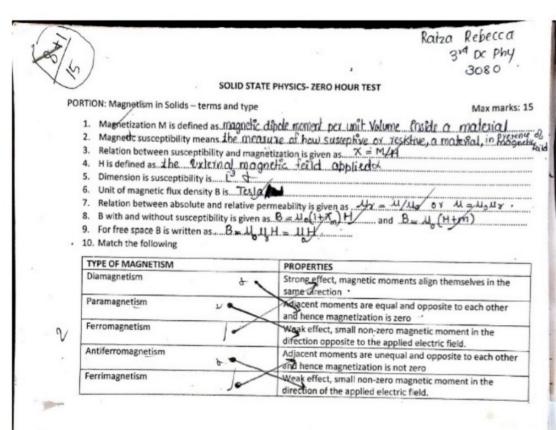


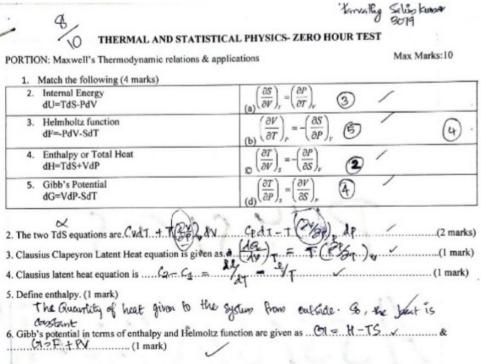
Model Exams of APEP

Model Exams of APEP

APEP EXAM MODEL 1







27/12020

Thermal and Statistical Physics - Zero-hour Test Paper- Entropy

1. Match the following (7 marks)

Abinaya, Murugesan

SI No	Type of process	Entropy
1	Reversible cycle- Carnot's cycle	$S_2 - S_1 = 2.303 r \log V_2 / V_1 $ (3)
2	Irreversible process	$S_2 - S_1 = 2.303c_v \log T_2/T_1$ (6)
3	Reversible isothermal process	ΔS increases (2)
4	Adiabatic process	$S_2 - S_1 = 2.303c_p \log T_2/T_1(5)$
5.	Isobaric process	ΔS=0 (1)
6	Isochoric process	$S_2 - S_1 = L/T$
7	Constant pressure and constant temp	ΔS=0 (4)
-	Ideatif the toront	2) 1 1.

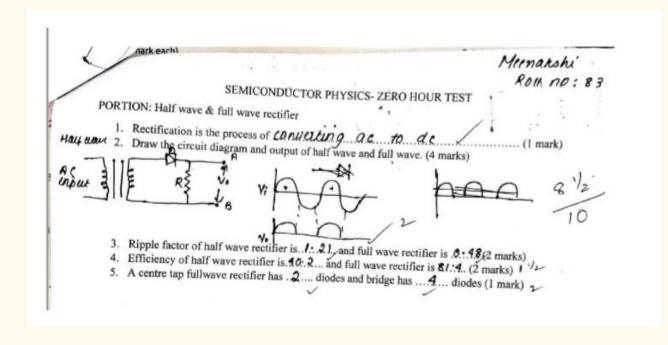
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Identify the type of curves a, b, c and d. (3 marks) P b

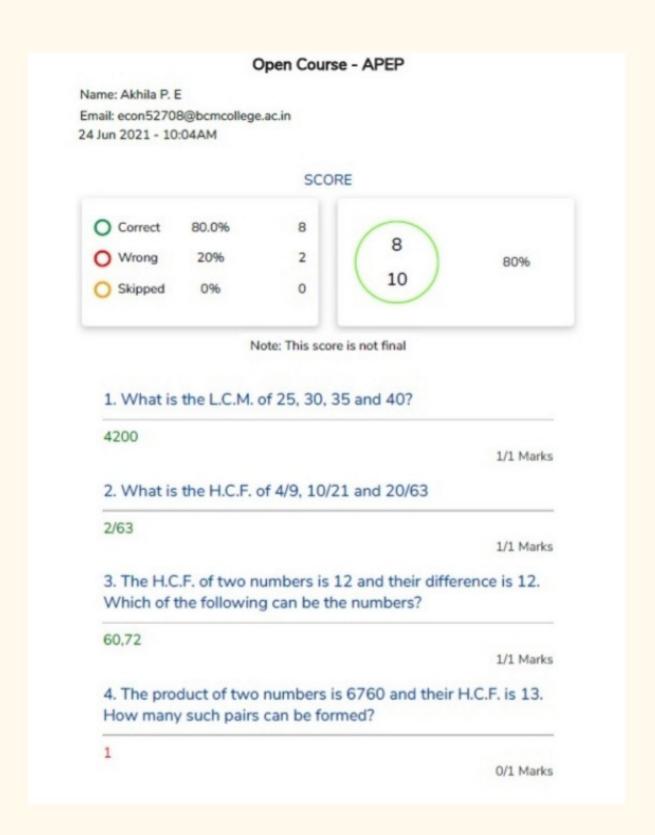
a) Isobanic -

b) Isothermal -

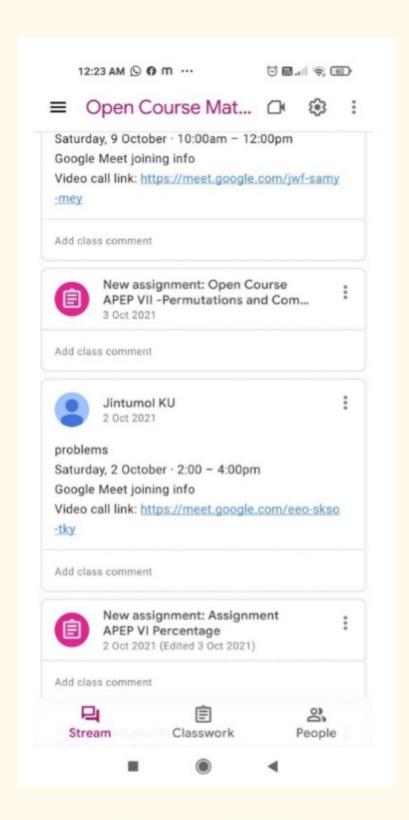
d) isochonic _



APEP EXAM MODEL 2



APEP EXAM MODEL 3



Online APEP

Evidence of Success

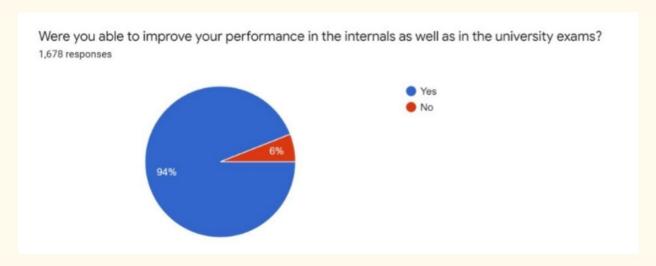
EVIDENCE OF SUCCESS

Student Satisfaction Survey:

https://docs.google.com/spreadsheets/d/1QOSeykZ8HDqB7MV_mvw25FOCVWfMjVolTUE BFHwA-ms/edit?usp=sharing

STUDENT SATISFACTION SURVEY RESULT ON APEP





Has Academic Performance Enhancement Assessment Practice (Zero-Hour) helped you to be more confident in facing the exams?

1,678 responses

Yes
No

Has Academic Performance Enhancement Assessment Practice (Zero-Hour) helped you to practise effective revision strategies to improve your knowledge?

1,678 responses

Yes
No

Result Analysis of Students

RESULT ANALYSIS OF STUDENTS 2015-2021



Comparative Study regarding the improvement of Overall Grade Point of Students

COMPARATIVE STUDY REGARDING IMPROVEMENT OF OVERALL GRADE POINT OF STUDENTS

APEP was introduced in the academic year 2016-17. The average Semester Grade point average obtained by students of various undergraduate students is summarized in the following table.

1	I Sem	II Sem	III Sem	IV Sem	V Sem	VI Sem
2013-16	5.9307	5.8342	5.7468	7.3698	6.3589	7.8434
2014-17	7.3234	7.2676	6.4707	7.5805	8.0040	7.9721
2015-18	7.0731	7.1765	7.4282	7.6635	7.9451	7.9917

Those cells with a green background show the average SGPA obtained by the students after the introduction of APEP. It is very evident that there has been a linear trend with positive slope in the SGPA after the introduction of APEP The following line chart gives a better idea about the impact of APEP on the SGPA of the students.

APEP test was introduced in the academic year 2016-17. It can be seen that the students used to be complacent during the odd semester prior to the introduction of the APEP. Even in the final semester there was an increase in the GPA of the students, after the introduction of GEA. Students of 2014-17,2015-16 batch are appearing for their APEP from their fifth semester and third semester onwards.

A natural question that may arise into the minds seeing the line graph mentioned above is whether the changes in fifth semester SGPA between 2014-17 (with APEP in fifth Semester) and 2013-16 (without APEP) is due to the APEP or due to the the difference between their marks of the students which we which can observe in the first four semester . An analysis of Covariance (ANACOVA) was performed with fifth semester results as the dependent variable, fourth semester marks as the covariate and the introduction of APEP (1 for the presence and 0 for the absence of APEP) as fixed factor was performed and the regression model accommodates almost 70% variability in the SGPA observed in the fifth Semester. The result of the ANACOVA is given in the following table.

	Unstandardized Coefficients		Standardized Coefficients	Statistic	p-value
	В	Std. Error	Beta	t	Sig.
(Constant)	1.20	.15	.00	7.74	.000
S4_SGPA	.87	.02	.81	42.61	.000
APEP	.31	.04	.13	7.12	.000

Corresponding to the variable APEP, we have a p-value less than 0.0001, indicating the factor APEP has a significant effect in the SGPA for the fifth semester. It can also observed that fourth semester SGPA too has a significant role in the S5 SGPA

To confirm the impact of APEP on SGPA, comparison between the third and fourth semester SGPA between the 2014-17 batch and 2015-16 batch, when the APEP was introduced for the first time, with their respective second semester SGPA as covariate was performed.

Comparison between third semester SGPA.

Almost 90% variability in the S3 SGPA was measured using the linear model with second semester SGPA and APEP as independent variables and the results are summarized in the following table.

	Unstandardized Coefficients		Standardized Coefficients	Statistic	p-value
	В	Std. Error	Beta	t	Sig.
(Constant)	.70 .09		.00	7.58	.000
S2_SGPA	.93	.01	.93	78.92	.000
APEP	.10	.04	.03	2.42	.016

Here too the p-value against the independent variables are less than 0.05. Hence at 5% level of significance we can conclude that Second semester SGPA and the APEP has significant role in determining the third semester SGPA A similar study was performed on the fourth semester SGPA between 2014-15 and 2015-16 batches and here the model was successful in explaining 89% variability in the fourth semester SGPA.

	Unstandardized Coefficients		Standardized Coefficients	Statistic	p-value
	В	Std. Error	Beta	t	Sig.
(Constant)	.98	.08	.00	12.01	.000
S2_SGPA	.91	.01	.94	86.49	.000
APEP	.21	.04	.06	5.33	.000

p-value less than 0.001 indicates a strong dependence of forth semester SGPA on the APEP.

To confirm further we made a comparison between the first two semester SGPA for the 2015-18, who did not have APEP in the first two semesters and 2016-19 batch was also performed.

The summary of the SGPA for the first two semesters of 2015-18 and 2016-19 batches is given below

	APEP	Mean	Std. Deviation	S.E. Mean
S1 SGPA	2015-16 Batch (Without APEP)	7.08	1.25	.06
	2016-19 Batch with APEP	7.29	1.25	.06
S2 SGPA	2015-16 Batch (Without APEP)	7.18	1.20	.06
	2016-19 Batch with APEP	7.34	1.17	.05

It can be seen that for both semesters when there is APEP, the average SGPA has improved when there is APEP.

Through the Words of the Achievers

THROUGH THE WORDS OF THE ACHIEVERS

1. Krishnapriya H (B.A Sociology 2017-20)



I am Krishnapriya.H, I was a student of sociology undergraduate course in (2017-20). The APEP series which took place everyday at the zero hour specially dedicated for revisions helped me a lot in building my confidence and knowledge in the subject matter and eventually helped me in cracking University exams with a good SGPA. The test papers helped me in different spectrums like in revising ,and memorizing every module etc which made me systematic and up to date in my academics. It helped in developing answer writing skills, and linguistics skills. The faculties were kind enough to point out the mistakes in the answers, which later helped me in my University exams. Myself being a mediocre student found that it was helpful in revising what I learned during class hours, and gave a nutshell of information about how to write answers with an examination point of view. The test papers helped in finding my academic strata and improving my academics, it further helped for time management, and stress management too, I learned note making and precise writing through these test papers. Daily tests and quizzes acted as a positive catalyst for my academic success by enhancing my confidence, helping me in revising the modules before the semester exams etc They really transformed a mediocre student like me to a bright student. I am forever grateful to these test papers, as it helped me to reach my goal by making me aware of my true academic potential

Yours faithfully



Krishnapriya .H

2. Aneeta A Joshy, B.Sc Mathematics (2018-21)



I am Aneeta A Joshy, I was a student of BSc.Mathematics course in (2018-21). The APEP series that were conducted at zero hours had helped me to prepare for my university exams and also it helped me to score good marks as well. These exams helped me to revise and memorize the topics which made me systematic and up to date in academics. It also helped in developing answers writing skill, time management and so on. The faculties were kind enough to point out the mistakes in the answers, which later helped me in the university exam. The test papers helped in finding my academic strata and improving my academics. I learned note making, precise writing through these test papers. Daily test papers acted as a positive catalyst for my academic success by enhancing my confidence, helping me in revising the modules before the semester exam. I am forever grateful to these test papers, as it helped me to reach my goal by making me aware of my true potential.

Yours faithfully,

Anith

Aneeta A Joshy

3. Subitha Sudhakaran, B.A.English literature Model 1 (2016-2019)



I am Subitha Sudhakaran, who was a student of undergraduate course, English literature Model 1, 2016-2019. Academic performance Enhancement Practice, the APEP sessions, as the name itself says, has indeed immensely helped me in enhancing my scores in the University exams. It provided me an opportunity to introspect my low areas and aided in improving them. I believed myself to be a bright student but fears and diffidence have always bridled me. But, APEP has successfully unchained my shackles of panic and helped me to unfurl my wings into success. We had quizzes, group discussions, mock vivas and test papers regularly under this scheme and it has slowly nurtured the mustard seeds of faith in me and made me to cherish hope in myself. The daily corrections from our teachers and quality discussions among the peers were added merits of the scheme. Each time, it makes us happy and motivated to surpass the previous performance. The vibes of healthy competition it sowed on the vibrant minds of student community makes them torch bearers of the nation. The mastery of knowledge as well as the smartness to fetch more scores entwined the success of each BCM student.

SubithaD.

Subitha Sudhakaran.

4. Sneha S, B.Sc Mathematics(2017-20)



I am Sneha.S, I was a student of BSc.Mathematics course in (2017-20)batch. First few months after joining the course, I found the course to be much difficult to understand.APEP (Academic Performance Enhancement Practice) conducted at zero hours had helped me to understand the classes and improved my grades. It showcases me to learn the subject overall. Also it challenges my mind to search memory dataset for information that is relevant during the exam. It helped me to self assess, overcome failure and also improve the quality of education.Daily test papers correct my flaws and rectify for the main exams. All teachers helped me to overcome all challenges which we face during the exam through this program which seems very helpful. Because of all these, I was able to write the University exam without any fears.

Yours faithfully,

Sneha. S

5. Amala Sebastian, B.Sc .Mathematics(2016-2019), M.Sc. Mathematics (2019-21)



I am Amala Sebastian. I was a 2016-2019 batch student of mathematics undergraduate course at BCM College Kottayam. The APEP series which took place every day at zero hour helped me a lot in my studies. Those test papers help me in revising the topics, improving my writing skill, time management and stress management.

After each test papers my teachers point out my mistakes and guided me to improve my learning, which later help me to write my University exam with more confidence and for scoring good score.

I am very grateful to the Zero Hours test paper which help me to score good scores in my University examination and also I am very thankful to my college and teacher for conducting this APEP series.

Yours Faithfully

Amala Sebastian

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6. Nandana Vijay ,B.Sc. Physics(2019-2020)



I am Nandana Vijay,was a student of the undergraduate course, BSc Physics,2019-2022. Academic Performance Enhancement Program, APEP which was conducted every day during the zero hour has really helped me in enhancing the academic knowledge and memorizing each modules, which is reflected in my University results. It made me systematic, improved my answer writing skills and it was very easy for me to revise the portions before exams. Each APEP session helped me to analyze myself, I found out my weaker areas and it aided in rectifying them. It really helped me to boost myself and was able to attend the University exams confidently.

landana

Nandana Vijay

7. Raiza Rebecca Jacob, B.Sc Physics (2017 – 2020)



I am Raiza Rebecca Jacob, Student of BSc Physics 2017 – 2020 Batch. The APEP series which took place at the Zero hour has helped me to store information in long-term memory. This practice works because it helps to retain information in a better way than simply studying material.

While reviewing concepts helps to become more familiar with a topic, information is quickly forgotten without more active learning strategies like regular practice exams.

These tests are designed for immediate feedback so that we can see our areas of strength and weakness and to take steps for growth. Faculties were kind enough to give immediate feedback that helped me to easily recognize my mistakes and eventually develop strategies for tackling weak points.

These tests taught me Time Management, being Up- to date in Studies, boosting my confidence & helping me to crack the University Exams with a good CGPA. I am greatly thankful for these test papers as it made me motivated to build on the existing knowledge & helped me progress.

Raiza Rebecca Jacob

8. Swathy Mariam Sunny, B. A Economics (2019-22)



I am swathy Mariam Sunny, a student of Economics undergraduate course during the year 2019 -22

The APEP test series helped me in many ways....it creates a good learning schedule in my day today life..as an average student it helped me a lot.....it developed a set of skills like management skills,writing skills,linguistic skills,in me..proper revision for test papers creates a miracle in my university exams... The periodic APEP tests works as a stress relief for me,because it lessens my burden and tension on examsit transforms me a lot to achieve a good score on university exams ...so I am always grateful for the APEP test series.

Swathy Mariam Sunny

9. LIJA S,B.Sc.Mathematics(2018-21)



I am Lija S, I was a student of mathematics undergraduate course in (2018-21).

The APEP series which took place everyday at the zero hour specially dedicated for revisions helped me a lot in building my confidence and knowledge in the subject matter and eventually helped me in cracking University exams with a good SGPA. The test papers helped me in different spectrums like in revising ,and memorizing every module etc which made me systematic and up to date in my academics. It helped in developing answer writing skills, and linguistics skills. The faculties were kind enough to point out the mistakes in the answers, which later helped me in my University exams. Myself being a mediocre student found that it was helpful in revising what I learned during class hours, and gave a nutshell of information about how to write answers with an examination point of view. The test papers helped in finding my academic strata and improving my academics ,it further helped for time management, and stress management too, I learned note making and precise writing through these test papers. Daily tests and quizzes acted as a positive catalyst for my academic success by enhancing my confidence, helping me in revising the modules before the semester exams etc They really transformed a mediocre student like me to a bright student. I am forever grateful to these test papers ,as it helped me to reach my goal by making me aware of my true academic potential

Yours faithfully

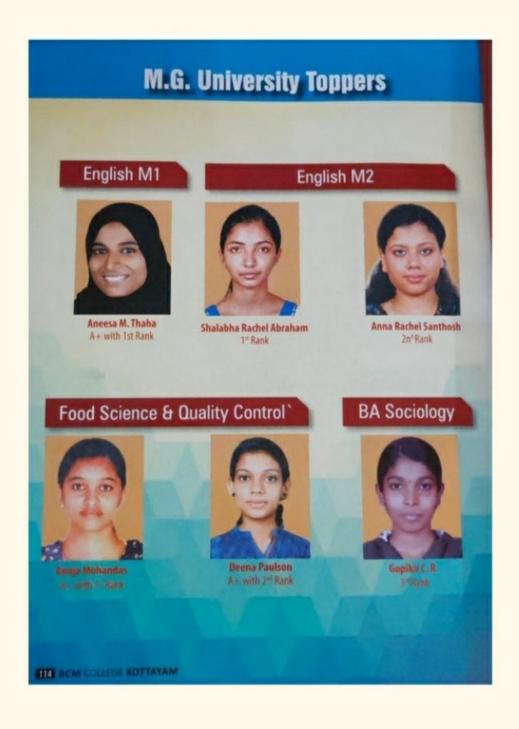
Lija

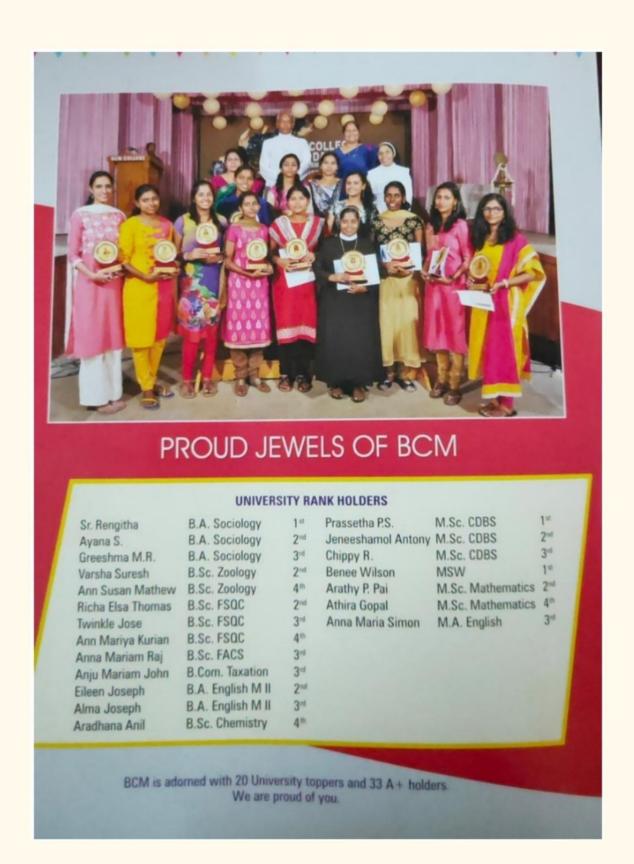
LIJA S

Success over the Years

SUCCESS OVER THE YEARS

2016





BCM COLLEGE, KOTTAYAM



(I"POSITION)



(III"POSITION)



(IV"POSITION)



DAYAELZA IDICULA (I"POSITION)



ANJANA BALAKRISHI (IV"POSITION)



FOOD SCIENCE AND QUALITY CONTROL





JOSSY KOSHY (IV" POSITION)



J J SRUTHI MOL



ALEENA MARIA TOMY (V" POSITION)



ASHLY VARGESE



(IV"POSITION)



ASWATHY K (II'POSITION)



ALEENA SERINE (V"POSITION)



SNEHA JOSEPH



DEVIN C MENON



ROSE MARYJACOB



PARVATHY K P

BCM COLLEGE, KOTTAYAM

CONGRATULATIONS TO OUR UNIVERSITY TOPPERS -2019

ENGLISH



SUBITHA



SAMIYA



MADHURI (I" POSITION-MODEL 1) (I" POSITION-MODEL 2) (V" POSITION-MODEL 2)

HISTORY



AKSHAYA

COMPUTER SCIENCE







JUWEL

SOCIOLOGY





AISWARYA



MARINA M





RADHIKA

BOTANY



(II" POSITION)

BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM CONGRATULATIONS TO OUR UNIVERSITY TOPPERS - 2020







Success Continues....