

**Bishop Chulaparambil Memorial College
(B.C.M. College)
Kottayam -686 001**

www.bcmcollege.ac.in
Affiliated to Mahatma Gandhi University, Kottayam
Managed by ArchEparchy of Kottayam

Affix Recent
Stamp size
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Application for the post of **Principal**

1.	Name of the Candidate in Block letters[as in SSLC]															
2.	Sex [Put tick ✓ against the appropriate one]	Male		Female		Third Gender										
3.	Date of Birth	D		D		M		M		Y		Y		Y		Y
4.	Age as on 1 st Januaray, 2022			Years				Months								
5.	Place of Birth															
6.	Category of Applicant [Put tick ✓ against the appropriate one]	SC		ST		OBC		OEC		General		Others				
7.	Religion															
8.	Community															
9.	If Knanaya Catholic, please specify Parish															
10.	Physical Disabilities [Put tick ✓ against the appropriate one]	Yes		No												
11.	If Yes, details of Physical disbailities[Attach copy of Certificate from Medical Board]															
12.	Permanent Address with PIN															
13.	Contact Address with PIN															
14.	EMAIL															
15.	Mobile Number															
16.	Alternate Contact number															
17.	Whatsapp Number															

18.	Marital Status	Single		Married	
		Separated		Divorced	
19.	Languages Known				
20.	If Married,				
	i. Name of the Spouse				
	ii. Education of the Spouse				
	iii. Occupation of Spouse				
	iv. If Employed, Organization/Institution:				

19. Parents Details:

	Name	Education	Occupation	Remarks
Father				
Mother				

20. Educational Qualification(Enclose Self Attested Copies of Certificates)

Qualification	Institution	Board/ University	Subject(s)	Year of Passing	No. of Attempts	Class	CGPA/% of Marks
SSLC/10th							
HSEor Equivalent							
Graduation							
PG							
M Phil							
PhD							
Others							

21. Details of Qualifying National Eligibility Test

i. Have you Qualified for Lectureship in the National Eligibility Test conducted by UGC-CSIR	Yes		No	
ii. If Yes, Month and Year of exam				
iii. Qualified for JRF				
iv. Did you Avail JRF				

22. Details of PhD

i. Have you qualified for PhD	Yes		No	
ii. If Yes, Month and Year of awarding				
iii. University and faculty				
iv. Title of the thesis				
v. Date of PhD Registration				
vi. Is your PhD according to UGC regulations 2011	Yes		No	

23. Details of Post Doctoral Research

Institution/Organization	
Duration	
Supported by Fellowship	

24. Experience in consultancy work: Yes/No

If yes,

Title of Consultancy	Agency/Instittuion	Nature(Paid/Honorary)	Copy of Agreement

25. Patents/Copy Right registered either international or national, if any: Yes/No

Title of Patent	Registering Agency	Reg No and Year

26. Employment History (Beginning with the Latest) (Kindly attach NOC from the current employer)

Organization	Designation	Full Time/ Part Tme	Paid/ Honorary	If paid,scale of pay	Period	Name & ph. no.of supervisor

26. Total Teaching Experience in Colleges/Universities :----- Years ----- Months

27. Total Research Experience excluding period spend for M Phil & PhD :----- Years
----- Months

28. Details of ICT Enabled Teaching

i. Details of participation in ICT based workshops

ii. Name of the LMS you are familiar with:

iii. List of ICT tools or websites your are familiar with:

29. Number of Research Publications (Enclose Copies): Detailed list of Publications can be attached along with application form as Annexure

Research Paper in Journals in UGC CARE List			Proceedings with ISBN/ISSN	Chapters in Edited Books
International	National	Regional		
Research Paper in Journals in other Referred Journals			Books with ISBN/ISSN	Others
International	National	Regional		

30. DETAILS OF ADMINISTRATIVE RESPONSIBILITIES YOU HAD (May use separate sheet if need)

31. Briefly explain any two significant contribution you made in your current college/ department

32. Deatils of Three Refrence

	Reference 1	Reference 2	Reference 3
Name			
Designation			
Address			
Email			
Mobile Number			

Undertaking

I hereby declare that the information provided above is true to the best of my knowledge and belief. I also understand that any discrepancy or misleading information will result in the rejection of my application. I undertake that in the event of any information being found false, incomplete or incorrect, I will solely be responsible and my candidature is liable to be cancelled and my appointment can be terminated. Also I hereby undertake to abide the rules and regulations of UGC/Government/ University and the College and follow the Code of Ethics of the college.

Place:
Date:

Signature of the applicant

List of Enclosures[Put tick mark against enclosed ones]

1.	Copy of Certificate to prove age and date of birth	
2.	Copy of Academic Certificates	
	i. SSLC/ Equivalent	
	ii. Plus 2/Equivalent	
	iii. Graduation- Marklist	
	iv. Graduation - Certificate	
	v. Post Graduation – Marklist	
	vi. Post Graduation – Certificate	
	vii. M Phil Certificate	

3.	Rank Certificates for Graduation/PG	
4.	Copy of PhD Certificate	
5.	Copy of Certificate of Eligibility for Lectureship	
6.	Copy Certificate of award of JRF	
7.	Copy of Certificate(s) of award of Post Doctoral Fellowships	
8.	Testimony from Parish Priest (In case of Knanaya Catholic Applicants)	
9.	List of Publications	
10.	Copies of Publications	
11.	Caste Certificate(in Case of non-general candidates and Knanaya Catholic Applicants)	
12.	Copy of certificate of Physical Disability	
13.	Copy of Teaching experience Certicates	
14.	Proof of paper presentations	
15.	Proof of Consultancy work	
16.	Proof of Patents filled and Received	
17.	Conversion Formula for grades where marks are not awarded	
18.	Proof of Competence in ICT enabled teaching	
19.	Proof of e-content developed	
20.	Proof of Particiapation in Pedagogy based seminars and activities	
21.	Eligibility certificate from Mahatma Gandhi University, in case of applicants who have passed their qualifying examinations from Universities other than Mahatma Gandhi University	
22.	NOC from the current employer if you are currently employed	