

2015-16

A meeting of the IQAC members under the new Principal Smt. Sheela Chavan was held on 6th June 2015 at the Conference hall. The new IQAC co-ordinator Smt. Susy Philip took charge. The following decisions were taken in the meeting.

1. Result analysis of the recently published 8th Semester CB results are not upto the expected level. The failure in the Commerce paper is not ~~seen~~ satisfactory. English department is directed to organize remedial coaching extensively. All the departments are directed to strengthen their remedial coaching.
2. The college has completed sixty years. It is decided to organize a diamond jubilee celebration as part of it. It is decided to invite Justice P Sathasivam Hon. Governor of the State to inaugurate the jubilee celebrations.
3. As part of Vajra Jubilee houses shall be constructed for the pool and the decking.
4. It is proposed to create a diamond jubilee memorial lecture series.

6. A separate committee shall be constituted to co-ordinate the diamond jubilee celebrations.

7. As part of Academic affair in connection with diamond jubilee a mega exhibition shall be organized. All the departments should take part in the exhibition. The college should be opened for public on exhibition days. The exhibition should improve public perception about the college. Management has offered a financial support of Rs 10,000/- to each department if the total expenditure of the department exceeds Rs 10,000/-.

8. It is decided to conduct special programs for advanced learners.

9. Meeting decided to move to LINUX based operating system.
Members Present

Smt. Sheela Chevar K.

Smt. Susy Philip.

Dr. Stephy Thomas.

Dr. Philmon Kalathra.

Sr. Remya

Dr. Ipe Varughese

Priya Thomas

Ponnu Liz Malieckal

Dr. Stephen

Dr. Sujin J

Dr. ANNIE THOMAS

Reenu Maria James

Sury Philip

Sury Philip

Sheela

Dr. Philmon

Sr. Remya

Dr. Ipe

Priya

Ponnu

Dr. Stephen

Dr. Sujin

Minutes of the IQAC meeting held on
3rd August 2015

A meeting of IQAC members was held on 3rd August 2015. Meeting had elaborate discussions on the Student Satisfaction Survey. Based on the Student Satisfaction Survey following recommendations are made.

1. ICT enabled teaching has to be strengthened. More departments will be provided with financial support for upgrading classrooms into ICT enabled spaces.
2. The mentoring to be continued and teachers make sure that the mentors are available to mentees.
3. All the class tutors should ~~also~~ have continuous contacts with parents and ~~the~~ students atleast through whatsapp.
4. Academic calendar for the year is finalized.
5. Meeting appreciated the involvement of NSS unit on spreading awareness about the organic farming. The efforts of NSS programme officer Dr George Mathew, Sri Anil Stephen and Kum. Rethma Rachel is worthy to mention.

6. Meeting requested all the faculty members to participate in NSS activities & especially organize farming related activities.
7. The location of So. Savio hall is pending.
8. So. Savio hall is the only public facility on the college which don't have a barrier free path. Hence it is proposed to shift So. Savio hall from the first floor to -1 level. It is also decided to air condition the hall and to provide modern facilities at the hall.
9. Meeting decided to invite some famous personality to deliver the first diamond jubilee memorial lecture - Utkhali.
10. Meeting observed that much class rooms in the college are under used and it is finding it difficult to conduct extra-curricular during the regular working days. Hence it is decided to formulate a committee with Smt. Susy Philip W, Do. Stephy Thomas as members to see whether look onto the matter.
11. To bring ensure transparency in the assessment of seminar and assignments. It is decided to publish Rubrics for these components of continuous evaluation. A committee is constituted with Smt. Susy

Philip N, George Mathew as members to form Rubric of exam valuation.

Meeting decided to apply for two new programs

1. BSc Computer Applications & MSc Food Sciences.

Members Present

Smt. Sheela Chuan K.

Smt. N. Susy Philip.

Fr. Philmon Kalathra

Fr. Philmon

Susy Philip

Dr. J. Vaughan

Dr. Stephy Thomas

Anil Stephen

Dr. ANNU THOMAS

Sr Remya

Peenu Maria James

Sr Remya

Peenu

Minutes of IQAC meeting held on 13th October 2015

The discussion and the decision of the IQAC meeting held on 13th October 2015 are as follows.

1. Meeting discussed the teacher evaluation results and instructed HoD's to ~~at~~ take collective discussions with those ~~involved~~ who secured less marks/score for
2. Meeting decided to initiate steps on the feed back received from parents and students regarding the dressing of students. Many parents expressed

their inability to satisfy their wants
desire to wear expensive dresses like
others. Many students are in a state of
mental depression due to their inability
to wear dresses as others wear.

Meeting had long discussions on
the issue and Members expressed their
views on complementing uniforms. Some
felt that it will be wise to introduce
single shade chudhars. The members cannot
come onto a unanimous decision
and decided to bring ~~out~~ the
issue onto light and initiate
discussions in the college Council.

Meeting decided to continue programs
like JAM coaching, NET coaching etc.
Members Present

Smt. Sheila Chuan

Fr. Philmon Kalathra

Fr. Philmon Kalathra

Smt. Susy Philip N.

Susy Philip

Dr. Stephy Thomas

Dr. Reji

Dr. Sri Vanishan

Priya Thomas

Pennu viz Maliedal

Anil Stephen

Dr. ANNIE THOMAS

Sr Remye

Dr. ...

Steph Thomas

Dr. Reji

Dr. Sri Vanishan

Pennu viz Maliedal

Anil Stephen

Dr. ANNIE THOMAS

Sr Remye

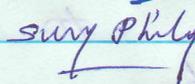
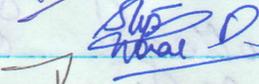
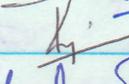
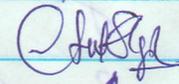
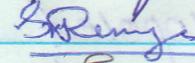
Dr. ...

Minutes of the IQAC Meeting held on 5 January 2016

The meeting of the IQAC held on 5th January 2016 ~~was~~ had the following discussion:

1. IQAC suggesting to implement uniforms at the college atleast two days a week.
2. Meeting decided to release exam manual. As part of implementing professionalism in examination related matters, the meeting decided to publish an exam manual. Exam manual is necessary for ~~Administrative~~ ^{institution} memory as majority of the senior teachers are ~~due to~~ retiring in the coming year. As there is no ~~exam~~ official document clearly specify the duties and responsibilities of the examination related officers like Chief Superintendent, Assistant Superintendent, invigilator etc. it is absolute necessary for us to introduce an examination manual. A ~~Committee~~ Smt. Lucy Philip and Dr. Stephy Thomas entrusted with the responsibility of preparing the examination manual.
3. Meeting also decided to formulate a dress code for the students and faculty members of the College.

Members Present.

Smt. Sheela Chuan K. 
Dr. Philmon Kalathra. 
Smt. Susy Philip N. 
Dr. Annu Thomas 
Dr. Stephy Thomas 
Priya Thomas 
Ponnu Iy Malmedal 
Anil Stephen 
Dr. Reya P. 
Sr. Remya. 
Ponnu Maria James 

Minutes of the IQAC meeting held on
26th February 2016

The following are the decisions of discussions of the IQAC meeting held on 26th February 2016.

- Meeting decided to have the Administrative and Academic Audit on 8th and 11th of April 2016. Dr. Jose James former legislator, Mahatma Gandhi University, Kottayam will serve as external expert in the audit.

Meeting decided to continue various prizes constituted by IQAE this year also. Principal shall form the committee to find the eligible team/individuals for the prize. Meeting decided to have the various inter-college competitions organized by various departments on the college on Saturdays as it won't affect the normal working of the college.

Based on the student feedback it is proposed to cover the open ceiling over the staircase on both sides of Principal office. Many students felt slipped on the steps when it is wet. If it is uncovered there are chances that it will be wet during rainy season.

Based on the report submitted by Smt. Sany Philip N and Dr. Stephen Thomas about the class room arrangements the following recommendations are proposed.

1. Shift the department of English to Room no 323 or 323 as most of the English programmes ~~are~~ are held in class room no 316
2. Set up centralised lab facility at room no 305, existing English department
3. Partition Economics and History department

into two.

4. Room No 213 will be common to Chemistry, Physics and Biology departments.
5. Meetings accepted to the Lecco memorandum of the Committee.

Meeting decided to replace fluorescent lamps with LED lamps during collective repair. Only LED lamps will be used on new connections.

Members Present

Smt. Sheela Chavan &

Smt. Sasy Philip N.

Dr. Stephy Thomas

Dr. Jpu Vayhuc

Dr. Philmon Kalatara

Priy Thomas

Donnu Liz Malicdal

Anil Stephen

Dr. ANNU THOMAS

Sr. Remye.

Dr. Rejya P.

Deenu Maria James

Sury Philip

Steph P.

For. J. Kalatara

Remye
