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CURRICULAR ASPECTS

1.2.2 Number of Add on /Certificate programs offered during the last five years



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1	List of Add on Certificate Programs with Duration, Number of Students	Click Here
2	Description about the Course with Brochure, Syllabus, List of Students and Attendance	Click Here

List of Add On/ Certificate Programmes Offered During the Academic Year 2017-18



Add On/ Certificate Programmes Offered During the Academic Year 2017-18

Name of Add on /Certificate programs offered	Course Code	Number of Students completing the Course	Brochure & syllabus	Summary Report	Attendance, Marks and List of Students
Travel and Tourism - Add on course (Certificate)	ECCS01	53	View Document	View Document	View Document
Journalism and Mass Communication - Add on course (Certificate)	SOCS01	17	View Document	View Document	View Document
Journalism and Mass Communication - Add on course (Diploma)	SODS01	10	View Document	View Document	View Document
Open office - Certificate course	ZOCS01	32	View Document	View Document	View Document
Electronic and Electrical Equipment Maintenance - Add on course (Certificate)	PHCS01	50	View Document	View Document	View Document
Computer Applications - Add on course (Certificate)	PHCS02	20	View Document	View Document	View Document
Child Rights and Protection Systems	SWCS01	27	View Document	View Document	View Document
Nature and Scope of Archaeology in India - Certificate course	HYCS01	32	View Document	View Document	View Document



Name of Add on /Certificate programs offered	Course Code	Number of Students completing the Course	Brochure & syllabus	Summary Report	Attendance, Marks and List of Students
Entrepreneurship Development - Certificate course	ECCS02	46	View Document	View Document	View Document
Guidance and Counselling in Everyday Life - Certificate course	SOCS02	38	View Document	View Document	View Document
Safe Food Handling Techniques-Hygiene Management - Certificate course	FSCS01	28	View Document	View Document	View Document
Oyster Mushroom Cultivation - Certificate course	BOCS01	55	View Document	View Document	View Document
Soaps and Detergent Chemistry - Certificate course	CHCS01	23	View Document	View Document	View Document
Ornamental fish breeding- Culture and management - Certificate course	ZOCS02	20	View Document	View Document	View Document
Our Universe-The world around us - Certificate course	PHCS03	31	View Document	View Document	View Document
Surface Ornamentation Techniques - Certificate course	FACS01	37	View Document	View Document	View Document
Fundamentals of Accounting - Certificate course	COCS02	42	View Document	View Document	View Document



Name of Add on /Certificate programs offered	Course Code	Number of Students completing the Course	Brochure & syllabus	Summary Report	Attendance, Marks and List of Students
Introductory Mathematics for Competitive Exams - Certificate course	MMCS01	39	View Document	View Document	View Document
Certificate course on Office Automation	CSCS01	23	View Document	View Document	View Document
Certificate course on Computer Hardware and Maintenance	CSCS02	23	View Document	View Document	View Document
Certificate course on ASP. NET	CSCS03	37	View Document	View Document	View Document
Certificate course on JAVA	CSCS04	35	View Document	View Document	View Document
Certificate course on PHP	CSCS05	37	View Document	View Document	View Document
Certificate course on Ubuntu	CSCS06	35	View Document	View Document	View Document
Radio and New Media - Certificate course	ENCS01	28	View Document	View Document	View Document

Academic Year 2017-18

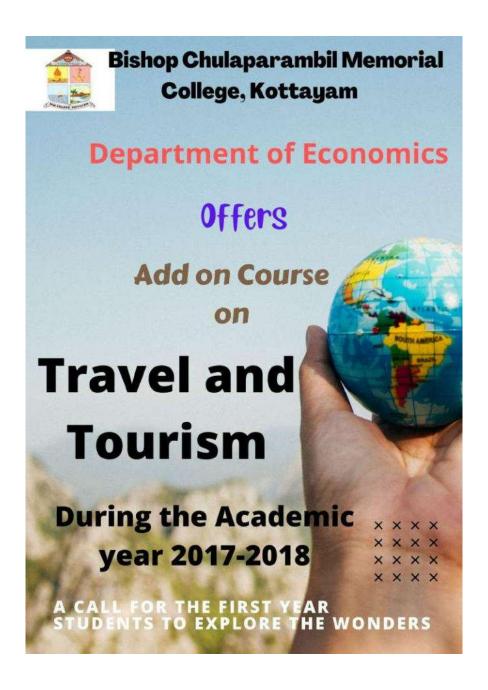
Report of Add on Course on Travel and Tourism 2017 -18





Add on Course - Travel and Tourism

The add on course on Travel and Tourism is offered by The Department of Economics. The course deals with international and domestic tourism, Tourism in India, social tourism etc. On completion of this course the students were equipped with basic knowledge and skills to contribute to the tourism sector development of the Nation.







SYLLABUS





PAPER I

TOURISM: PRINCIPLES AND PRACTICES(1st YEAR)

Unit 1: Meaning and nature of Tourism : Definition,

Basic components, Type of Tourism, Tourist-Visitor-Excursionist, Dimensions of International and Domestic

Tourism, Social Tourism.

Unit 2: History of Travel: Travel for trade and commerce, Travel for

Seeking knowledge, Religious Travel, The Grand Tour,

The Origin of annual holiday.

Unit 3: Tourism in India: Development of Tourism in India, Role of

ITDC.

Unit 4: India as a Destination: Geographical features of India, Climate,

Seasonality in Tourism, Cultural tourism in India.

References:

1. Pran Nath Seth : Successful Tourism Management

(Sterling, New Delhi)

2 A.K. Bhatia : Tourism Development

(Sterling, New Delhi)

Lonely Planet India

4. Jagmohan Negi : Tourism and Travel Management





Summary Report of Add on course on Travel and Tourism 2017-2018





ADD ON COURSE -TRAVEL AND TOURISM OFFERED BY THE DEPARTMENT OF ECONOMICS SUMMARY REPORT 2017-2018

The Travel and Tourism Add-On Course offered by the Department of Economics equip the students with management skills and professionalism to suit the requirements of the tourism industry and the service sector. The travel and tourism industry in India is currently experiencing unprecedented growth. The industry is one of India's largest and most profitable industries and contributes significantly to the foreign exchange earned. Students have endless career opportunities in this fast-growing industry of travel and tourism. Candidates looking to pursue their career in the industry can work for travel agencies, government tourism departments, tour operations, immigration and customs services, airlines, hotels, and the list continues.

The course consists of 4 credits, and it integrates academic knowledge and applications in the travel and tourism industry. The syllabus consists of four units that deal with Meaning and Nature of Tourism, History of Travel, Tourism in India and India as a Destination, respectively.

The classes commenced on July 3rd 2017. The course was completed by taking sixty-two sessions, each with one hour. There were 53 students in the batch, all of which appeared for the exam, and there was a 100 per cent pass. The teacher in charge of the academic session was Ms Lekshmipriya H of Akbar Academy of Airline Studies.

Teacher in Charge

Head of the Department

Head in Charge Department of Economics Bishop Chulaparambil Memorial College Kottayam- 686 001





Attendance Register of Add on course on Travel and Tourism 2017-2018





		Add on Course - Travel and Townsin TTENDANCE REGISTER FOR THE MONTH OF 2017-19 20
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CAREER ORIENTED ADD-ON COURSES

FORM B

Year: 2017-2018

Name of the College: B.C.M. College, Kottayam.
Name of Course:- TRAVEL AND TOURISM

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	170021028555	SHILPA S MARIA	41	41	42	44	45	40	82	335	84	A
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NAME AND SIGNATURE OF THE COORDINATOR

Shaline Thomas

NAME AND SIGNATURE OF THE PRINCIPAL

Principal
Bishop Chulaparambil Memorial College
Kottayam







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NAME AND SIGNATURE OF THE COORDINATOR

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FORM B

Year: 2017-2018

Name of the College: B.C.M. College, Kottayam.

Name of Course:- TRAVEL AND TOURISM

University SL.No	Register Number	Name	Pape	rl	Pape	rII	Pap	er III	Paper IV	Total	% of	100
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	170021016001	ANAKHA SAJIKUMAR	43	41	42	39	41	44	86	336	84	A
	170021019959	ELIZABETH SHAJI	45	42	45	42	44	41	92	351	88	A
	170021019964	LAYA JOSEPH	36	44	34	42	44	-	87	333	92	A+
	170021019965	MALAVIKA NAYEEM	44	39	45	42	Alexandri		92	345	82	A
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	170021019975	SIMMY GEORGE	44	35	43	42	40	44	90	338	90	A+
	170021019977	VANDHANA VARGHESE	35	39	32	43	44	40 8	31	314	79	B+
	170021023272	AISWARYA SREEKUMAR	40	39	40	42	44	12 8	36	333	83	A
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NAME AND SIGNATURE OF THE COORDINATOR

Shotini Thomas

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NAME AND SIGNATURE OF THE PRINCIPAL

Principal

Principal

Bishop Chulaporanbil Memorial College
Kotteyam





Add on course Students List - 2017-18

Travel and Tourism

SI Number	Name of the student
	VIDHYA VIJAYAN
2	ASHA TRESSA MATHEWS
3	ANAKHA SAJIKUMAR
4	ELIZABETH SHAJI
5	LAYA JOSEPH
6	MALAVIKA NAYEEM
7	PARVATHY PRASAD
8	SANTRA SEBASTIEN
9	SIMMY GEORGE
10	VANDHANA VARGHESE
11	AISWARYA SREEKUMAR
12	DAVIKA MOL A R
13	DIVYA SURENDHRAN
14	JYOTHIRMAYI S
15	GOPIKA JAYAKUMAR
16	AASIYA REHEMAN
17	ANNAMMA THOMAS
18	GOPIKA B NAIR
19	SREELEKSHMI S
20	BEEBI SUMAYYA T P
21	SHILPA S
22	SNEHA K SHAJI
23	AMRUTHA BAIJU
24	NAVOMI RAJESH
25	ANJITHA SANTHOSH
26	NANDANA U
27	AFSANA FATHIMA
28	LIYA PAUL
29	SHANA PARVEEN J S
30	DIYA MATHEW
31	MERIN GEORGE
32	SUNITHA SURENDHRAN
33	REKHA GEORGE
34	AMALA SHAJI
35	KEERTHANA GOPAL
36	SHIPLA S MARIA
37	SONA ANNA SIBY
38	TINCY VAVACHAN
39	VARSHA KURIAKOSE
40	ANGEL CLARA VARGHESE
41	AYANA MOHAN
42	JOBINA JOSE
43	NIDHI SUSAN ABRAHAM
44	RINTU MOL MATHEW
45	nomics RICHY THAMPI

Department of Economics
BCM College, Kottayam-01







6	ANEESHA AJEES
7	ARYA DEVI M R
8	RIYA THOMAS
9	RUTH RACHEL MAMMAN
0	ARYA MOL M S
1	JELNA LIZA JOYEN
52	BONA SUSAN
53	MINNU SUSAN

Department of Economics
BCM College, Kottayam.01



BCK. College, route, am. 01

- & Rely

Principal Bisnop Chulaparambil Memorial College Kottayam



Report of Add on Course on Journalism and Mass Communication 2017-18

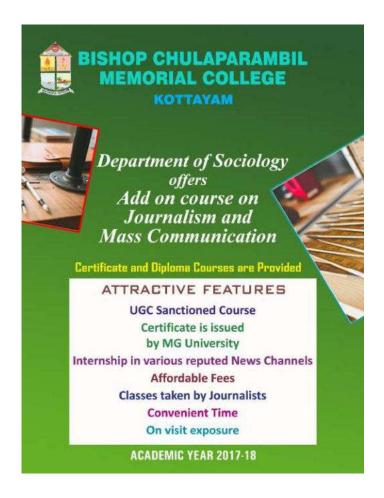




Add on Course on Journalism and Mass Communication

In the world of today, media has become as necessary as food and clothing. It has played a significant role in strengthening society. There's an ever-increasing scope for aspirants in the field of Journalism and Mass Communication. Its scope in India is wide, if you can do well in your field, you can work with some of the best publishing houses, production houses, news channels, radio channels, or PR firms of the country. Indian university graduates looking to stand out in an increasingly competitive and globalised job market have turned to vocationally and professionally oriented add-on programs in recent years to give them an edge over their peers with a conventional undergraduate degree only.

Upholding this dream, in our college Journalism and Mass- Communication as an add-on course was started to offer certificate and diploma courses to the undergraduate students of the college by the Department of Sociology. We offer both Diploma and certificate courses in the discipline backed by internships, which really make the students not only employable, but also help them to acquire the basic skills needed for the most sought-after professions of the new ages. Seventeen students completed this course during the academic year 2017-18.







Syllabus of Add on Course Journalism and Mass communication





NEW Syllabus - 2008-07

MAHATMA GANDHI UNIVERSITY

CAREER ORIENTED COURSE

In

JOURNALISM & MASS COMMUNICATION

SYLLABUS

A. CERTIFICATE COURSE

Theory - 12 Credits

Paper I. Concept of Mass Communication (4 credits)

Communication- Concept and definition, The process of Communication- Message, Channels, Noises and Feedback, Types of communication, Mass Communication-theories and practice, Mass media- Classification- Traditional, Print & Electronic Media, Functions and Impact of Mass media, Development aspect of Mass Media- Human Resource development, Literacy, Education and Eradication of ignorance, Science communication, Health and hygiene, Cultural and Economic development.

Paper II. Introduction to Mass Media (4 credits)

Journalism- nature and scope, World journalism, Origin and growth of journalism in India, Indian Journalism and the Freedom Movement. Journalism in the post independent era, Press Commissions in India, Freedom of press and code of ethics in Journalism. Press Council of India, Electronic revolution in Journalism, Web smart journalism, Broadcasting Media- Radio & Television, Evolution of Radio and Television in India, Nature of Film media, A brief history of World, Indian and Malayalam Cinema, Development of Information Technology in India.

Paper III, Reporting, Editing and Writing for Mass Media (4 credits)

News, News sources, Problems in News gathering, Quality of news, Reporting news, Reporting interviews and press conferences, Crime, investigative, technical, sports and development reporting, News agencies in India, Lead, News editing, Editing tools, and development reporting, News agencies in India, Lead, News editor, News editor, Chief Functions and responsibility of editors- Chief editor, Assistant editor, News editor, Chief sub-editor and sub- editor. Headlines, Photojournalism, Freelance Journalism, Newsletter, House magazines. Writing for print, radio and television.

Paper IV. Field work/Project/Training (8 credits)

Approved Body extractives of

Reference Books

- 1. Denis Mc Quail, Mass Communication Theory: An Introduction 2. John Fiske, Introduction to Communication Theory: An Introduction of Communication Studies
- 2. John Fiske, introduction to Communication Studies
 3. Malhan P.N., Communication Yesterday, Today and Tomorrow 4. Subrata Banerjee (Ed), Culture and Communication 5. Mohit Moitra, A History of Indian Journalism 6. Rangaswamy Parthasarathy, Journalism in India

- 7. Natarajan J, History of Indian Journalism
- 8. Motilal Bhargava, Role of the Press in the Freedom Movement 10. David Wainright, Journalism Made Simple 11. M.V. Kamat, Professional Journalism

- 12. Keval J. Kumar, Mass Communication in India 13. Shrivastava K.M., News Reporting & Editing 14. Aruna Vasudev, The New Indian Cinema
- 15. Garga B.D, So many Cinemas, The Motion Picture in India 16. Erik Barnouw & S. Krishnaswamy, Indian Film
- 17. Chidananda Das Gupta, Talking about Films

B. DIPLOMA COURSE

Theory (12 credits)

Paper I. Mass Media & Society (4 credits)

Implications of Mass Media in society. Public relattions and Mass Media. Impact of mass Media in society. Influence of Print media, Radio, Television, Theatre, Cinema and Internet in society. Role of Mass media in Rural Development, Educatuional Programme, Cultural Exchange and Economic Development.

Paper II. Press Laws & Code of Ethics in Journalism (4 credits)

Laws of objectionable activities- Laws of Defamation, Libel, Infringement, Contempt of

Press and Registration of Books Act 1867. Official secrets Act. Copy Right Act. Working Journalists Act. Right to Information Act.

Morality of the Press-Truth, Social Responsibility, Code of Ethics in Radio, Television and Cinema. Censorship in India. Censor Board in India. Communal harmony and the Media. Ethics in advertisement.



Paper III. Audio Visual Media- I (4 credits)

Folk Media- Folk Theatre, Folk Music, Folk Dance. Street plays. Puppetry. Theatre. Radio Programmes- News Bulletin, Interviews, Features. Rural and Farm Broadcasting. Radio programmes for women, youth and children. Radio as a means of National development. Programmes in Television-News, Quiz, Interviews, Entertainment, Educational, and National development. Fiction and Non-fiction films. Documentary films. News Reel. Films Division. National Film Archive of India. Film & Television Institute of India. National Film Development Corporation. National Film Awards and Indian Panorama. Film Industry in India- National and Regional.

Paper IV. Field Work/ Project/ Training (8 credits)

Reference Books

- 1. Miller.V, The laws of Defamation and Malicious Prosecution
- 2. Ramamurthy. R, Law of Malicious Prosecution and Defamation
- 3. Robin, Callender & Smith, Press Laws
- 4. Mc Nae.L.C.J, Essemtial law of Journalism
- 5. Durga Das Basu, Press Laws in India
- 6. Srinivasa Iyengar. T.R, Indian Copyright Act
- 7. Vijay Malik, Law for Cinema and Videos
- 8. Ghosla. G.D, Know Your Copyright
- 9. Rajeev Dhavan, Only the Good News: The Law of Press in India
- 10. Radhakrishnamurthi.B, Indian Press Laws
- 11. Govt: of India, White Paper on Misuse of Mass Media
- 12. Keval J.Kumar, Mass Communication in India
- 13. Belwant Gargi, Folk Theatre of India
- 14. Appavoo. J. Theophilus, Folklore for Change
- 15. Madhu Malik, Traditional Forms of Communication
- 16. Parmar.S, Traditional Folk Media in India
- 17. Parmar.S, Folk Music and Mass Media
- 18. Oommen.M.A & Joseph.K.V, Ecomnomics of Film Industry in India
- 19. Jagmohan, Documentary Films and India's Awakening.
- 20. Robert Tyrrell, The work of the Television Journalist
- 21. Ahooja.B.N, Audiovisual Journalism

C. ADVANCED DIPLOMA COURSE

Theory (12 credits)

Paper I. Media Management (4 credits)

Management system in Press- Organisations- pyramidical, functional and staff & line. Branches of press operation- Reporting side, Editing side, Printing side, Administration,





Advertisement, Circulation. Types of Management systems in Press. Resource Advertisement in print media. Management in Radio, Television and Film Media

paper II. Freedom of the Press in India (4 credits)

Constitution of India-Fundamental Rights. Freedom of expression and Press. Press and the emerging powers of the Constitution. Indian Penal Code-Sections related to the press the clivities. Freedom of press in various political set ups- Capitalistic, Socialistic and Democratic. Freedom of press in India before and after independence, present condition. Press Council of India- Nature of functioning, Recommendations and Implementation.

Paper III. Audio Visual Media- II (4 Credits)

News production in Radio & Television. Production of various programmes in Radio and Television. Television Production-Single camera and Multicamera set up. Production of live programmes. Production of Radio & TV commercials. TV news presentation & Anchoring. Techniques of Film Production- Script writing, Pre production, Production and Post production. Documentary films. Video film production. Stages in Video film production. Digital Filmmaking

Paper IV. Field Work/ Project / Training (8 credits)

Reference Books

- 1. Herbert Lee Williams, Newspaper Organisation & Management
- 2. John Hohenbury, The Professional Journalist
- 3. Kamath.M.V,The Journalist 's Handbook
- 4. Kamath.M.V, Professional Journalism
- 5. Rangasamy Parthasarathy, Basic Journalism
- 6. R.C.S. Sarkar, Press in India
- 7. Pat Lovett, Journalism in India
- 8. Chatterjee .R.C, Mass Communication
- 9. Baruah U.L, This is All India Radio
- 10. Luthra. H.R, Indian Broadcasting
- 11. Aruna Vasudev & Philip Lenglet, Indian Cinema Superbazar
- 12. Garath Jowett and James Linton, Movies as Mass Communication
- 13. Alan Wurtzel, Television Production
- 14. Keval J.Kumar, Mass Communication in India
- 15. Ivor Yorke, The techniques of Television News
- 16. Srivastava.K.M, Radio & TV Journalism
- 17. James Monaco, How to Read A film.
- 18. Dana.H. Hodgdon & Stuart M. Kaminsky, Basic Filmmaking

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Summary Report of Add on course Journalism and Mass Communication 2017-2018





Add-On Course Report

Journalism and Mass-Communication (2017-18)

Add-On courses not only assist in enhancing grades but also assist in toying with the idea of a particular career path. Add-on courses provide the essential skill set that one needs to reach their goal faster in an efficient manner.

Journalism and mass communication as a certificate course offered by the college for undergraduate students by the department of Sociology. The course aims at educating the college students about the journalism and mass media field which have become one of the major fields that is entrusted to engage in ensuring common citizens rights through bringing up their problems to light.

The college started the add-on course in the year 2005 with the approval and funding of UGC as part of making degree course more professional and job oriented. This new step by the academic authority made many students to increase their qualifications and increase their chances of getting a job in this rush hour. The college allows any person enrolled as a full-time student to join the course irrespective of their course of study. The course is currently carried on under the Dept. of Sociology.

The certificate course follows the academic syllabus as per the University which includes three papers.,

- i. Journalism
- ii. Communication and Mass-media
- iii. History of Journalism and Press Laws

The course also includes a mandatory 10 days internship with any of the medias. This have made an opportunity for the students to engage in media related jobs in some of the leading medias like Press Clubs, Malayala Manorama, Mathrubhumi, Mangalam, Red FM etc. The course is taught by reputed external faculties and majorly by Mr. Raju Anicadu (reporter, Surya TV). The course is been conducted in alternative days either as morning session(extra class) or afternoon session (stay-back hour)in room 217 classroom. External experts showed keen interest in addressing the curiosity of our students by taking them for pre- media visits prior to their real structured intership.

The college also offers diploma course in journalism and mass-communication for students who successfully complete the certificate course of the same. It is also notable that a number of students have received job offers on the basis of this course. It has indeed been very helpful for the students as they can complete and additional course simultaneously with their undergraduate course. Also, since the certificates are directly given by the University, it is easily accepted in all places.

Number of students enrolled for add-on course (certificate course) - 37.





We feel so happy and filled with gratitude as we had been successful to attain the real intension of the course by moulding the students with employable skills. Thus, this job-oriented course enriched the students to face the emerging challenges in the job market with their increased academic profile.

ALPHONSA KURIAN

Head in Charge Department of Sociology Bishop Chulaparambil Memorial College

Kottayam-686 001

cusse co-ordinator



Attendance Register of Add on course on Journalism and Mass Communication 2017-2018

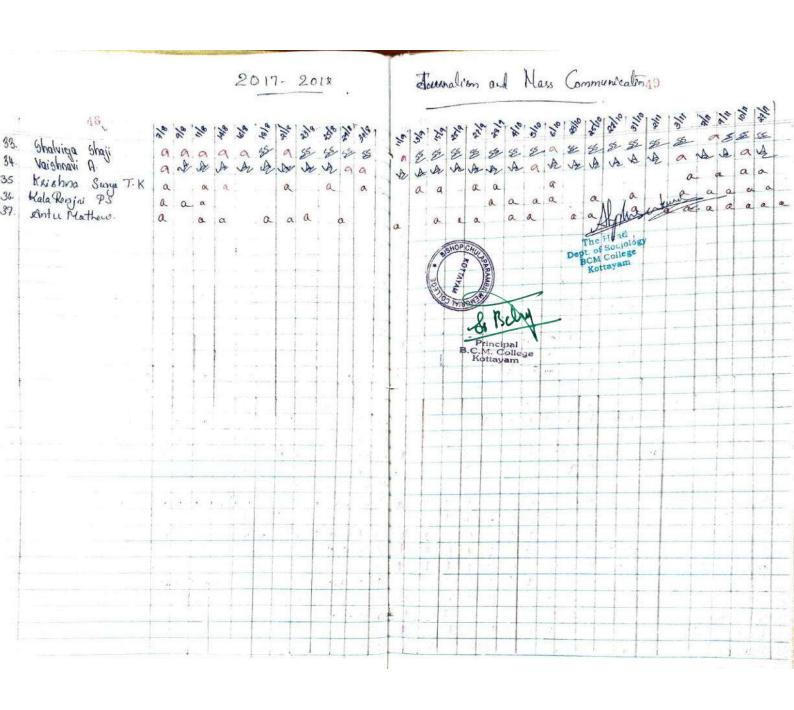




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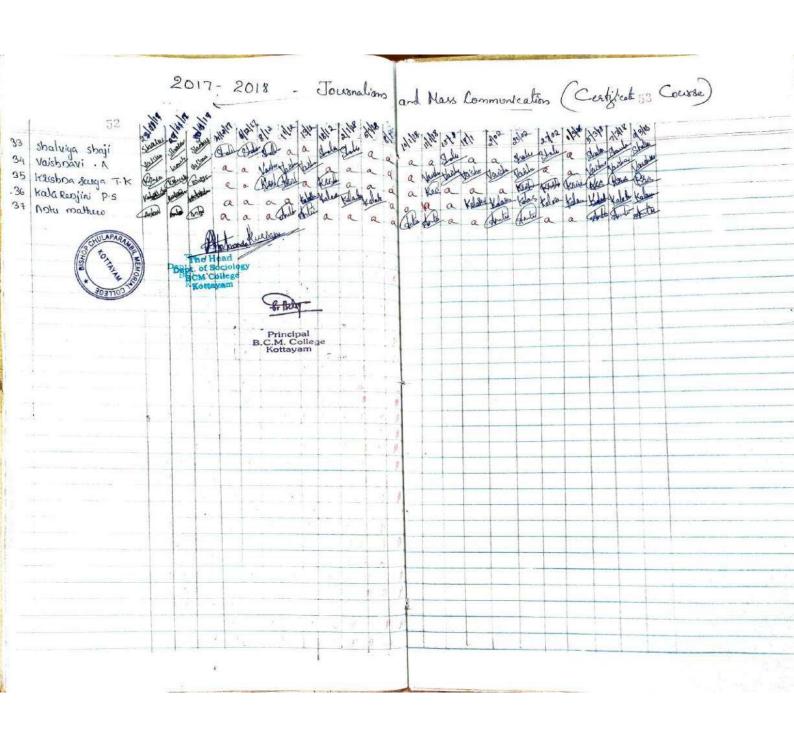




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Date





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311 113			Continual	Written	Continual	Written	Continual	Written				
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2		JEEVA S KUMAR	37							291	73%	B+
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4	160021044732	MADONA MATHEW	37	38	38	38	35	34	71	291		A+
5	160021014801	GRACE M LEGHU	45	46	44	45	47	46	85	358	90%	
6	160021014802	SHILPA ANN JOHN	43	46	43	43	45	27	90	337	84%	A
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10	160021014833	SAYANA SHIJU THOMAS	46	46	47	45	48	45	90	367	92%	AT

Name and Signature of co-ordinator

Principal Bishop Chulaparambil Memorial College Kottayam

Page 1

Date





Department of Sociology

ADD ON COURSE - Journalism and Mass communication

(CERTIFICATE COURSE) 2017-18

SL .NO	Name of the Student	Department
1.	Abhirami.A	Sociology
2.	Alphonsa George	Sociology
3.	Amala Jaimon	Sociology
4.	Anjana.A	Sociology
5.	Ansu Anna Thomas	Sociology
6.	Anu Searia	Chemistry
7.	Archana Jonhson	Sociology
8.	Anuja Rose Mathew	Sociology
9.	Ashly Shaji	Sociology
10.	Ashna Nisar	Sociology
11.	Evelin Tomy	Sociology
12.	Gadha V .Nair	Sociology
13.	Dona mol Abraham	Sociology
14.	Gayatri Ravikumar	Sociology
15.	Haripriya Lal	Sociology
16.	Jaina Maria Philps	Sociology
17.	Jemima Anna Jossi	Sociology
18.	Jismy Maria Sunny	Sociology
19.	Maria Saju	Sociology





20	Maryam Erica Babudas	Sociology
21.	Malavika Savithri M	Sociology
22.	Nija Elsa Jayam	Sociology
23.	Nija George	Sociology
24.	Pooja KR	M2 English
25.	Pramada Arackathe	Sociology
26.	Parvathy Anil Prasad	Sociology
27.	Priyanka Maria Raju	Sociology
28.	Madhuri R.	Sociology
29.	Reetha Kuruvila	Sociology
30.	Rinu Maria Roy	Sociology
31.	Maya S Babu	Sociology
32.	Sandra Reji	Sociology
33.	Shalviya Shaji	Sociology
34.	Vaishnavi .A	Sociology
35.	Krishnasurya TK.	Sociology
36	Kalarenjini PS	Sociology
37.	Antu Mathew	Sociology











Department of Sociology

ADD ON COURSE - Journalism and Mass communication

(DIPLOMA COURSE) 2017-18

SL.No	Name of the Student	Department
1.	Jobina Joseph	Sociology
2.	Jeeva S Kumar	Sociology
3.	Lakshmi Narganana	Sociology
4.	Madona Mathew	Sociology
5.	Grace M Legha	Sociology
6.	Shilpa Ann John	Sociology
7.	Uthara S	Sociology
8.	Nayana Thankachan	Sociology
9.	Gopika G Nair	Sociology
10.	Sayanu Shju Thomas	Sociology











Report of Certificate course on Open Office 2018-19

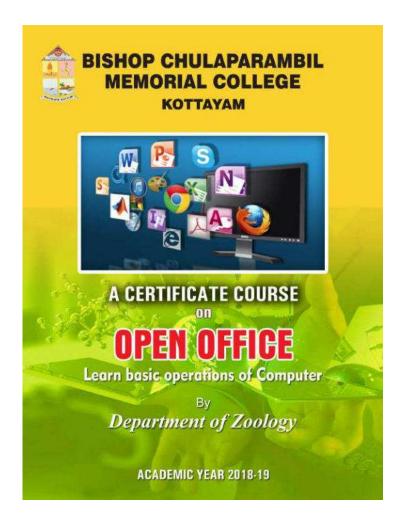




Certificate course on Open Office

The certificate course in Open Office is conducted in collaboration with the Department of Zoology and B.C.M computer centre. The course dealt with basics of open office which was then widely used by our students for their project work as well as presentation. The course included the basics of writer, cale, impress and math. The students were also taught to use various web browsers.

Thirty three students were enrolled in the programme. Thirty two of them completed the course. The students were able to do all their dissertation work as well as presentations and seminars on their own by using the computers at the B.C.M computer centre. Earlier the students used to depend on neighbouring computer centres for their assignments and dissertations. Certificates will be issued for students with 80% attendance.







Syllabus of Open Office





Open office

(Total Hours - 30)

Module1:Introduction.What is OpenOffice.org? - How to Get Help - Installing OpenOffice.org.Explanation (2 hours)

Module 2

Common Features Guide: Starting OpenOffice.org - Setting up OpenOffice.org - Managing Files in OpenOffice.org - Menus and Toolbars - Working with the Gallery - Working with Charts - Using Font Works - Using Data Sources - Getting Started with Macros (10 hours)

Module 3

Migration Guide: Sharing Files with Microsoft Office Users - Differences in use between Writer and MSWord - Differences in use between OpenOffice and Microsoft Office - Differences in use between Calc and MS Excel - Differences in Use between Impress and PowerPoint - Customizing OpenOffice.org - Importing Other Microsoft Office Files. (6Hours)

Module 4

Writer Guide: Writer Basics - Setting up Writer - Introduction to Styles - Working with Templates - Working with Tables - Working with Sections - Working with Graphics - Creating Tables of Contents, Indexes, and Bibliographies - Creating and Using Master Documents - Using Mail Merge. (6 hours)

Module 5

Calc: Getting Started with Calc - Entering, Editing, and Formatting Data - Printing with Calc - Creating Charts and Graphs (3 hours)

Module 6

Base and integration: Basics (1hour)

Module 7

Impress, Draw and Math: Basics (2 hours)

Reference

- · Open Office Basic: An Introduction, James Steinberg
- · OpenOffice.org 3 Writer Guide (PDF)





Summary Report of Certificate course on Open office 2018-19





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM

DEPARTMENT OF ZOOLOGY

2018-2019

Certificate Course: OpenOffice.

The certificate course in Open Office is conducted in collaboration with the Department of Zoology and B.C.M computer centre.

OpenOffice forms an ideal teaching platform for core computer literacy skills, without tying students to commercial products. The free software license means students can be given copies of software to use at home - perfectly legally - a useful 'added value'. For IT students, OpenOffice's component based software is also an ideal platform for developing IT skills and understanding real-life software engineering.

The Word processing, spreadsheets, presentations, graphics, databases, and more are all included in the open-source office software suite. It is accessible in a variety of languages and runs on most modern PCs. It can read and write files from other common office software packages and stores all of your data in an international open standard format. It can be downloaded and used for any purpose entirely free of charge.

Thirty two students were enrolled in the programme. Thirty two of them completed the course. The students were able to do all their dissertation work as well as presentations and seminars by their own by using the computers at the B.C.M computer centre. Earlier the students used to depend on neighboring computer centres for their assignments and dissertations.

Faculty in charge:

Dr. Elezabeth Basil

Assistant professor

Department of Zoology

Bishop Chulaparambil Memorial College

CLICK HERE

Kottayam

BACK TO LIST

Ms. Reii Simor

Instructor, Computer Centre

Bishop Chulaparambil Memorial College

Kottayam

Head in Charge Department of Zoology

Bishop Chulaparambil Memorial College

Kottayam- 686 001



Attendance Register of Certificate course on Open Office 2018-19





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DEPARTMENT OF ZOOLOGY

CERTIFICATE COURSE 2018 – 2019

OPEN OFFICE

SL NO	REGISTRATION NO.	NAME
1.	160021000438	ANUJA ROSE MATHEW
2.	160021000463	SREEKUTTY M. R
3.	160021000465	SUNAINA T
4.	160021000468	VINEETHAMOL. S
5.	160021005242	ARYA A. K
6.	160021005251	MARIYA THOMAS
7.	160021005265	AISWARYA RAJ
8.	160021005267	ALINTAMOL ABRAHAM
9.	160021005272	ANSU T JOHN
10.	160021009936	AKSHAYA DAS
11.	160021009952	KRISHNENDHU M
12.	160021014804	APSA MARIAM SABU
13.	160021030504	ARCHANA MOHAN
14.	160021030512	KESIYAMOL BENJAMIN
15.	160021030513	KRISHNA PRASAD
16.	160021030518	SIVARANJINI K. S
17.	160021030532	RENJINI R
18.	160021032673	AMALU MARIA BABU
19.	160021032677	ASHBI SHAJI ELIAS
20.	160021032680	KAUSALYA. M
21.	160021032682	NITHIYA. A
22.	160021032683	RESMA R NAIR
23.	160021032691	DEVI R
24.	160021032695	LEKSHMI. H
25.	160021032700	SRUTHY S
26.	160021035855	ANAGHAMOL M. A





27.	160021040721	SELDA SIJU
28.	160021040723	AKSHARA BABY
29.	160021040724	ANJALI G
30.	160021040732	SILPA SIVAN
31.	160021040749	NITHYA GEORGE
32.	160021040753	SWATHY K. S



- & Roby

Principal Bishop Chulaparambil Memorial College Kottayam In. Thomas

HEAD OF THE DEPARTMENT Dept. of Zoology BCM College for Women Kottayam - 686 001



DEPARTMENT OF ZOOLOGY

CERTIFICATE COURSE 2018 - 2019

OPEN OFFICE

SI No	Registration No	Name	Department	Mark	Grad e
1.	160021000438	ANUJA ROSE MATHEW	Economics	45	Α
2.	160021000463	SREEKUTTY M. R	Economics	42	1
3.	160021000465	SUNAINA T	Economic	41	1
4.	160021000468	VINEETHAMOL. S	Economics	44	1
5.	160021005242	ARYA A. K	English	42	-
6.	160021005251	MARIYA THOMAS	English	43	Α
7.	160021005265	AISWARYA RAJ	English	45	A
8.	160021005267	ALINTAMOL ABRAHAM	English	48	Д
9.	160021005272	ANSU T JOHN	English	45	Α
10.	160021009936	AKSHAYA DAS	History	41	А
11.	160021009952	KRISHNENDHU M	History	42	A
12.	160021014804	APSA MARIAM SABU	Sociology	43	А
13.	160021030504	ARCHANA MOHAN	Botany	46	Α
14.	160021030512	KESIYAMOL BENJAMIN	Botany	45	Α
15.	160021030513	KRISHNA PRASAD	Botany	44	Α
16.	160021030518	SIVARANJINI K. S	Botany	45	Α
17.	160021030532	RENJINI R	Botany	46	Α
18.	160021032673	AMALU MARIA BABU	Chemistry	41	Α
19.	160021032677	ASHBI SHAJI ELIAS	Chemistry	39	В
20.	160021032680	KAUSALYA. M	Chemistry	44	Α
21.	160021032682	NITHIYA. A	Chemistry	43	А
22.	160021032683	RESMA R NAIR	chemistry	48	А
23.	160021032691	DEVIR	Chemistry	44	А
24.	160021032695	LEKSHMI. H	Chemistry	40	Α
25.	160021032700	SRUTHY S	Chemistry	40	Α
26.	160021035855	ANAGHAMOL M. A	FACS	43	Α
27.	160021040721	SELDA SIJU	Physics	44	Α
28.	160021040723	AKSHARA BABY	Physics	44	Α
29.	160021040724	ANJALI G	Physics	42	А
30.	160021040732	SILPA SIVAN	Physics	41	Α
31.	160021040749	NITHYA GEORGE	Physics	40	Α
32.	160021040753	SWATHY K. S	Physics	40	A

Head in Charge

Department of Zoology
Bishop Chulaparam
BACK TO CO Koltayam
CLICK HERE



Add on Course - Electronic and Electrical Equipment Maintenance

Electrical maintenance is the upkeep and preservation of equipment and systems that supply electricity to a residential, industrial or commercial building. It is the process of electrical systems inspection, testing, monitoring and replacing all electrical parts as required, using hand tools, thermal imaging, computerised programs and special measurement devices, to keep systems and machines working efficiently and safely. The department of Physics offers an add on course on Electronic and Electrical Equipment Maintenance for the graduate students. The course equips the students with practical knowledge of how to do the small Electronic and Electrical Equipment Maintenance work at their homes.



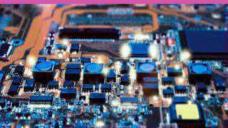
BISHOP CHULAPARAMBIL MEMORIAL COLLEGE,
KOTTAYAM

DEPARTMENT OF PHYSICS

OFFERS ADD-ON COURSE ON

Electronic and Electrical Equipment

Maintenance



UPGRADE YOUR SKILLS AND KNOWLEDGE

Academic year 2017-18







SYLLABUS





Detailed Syllabus

First year (Certificate course)

Paper 1 Fundamentals of Electrical and Electronics

1. Electric Theory

Ohms law, Kirchoff's Laws-current law and voltage law

2. Resistors

General information: Symbol, colour code, Types, Variable resistors and measurement of resistance using multimeter

3. Inductors

General information: Symbol, Types, Chokes Inductance measurement

4. Transformers

General information: Principle, Types, and Design of main transformer

5. Capacitors

General information: Symbols, Colour codes, Types - Fixed and variable capacitors, measurement of capacitance

6. Basic Electronics

Diodes, Transistors, FET, UJT, MOSFET, IC, Bread Board

7. Measuring Devices

Thermometer, Barometer, Multimeter, LCR meter, Voltmeter, Ammeter, Galvanometer, Signal generator, CRO

Practicals

Identification of terminals of active and passive components Testing of components Soldering Practice

Paper II House wiring and Installation of equipments

1. Electrical Components- Switches, Cables and Electrical fittings Bulbs, Tubes, Plugs- testing of connection. Single phase and three-phase wiring, Different types of loads, Earthing Method

2. Power consumption General information, Methods to reduce power consumption - Bulbs and Tubes

Practicals

1. House hold single-phase wiring

2. Illumination Techniques-Domestic Applications

Paper III Assembling & Maintenance of Household Electrical Equipments

Assembling and Servicing

Power supply Adapters, Battery Chargers, Regulated Power Supply, Electronic Choke-Tube fittings

Household equipment Maintenance- Iron Box, heater, mixer, grinder and fan

Practicals

1. Computers-Familiarization of input and output devices and connections

2. Maintenance of Iron Box, heater, mixer, grinder and fan

On The Job Training





Second year (Diploma Course)

Paper I Power supply and Stabilizers

1 Power supply- Rectifiers, filters, and regulators-different types SMPS

Uninterrupted power supply (UPS)- different types, Charger- Battery,

2. Various Types of Stabilizers, UPS and its working

Practicals

1. Assembling and servicing of different types of power supplies

Paper II Illumination and Inverters

 Different Types of Lamps -Filament Lamp, Fluorescent Lamp, Sodium Lamp, Mercury Lamp, UV and IR Lamps, Halogen Lamps, CFL Lamps-Their domestic and industrial applications. Basic Principle and working of lux meters. Modern Methods of lighting-Stages, rooms and auditorium. Light Sensors.

2. Various Types of Inverters- working.

Practical

Maintenance - Inverters

Paper III Computer Hardware and Maintenance.

1. History of Computers-Architecture of Computers-Characteristics-Speed, Storage, Accuracy and Versatility.

Hardware-Peripheral Devices-Input Devices- Output Devices- Audio Out Put
 Devices- Storage Devices-Primary storages-RAM, SRAM, DRAM, ROMs-Secondary Storage
 Devices-Magnetic Tapes, Magnetic Disks, Floppy Disks, Hard Disks, Optical Disks, CDs and
 DVDs-Bubble Memory, Memory Button, Memory Cards, Smart Cards.

Practical.

- 1. Computer Assembling
- Software Installations.

On The Job Training





Third Year (Advanced Diploma Course)

Paper I Embedded Systems

Microprocessors and microcontrollers PIC- Architecture- different versions, Modules, Instruction set.

Practicals Simulation

Paper II Protection circuits

Different types of protections- over voltage, under voltage, over load, short circuit, Relays, Indicators

Practicals

Assembling different types of protection circuits

Paper III Television Engineering

TV receiver- different blocks, power supply Ics used in TV receivers Operation Principles of picture tube Antennas, Boosters

Practicals

Servicing of Television

On The Job Training





Summary Report of Add on course on Electronic and Electrical Equipment Maintenance 2017-2018





Report 2017-18

Add-on course on Electronic and Electrical Equipment Maintenance

The certificate course on Electronic and Electrical Equipment Maintenance given by the department of Physics aims to introduce the students to the working of electronic products used in daily life and to the repair and maintenance of these products. Electronics being popular almost everywhere, there is a huge potential for growth in this sector as a service technician for electronic goods. As an electronics technician one may be able to repair any kind of electronic equipment or device. Students are provided hands-on training on a variety of aspects about the field of electric and electronics devices that help them establish in the field of household equipment maintenance.

During the academic year 2017-18 two batches of students of UG Physics program joined the addon course on electrical and electronic equipment maintenance. Batch A had 26 students. Mr. Binto Binoy and Ms. Athira Maria Johnson took 90 contact classes, including theory and practicals for batch A between June-November 2017. Batch B had 23 students. Dr. Monisha P J. and Ms. Athira Maria Johnson took more than 90 contact hours including theory and practical sessions during July 2017- Dec 2017. All students completed the course meritoriously.

The course outcome includes fundamentals of electrical and electronics, house wiring and installation of equipments and assembling & maintenance of household electrical equipments. At the end of the course, the students are able to identify the fault, repair and do maintenance of electric household equipments.

N. Susy Philip

H.O.D. Department of Physics BCM College, Kottayam





Attendance Register of Add on course on Electronic and Electrical Equipment Maintenance 2017-2018





Electrical and Electronic Equipment Main tanance -

No. 25 Proceeding 130)

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No. 25 Proceeding 130)

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6	Shruthy Mohan					8	1 3	88		FF	9	1 9	9 1	e	4	5	0	A A	A I	9	3	8 1	9	f	18	,	1	
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ELECTRICAL & RUECTRONIC EQUIPMENT MAINTANANCE - CERTIFICATE COURSE FORM . No. 25 2017-18 (See Rule Proceeding 130) BATCH A MUSTER ROLL

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Electrical Electrona and FORM (See Rule

MUSTER

Equipment No. 25

Proceeding 130)

Maintenance · Cortificale Course

2017- 18

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25	Nithya George Southy Mohan				\neg	B	0	-	13	2	-	37	£7	2/	1	+	+	-	-	-	-	-	+	95	- 3	35		4	+	+	-			-
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RLECTRONIC & ELECTRICAL MAINTANANCE EQUIPMENT FORM No. 25 Certificate Course (See Rule Proceeding 130) 2017-18 MUSTER ROLL BATCH B. Name of Establishment Date of entry into service Work For the Period SI. No. NAME Abinaga Mustugasan Aditiya K-B Aktila P 2 3 Amound P 5 Armessha 6 G Ani Ascha Raju Anjana s Rajon Addra Dhanarjayan 9 Avani premprakash 10 chaisty philip 11 Dinamal Absolution 12 G Devalokshmi 13 Hallshamel R 4 Hophzibba Ghacko 15 Lakshminandana Mv 16 Moonw Joseph 17 Metha Suash 16 Nayana N 19 Parrothy Salimkumar 20 Raiza Robecca Jacob 21 Bamba K 22 Earnil 6 \$ a \$ \$ \$ Shipa Susain Thomas 23 Athiga Hasia Jamson A 4 4 4 & Roby 1960 Mer 1860 Dr. Manishay P.J 140 140 150 Kottayam





Electrical & Electrical Hamlanante Equipment FORM No. 25 Contiferate Course (See Rule Proceeding 130) 2011.12 MUSTER ROLL PATEN P. Place Name of Establishment Date of entry Into service of \$ \frac{1}{2} \frac \frac{1}{2} \frac{1}{2} \frac{1}{2} \frac{1}{2} \frac{1}{2} \fra NAME Alamaya Musuqusan 2 Adatings K.8 3 April ? America 6 5 America P G Ani Ascho Rojo Anjana 6 Rajan E Asides Thomorphigan 9 Anoni Tramprokash IS Ghasty Philip

I) Disnamol Absolvam 12 G. Dovalakshmi is Haashamal R Hisphailbha Chacko 5 Laksminandans Mv 16 Menu Joseph Mecha Sures 16 Nayana N 19 Posvotky Solimkumod Et Roma Robacca Jacob Ramua K 11 Samil S 23 Shirting Susan Thomas ROLLER REP Athan Magin Johnson Do Monsha P.J

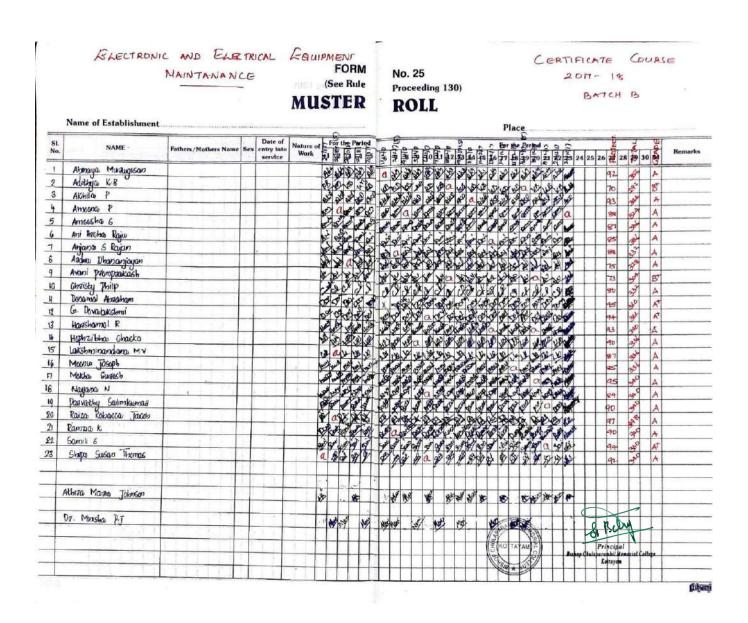




Electronic and Electrical FORM Equipment Maintanance (See Rule
Cerlificate Course MUSTER No. 25 Proceeding 130) ROLL Date of work into service work in a service work Name of Establishment 2017-18 BATCH B . Place SI. No. Fathers/Mothers Name NAME Abinaya Musugusan Adithya KB AKHA P 2 3 Amoona P 4 5 Ameoshar 6 6 Ani Archa Raju 7 Anjara 6 Rajan Addra Dhananjayan 8 Avani poempoakash 10 Chaisty Philip Danamal Abataham 11 12 G. Devalakshmi 13 Houshamal R Hophzibba Gbaicka 14 Б Lakshminandana MV 16 Meenu Joseph 17 Mekta Suzest 18 Nayana N Pasworld Salimkumaa Raiza Robecca Jacob 19 20 21 Ramziai k 22 Samili S 23 Shilpai Susan Thomas 8 Rely Athaa Maara Johnson AND SO WARD xx 149 mg Da. Monsba P.T Jul 36 el College (Ishus











CAREER ORIENTED ADD-ON COURSES

Year: 2017-18

FORM B

Name of the College: B.C.M. College, Kottayam.

Name of Course:- Electronic and Electrical equipment Maintenance (Certificate Course Batch A)

				(400)	Paper II	(100)	Paper II	1(100)	Declarat	Total	% of		
Univers			Paper I	(100)			Continual	Written	Project (100)	(400)	Marks	Grade	
Ity SI.	Reg. No	Name	Continual	Written	Continual	Written	Continual	· · · · · · · · · · · · · · · · · · ·			90	A	
No.			43	43	45	44	44	44	93	356	89	A	
1	160021040721	Selda Siju				45	33	45	70	312	78	В	
2	160021040722	Abhirami G Kumar	39	45	35	43			93	340	85	A	
		Akshara Baby	45	41	43	35	44	39					
3			43	43	42	37	42	41	88	336	84	A	
4	160021040724	Anjali G	43			35	41	38	87	324	81	A	
5	160021040726	Arya S Nath	45	37	41	33			00	328	82	A	
3		THE RESERVE OF THE PERSON OF T	43	40	40	39	39	42	85	320		-	
6	The state of the s			43	39	43	42	44	88	344	86	A	
7	160021040728	Deepthi Dileep	45			-	40	40	75	316	79	B+	
8	160021040729	Navya Raju	42	39	41	39	-			276	69	В	
		Sabitha K Sabu	31	44	27	43	29	43	59	-	-	-	
9	160021040731		40	40	37	39	38	38	80	312	78	B+	
10	160021040732	Silpa Sivan	40	40	31			_					

Signature

Name of Cordinator Dohn Elizabeth V. John Elizabeth V. John Elizabeth KOTTAYAM

Date

Tosephina Simon Signature

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Year: 2017-18

FORM B

Name of the College: B.C.M. College, Kottayam.

Name of Course:- Electronic and Electrical equipment Maintenance (Certificate Course Batch A)

12 13 1 13 1 14 1 15 1 16 1	Reg. No	Name	Paper I	(100)	Paper I	(100)	Paper I	1(100)			0/ -4	
No.			Continual	Written	Continual	Written	Continual	Written	Project (100)	Total (400)	% of	Grade
11	160021040733	Sruthy V P	43	37	45	35					Marks	
12	160021040734	AdonaV S	45	40	37		43	38	95	336	84	A
	10000101010		45	40	44	39	44	42	94	348	87	A
13	160021040736	Alpha Joseph	44	43	43	43	42	44	93	352	88	A
14	160021040737	Amala Maria George	41	44	42	43	41	43	90	344	86	A
15	160021040738	Aysha Basheer	44	40	39	39	41	38	87	328	82	A
16	160021040739	Biya Thomas	43	43	37	45	39	44	85	336	84	A
17	160021040740	Chandana N V	45	42	41	44	42	43	95	352	88	A
18	160021040741	Diana Anna Xavier	43	45	42	45	40	45	84	344	86	A
19	160021040742	Donna Susan Abraham	45	41	43	35	43	39	90	336	84	A
20	160021040743	Feba Ann Thomas	42	43	, 41	37	39	41	97	340	85	A

Name of Cordinator
Dk. Elizabeth V. John.
Signature Elizabeth

Principal

Date

Josephino Simon

Signature

Scanned with CamScanne





FORM B

Year: 2017-18

Name of the College: B.C.M. College, Kottayam.

Name of Course:- Electronic and Electrical equipment Maintenance (Certificate Course Batch A)

	Reg. No	Name	Paper I	(100)	Paper II	(100)	Paper II	1/100)					
No.			Continual	Written	Continual	Written			Project(1	Total	% of	Grade	
21	160021040744	Haritha Thomas	42			AAutten	Continual	Written	00)	(400)	Marks	Orange	
22	160021040745		43	42	45	43	44	43	92	352	88	A	
_		The state of the s	45	42	44	44	45	42	94	356	89		
		Lekshmy P G	44	42	43	38	46	42				A	
24	160021040747	Neenu Santharam	41	40				42	93	348	87	A	
		Nithya George		40	42	38	42	39	70	312	78	B+	
			43	41	39	39	39	42	85	328	82	Α	
26	160021040750	Shruthy Mohan	45	44	40	43	44	40	88	344	86	A	

Name of Cordinator
De Rlizebeth V. John
Signature Glizebeth.

Principal

Date

Josephina Strong Signature

Scanned with CamScanne





FORM B

Year: 2017-18

Name of the College: B.C.M. College, Kottayam.

Name of Course:- Electronic and Electrical equipment Maintenance (Certificate Course- Batch B)

			Paper	(100)	Paper II	(100)	Paper I	I(100)	Project	Total	% of	
Inivers ity SI.	Reg. No	Name	Continual	Written	Continual	Written	Continual	Written	(100)	(400)	Marks	Grade
No.	317			43	45	44	44	44	92	356	89	A
1	170021033491	ABINAYA MURUGESAN	44	43	45			20	70	292	73	B+
_	170021033492	ADITUVA K B	39	41	35	35	33	39	70	292		-
2			43	43	43	37	44	41	93	344	86	A
3	170021033493	AKHILA P	43	155		-	12	38	88	324	81	A
4	170021033494	AMEENA P	42	37	42	35	42	_		50,701	0.4	1
4			-44	40	43	39	41	42	87	336	84	A
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6	170021033497	ANI ARCHA RAJU	43	43	39	43		100	- 00	332	83	A
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7	170021033498	ANJANA S. RAJAN	-	144	41	43	40	43	75	328	82	A
8	170021033499	ARDRA DHANANJAYAN	42	44	-	-	-	38	73	304	76	B
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9	170021033500	AVANI PREMPRAKASH	12	43	41	44	38	44	80	332	83	1 "
10	170021033501	CHRISTY PHILIP	42	43	1							

Name of Cordinator

De Elizabeth V. John.

Signature Plizabeth

Principal

Date

Signature



FORM B

Year: 2017-18

Name of the College: B.C.M. College, Kottayam.

Name of Course:- Electronic and Electrical equipment Maintenance (Certificate Course -Batch B)

Univers			Paper I	(100)	Paper II	(100)	Paper I	1(100)	Project	Total	% of	
ity SI. No.	Reg. No	Name	Continual	Written	Continual	Written	Continual	Written	(100)	(400)	Marks	Grade
11	170021033502	DONAMOL ABRAHAM	43	43	46	44	45	44	95	360	90	A+
12		G.DEVALAKSHMI	46	45	44	45	45	45	94	364	91	A+
13		HARSHA MOL R	45	41	43	35	44	39	93	340	85	A
14	170021033506	HEPHZIBHA CHACKO	41	43	42	37	42	41	90	336	84	A
15		LAKSHMI NANDANA M.V	44	40	43	39	41	42	87	336	84	A
16	170021033509	MEENU JOSEPH	43	43	39	43	39	44	85	336	84	A
17	170021033510	MEGHA SURESH	45	39	40	39	42	40	95	340	85	A
	170021033511		42	44	42	43	42	43	84	340	85	A
		PARVATHY SALIMKUMAR	43	40	43	39	43	42	90	340	85	A
20	170021033513	RAIZA REBECCA JACOB	42	43	41	43	38	44	97	348	87	A

Name of Cordinator
Dr. Elizabeth V. John
Signature

Principal

Date



FORM B

Year: 2017-18

Name of the College: B.C.M. College, Kottayam.

Name of Course:- Electronic and Electrical equipment Maintenance (Certificate Course- Batch B)

Pag No	Name	Paper I	(100)	Paper II	(100)	Paper II	11(100)	Project(1	Total	% of	
ivag. No	Name	Continual	Written	Continual	Written	Continual	Written	00)	(400)	Marks	Grade
170021033514	RAMZIA K	43	39	45	39	44	40	90	340	85	A
170021033516	SAMILI S.	45	44	45	43	46	43	94	360	90	A+
170021033517	SHILPA SUSAN THOMAS	44	40	43	39	44	38	92	340	85	A
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Principal

Date



Department of Physics

Add on Course: -ELECTRONIC AND ELECTRICAL EQUIPMENT MAINTENANCE

2017-2018

Students List (Batch A)

Sl.No.	University Reg.No.	Name of the student
1	160021040721	Selda Siju
2	160021040722	Abhirami G Kumar
3	160021040723	Akshara Baby
4	160021040724	Anjali G
5	160021040726	Arya S Nath
6	160021040727	Chilby Anna Abraham
7	160021040728	Deepthi Dileep
8	160021040729	Navya Raju
9	160021040731	Sabitha K Sabu
10	160021040732	Silpa Sivan
11	160021040733	Sruthy V P
12	160021040734	AdonaV S
13	160021040736	Alpha Joseph
14	160021040737	Amala Maria George
15	160021040738	Aysha Basheer
16	160021040739	Biya Thomas
17	160021040740	Chandana N V
18	160021040741	Diana Anna Xavier
19	160021040742	Donna Susan Abraham
20	160021040743	Feba Ann Thomas
21	160021040744	Haritha Thomas
22	160021040745	Jiss Maria
23	160021040746	Lekshmy P G
24	160021040747	Neenu Santharam
25	160021040749	Nithya George
26	160021040750	Shruthy Mohan





Department of Physics

Add on Course: -ELECTRONIC AND ELECTRICAL EQUIPMENT MAINTENANCE

2017-2018

Students List (Batch B)

1	170021033491	ABINAYA MURUGESAN
-	170021033492	ADITHYA K B
2	170021033492	ADITHYA K B
3	170021033493	AKHILA P
4	170021033494	AMEENA P
5	170021033495	AMEESHA S
6	170021033497	ANI ARCHA RAJU
7	170021033498	ANJANA S. RAJAN
8	170021033499	ARDRA DHANANJAYAN
9	170021033500	AVANI PREMPRAKASH
10	170021033501	CHRISTY PHILIP
11	170021033502	DONAMOL ABRAHAM
12	170021033504	G.DEVALAKSHMI
13	170021033505	HARSHA MOL R
14	170021033506	НЕРНΖІВНА СНАСКО
15	170021033508	LAKSHMI NANDANA M.V
16	170021033509	MEENU JOSEPH
17	170021033510	MEGHA SURESH
18	170021033511	NAYANA N
19	170021033512	PARVATHY
		SALIMKUMAR
20	170021033513	RAIZA REBECCA JACOB
21	170021033514	RAMZIA K
22	170021033516	SAMILI S.
23	170021033517	SHILPA SUSAN THOMAS





Add on Course on Computer Application

Computers play a role in every field of life. They are used in homes, business, educational institutions, research organisations, medical field, government offices, entertainment, etc. The Computer Applications program is designed to provide the skills needed in the use of application software on a computer. Applications covered include word processing, spreadsheets, databases, desktop publishing, the Internet, and the Windows operating systems. The Department of Physics offers an add on programme on Computer application. The main aim of the program is to make the students aware of the basic computer operations.



SYLLABUS





First Year: Certificate in Computer Applications

Unit I	Introduction to Computers
	- Definition, History and development of computers. Uses of computers
	Characteristic of commuters
	- Computer Components, Input Unit, Storage Unit, Arithmetic and Log
	Unit, Control Unit and Output Unit
	- Number System, Decimal, Octal, Binary and Hexadecimal
	- Input and Output Devices
Unit II	Operating System
	 Introduction to Operating System
	- Disk Operating System (DOS)
	- Windows 98/ME
	- Linux Features
Unit III	Microsoft Word
	Introduction to Word Processing
	Creating, Saving, Opening and Closing documents;
	Moving and Copying Text, Find & Replace
	Paragraph Formatting and Alignment, Bullets and Numbering, Inserting
	Page Numbers, Page Margins, Indents, Borders and Shading,
	Viewing document, Headers & Footers
	Checking Spelling and Grammar
	Table, adding, deleting, rows and columns
	Merging documents, Macros, Thesaurus
Unit IV	Microsoft Excel
	 Introduction to Microsoft Excel
	 Creating, Saving, Opening and Closing Workbooks
	 Entering and Editing Data, Finding and Replacing Data, Selecting a
	Range, Inserting Rows and Columns
	 Moving, Cutting, Copying with Paste
	 Creating List, Sorting Data
	- Inserting Charts
	- Creating Pivot Table
Unit V	Microsoft PowerPoint
J	 Introduction to Microsoft PowerPoint
	THE CASE OF THE COURT OF THE CASE
~. .	- Saving, Opening and Closing files
- 	
* (Catharen Connain)	 Saving, Opening and Closing files
* (Catharen Connain)	 Saving, Opening and Closing files Different types of Effects and Layout
Unit VI	 Saving, Opening and Closing files Different types of Effects and Layout Internet & E Mail





Summary Report of Add on course on Computer Application 2017-2018





Report 2017-18

Add-on course on Computer Applications

Add-on course on Computer Application is given by department of Physics, Bishop Chulaparambil Memorial College, Kottayam. As we live in a digital age, learning the basics of computer science has become the need of hour in all fields especially in the field of education. The uses of computers and the internet are growing day by day. Those students who are keen to know the basics of computers, the internet in online studies and applications of Microsoft offices from any department can join this course

During the academic year 2017-18, twenty students of different UG programs joined the certificate course on Computer Application. Ms. Regi Jose took more than 90 contact classes during the period September 2017 - February 2018. Classes were mainly taken in the morning from 8:30 to 9:30 am. Both theoretical and practical sessions were conducted. The course syllabus includes six modules containing the fundamental knowledge about computers, operating systems, and the usage of Microsoft office and the Internet. Twenty students completed the course meritoriously thereby achieving the aim of this course.

All the classes taken were interesting and got positive feedback from students. The course made students familiar with the usage of computer and its applications. Now ICT enabled teaching practices are on progress which includes replacing ordinary chalkboards with interactive digital whiteboards and using other tools like desktops, projectors and flipped classrooms. This certificate course on computer applications was very useful and has helped the students to learn with the help of ICT.

Regi Jose

N. Susy Philip

H.O.D. Department of Physics BCM College, Kottayam





Attendance Register of Add on course on Computer Application 2017-2018





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CARLER ORIENTED ADD-ON COURSES Year: 2017-2018

FORM B

Name of the College: B.C.M. College, Kottayam.

THE OF C	July 20	mputer Applications (er!		er II	Pape	er III	Paper IV	Total	% of	Grad
SLNo.	Uni. Reg. No	Name	Continual	Written	Continual	Written	Continual	Written	Project	(400)	Marks	TOTAL
		Amala Scaria	37	33	40	36	43	37	72	298	75	B+
1			37	34		37	42	38	73	300	75	B+
2		Amala Sebastian	36			43	47	44	79	334	84	A
3		Anila Kurian	42	31				35	70	300	75	B+
4		Anu Maria Jacob(H)				35		36	71	302	76	B+
5		Athira Santhosh(H)	40			49		50	85	356	89	A
6		Bency Benny	40					40	75	303	76	B+
7		Darit Philip(H)	40	36		39		117.0	73	292	73	B+
8		Elizabath K Thomas	33	34	1320	37	39	38	10.50	304	76	B+
9		Febina Fathima V N (H)	35	36		39		40	75	236	59	C
10		Jinnu C U(Sr)	36	23	39	26		27	50		1000	B+
11		Lakshmi Salimon	36	35	43	38	45	39	74	310	78	1000
12		Merin George(H)	40	39	41	42	42	43	78	325	81	A
13		Neethu P S(Sr)	38	33	43	36	44	37	72	303	76	8+
14		Rini Jose	40	42	39	45	40	46	81	333	83	A
15		Rintu V Shibu(H)	36	20	35	23	39	24	59	236	59	C
16		Safna P Azeez(H)	36	37	41	40	42	41	76	313	78	B+
17		Sandra Baiju	38	27	42	30	45	31	66	279	70	B+
18		Sanika George	37	20		23		24	50	214	54	C
19		Soniya Thomas(Sr)	35	30	41	33		34	69	284	71	B+
20		Zainab Kunjumon(H)	34	31	47	34		35	70	298	75	B+

Name of Cordinator

Dr. Elizabeth V. John Assistant Professor Dept. of Physics B.C.M. College, Kottayam

& Roly Signature

Scanned with CamScanne

Date





Department of Physics

ADD ON COURSE: - COMPUTER APPLICATION 2017-2018

Students list

Sl no	Name of Student
1	AMALA SCARIA
2	ANILA KURIAN
3	ANU MARIA JACOB
4	ATHIRA SANTHOSH
5	DARIT PHILIP
6	FEBINA FATHIMA V N
7	JINU C U
8	LAKSHMI SALIMON
9	MERIN GEORGE
10	NEETHU P S
11	RINTU V SHIBU
12	SAFNA P AZEEZ
13	SANDRA BAIJU
14	SANIKA GEORGE
15	SONIYA THOMAS
16	ZAINABA KUNJUMON
17	ELIZABETH K THOMAS
18	BENCY BENNY
19	AMALA SEBASTIAN
20	RINI JOSE







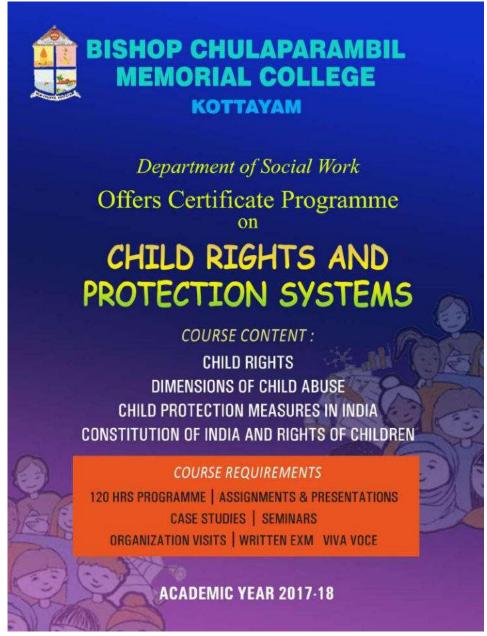
Report of Certificate Course on Child Rights and Protection Systems 2017-18





Certificate Course on Child Rights and Protection Systems 2017-18

An additional knowledge regarding the safety and rules regarding children was given to the students through this certificate course. It also focused on understanding the child and the interest of the child in almost all the aspects of life. The laws and legislations related to children, the various schemes, and also the various aspects of a child in their holistic development were discussed in this certificate course. Thus the course was very fruitful and helpful for the trainee Social Workers. This course enabled the TSWs to have an insight about children and their problems. Making the trainee social workers aware about child protection and related laws and rights along with the current amendments in the laws were the goal of this certificate course







Syllabus





Syllabus

Total hours: 80

Unit 1: Child rights

- Rights of children according to UNCRC
- National and state child rights commission
- Govt. and Non-govt. institutions working for the protection of child rights

Unit 2: Forms of child abuse and its effect

- Different forms of child abuse
 - Physical abuse
 - Sexual abuse
 - Emotional abuse
 - **❖** Neglect
- Causes and effects of child abuse

Unit 3: Child protection measures in India

- Various programs for child protection
 - **❖** PENCIL Project
 - ORC & Saranyabhalyam
 - **❖** ICPS
 - Childline
 - **❖** DCPU
 - **❖** JJB
 - * CWC
- Various policies for child protection
- Adoption in India
 - CARA
 - State Adoption Resource Agency

Unit 4: Indian constitution and child rights

- Constitutional provisions related to child rights
- Legislations related to child rights
 - ❖ POCSO Act
 - ❖ JJ Act
 - Right to Education Act
 - Child Labour (Prohibition and Regulation) Amendment Act, 2016
 - Child marriage prohibition Act

Unit 5: Course requirements

- Case study presentation 2
- Assignment presentation 1
- Participation in seminars and outreach programs





Summary Report of Certificate Course on Child Rights and Protection Systems 2017-18





Department of Social Work

Bishop Chulaparambil Memorial College Kottayam, Kerala

Certificate Course: Child Rights and Protection Systems

Report of the Academic year 2017-2018

A certificate course was offered by the Department of Social Work in BCM College for the final year MSW students in the academic year 2017-2018. The course was based on the topic "CHILD RIGHTS AND PROTECTION SYSTEMS" and it was offered along with the final semester of the MSW course. Two hours in each week were spent for the certificate course and the respective hour's assignments, discussion, seminars, study visits, case studies, and lectures were provided. Different topics were allotted to 27 students and they were asked to prepare an assignment based on their respective topics and a Power Point presentation was conducted by them. A conference was also conducted on the basis of the topics which was given to the students and a discussion was carried out under the guidance of the moderator, Adv. Sheeja Anil, Chairperson of CWC Kottayam. An exam was also conducted along with Viva-voce. The course requirement included 80 hours of program, assignments, case studies, Seminars, Organization Visits, Written examinations, and viva voce. The Assessments require written examination- 50, viva voce - 20 continuous assessments, seminars, case studies, and outreach programs -30.

Beena P Kuriakose Staff Co ordinator



Dr. Ipe Varughese HoD

Head
Department of Social Work
BCM College, Kottayam
Kerala-686 001





Attendance Register of Certificate course on Child Rights and Protection Systems 2017-18





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DEPT. OF SOCIAL WORK BCM COLLEGE, KOTTAYAM

$Certificate\ Course\ in\ Child\ Rights\ and\ Protection\ System-2016-2018$

Sl. No	Reg. No	Name
1	160011020069	Alan Peter
2	160011020070	Amala Sebastian
3	160011020071	Annie Xavier
4	160011020072	Annu Elza Thomas
5	160011020073	Anugraha Anilkumar
6	160011020074	Aparna A
7	160011020075	Arun P. Kurian
8	160011020076	Asha Thomas
9	160011020077	Bhavya Babu
10	160011020078	Bincy George
11	160011020079	Dennis Joseph
12	160011020080	Devootty M.D
13	160011020081	Emil G Earali
14	160011020082	Gayathri Das
15	160011020083	Jins Jee Jacob
16	160011020084	Jisa Maria James
17	160011020084	Jose P. Mathew
18	160011020086	Jyothi S. Chandran
19	160011020087	Neethumol Cyriac
20	160011020088	Nijil. P
21	160011020089	Priyanka N.P
22	160011020090	Sam Jose
23	160011020090	Sona V Stephen
24	160011020091	Sreejesh K.S
25	160011020094	Sruthy Prasad
26	160011020095	Thomaskutty K. Mavelil
27	160011020069	Tibin M.M









DEPARTMENT OF SOCIAL WORK BCM COLLEGE, KOTTAYAM

2016-18 batch Child rights Course Mark Details

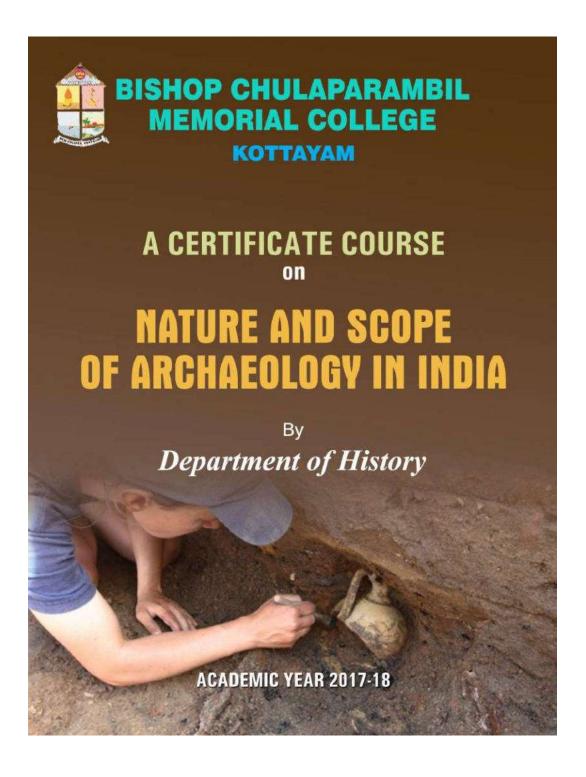
Sl. No.	Name	Written	Viva		Total			
No.	Name	Exam (50)	(20)	Case Study - 1(10)	Case Study - 2(10)	Assignment (10)	(100)	
1	Alan Peter	20	14	6	6	6	52 – C	
2	Amala Sebastian	37	18	8.5	8	8.5	80 - B+	
3	Annie Xavier	37	18	9	9	9	82 – B+	
4	Annu Elza Thomas	15	9	-	-	-	-	
5	Anugraha Anilkumar	30	16	8.5	9	8.5	72 – B	
6	Aparna A	33	16	8.5	9	8.5	75 – B	
7	Arun P. Kurian	19	18	6.5	6	6.5	56 – C	
8	Asha Thomas	19	13	6	7	6	51 –C	
9	Bhavya Babu	18	14	7	7	7	53 –C	
10	Bincy George	-	-	-	-	-	-	
11	Dennis Joseph	16.5	14	6.5	7.5	6.5	51 – C	
12	Devootty M. D	21	10	6	5.5	7.5	55 - C	
13	Emil G Earali	20	10	7.5	6.5	8	52 – C	
14	Gayathri Das	30	18	8	7.5	7.5	71 -B	
15	Jins Jee Jacob	19.5	9	7.5	8	7	51 - C	
16	Jisa Maria James	23.5	8	6	6.5	7	52 - C	
17	Jose P. Mathew	20.5	12	7	7.5	8	55 – C	
18	Jyothi S. Chandran	23	10	6.5	6	5.5	51 – C	
19	Neethumol Cyriac	20	12	7	5.6	8.5	53 –C	
20	Nijil. P	16	13	7	8.5	6.5	52 – C	
21	Priyanka N.P	24.5	15	7	7.5	8	62 – C+	
22	Sam Jose	20.5	9	7	7.5	7	51 – C	
23	Sona V Stephen	18.5	10.5	7.5	7.5	7	51 – C	
24	Sreejesh K.S	18	14	7	7	8	54 – C	
25	Sruthy Prasad	18	10	7	7.5	7.5	50 – C	
26	Thomaskutty K. Mavelil	26	16	7	7.5	6.5	64 – C+	
27	Tibin M.M	17.5	12	6.5	6.5	7.5	50 -C	





CERTIFICATE COURSE ON NATURE AND SCOPE OF ARCHAEOLOGY IN INDIA

The Department of History, Bishop Chulaparambil Memorial College, Kottayam is offering a certificate course on nature and scope of archaeology in India. The main aim of this course is to educate the students about the importance of archaeology in studying the past and the importance of preserving archaeological monuments and objects and different methods and concepts in archaeology.







SUMMARY REPORT OF SCOPE AND NATURE OF ARCHAEOLOGY IN INDIA 2017-18





DEPARTMENT OF HISTORY CERTIFICATE COURSE REPORT 2017-2018

NATURE & SCOPE OF ARCHAEOLOGY IN INDIA

The classes of the certificate course offered by the Department of History, BCM College, Kottayam started in the month of January 3 2018. Applications were received from various departments and all the 33 applicants were given admission to the course. 18 classes of 1 hour each, 1 class of 2 hour duration each and two 5 hour duration classes on Saturdays were conducted as part of the certificate course. On 20th January 2018 Dr. Cyriac Jose, Assistant Professor Department of Archaeology delivered a lecture on the topic "Excavation and Exploration in Archaeology"

The course intends to inculcate the basic knowledge about the concept and theories of archaeology. The relation of archaeology with other disciplines, different kinds of archaeology, the methods in archaeological excavations and explorations are all taught in the course. Major archaeological sites and their history are also discussed. Teachers use power point presentations along with regular lectures. Assignments and seminar presentations are made part of the course. Group discussions and test papers are conducted in the middle of the course. Final exam conducted on March 3, 2018. All the students appeared for the exam and 32 of them passed the examination. 14 students secured A+. Pass percentage is 97

Dr. AJIS BEN MATHEWS
Head in Charge
Department of History

Dinallas

Department of History Bishop Chulaparambil Memorial College Kottayam 686 001





ATTENDANCE





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Department of History List of Students for Certificate Course -2017-18

S. No.	Register Number	Name
1	150021000449	Christy Ann Joseph
2	150021000469	Sruthymol M
3	150021082730	Gopika Puthumana
4	150021086284	Haritha Jose
5	150021095853	Sangeetha M.S.
6	150021158714	Chippy Reji
7	150021158716	Karthika K P
8	150021158721	Samily Sunny
9	150021158729	Akhila Saseendran
10	150021158730	Ameena Shereef
11	150021158731	Anjaly TA
12	150021158732	Anu Prakashan
13	150021158733	Archana Reji
14	150021158736	Aysha M Khan
15	150021158737	Chinju G
16	150021158738	Chippi Raju
17	150021158739	Chithra Sudhakaran
18	150021158741	Elizabeth Kuriakose
19	150021158742	Gayathri Arun
20	150021158744	Hasna Shahjahan
21	150021158745	Jaicy James
22	150021158749	Maria Sebastian
23	150021158753	Rahana Nazar
24	150021158755	Reny Sose
25	150021158757	Shelin Lukose
26	150021164005	Varsha Mariam John
27	150021164007	Agatha Kurian
28	150021164030	Revathy C Plamparambil
29	150021164031	Sagimol S Abraham
30	150021174135	Asly Varghese
31	150021174164	Shema Elsa Daniel
32	150021175091	Anjali P Nair
33	150021175096	Anju Mariam John



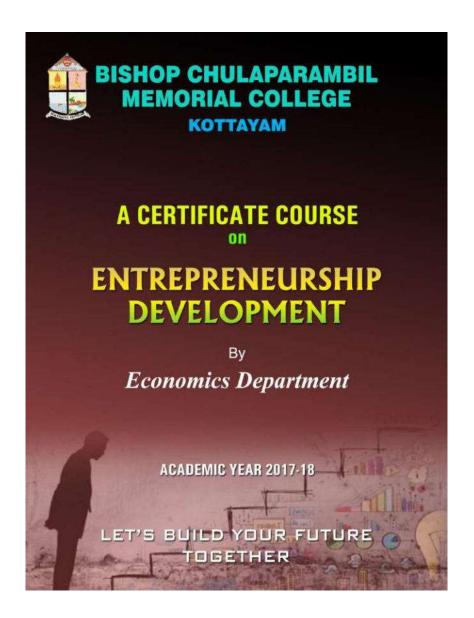
Dr. AJIS BEN MATHEWS HOD, Department of History B.C.M. College Kottayam





Certificate course on Entrepreneurship Development

The Department of Economics offered a certificate course titled Entrepreneurship Development for the undergraduate students. The course had a vast syllabus covering areas like definition of entrepreneur, interpersonal skills, time management skills, entrepreneurial competencies etc. This course equipped the students to acquire the necessary skills for becoming a successful entrepreneur.







SYLLABUS





Syllabus

Total Hours: 30

1. ENTREPRENEUR & ENTREPRENEURSHIP

Entrepreneur - Concept - definition features-characteristics of entrepreneur- Role of Entrepreneurship in Economic development- challenges of Entrepreneurship. (5hrs)

2. ENTREPRENEURIAL COMPETENCIES

Competencies of entrepreneurs-(1) Decision Making (2) Problem-solving (3) Risk Taking (4) Leadership(5) Communication (5) Dealing with customers. (7hrs)

3. TIME MANAGEMENT

Time Management, concept, attendance, discipline and punctuality, Tools to plan the work (time management matrix) (8 hrs.)

4. INTERPERSONAL SKILL

Positive relationship- Positive attitude, Group discussion on the interpersonal skill. (5hrs)

5 ENTREPRENEURSHIP JOURNEY

Women entrepreneurship-student entrepreneurship-innovation formation of the entrepreneurship club (10hrs)





Summary Report of Certificate course on Entrepreneurship Development 2017-2018





DEPARTMENT OF ECONOMICS CERTIFICATE COURSE REPORT 2017-18

ENTREPRENEURSHIP DEVELOPMENT

Department of Economics offered a certificate course on titled Entrepreneurship Development for the academic year 2017-18. The course had a vast syllabus covering different areasrelating to entrepreneurship and development. Since the course was open to students from different departments, the course has been structured by incorporating all the important aspects of entrepreneurship. The course deals with varied aspects ranging from the basic definition of entrepreneurship to the skills that are required to be a successful entrepreneur. In total the course had Five modules. In this course along with classroom teaching, the instructors tried to include various programmes and training sessions for skill enhancement. The main aim of the session was to impart the necessary knowledge and encourage the students to participate in the development process of the economy.

The basic role of an entrepreneur is to locate and exploit opportunities. In this process, the entrepreneur converts/uses the idle resources such as land, capital and labour in the production process. Through this, the national income and wealth can be generated in the form of goods and services, which helps develop an economy. This creates employment opportunities and improves the per capita income as well.

In the first module, the topics dealt with the role and challenges that an entrepreneur may face in the process of economic development. The following modules intended to inculcate some important aspects relating to entrepreneurial competencies, time management, interpersonal skills, etc. The last module majorly focused on including certain small groups into the fold of larger entrepreneurial groups. Under this, we explained how the Kerala





government implemented SHGs and the Kudumbashree programme to help rural women become successful entrepreneurs.

The classescommenced on August 1st,2017. The course was completed by taking 30 sessions, each with one hour. There were 46 students in the batch, all of which appeared for the exam, and there was 100 percent pass. The teacher in charge of the academic session was DrResmi C.P.

Shalin Thomas

Head in Charge
Department of Economics
Bishop Chulaparambil Memorial College
Kottayam- 686 001



Attendance Register of Certificate course on Entrepreneurship Development 2017-2018





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CERTIFICATE COURSE 2017-18

ENTREPRENEURSHIP DEVELOPMENT NAMELIST

SL.NO	NAME OF THE STUDENT
1.	ANJALI KRISHNAN
2.	ANJO JOJO
3.	ANU GEORGE
4.	APARNA N MURALI
5.	JISHAMOL R
6.	KARUNA RAJEEV
7.	RADHIKA R NAIR
8.	RESHMA
9.	RESHMI VARGHESE
10.	SHARANYA SK
11.	SINIMOL P SAJEEV
12.	AALIYA PS
13.	AMALA ROLANCE
14.	ANJU PRAMOD
15.	JINTUMOL JAMES
16.	KEERTHANA KUMARI
17.	MARIYA TREESA JOHN
18.	MEENU KR
19.	PRIYA J
20.	PUSHPAMOL MV
21.	ARCHANA RAJU
22.	NEENU KURIAKOSE
23.	AKHILA BABU
24.	POOJAMOL P BABU
25.	AJINA AHAMMED
26.	ANJALYPRIYA
27.	GEETHU BABU
28.	GEESHMA K JEEMON
29.	ROSMY XAVIER





30.	SREELEKSHMI SABU
31.	AMEENA SHAJI
32.	ATHIRA RADHAKRISHNAN
33.	GREESHMA SABU
34.	JASEENA K GEORGE
35.	MEENU JAYADEVAN
36.	RESHMA SASINDRAN
37.	SAVISHNA V
38.	SILPA SANTHOSH
39.	SRITHIMOL EJ
40.	SULABITHA PT
41.	SURYA SURESH
42.	SURYA SURESH
43.	ASHLEY P CHORETTU
44.	AFFIYA SHEREEF
45.	RANI DAMAYANTHI
46.	ANJALY P NAIR







DEPARTMENT OF ECONOMICS

MARKLIST OF ENTREPRENEURSHIP DEVELOPMENT 2017-18

Sl.No	Name of the Student	Marks obtained out of 100	Grade
1.	Anjaly Krishnan	90	A+
2,	Anjo Jojo	87	A
3.	Anu George	82	В
4.	Aparna N Murali	93	A+
5.	Jishamol R	85	A
6.	Karuna Rajeev	97	A+
7.	Radhika R Nair	90	A+
8.	Reshma Shaji	91	A+
9.	Rashmi Varghese	82	В
10.	Sharanya K	88	A
11.	Sinimol P Sajeev	80	В
12.	Aaliya PS	81	В
13.	Amala Rolance	94	A+
14.	Anju Pramod	90	A+
15.	Jintumol James	88	A
16.	Keerthana Kumari	85	A
17.	Mariya Treesa John	90	A+
18.	Meenu KR	87	A
19.	Priya J	88	A
20.	Pushpamol MV	84	В
21.	Archana Raju	83	В
22.	Neenu Kurjakose	88	A
23.	Can Ha Renet	89	A
124	Projamol P Babu	91	A+
1ege,	Admia Babu Poojamol P Babu Ajina Ahammed	90	A+
26.	Anjalypriya	87	A
27.	Geethu Babu	80	В

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28.	Geeshma K Jeemon	81	В
29.	Rosmy Xavier	81	В
30.	Sreelekshmi Sabu	85	A
31.	Ameena Shaji	86	A+
32.	Athira Radakrishnan	91	A+
33.	Greeshma Sabu	89	A
34.	Jaseena K George	84	В
35.	Meenu Jayadevan	92	A+
36.	Reshma Sasindran	87	A
37.	Savishna V	89	A
38.	Silpa Santhosh	84	В
39.	Sruthimol EJ	81	В
40.	Sulabitha PT	92	A+
41.	Surya Suresh	84	В
42.	Surya Suresh	83	В
43.	Ashley P Chorettu	81	В
44.	Affiya Shereef	86	A
45.	Rani Damayanthi	76	C
46.	Anjaly P Nair Office	88	A

Department of Economics

Rollege, Kottayama

Verbed

SHALINI THOMAS
HOD in Charge
Department of Economics
BC: College, Kottayam- N







Report of Certificate course on Guidance and Counselling for Everyday life 2017-18





Certificate course on Guidance and Counselling for Everyday life

Good conduct is coveted, but sometimes young minds need guidance to polish their personality. Guidance and counselling help to recognize and understand one's talents and abilities, help to develop an optimistic outlook for removal of undesirable traits, it aids to develop resourcefulness and self-direction in adapting to changes in society. Through counselling, students are given advice on how to manage and deal with emotional conflict and personal problems. Proper counselling will help incorporate valuable lessons in their daily life. Some sessions should involve career guidance, where the students are advised on the selection of courses and different career paths. It's important to prepare them for life after education and what to expect in the different fields they might opt for. Keeping this in mind the Department of Sociology conducts a certificate course on Guidance and counselling for the undergraduate students in order to equip them with some basic principles and techniques guidance. Thirty students attended this on six programme and thirty three students passed the exam.

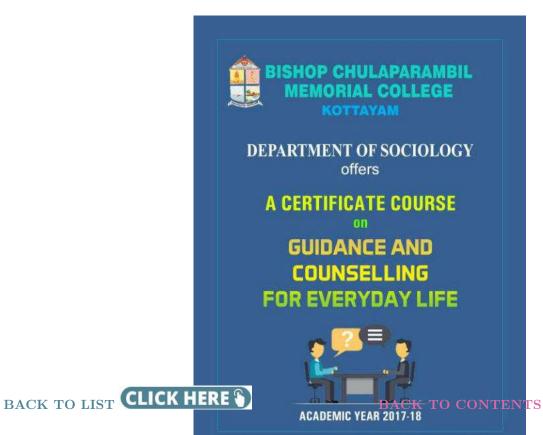
The main objectives of the course are

- 1.To understand principles and concepts on guidance.
- 2. To recognize role of guidance in mental health
- 3. To understand various techniques to assess human behaviour.

Course Outcome

To enable students to

- Identify major concepts used in Guidance and Counselling.
- Get understanding about various psychometric methods and techniques for guidance and counselling.





Syllabus





Syllabus- Guidance and Counselling

OBJECTIVES

The main objectives of the course is

- 1. To understand principles and concepts on guidance.
- 2. To recognize role of guidance in mental health
- 3. To understand various techniques to assess human behaviour.

Course Outcome

To enable students to

- Identify major concepts used in Guidance and Counselling.
- Get understanding about various psychometric methods and techniques for guidance and counselling.

Contact hours 30

Concept of Guidance

- 1.1 Objectives
- 1.2 Meaning and Principles of Guidance
- 1.3 Meaning of Guidance
- 1.4 Guidance and Counselling
- 1.5 Principles of Guidance
- 1.6 Need and Importance of Guidance
- 1.7 Scope of Guidance: Guidance Services
- 1.8 Implications of Areas of Guidance
- 1.8.1 Personal
- 1.8.2 Educational
- 1.8.3 Vocational
- 1.8.4 Social
- 1.8.5 Moral
- 1.8.6 Health
- 1.8.7 Leisure-time

9 hours

UNIT II

CAREER GUIDANCE WORK & MENTAL HEALTH

- 2.1 Meaning of work.
- 2.2 Meaning of Compensation
- 2.3. Meaning of Incentive
- 2.4 Relation between work and leisure, work and incentives
- 2.5 Work and Leisure





- 2.6 Meaning, Characteristics and Need for Mental Health
- 2.7 Definition and Meaning of Mental Health
- 2.8 Characteristics of Mental Health
- 2.9 Need for Mental Health
- 2.10. Role of Guidance Personnel in promoting and preserving Mental Health (9 hours)

UNIT III

PSYCHOMETRIC METHODS AND TECHNIQUES FOR GUIDANCE AND COUNSELLING – QUANTITATIVE TECHNIQUES

- 3.1 Introduction
- 3.2 Objectives
- 3.3 Psychological Tests
- 3.3. Intelligence Test
- 3.4 Interest Inventories
- 3.5 Aptitude Test
- 3.6 Achievement Test
- 3.7 Attitude Scale
- 3.8 Personality Test
- 3.8 Let us sum up

(6 hours)

UNIT IV

COUNSELLING APPROACHES

- 4.1Cognitively Oriented counselling approaches
- 4.2 Trait and factor oriented counselling approaches
- 4.3 Affectively oriented counselling approaches
- 4.4 Conditions influencing counselling- Physical setting Privacy Recording Legal and ethical

(6 hours)

REFERENCES

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- 11. Bhatia, H.R. (1989). Elements of Educational Psychology, Orient Longman, New Delhi.
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Summary Report of Certificate course on Guidance and Counselling 2017- 2018





Report of Certificate Course: Guidance and Counselling for Everyday Life (2017-18)

The Department of Sociology offers a certificate course in guidance and counselling for all students. The aim of this course is to help the students recognize the role of guidance and counselling in mental health and also to introduce them to the scope of the guidance and counselling as a career option. Guidance and counselling have come to play an important role in the field of education .Guidance means to direct or provide assistance to someone who needs help and counselling refer to the professional services provided to an individual who is facing a problem and needs to overcome the problem. The certificate course of guidance and counselling promises career options in both public and private sectors as a school counsellor, mental health counsellor, community counsellor, marriage and family counsellor, etc. Guidance and counselling is becoming a major field that has one of the most respectable and rewarding professions in India.

Interested students who belong to any stream or subject can join this course. There are no other specific requirements other than the completion of 12th board examination.

The syllabus of the course is arranged in such a way that the students could grasp every main concept and idea related to guidance and counselling. The syllabus contains four units: unit I (Concept of guidance)unit II (Career Guidance Work & Mental Health)unit III(Psychometric Methods and Techniques for Guidance and counselling - Quantitative Techniques)and unit IV (Counselling approaches).





Syllabus in detail:

Unit I covers topics such as meaning and principles of guidance, need and importance of guidance, scope of guidance etc.

Unit II covers meaning of work, meaning of compensation, work and leisure, meaning, characteristics and need for mental health etc.

Unit III covers psychological tests, intelligence tests, interest inventories, aptitude test, achievement test etc.

Unit IV covers cognitively oriented counselling approaches, trait and factor oriented counselling approaches, conditions influencing counselling, etc.

The certificate course for this academic year began in the month of September. There are about 30contact hours and extra classes were taken to provide them with additional information. The classes were taken by trained psychologist Smt. Karthika Elizabeth. A total number of 38 students attended this year's guidance and counselling class.

Students who performed well and successfully completed this course are awarded with certificate. As like any other additional certificates this course's certificate make students to be a step forward to their cherishing goal.

ALPHONSA KURIAN

Head in Charge
Department of Sociology
Bishop Chulaparambil Memorial College
Kottayam-686 001

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Karthikak Karthika Clizabeth (Cowse Coordinator)

Department of Sociology
Bishop Chulaparambil Memorial College
Kottayam-686 001





Attendance Register of Certificate course on Guidance and Counselling 2017 - 2018





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Department of Sociology

Certificate Course - List of Students opted Guidance and Counselling for Everyday life (2017-18)

Serial No.	Register Number	Name
1.	150021000415	Anju K S
2.	150021000419	Ashly Jose
3.	150021000420	Ashna Babu
4.	150021000421	Athira C Ramesh
5.	150021000423	Geethu M G
6.	150021000426	Meethal Maria George
7.	150021000427	Merin Mary P Mathew
8.	150021000431	Sandra Sunil
9.	150021000435	Swapna Thomas
10.	150021000444	Anu Jose
11.	150021000446	Archana Abraham
12.	150021000447	Athulya Ann Anthony
13.	13. 150021000448 Chelsa Baby	
14.	150021000455	Mahima Mohan
15.	150021000459	Meenu M K
16.	150021000462	Neethu Babu
17.	150021000468	Salma Elsa John
18.	150021080287	Greeshma Mohan
19.	150021080292	Abhirami Kannan
20.	150021080297	D Nikhita
21.	150021080298	Devika Murali
22.	150021091419	Diya Joji
23.	150021091420	E Y parvathy
24.	150021091445	Roshna N Shad
25.	150021158745	Luxymol A L



26.	150021163993	Arundathi G
27.	150021163995	Athira R Nair
28.	150021163999	Karthika A
29.	150021164000	Lakshmi Gopan M G
30.	150021164002	Merin Sara Jose
31.	150021264013	Ansa Annie Punnose
32.	150021164016	Christhya Joseph
33.	150021164023	Krishna Shaji
34.	1500021164028	Praveena Pradheep
35.	150021168999	Swathy Surendran
36.	150021175098	Devi C Menon
37.	150021175105	Noyal Alex
38.	150021175106	Parvathy K



& Roly



Principal Bishop Chulaparambil Memorial College Kottayam



Department of Sociology Certificate course on Guieance and Counselling Mark list 2017-18 Name of the Mark obtained in the Sl.No Register Number Student Test Anju K S Ashly Jose Ashna Babu Athira C Ramesh Geethu M G Meethal Maria George Merin Mary P Mathew Sandra Sunil Swapna Thomas Anu Jose Archana Abraham Athulya Ann Anthony Chelsa Baby Mahima Mohan Meenu M K Neethu Babu Salma Elsa John Greeshma Mohan Abhirami Kannan D Nikhita Devika Murali Diya Joji E Y parvathy Roshna N Shad Luxymol A L Arundathi G Athira R Nair Karthika A Lakshmi Gopan M G Merin Sara Jose Ansa Annie Punnose Christhya Joseph Krishna Shaji









Praveena Pradheep

Swathy Surendran

Devi C Menon

Noyal Alex

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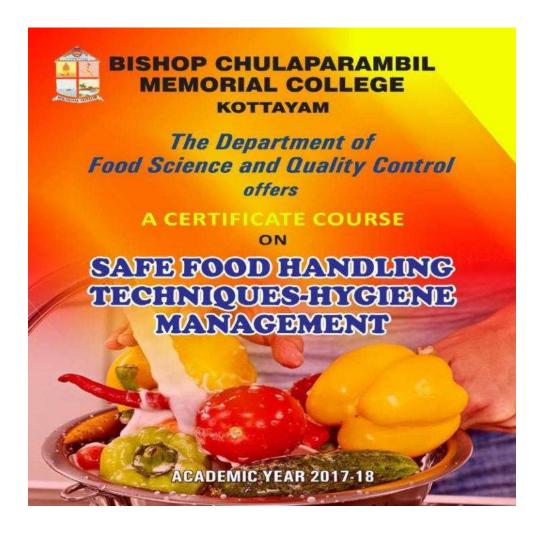
Report of Certificate course on Safe Food Handling Techniques - Hygiene Management 2017- 18





Certificate Course – Safe Food Handling Techniques- Hygiene Management 2017-2018

The Department of Food Science and Quality Control Offers a certificate course on Safe Food Handling Techniques – Hygiene Management in 2017-2018. This course allows the students to understand the importance of handling food hygienically impart proper personal hygiene procedures perspective with food handling.







SYLLABUS

Module I: Design and Construction of Food Premises (10 Hrs)

Selection of a suitable site, General principles of design, construction of food premises, Hand washing facilities, Cleaning and disinfection facilities, Kitchen design, Design of Equipment Legal requirements, Construction materials- surface finish, preparations of drainage, preparation surfaces, chopping boards etc., Maintenance of premises and equipment.

Module II: Storage and Temperature control of Food(5 hrs)

Raw materials, Wrapping and packaging, Refrigeration and freezing, Cooking and cooling, Storage of frozen foods, temperature control, cook-chill.

Module III: Personal Hygiene, Cleaning and Disinfection and Pest Control (15 Hrs)

Implementation of personal hygiene policy, hand hygiene, exclusion of food handlers, training and education of food handlers, Planning and implementing training programme, Benefits of cleaning, cleaning schedules, control and monitoring of cleaning, technology of cleaning, CIP, COP, Chemical disinfection, Cleaning methods and Control procedures, the health and safety of cleaning, Pest control, methods, reasons for pest control, design & maintenance & proofing of buildings, strategies, role of management in pest control.

COURSE OUTCOME

- To impart proper personal hygiene procedures perspective with food handling
- Apply correct procedures for receiving, preparing, serving and storing of food products
- To demonstrate the importance of food safety training in the workplace
- To identify food handler health problem that are causable threat to food safety
- To apply proper food handling techniques that will eliminate causable food borne illnesses
- To promote awareness of basic sanitation principle, apply the principle in practical situations and motivate food service personnel to follow and assure good sanitation practices





Summary Report of Certificate course on Safe Food Handling Techniques - Hygiene Management 2017- 18





DEPARTMENT OF FOOD SCIENCE & QUALITY CONTROL

CERTIFICATE COURSE 2017-2018

Summary Report

Safe Food Handling Techniques

The Department of Food Science and Quality Control (FSQC) conducted a certificate course on Safe Food Handling Techniques in the year 2017-18. 28 students attended the same. Six students from B.com department, three students from Computer Science and nineteen students from B.A. English Ms. Rittu Susan Babu and Ms. Asha Yohannan conducted the offline classes. The total duration of the course was 30 hours.

Food safety has become an issue of special importance for the retail food industry. There are many instances that food contamination can occur between the process of production and consumption .Food safety is utmost important.

Personal hygiene is an essential part of food safety compliance adherence. Proper handling practices are required to ensure a safe working environment. Consequences of bad food hygiene range from foodborne illness proliferation to preventable compliance violations.

OBJECTIVES

- Understand the law and regulations applicable to food processing from the perspective of food safety and quality assurance and their effects on operational activities in a food manufacturing facility.
- To understand the benefits schuduleand montoring of cleaning technologies.

COURSE LEARNING OUTCOMES

1. Understand the scientific concepts of chemistry and microbiology to the development, monitoring maintenance of food safety and quality assurance systems specific to the food processing industry.

2.Differentiate effectiveness of practical applications of food safety and quality assurance system elements in a food manufacturing environment, across the logistics chain from the farm to the consumer.

SYLLABUS

Module I: Design and Construction of Food Premises.

Module II : Storage and Temperature control of Food.

Module III: Personal Hygiene, Cleaning and Disinfection and Pest Control.

Signature of Teacher in charge

Pitte Susan Bohy

BACK TO LIST CLICK HERE

Signature of HOD 2 NOU 2. CHERLAN

Bead of the Dept. of Food Science & Quality Control E. G. M. College, Kottayasa





Attendance Register of Certificate Course on Safe Food Handling Techniques -Hygiene Management 2017- 18

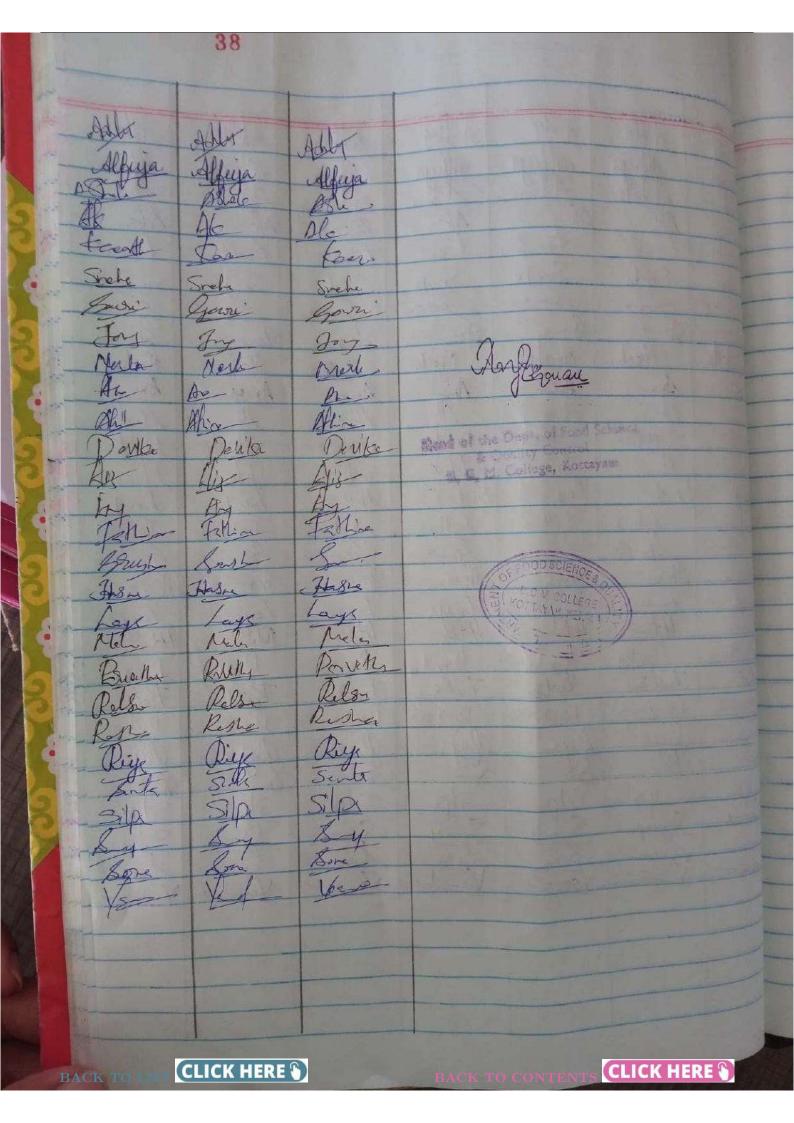




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DEPARTMENT OF FOOD SCIENCE & QUALITY CONTROL 2017-2018 CERTIFICATE COURSE – STUDENTS LIST

SR NO	REGISTER NO	NAME	DEPARTMENT
1	170021059571	ASHLY SAJI	B.COM
2	170021059573	ALFIA MOL K S	B.COM
3	170021059581	ASHALAKSHMI K S	B.COM
4	170021059582	ASHITHA KRISHNANA	B.COM
5	170021059591	KEERTHANA BABU	B.COM
6	170021059604	SNEHA MANOJ	B.COM
7	170021044100	GOWRI C	COMPUTER SCIENCE
8	170021044101	JOMY VARGHESE	COMPUTER SCIENCE
9	170021044105	MERIN ABRAHAM	COMPUTER SCIENCE
10	170021019954	ANU MATHEWS	B.A ENGLISH
11	170021019957	ATHIRA LAKSHMI S	B.A ENGLISH
12	170021019958	DEVIKA SATHEESH	B.A ENGLISH
13	170021019959	ELIZABETH SHAJI CHERIAN	B.A ENGLISH
14	170021019960	EMY ELIZABETH JOHNY	B.A ENGLISH
15	170021019961	FATHIMA N	B.A ENGLISH
16	170021019962	GREESHMA RAJAN	B.A ENGLISH
17	170021019963	HASNA NASRIN HAKKIM	B.A ENGLISH
18	170021019964	LAYA JOSEPH	B.A ENGLISH
19	170021019966	MALAVIKA RAJ	B.A ENGLISH
20	170021019968	PARVATHY PRASAD	B.A ENGLISH
21	170021019969	RELSA ANN ZACHARIA	B.A ENGLISH
22	170021019970	RESHMA ANN MOHAN	B.A ENGLISH
23	170021019971	RIYA PHILIP	B.A ENGLISH
24	170021019972	SANTRA SEBASTIAN	B.A ENGLISH
25	170021019974	SILPA SURESH	B.A ENGLISH
26	170021019975	SIMMY GEORGE	B.A ENGLISH
27	170021019976	SONA MARIA JOSEPH	B.A ENGLISH
28	170021019977	VANDHANA	B.A ENGLISH



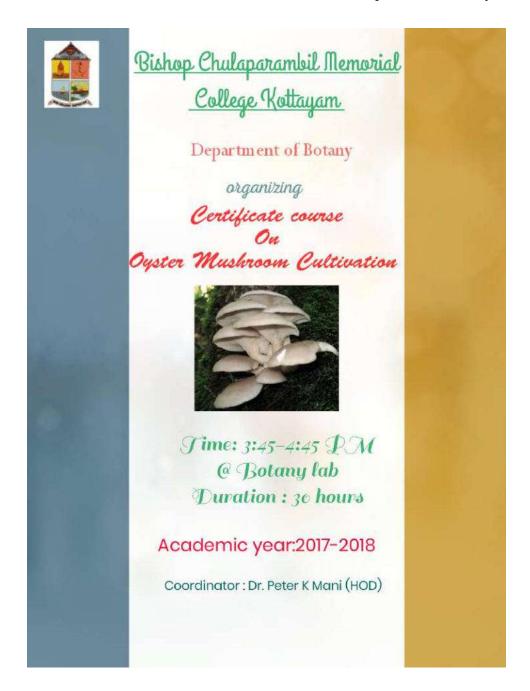






CERTIFICATE COURSE ON OYSTER MUSHROOM CULTIVATION

The Department of Botany, Bishop Chulaparambil Memorial College, Kottayam is organising a certificate course on oyster mushroom cultivation for every academic years. Mushrooms are the fungal species with great nutritional value and economic and ecological roles. The cultivation of mushrooms is a good source of income because of the nutrient rich property of mushrooms. By attending this course students can produce mushrooms for their dietary purposes and also they can elaborate their interest in mushroom culture as a small scale business as a part time activity.







SYLLABUS





MUSHROOM CULTIVATION CERTIFICATE COURSE

DEPARTMENT OF BOTANY

DETAILED SYLLABUS; 30 hours.

- 1. Mushrooms; significance, nutritive value.(4 hours)
- 2. Types of Mushrooms- Button- *Pleurotus, Volvorella*. (4hours)
- 3. Spawn production, storage and marketing.(5 hours)
- 4. Growth of Mushrooms on paddy straw and saw dust by poly bag. (5 hours)
- 5. Mushroom growing structures and maintenance of humidity(4 hours)
- 6. Pests and defects of mushrooms. (4hours)
- 7. Storage, transporting and marketing of mushrooms.(4 hours)

Total; 30 hours





SUMMARY REPORT OF OYSTER MUSHROOM CULTIVATION 2017-2018





2017-18 CERTIFICATE COURSE

DEPARTMENT OF BOTANY-OYSTER MUSHROOM CULTIVATION

SUMMARY REPORT

A certificate course of 30 hours on Oyster mushroom cultivation was offered by department of Botany, Bishop Chulaparambil Memorial College kottayam during the academic year 2017-2018. There were 55 students who actively participated in the program. Spawns of oyster mushrooms were provided to the students for the cultivation. Our HOD Dr. Peter K Mani lead the classes. A deomstration of mushroom culture was given and the students were guided for different steps of the cultivation. Each students were monitored individually for the best outcome. Mushroom spawns were grown in paddy straw, a waste material. Students were familiarized with different equipments like autoclave in the botany lab during this course. This course successfully completed when some of the participants practiced mushroom cultivation for their own purposes as well as a source of income.

Dr. Peter K. Mani, M.Sc., Ph.D., Associate Professor & Head, Department of Botany, B C M College, Kottayam - 535 001, Kerala, South India.



ATTENDANCE,





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Principal Bishop Chulaparambil Memorial College Kottayam





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111 D C BOTANY-CERTIFICATE COURSE (2017-2018)- MARK LIST

1	Reg No.	Name	Mark
1. No.	CONTROL OF	ANDRIA SIIDESH	25
1	150021080281	AMISHA SURESH	28
2	150021080282	ANN MARIA ANTONY	30
3	150021080283	ANUJA S. BABU	22
4	150021080284	ATHIRA RAVI	21
5	150021080285	BETSY JOHN	25
6	150021080286	FARZEENA S. SALAM	26
7	150021080287	GREESHMA MOHAN	23
8	150021080288	GREESHMA RAJ	23
9	150021080289	POOJA SURESH	21
	150021080290	SHALU SAJI PRABHAKER	25
10	150021080291	SOUMY A MATHEW	28
11	150021080292	ABHIRAMI KANNAN	25
12	150021080293	AMRUTHA K.J.	
13	150021080294	ANJU JESTIN	24
14	150021080295	ANU ANNA MATHEW	
15	150021080296	ATHULYA BAIJU	22
16	150021080297	D. NIKHITHA	29
110	150021080298	DEVIKA MURALI	30
18	150021080299	GAYATHRY K.A.	25
19	150021080301	KAVYA SAJI	24
20	150021080302	KRISHNAPRIYA S.	25
22	150021080303	MARIZA MARKOSE	30
23	150021080304	MEENU V.S.	22
24	150021080305	NAYANA RAVEENDRAN	23
25	150021080306	PARVATHY K.R.	25
26	150021080307	PRIYANKA A.	27
27	150021080308	RESHMI REJIMON	22
28	150021080309	SANSU ELSA SUNNY	29
29	150021080310	SATHYA JISHA K.	25
30	150021080311	SNEHA P. CHANDRAN	22

Dr. Peter K. Mani, M.Sc., Ph.D., Associate Professor & Head, Depa. ment of Botany, B C M College. Kottayam - 686 001, Kerala, South India.



MARK LIST OF STUDENTS OF CERTIFICATE COURSE -. OPEN COURSE (2017-2018)

T	REG.N	NUMBER	NAME	DEPARTMENT	MARKS	
3	1500	21163996	GOPIKA G NAIR	ENGLISH M1	30	
+	1500	21164033	SEETHA A S	ENGLISH M1	28	
+	1500	21168980	CASSIA SARA SAJAN	HISTORY	29	
4	150	021174131	ANJANA ANILKUMAR	SOCIOLOGY	26	
_	150	021174132	ANNA LANCELOT	SOCIOLOGY	25	
-	150	0021174142	JERIN MATHEW	SOCIOLOGY	28	
	150	0021174144	PRIYA VIJAYAN	SOCIOLOGY	24	
1	15	0021174149	ANJU THOMAS	SOCIOLOGY	23	
9	15	0021174150	ARDRHRA RAJAPPAN	SOCIOLOGY	25	
10	15	50021174151	ASWATHY ANIL	SOCIOLOGY	21	
11	1	50021174152	ASWATHY K	SOCIOLOGY	20	
12	74470		RAKHIMOL K R	SOCIOLOGY	26	
13			RETHIKAMOL C R	SOCIOLOGY	23	
14	1	150021174163	SANITHA SABU	SOCIOLOGY	22	
15	5	150021174165	SREELAKSHMI T M	SOCIOLOGY ENGLISH M2	26	
1	6	150021175093	AKHILAMOL SABU ANJU KRISHNAN	ENGLISH M2	25	
1	7	150021175095	NEENA PRASAD	ENGLISH M2	21	
	18	150021175104 150021082715	ANU SASI	CHEMISTRY	28	
1	19	150021082718	HAREENA M S	CHEMISTRY	25	
1	21	150021082722	SHAMOL M M	CHEMISTRY	30	
1	22	150021082731 GOPIKA S		CHEMISTRY	24	
1	23	150021082739	SHERIN T K ANINA VARGHESE	FACS	28	
	24	150021086279 150021086285	HARITHA N H	FACS	29	

Associate Professor & Head, Department of Botany, B C M College, Kottayam - 686 001,





BOTANY CORE

III D C BOTANY-CERTIFICATE COURSE (2017-2018)- LIST OF STUDENTS-MUSHROOM CULTIVATION

SI. No.	Reg No.	Name
1	150021080281	AMISHA SURESH
2	150021080282	ANN MARIA ANTONY
3	150021080283	ANUJA S. BABU
4	150021080284	ATHIRA RAVI
5	150021080285	BETSY JOHN
6	150021080286	FARZEENA S. SALAM
7	150021080287	GREESHMA MOHAN
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15	150021080295	ANU ANNA MATHEW
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Dr. Peter K. Mani, M.Sc., Ph.D., Associate Professor & Head, Department of Botany, B.C.M. Collans, Kottayam - 686 001,



LIST OF STUDENTS OF CERTIFICATE COURSE -. OPEN COURSE (2017-2018)

0.	REG.NUMBER	NAME	DEPARTMENT
	150021163996	GOPIKA G NAIR	ENGLISH M1
	150021164033	SEETHA A S	ENGLISH M1
	150021168980	CASSIA SARA SAJAN	HISTORY
	150021174131	ANJANA ANILKUMAR	SOCIOLOGY
	150021174132	ANNA LANCELOT	SOCIOLOGY
5	150021174142	JERIN MATHEW	SOCIOLOGY
7	150021174144	PRIYA VIJAYAN	SOCIOLOGY
В	150021174149	ANJU THOMAS	SOCIOLOGY
9	150021174150	ARDRHRA RAJAPPAN	SOCIOLOGY
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16	150021175093	AKHILAMOL SABU	ENGLISH M2
17	150021175095	ANJU KRISHNAN	ENGLISH M2
18	150021175104	NEENA PRASAD	ENGLISH M2
19	150021082715	ANU SASI	CHEMISTRY
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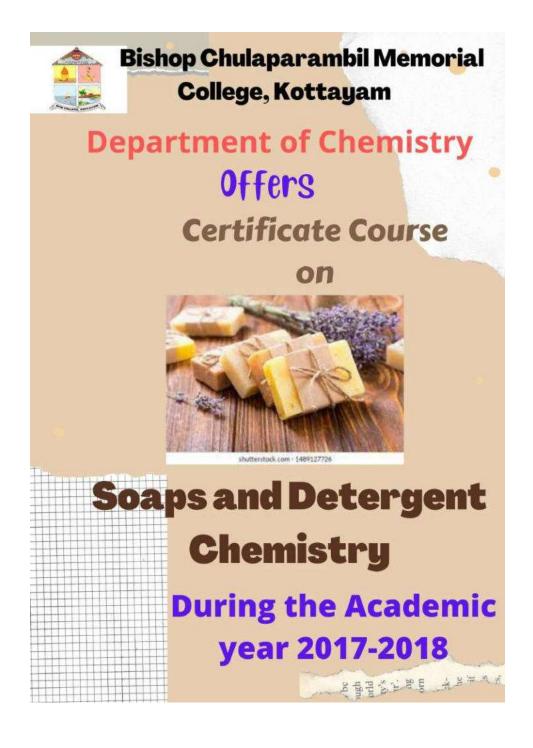
Dr. Peter K. Mani, M.Sc., P. Associate Professor & Head Department of Botany, B C M College, Kottayam - 686 (Kerala, South India.





Certificate Course on Soaps and Detergent Chemistry

Bathing soap and washing detergents are kinds of soaps which we use in our daily life. In addition to this, we are using wash powder to remove strong stains on the clothes. The Department of Chemistry offers a one year certificate course on soaps and detergents. This programme is of 30 hours duration comprising 25 hours theory classes and 5 hours hands on experiments session. The course aims at hands-on experience on eco-friendly soap making.







SYLLABUS





Syllabus

Soaps –Introduction, detergent action of soap. Toilet soap, bathing bars, washing soaps, liquid soap manufacture-additives, fillers and flavours. Significance of acidity and alkalinity. (15 hrs)

Synthetic Detergents- Detergents-Introduction, detergent action, types of detergents-cationic, anionic, amphiphilic detergents. Common detergent chemicals. Additives, colours and flavours. Enzymes used in commercial detergents . Environmental hazards. (10 hrs)

Practicals – Preparation of toilet soap, liquid soap, washing soap, dish washing liquid, toilet cleaner and soap powder. (5 hrs).

References

- 1. Shashi Chowls, Engineering Chemistry, Danpat Rai Publication.
- 2. B.K. Sharma. Industrial Chemistry
- 3. CNR Rao-Understanding chemistry, Universities Press





Summary Report of Certificate course on Soaps and Detergent Chemistry 2017-2018





Summary Report of Certificate course -Soaps and Detergents Offered by Department of Chemistry 2017-2018

The use of soaps and detergents has become quite indispensable in our day to day lives. Cleanliness is gaining utmost importance thereby resulting in a number of cleaning products being manufactured on a daily basis. This has led to a constant rise in the number of soap manufacturers in the industry today.

There are quite a variety of soaps and detergents manufactured today. Soaps include beauty soaps, liquid and bar soaps, powder soaps and so forth. With the use of a variety of products by consumers, the soap industry has been growing steadily for the past several years in the country. The business of making soaps is quite profitable as it involves lesser investment. India today is one of the largest producers of soaps in the world. The soap industry in India is at a high growth rate and many new entrants are planning to launch their product in this category. Soap and detergents are easy to manufacture as mixing in the right quantities is the major step. With training on the formula and manufacturing process, you can start manufacturing them at home with no major equipment. Soap and Detergent making business is suitable for entrepreneurs willing to begin with moderate investment.

Soaps and Detergents work with a simple chemistry and it is very easy to manufacture them at home. Keeping this in mind, the Department of Chemistry offers a certificate course in Soaps and Detergents. This programme is of 30 hours duration comprising 25 hours theory classes and 5 hours hands on experiments session. We started it from the academic year 2017-2018. The number of participants during the year 2017-2018 was 23. Ms. Merlin Thomas was the teacher in charge of this course. The course started on 12/11/2017 and ended on 20/3/18 during the academic year 2017-2018.

The course outcome

- To get the students hands-on training in soap and detergent making, it can be a stepping stone to entrepreneurship in the soap and detergent industry.
- To make soaps and detergents without adding any unwanted chemicals.

The attainment of course outcome was evaluated by an assessment test and also the students were asked to make soaps on their own and displayed.

Malie

Dr. ANNU THOMAS

Head in Charge
Department of Chemistry
Bishop Chulaparambil Memorial College
Kottayam-686 001

Meelin Thomas



Attendance Register of Certificate course on Soaps and Detergent Chemistry 2017-2018





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Department of Chemistry Certificate Course - Soap and Detergent Chemistry

	List of Students 2017-18									
S.No.	Admission No	Name of the student								
1	150021080296	ATHULYA BAIJU								
2	150021086288	RAGIMOL P R								
3	150021087234	ANNU K. RAJU								
4	150021087268	REVATHY P V								
5	150021091412	AMRUTHA RAJ								
6	150021091430	SREELAKSHMI G								
7	150021091437	ALPHONSA GEORGE								
8	150021091439	NESMA DILEEP								
9	150021091442	SONIYA BENNY								
10	150021095822	AKHILA MARIAM ZACHARIAH								
11	150021095824	ANJANA SHAJI								
12	150021095827	GEETHU GANESH								
13	150021095832	PRINCY DAVID								
14	150021095834	RIYAMOL JOICE								
15	150021095835	SOJA S								
16	150021095836	SUJITHA C. MOHAN								
17	150021095841	ARYAMOL. S								
18	150021095842	CATHERINE BENNY								
19	150021095846	FABITHA . M . SHAFI								
20	150021095847	JOSNA JOSEPH								
21	150021095851	RASMIYATHUNNISA.R.B								
22	150021058740	DHANYA								
23	150021158847	KATHIJA J								



Principal
Bishop Chulaparambil Memorial College
Koltayam

Dr. ANNU THOMAS

Dr. ANNU THOMAS

HOD

Department of Chemistry
BCM College, Kottayam





Report of Certificate course on Ornamental Fish Breeding Culture and Management 2017-18

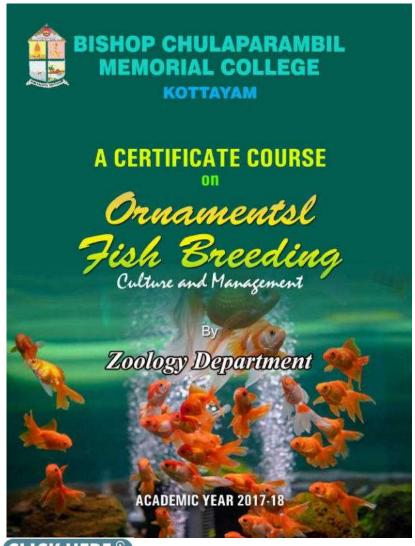




Certificate course on Ornamental Fish Breeding Culture and Management

The major economic importance of Ornamental fisheries has been recognized by several developing countries for employment generation and livelihoods. Ornamental fish breeding culture is a prospective business due to the high demand for these fishes. The increasing demand for aquarium fishes gradually paved the avenue towards global trade of ornamental fishes. Generally, the exotic fish dominate the Indian market and more than 250 varieties have been recorded from the domestic market.

this demand the Department of Zoology offers a certificate programme on Ornamental fish breeding culture and management for the undergraduate students. The students were taught about the scope of the ornamental fish sector, how they can become entrepreneurs in this area. They have visited various fish breeding centres and farms. They were taught to breed guppy and fighter fish along with the steps in setting up aquarium units. Twenty students participated in this course during 2017-18 and all of them qualified.





Syllabus of Ornamental Fish Breeding Culture and Management





Syllabus of Ornamental Fish Breeding Culture and Management

(Total Hours –30)

Module I: Ornamental fish culture - History of aquarium fishes, current status and prospects of ornamental fish culture in India. Commercial status. (2hrs.)

Module II: Fish keeping as a hobby, occupation and practice. Ornamental fish culture trade in India. Marketing potential, strategies and scope of fish keeping entrepreneurship in India. (3hrs.)

Module III: Fish culture practices in freshwater, brackish water and marine habitats. Different species of fishes used in culture practices. Water management and Health management in aquariums, Tips for ornamental fish farming. Nutrition and feeding. Common fish diseases and their management. Fish breeding techniques. (5hrs.)

Module IV: Setting up of an aquarium. Species selection, Infrastructure requirements, production capacity, marketing potential and strategies, working capital, means of finance, profitability and market. (5hrs.)

Module V: Proposals for the establishment of ornamental fish farming. NABARD'S model bankable projects. Funding agencies, Role of fishery institutes of India for establishing ornamental fish farming. Training facilities ICAR-CIFA technologies for rearing and management of ornamental fishes. (5hrs.)

Field, Institutions, Nursery and aquarium visits (5hrs.)

Setting up of model aquariums (5hrs.)

Certificates will be issued for students with 80% attendance

Reference

- Ornamental Fish Culture and Aquarium Management. India. Dholakia, A. D. (2016). DAYA Publishing House.
- A Complete Manual on Ornamental Fish Culture. Srinivasan Muthuirulappan. (2013). Germany: Lap Lambert Academic Publishing GmbH KG.
- · Fisheries biology, assessment and management Second edition. Michael King, . (2013). John Wiley & Sons.
- Textbook of Aquariculture. (2008). India: Daya Publishing House.





- Aquaculture: principles and practices- Second edition. Pillay, T. V. R., & Kutty,
 M. N. (2005). Blackwell publishing.
- Aquaculture: principles and practices. Kutty, M. N., & Pillay, T. V. R. (2005).
 Aquaculture International.





Summary Report of Certificate course on Ornamental Fish Breeding Culture and Management 2017-18





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM

DEPARTMENT OF ZOOLOGY

2017-2018

CERTIFICATECOURSE: ORNAMENTAL FISH BREEDING, CULTURE AND MANAGEMENT

Aquariculture, or ornamental fish culture, is the cultivation of beautiful, colourful fish of a calm nature in enclosed aquatic environments. "Living jewels" is another term for ornamental fish. The aquaculture business relies heavily on ornamental fish production. Aside from being a source of employment, the ornamental fish trade is a foreign exchange earner.

It has an important role in both industrialized and developing economies. The objective of the certificate course in ornamental fish breeding, culture and management was to introduce students to the area of ornamental fish breeding culture practices. Ornamental Fish Breeding, Culture and Management is a course that covers the culture and breeding of freshwater ornamental fishes construction of aquarium tanks, aquarium maintenance, significant ornamental fishes and their breeding, decorative aquatic plants, feed preparation and feeding management, water quality control, and disease management are all covered in detail.

Twenty students of third B.Sc have enrolled and the entire batch of students has completed the course. All students were able set up an aquarium at their home. At the end of the course the students have set up a model aquarium in the Department.

Faculty in charge

Dr. Elezabeth basil
Assistant professor
Department of Zoology

BACK TO LIST CLICK HERE

Bishop Chulaparambil Memorial College

Kottayam

Ms. Priya Phomas
Assistant professor
Department of Zoology

Bishop Chulaparambil Memorial College

Kottayam

Head in Charge Department of Zoology

Bishop Chulaparambil Memorial College

Kottayam- 686 001

Attendance Register of Certificate course on Ornamental Fish Breeding Culture and Management 2017-18





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Department of Zoology

Certificate course (2017-2018)-List of students

Ornamental Fish Breeding ,Culture and Management

S. No.	Admission No	Name
1	50299	Amisha Suresh
2	50464	Greeshma Raj
3	50270	Parvathy K.R
4	50331	Christy Ann Varghese
5	50319	Anjumol V.A
6	50581	Anjali Anil
7	50705	Karthika K.S
8	50544	Abhirami Vinod
9	50209	Varsha. V. Nair
10	50413	Meera Gopi
11	50259	Remya Raj
12	50298	Sharanya.C.S
13	50387	Anjaly Prasad
14	50618	Megha Ajay
15	50408	Anjana Harichandra
16	50482	Beefathummabi P
17	50541	Jicksy. K. Varghese
18	50203	Anjana Shaji
19	50283	Athira Prasannan
20	50678	Joicy Johny



Principal
Bishop Chulaparambil Memorial College
Kottayam







DEPARTMENT OF ZOOLOGY

CERTIFICATE COURSE 2017 - 2018 BATCH

ORNAMENTAL FISH BREEDING, CULTURE AND MANAGEMENT

SL NO	Admission No	Name	Department	Mark	Grade	
1 50299		Amisha Suresh	Botany	44	A	
2 50464		Greeshma Raj	Botany	45	A	
3	50270	Parvathy K.R	Botany	44	A	
4	50331	Christy Ann Varghese	FACS	48	А	
5	50319	Anjumol V.A	Maths	44	A	
6	50581	Anjali Anil	Physics	47	A	
7	50705	Karthika K.S	Physics	44	A	
8	50544	Abhirami Vinod	Physics	43	Α	
9	50209	Varsha.V.Nair	Economics	42	Α	
10	50413	Meera Gopi	Economics	41	Α	
11	50259	50259 Remya Raj		40	Α	
12	50298	Sharanya.C.S	Economics	42		
13	50387	Anjaly Prasad	English	41	Α	
14	50618	Meghna Ajay	English	49	Α	
15	50408	Anjana Harichandra	History	42	A	
16	50482	Beefathummabi P	Sociology	43	A	
17 50541		Jicksy. K.Varghese	Sociology	44	A	
18	50203	Anjana Shaji	Sociology	43	A	
19	50283	Athira Prasannan	English	48	A	
20	50678	Joicy Johny	English	45	A	



Principal Bishop Chulaparambil Memorial College Kottayam

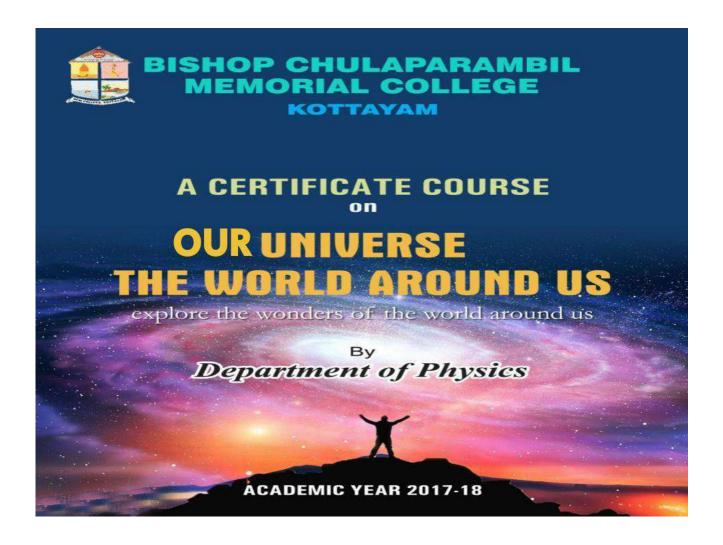
Head in Charge Department of Zoology Bishop Chulaparambil Memorial College Kottayam- 686 001





Certificate course on Our Universe: The world around us

A new Certificate course titled 'Our Universe: The World around Us' was introduced by the Department of Physics during the academic year 2017-18. The course is intended for students of any discipline interested in astronomy. The course helped the students to understand the planets and small bodies that inhabit the solar system.







SYLLABUS





Syllabus

No. of contact hours: 30 Hrs

Scope: To help the students to comprehend the Cosmos and its origin and to develop

Prerequisites:- This course is intended mainly for the students of other disciplines. So a secondary level knowledge of mathematics and physics is enough to study this course But an inquisitive mind and curiosity are essential for a student.

Module IOur Universe(6 hours)

Early models of the universe-Geocentric model Ptolemy-Aristotle. Copernican model Sant the centre. Galileo and his observations. Galaxies-Hubble's classification - Spiral, elliptical &irregular galaxies. Milky way galaxy

Module II Cosmology (6 hours)

Origin of the universe-Big bang theory-expansion of the universe-Hubble's universe. Age of universe. Stellar evolution-birth-red giant- death of a star White dwarf- Chandrasekharlimit,

Supernova, neutron star- black hole.

Module III Observational Astronomy (10 hours)

Constellations-zodiacal constellations. Astronomical distance scales-AU. Parsec and light year Stellar Parallax and distance to stars from parallax. Telescopes - Light gathering power, visual angle, angular magnification, Types of telescopes refracting and reflecting-Newtonian and Cassegrain telescopes HST, Radio telescopes. GMRT(India).

Module IVSolar System(8hours)

The sun-solar atmosphere- Sun spots. Definition of a planet-terrestrial planets & Jovian planets. Comparison of planets. Minor members of solar system- Asteroids, comets, meteors. Universal law of gravitation, Earth's orbital motion-day to day changes-seasonal changes

Text Books:

- 1. Architecture of the Universe, Necia H Apfel Allen Hynek- The Benjamin Cummings publishing company, Inc.
- 2. Astronomy A beginner's guide to the universe sixth edition(ch-1)-Chaisson McMillan
- 3. Astronomy: A Self Teaching Guide-Dinah L. Moche
- 4. The great Universe-G.KSasidharan-S.Chand





Summary Report of Certificate course on Our Universe: The World Around Us 2017-2018





DEPARTMENT OF PHYSICS

REPORT ON CERTIFICATE COURSE-

OUR UNIVERSE: THE WORLD AROUND US'

2017-18

A new certificate course titled 'OUR UNIVERSE: THE WORLD AROUND

US' was introduced by Physics department during the academic year 2017-18. The course is

intended for students of any discipline interested in astronomy. The course helped the students to

understand the planets and small bodies that inhabit the solar system. Students learned about how

life originated and evolved on earth. The course covered the ideas of our universe, cosmology,

observational astronomy and the solar system. The course commenced on 01/07/17. 31 students

from various departments attended the course. The course was taught by Dr. Elizabeth V John of

physics department.

As part of the course, the department conducted a class on Observational Astronomy in

association with Breakthrough Science Society. The class was very informative. Night sky

watching was also arranged under the guidance of Prof. N.Thankachan, Rtd. Prof. RIT,

Pampady and Mr. Sasikumar, Amateur Astronomer. Different constellations were introduced and

students watched various videos which were really interesting. After the completion of the

course an exam was conducted on 02/11/2017. All the students completed the course with high

grades.

Department of Physics

BCM College, Kottayam



Attendance Register of Certificate course on Our Universe: The World Around Us 2017-2018





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Department of Physics, BCM College Kottayam Certificate Course 2017-18

Our Universe - The World Around US

Participant List

Sl. No.	Reg. no.	Name of candidate
1	150021082725	Agra Saji Malikayil
2	150021082726	Aleena Baby
3	150021082713	Amrutha Anilkumar
4	150021082716	Athira Shaji
5	150021082719	Manesha Joseph
6	150021082741	Tessy Tomy
7	150021080282	Ann Maria antony
8	150021080295	Anu Ann Mathew
9	150021080294	Anju Jestin
10	150021080302	Krishnapriya S
11	150021080303	Meriza Markose
12	150021080307	Priyanka A
13	150021080309	Sansu ELsa Sunny
14	150021095823	Aneesha Mol T A
15	150021095825	Athira V R
16	150021095843	Christin Elizabeth Sam
17	150021095826	Divya R
18	150021095845	Elizabeth Lincoln
19	150021095828	Indhuveni M
20	150021095829	Merita Ann John
21	150021095831	Navia John
22	150021095849	Neethu Noby
23	150021095850	Nimmi Babu
24	150021095833	Revathy S
25	150021095852	Rinu Sara Sajan
26	150021086274	Indusha K
27	150021174133	Anuja Prasad
28	150021174157	Minnu George
29	150021174160	Revathy S
30	150021163998	Josna Jose
31	150021164004	Sruthy Sabu







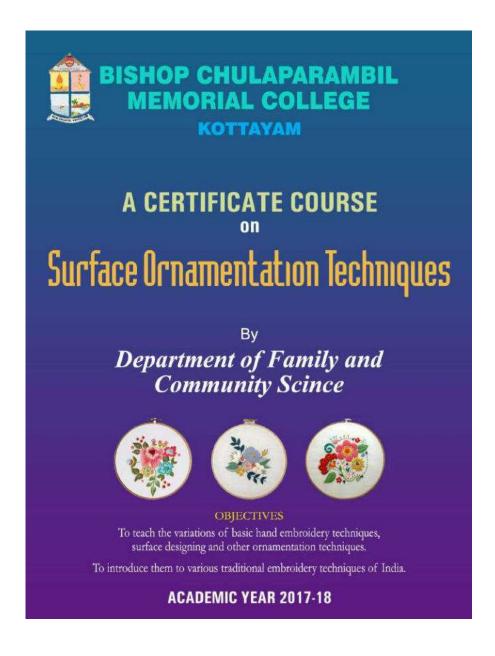
Report of Certificate Course on Surface Ornamentation Techniques 2017-18





Certificate Course on Surface Ornamentation Techniques

Surface ornamentation adds immense beauty and enhances the look of a garment. The main idea of fabric decoration is to add an element of interest. The most common materials used for surface ornamentation are mirrors, beads, sequins, threads, wires, buttons, etc. Surface ornamentation is a skill. It has been practised in India since centuries. Every region in India is known for its own style of surface ornamentation. For example, Gujarat and Rajasthan are known for mirror work, Punjab is known for phulkari embroidery and so on. In view of this the Department of Family and Community Science organised a certificate course on Surface ornamentation Techniques.







Syllabus of Surface Ornamentation Techniques





Syllabus

Objectives

- To teach the variations of basic hand embroidery techniques, surface designing and other ornamentation techniques.
- To introduce them to various traditional embroidery techniques of India.

Module1: Embroidery

2 Hours

-Embroidery tools and techniques, embroidery threads and their classification, selection of threads, needle and cloth, tracing techniques, ironing and finishing of embroidered articles.

Module2: Basic Hand Embroidery

5 Hours

-Two variations of running stitch, back stitch, stem stitch, chain stitch, lazy daisy stitch, buttonhole stitch, feather stitch, herringbone stitch, knot stitch, satin stitch and cross stitch.

Module3: Traditional Embroidery

10 Hours

- Origin, application & colours. Kantha, Chikan, Kasuti, Zardosi (Four variations), Kutch and Mirror work (Two variations).

Module4: Special embellishment techniques

8 Hours

-Ribbon work (2methods), Applique (2 methods), quilting (2 methods), Patch work (2 methods) Smocking - Chinese smocking (2 methods), honey comb, gathered with embroidery, Fabric painting (4 methods), hand, Stencil- dabbing and spraying.

Module5: Dyeing and printing Hours

4

-Advanced tie and dye techniques, batik and block printing. (2methods each)

Module6: Trimmings and decorations

7

Hours

-Laces, tassels, tucks (4methods), show buttons, eyelet and cord, bead work, cut work and crocheting.

Related Experiences

Basic Hand Embroidery:-Prepare samples for running stitch, back stitch, stem stitch, chain stitch, lazy daisy stitch, buttonhole stitch, feather stitch, herringbone stitch, knot stitch, satin stitch and cross stitch. (Two variations each)





- Traditional Embroidery- Prepare samples for Kantha, Chikan, Kasuti, Zardosi (Four variations), Kutch and Mirror work (Two variations).
- Special embellishment techniques:-Prepare samples for Ribbon work (2methods), Applique (2 methods), quilting (2 methods), Patch work (2 methods) Smocking Chinese smocking (2 methods), honey comb, gathered with embroidery, Fabric painting (4 methods), hand, Stencil- dabbing and spraying.
- Dyeing and printing:-Prepare samples for advanced tie and dye techniques, batik and block printing. (2methods each)
- Trimmings and decorations:-Prepare samples for tassels, tucks (4 methods), eyelet and cord, bead work, cut work and crocheting.





Summary Report of Certificate course on Surface Ornamentation Techniques

2017-18





Summary Report (2017-2018)

Surface ornamentation Technics

(Family and Community Science)

During academic year 2017-2018, Department of Family and community Science began to provide a certificate course Named "Surface ornamentation Technics". Surface ornamentation is a skill which adds immense beauty and enhances the look of a garment. The main idea of fabric decoration is to add an element of interest. The most common materials used for surface ornamentation are mirrors, beads, sequins, threads, wires, buttons, etc. Surface ornamentation will continue to be the highlight of every garment. Surface Embellishments on garments and apparels will never go out of fashion. So, take inspiration and keep designing.

Thirty Seven Students from various streams were joined in the introduced certificate course and they were enthusiastically and passionately participated in theory and practical sessions as well. The course cover a total of 30 hours and the classes summoned from 01/11/2017 to 10/01/2018. With our curated ornamentation course, students learned to stylish their garments like; crop-tops, jackets, skirts, anarkalis, lehengas, sarees and so much more. This course is perfect for beginners and those who want to improve their designing or stitching abilities. They secured a good score in their exam.

Renu Abraham Penu

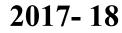
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Name and Signature of Faculty

Sharon Hary Xavier Sharon

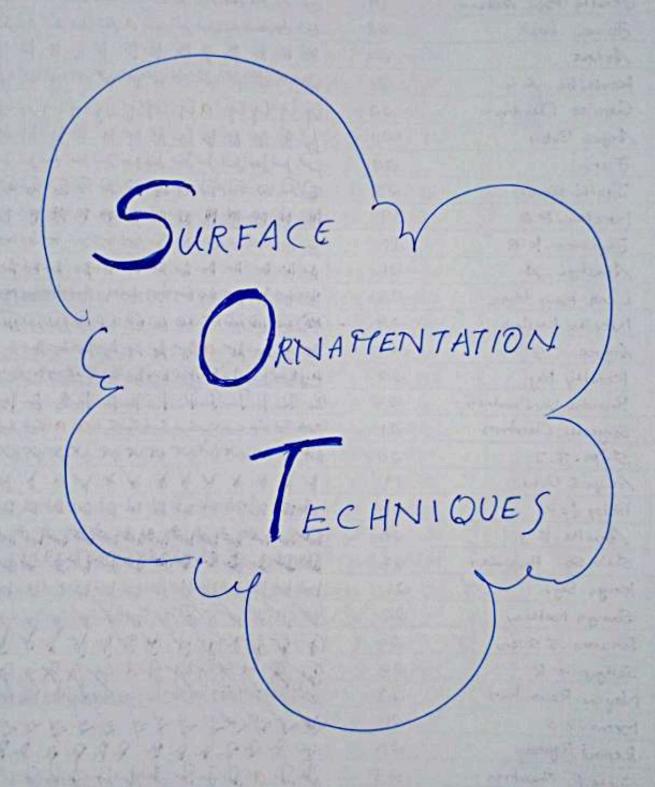


Attendance Register of Certificate Course on Surface Ornamentation Techniques



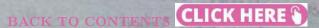






CERTIFICATE COURSE- Department of FACS





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Ann Pager	42	新斯斯斯斯斯斯斯斯斯斯斯	L ISON	



Department of Family and Community Science Certificate Course- Surface Ornamentation Techniques (2017-18) List Of Students

Sl.No	Name of Students
1.	Aagle Sunny
2.	Jenittamol Antony
3.	Joice Jose
4.	Ashna
5.	Karthika A.G
6.	Gopika Chandran
7.	Anjaly Babu
8.	Jismi
9.	Jyothi Soman
10.	Neethu P.R
11.	Jayasree K R
12.	Anushya A
13.	Leni Mary Issac
14.	Neethu Krishnan
15.	Anjima C.B
16.	Keerthi Raj
17.	Praveena Unnikrishnan
18.	Sangeetha Chandran
19.	Shilpa T.J
20.	Anuja S.Babu
21.	Betsy John
22.	Amritha John
23.	Shalu Saji Prabhakar
24.	Kavya Saji
25.	Soumya Mathew
26.	Farzeena S. Salam
27.	Sathyajisha R
28.	Nayana Raveendran





29.	Meenu V.S
30.	Reshmi Rejimon
31.	Sneha P Chandran
32.	Tishomol Thankachan
33.	Saranya Sasidharan
34.	Aneesha Thomas
35.	Sherin Mary Robert
36.	Athira Anand
37.	Avani Rajan





Dr. Sr. Remya M.J (HoD in Charge)





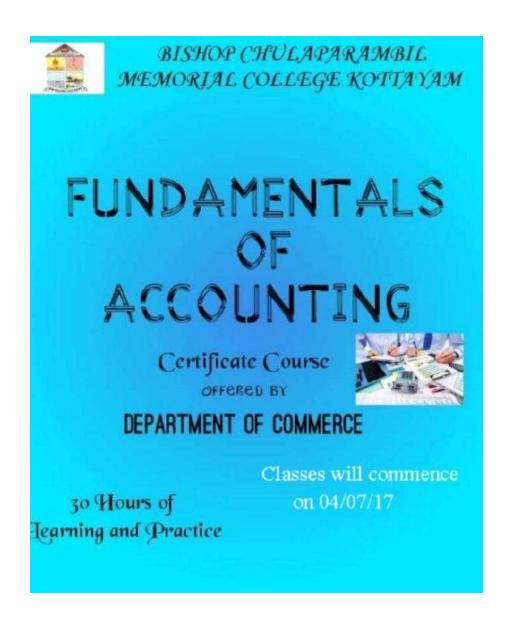
Report of Certificate Course on Fundamentals of Accounting 2017-18





Certificate Course in Fundamentals of Accounting

Accounting is the "language of business." Financial accounting focuses on the reports that managers generate to provide interested external parties a summary of the firm's financial position and operations. Managerial accounting focuses on the information and the analytical tools and techniques that help managers and employees make the right business decisions. The department of commerce offered a certificate programme on Fundamentals of Accounting for the graduate students. In this specialisation, students learned the fundamentals of both of these purposes of accounting. More specifically, students understood the financial statements that managers create, and were able to interpret and analyse these statements to assess the financial position of the organisation.







Syllabus





Syllabus of Fundamentals of Accounting

Course Outcome

Sl No	Course Outcome
CO 1	To familiarize the students with the basic terms, concepts, conventions and principles of accounting.
CO 2	To make the students aware of preparing Journal and ledger entries.
CO 3	To enable the students to familiarize with preparation of petty cash book and triple coloumn cash book.
CO 4	To familiarize the students with the preparation of Trial balance and final accounts.

Module-wise CO – PSO Linkage

Module	Days/ Hours	Sub Topics	Cognitive Level	CO Linkage
Accountin and Accounting Accounting		Introduction- meaning- Book keeping and Accounting -Objectives of Accounting - Accounting Principles- Concepts and Conventions	U, R	CO 1
•	6	Double Entry System- Books of Accounts- Accounting Equation- Golden Rule of Accounting	U	CO 1
	15			
Module II Journal	4	Meaning – Journalising- Journal Entry	U	CO 2





	6	Simple and Compound Entries	R	CO 2
	5	Opening Entry	Ap	CO 2
	15			
Module III Ledger			Ap	CO 2
	7	Subdivision of Journals- Purchase book- Sales Book	Ap	CO 2
	9	Cash book (simple, triple column)-Petty Cash book.	Ap	CO 3
	22			
Module IV	3	Meaning – Objects	U	CO 4
Trial Balance	5	Preparation-	Ap	CO 4
	8			
Module V	6	Trading and Profit and Loss Account-	Ap	CO 4
Final Accounts	6	Balance Sheet	Ap	CO 4
	12			





Summary Report of Certificate course on Fundamentals of Accounting 2017-2018





CERTIFICATE COURSE IN ACCOUNTING

Accounting is an emerging field with plenty of opportunities in almost all lines of business. Such a situation arises primarily because, regardless of the size and scale of the business, all organizations are required to keep track of their finances, bills, invoices, receivables and budgets, as well as maintain and issue accounts, all of which require professionally qualified accountants. The Issuance of a new set of Accounting and reporting standards (Ind AS & XBRL) by the Ministry of Corporate Affairs has made the role of Accountant even more significant in the corporate world.

In order to address the need of qualified accountants in the industry, the Department of commerce of BCM College is offering a course for the graduate students from non commerce background. This course is intended to help them develop a basic understanding about accounting and the processes involved in a business transaction. The course began on July 4 2017 and came to a close by 27-09-2017.

42 students from various subject streams other than commerce joined for this course. They were introduced to journaling, posting in ledger, rectification, Day book preparation, Cash books, account finalization, trial balance preparation and about Account finalization.

This course is expected to provide better management skills for the manager and career opportunities for the aspirants. After the completion of the certificate course, learners will be able to do the journalizing, posting and finalization of accounts by themselves like a commerce graduate. Learners were asked to prepare projected profit and loss, and balance sheet of an innovative business venture which they plan to establish in future. This assignment was similar to a business plan. An assessment was also conducted to evaluate the performance of the students and all the students cleared the exam conducted.



Luwir A Midir

Dept. of Commerce
B. C. M. College
Kottavam





Attendance Register of Certificate course on Fundamentals of Accounting 2017-2018





Certificate Course Fundamentals of accounting

	SI No	Course outcome
	(01	To familianze the students the basic terms, concepts, conventions and principles of
		Concepts conventions and principles of
		accounting
	(02	To make the students aware of preparing
		Journal and ledger entries
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		preparation of pethy cruh book and triple colourin
	(04	To familiarize the students with the preparation of mal balonce and final accounts
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Module - Wise to - Pso Linkage

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module 1		Accounting - Accounting principles	u, R	101
Accounting		Concepts and Conventions		
3		Double Entay system - Book of		
	6	Accounts - Accounting Equation .	u	101
		holden Kule of accounting		
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	4	Meoning - Tounalsing - Journal	и	(02
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ledger	7	form of an account-posting Balancing of accounts Subdivision of Journal-puchase		
7400		book - sales Book	AP	(02
	9	cash book (simple, triple) petty		
		Cash book	AP	(03
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Module IV	3	meoning - objects	и	64
trial Balance	5	preparation	Ap	C04
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Module V	6	trending and profit and loss	Ap	Con
final accounts	6	trading and profit and loss Balance sheet	Ap	604

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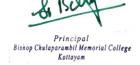
Department of Commerce Fundamentals of Accounting List of Students

Sl No	Name	Mark
1	AISWARYA SIVAPRASAD	20
2	TREESA K JAMES	29
3	VANDANA M	16
4	ANNIE ELIZABETH MATHAI	25
5	ANNIE STEPHEN	31
6	ANUMOL SHAJI	23
7	ARCHANA K S	19
8	ARYALAKSHMI	24
9	ATHIRA K O	37
10	ATHIRA SANKAR	27
11	DEVIMOL T	31
12	ELSA PHILIP	37
13	GOPIKA S	15
14	HEMAPADMINI C B	32
15	KEERTHI DAS C	18
16	KRISHNENDU J	32
17	LINSU V MATHAI	38
18	NAVYA JOSEPH	37
19	PARVATHY MADHU	21
20	SHILPA MARY JOHNY	37
21	SOUMYA CICY MICHAEL	28
22	AKHILA SUNDARAM	26
23	ALPHONSA GEORGE	36
24	AMINAMOL M S	40
25	ASHLY ABRAHAM	37
26	DONA JOY	25
27	JILU MARIA JOHN	36
28	KARTHIKA JYOTHI S	16
29	MARIA CHACKO	27
30	NAVYA JACOB	23
31	RESHMA ANILKUMAR	39
32	SANDRA BIJU	32
33	SUMI A	39
34	TREESA KATHERINE	35
35	SHILPA SADASIVAN	23
36	ANJU SAJAN	40
37	DELMA SUNNY	37
38	DEVIKA R NAIR	13
39	RIYA THERESSA ABRAHAM	29





40	ATHIRA SUDHAKARAN	28
41	NIMIYA APPUKKUTTAN	39
42	SREEHARI SURENDRAN	12



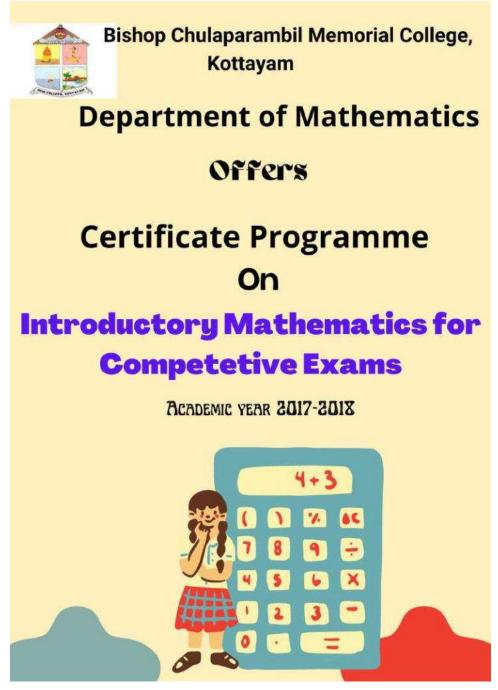






CERTIFICATE COURSE ON INTRODUCTORY MATHEMATICS FOR COMPETITIVE EXAMS

The Department of Mathematics offers a certificate course in Mathematics for Competitive Exams. This course was aimed to provide a basic mathematical aptitude for students and to make the students attend various competitive exams confidently. By solving previous year question papers of Bank test, SSC exams , PSC exams etc students will get enough confidence to attend maths related questions in competitive exams







SYLLABUS





ADD ON COURSE DETAILS

ADM01: - Introductory Mathematics for Competitive Exams

Objectives

- To make the students aware that the Mathematics for competitive examinations are easy and solvable.
- Enable the student to understand the Math related problems in competitive examinations.
- Acquire knowledge to solve various types of Math Related problems.
- Identify patterns and come up with their own methods to solve the Math Related problem.
- Enable Students to solve Math Problems within specific Time Frame (Speedy Calculations)

Course Structure

- The course consist of 30 hours of lecture and 30 hours of problem solving/assignments within a span of 6 months.
- There will be an exam at the end of the course, the exam consist of 75
 questions(50 MCQ, 25 Fill in the Blanks) with a time limit of 90 Minutes
 with each question carry one marks.

SYLLABUS

Unit 1: Numerical Techniques (8 Hours)

Numbers, Arithmetic Operations, Different Types of Numbers.

Progression and Sequence: A brief introduction to Arithmetic and Geometric Progression and Techniques to find the general term, sum etc

Quadratic Surds: Simple Methods to find squares square roots and cube roots Quickly. The General Idea of and their properties.

Ratio and proportion, Math Identities

LCM and HCF: Simple Methods to find the LCM and HCF and relationship connecting LCM and HCF





Unit 2: Logic, Reasoning, Aptitude (14 Hours)

Time and Work and Wages, Problem of Ages, Problem of Speed and Distance

Blood Relations, Embedded Figures, Coding and Decoding,

Pattern Completion, Counting of Figures, Calender Problems, Directions

Data Interpretation: Pie Diagrams, Line Graphs, Mixed Graphs etc

Unit 3: Mensuration & Monetary Problems (8 Hours)

Length ,Area ,Surface Area, Volume, Height

Simple interest, Compound Interest, Profit and Loss, Average, Probability, Percentage

Reference Texts

- 1. Quantitative Aptitude for Competitive Examinations By Abhijit Guha
- Course In Mental Ability And Quantitative Aptitude for Competitive Examinations By Edgar Thorpe
- 3. Magical Book on Quicker Maths By Manoj Tyra
- 4. Objective Arithmetic By Rajesh Verma
- 5. Analytical Reasoning By M K Pandey

Question Pattern

	Unit 1	Unit 2	Unit 3
Multiple Choice Questions	12	25	13
Fill In the Blanks	8	10	7





SUMMARY REPORT OF **INTRODUCTORY** MATHEMATICS FOR COMPETITIVE **EXAMS** 2017-18





CERTIFICATE COURSE- INTRODUCTORY MATHEMATICS FOR COMPETITIVE EXAMINATIONS -Report

Department of Mathematics offered a certificate course "Introductory Mathematics for competitive examinations" during the academic year 2017-18. This course was intended to provide foundation knowledge in fundamental concepts of Mathematics related to competitive exams. In this course we offered classes based on tricks and easy methods in Mathematics for facing the competitive exams. Around 39 students from various departments of our college are participated this course.

Mr. Liju alex, took the introductory class for the students followed by another 30 hour lectures which was taken by department faculties. Solving previous year question papers of Bank test, SSC exams, PSC exams was also part of this certificate course. The main aim of our course is to provide an fundamental mathematical aptitude for students and to make the students attend various competitive exams confidently. As part of the course we conducted periodical mock tests, problem solving sessions, model exams. The majority of the classes were arranged from 4th July 2017 to 16 January 2018. We conducted a course exam for the students on 12th March 2018 and all students who attended the exams cleared it with more than 80% of students secured A grade.

HoD

Dr. George Mathew

Course Coordinator

Prof. Ann Johns

Head in Charge
Department of Mathematics
Bishop Chulaparambil Memorial College
Kottayam-686 001

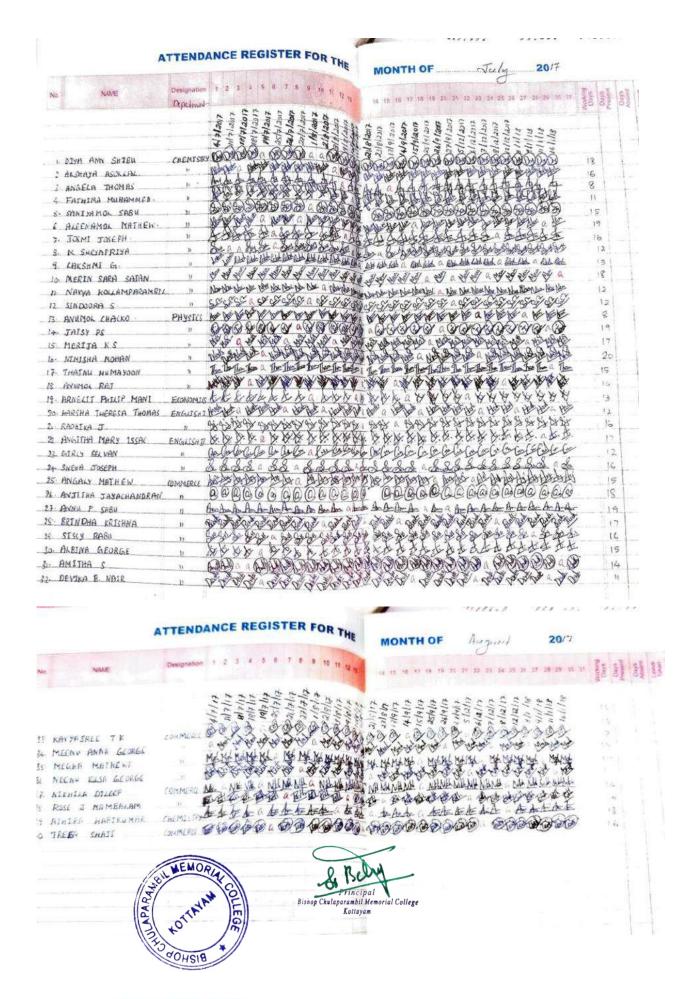




ATTENDANCE











APPLICABLE MATHEMATICS 2017-18 SL.NO. **REGISTER NUMBER** NAME 150021158734 DEPARTMENT ARNELIT PHILIP MANI 150021082717 **ECONOMICS** FATHIMA MUHAMMED 3 150021082727 CHEMISTRY ALEENAMOL MATHEW 4 150021082728 ~ CHEMISTRY ATHIRA HARIKUMAR 3 150021082733 CHEMISTRY JOSMY JOSEPH CHEMISTRY 6 150021082734 K SURYAPRIYA CHEMISTRY 150021082735 **LAKSHMI** G CHEMISTRY 8 150021082736 MERIN SARA SAJAN CHEMISTRY 9 150021082740 ~ SINDOORA S CHEMISTRY 10 150021082611 DIYA ANN SHBU CHEMISTRY 11 150021082714 ANGELA THOMAS CHEMISTRY 12 150021082721 SANIYAMOL SABU CHEMISTRY (13 150021082737 NAVYA S KOLLAMPARAMBIL CHEMISTRY 14 150021091414 **ANUMOL CHACKO PHYSICS** 15 150021091432 THAINU HUMAYOON **PHYSICS** 16 150021092375 ANUMOL RAJ **PHYSICS** 17 150021091426 NIMISHA MOHAN **PHYSICS** 18 150021091425 MERIJA KS **PHYSICS** 19 150021091422 JAISY PS **PHYSICS** 20 150021175099 ~ **GIRLY SELVAN ENGLISH** 150021175110 SNEHA JOSEPH **ENGLISH** 21 ANJITHA MARY ISSAC **ENGLISH** 150021175094 -22 HARSHA THERESA THOMAS **ENGLISH** 23 150021164019 RADHIKA J **ENGLISH** 24 150021164029 COMMERCE ANNU P SABU 25 150021000416 **BRINDHA KRISHNA** COMMERCE 26 150021000422 COMMERCE MEENU ANNA GEORGE 27 150021000457 COMMERCE **NEENU ELSA GEORGE** 150021000461 28 COMMERCE ANJITHA JAYACHANDRAN 4 150021000413 29 COMMERCE MEGHA MATHEW -30 150021000460 COMMERCE ROSE J MAMBALAM ~ 31 150021000466 COMMERCE **AMITHAS** 32 150021000441 COMMERC NIKHILA DILEEP 33 150021000463 COMMERC SISSY BABU 34 150021000434 COMMERC **DEVIKA B NAIR** .35 150021000450 COMMERC ALBINA GEORGE 36 150021000436 COMMERC TREESA SHAJI 37 150021000470 COMMERC ANJALY MATHEW 38 150021000412 COMMER KAYVASREE T K 2021/1/28 150021000453





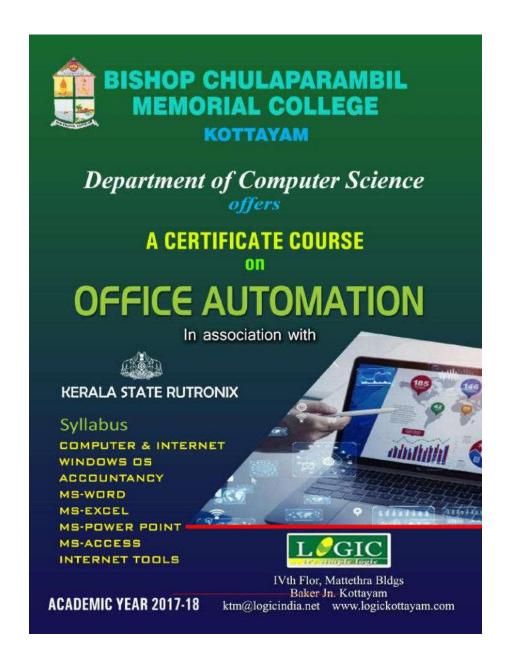
Report of Certificate course on Office Automation 2017-18





Certificate course on Office Automation

The Department of Computer Science offers a certificate course in OFFICE AUTOMATION in association with Logic Software Solutions Pvt. Ltd, Kottayam.Faculties from Logic Software Solutions Pvt. Ltd, Kottayam conducted the course . The main objective of the course is to familiarise the students with various tools in MS office suite and enable them to make powerful presentations, word documents and excel sheets. The duration of the course is 30 hours. Course certificate is given to the students after the successful completion of the course. Twentythree students participated in the course during the year 2017-18.







Syllabus





Syllabus

MS Word

Introduction to MS Office - MS Word and Open Office - Writer:

MS Word - Working with Documents -Opening & Saving files, Editing text documents, Inserting, Deleting, Cut, Copy, Paste, Undo, Redo, Find, Search, Replace, Formatting page & setting Margins, Converting files to different formats, Importing & Exporting documents, Sending files to others, Using Toolbars, Ruler, Using Icons, using help,

Formatting Documents - Setting Font styles, Font selection- style, size, colour etc,

Typeface - Bold, Italic, Underline, Case settings, Highlighting, Special symbols, Setting Paragraph style, Alignments, Indents, Line Space, Margins, Bullets & Numbering.

Setting Page style - Formatting Page, Page tab, Margins, Layout settings, Paper tray, Border & Shading, Columns, Header & footer,

Setting Footnotes & endnotes – Shortcut Keys; Inserting manual page break, Column break and line break, Creating sections & frames, Anchoring & Wrapping, Setting Document styles, Table of Contents, Index, Page Numbering, date & Time, Author etc., Creating Master Documents, Web page. Creating Tables- Table settings, Borders, Alignments, Insertion, deletion, Merging, Splitting, Sorting, and Formula,

Drawing - Inserting ClipArts, Pictures/Files etc.,

Tools – Word Completion, Spell Checks, Mail merge, Templates, Creating contents for books, Creating Letter/Faxes, Creating Web pages, Using Wizards, Tracking Changes, Security, Digital Signature.

Printing Documents – Shortcut keys.

Working with Documents- Formatting Documents - Setting Page style

Creating Tables - Drawing- Tools - Printing Documents - Operating with MS Word documents.

MS Excel

Introduction to MS Office – MS Excel and Open Office – Calc:

MS Excel: Spread Sheet & its Applications, Opening Spreadsheet

Menus - main menu, Formula Editing, Formatting, Toolbars, Using Icons, Using help, Shortcuts, Spreadsheet types. Working with Spreadsheets- opening, Saving files, setting Margins, Converting files to different formats (importing, exporting, sending files to others),





Spreadsheet addressing - Rows, Columns & Cells, Referring Cells & Selecting Cells - Shortcut Keys.

Entering & Deleting Data- Entering data, Cut, Copy, Paste, Undo, Redo, Filling Continuous rows, columns, Highlighting values, Find, Search & replace, Inserting Data, Insert Cells, Column, rows & sheets, Symbols, Data from external files, Frames, Clipart, Pictures, Files etc, Inserting Functions, Manual breaks,

Setting Formula - finding total in a column or row, Mathematical operations (Addition, Subtraction, Multiplication, Division, Exponentiation), Using other Formulae.

Formatting Spreadsheets- Labelling columns & rows, Formatting- Cell, row, column & Sheet, Category - Alignment, Font, Border & Shading, Hiding/ Locking Cells, Anchoring objects, Formatting layout for Graphics, Clipart etc., Worksheet Row & Column Headers, Sheet Name, Row height & Column width,

Visibility - Row, Column, Sheet, Security, Sheet Formatting & style, Sheet background, Colour etc, Borders & Shading - Shortcut keys.

Working with sheets – Sorting, Filtering, Validation, Consolidation, and Subtotal.

Creating Charts - Drawing. Printing.

Using Tools – Error checking, Spell Checks, Formula Auditing, Creating & Using Templates, Pivot Tables, Tracking Changes, Security, Customization.

OpenOffice-Calc - Introduction - Introduction to Spreadsheets, Overview of a Worksheet, Creating Worksheet & Workbooks, Organizing files, Managing files & workbooks, Functions & Formulas, Working with Multiple sheets,

Creating Charts & Printing Charts – Operating with MS Excel documents, which are already created and saved in MS Excel.

MS Power Point

Introduction to MS Office-MS Power Point and Open Office-Impress:

MS Power point: Introduction to presentation – Opening new presentation, Different presentation templates, Setting backgrounds, Selecting presentation layouts.

Creating a presentation - Setting Presentation style, Adding text to the Presentation.

Formatting a Presentation - Adding style, Colour, gradient fills, Arranging objects, Adding Header & Footer, Slide Background, Slide layout.

Adding Graphics to the Presentation- Inserting pictures, movies, tables etc into presentation, Drawing Pictures using Draw.





Adding Effects to the Presentation- Setting Animation & transition effect. Printing Handouts, Generating Standalone Presentation viewer.

OpenOffice-Impress - Introduction - Creating Presentation, Saving Presentation Files, Master Templates & Re-usability, Slide Transition,





Summary Report of Certificate course on Office automation 2017-18





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM DEPARTMENT OF COMPUTER SCIENCE

Summary report of Office Automation

2017-2018

The Department of Computer Science conducted Office Automation with a duration of 30 hours for each course. After the course completion, an exam was conducted and students were passed with high marks and issued a certificate for course completion. The main objective of this course is the office tools course would enable the students in crafting professional word documents, excel spreadsheets, powerpoint presentations using the Microsoft suite of office tools. To familiarise the students in preparation of documents and presentations with office automation tools

In 2017-2018 total 23 students attended all certificate courses. An external IT expert Mr. Naveen who took classes for our students. The classes started in January and finished in February. An examination was conducted to assess the progress. All the students completed the course meritoriously and certificates were awarded to them.

Objective of the Course:

- To help the students to understand how to format, edit, and print text documents and prepare for desktop publishing.
- Students will be able to create various documents, newsletters, brochures, making documents using photographs, charts, presentation, documents, drawings and other graphic images.
- To work with the worksheet and presentation software.

Learning Outcomes:

After completion of the course, students would be able to;

- Know the basics of computers and prepare documents, spreadsheets, make small presentations with audio, video and graphs and would be acquainted with the internet.
- create, edit, save and print documents with list tables, header, footer, graphic, spellchecker, mail merge and grammar checker.
- Attain the knowledge about spreadsheet with formula, macros spell checker etc.
- go for higher studies such as diploma, bachelors or master's degree in related discipline

Name of class in charge: Jintu Ann John John Back to LIST CLICK HERE & BACK TO CONTENTS CLICK HERE

Attendance Register of Certificate course on Office Automation 2017-2018





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Principal Bishop Chulaparambil Memorial College Kottayam

of the Dept. of Computer Sciences

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1	170021044094	Anupriya A	ANY	ANU	anu	ANU	2000	(ON)	any	ANU	BON	DOTE	AND	ANU			M
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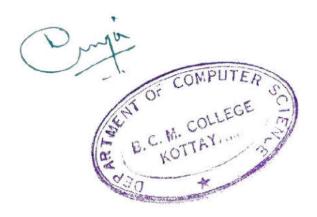
Principal B.C.M. College Kottayam

Head of the Land College Korrayam.

B. C. M., College Korrayam.

STUDENTS LIST 2017-2018 CERTIFICATE COURSE OFFICE AUTOMATION

SL. NO	REGISTER NUMBER	NAME
1	170021044091	Amala Biji
2	170021044092	Aneesha Ajesh
3	170021044093	Anjitha P K
4	170021044094	Anupriya A
5	170021044095	Arya Devi M R
6	170021044096	Ashlymol E S
7	170021044097	Athulya Shaji
8	170021044098	Betty Thomas
9	170021044099	Blessymol K P
10	170021044100	Gowri C
11	170021044101	Jomy Varghese
12	170021044102	Kavya M Pillai
13	170021044103	Krishnapriya K S
14	170021044104	Maneesha Philip
15	170021044105	Merin Abraham
16	170021044106	Muthulakshmi V
17	170021044107	Najia Ibrahim
18	170021044108	Padma R
19	170021044109	Riya Thomas
20	170021044110	Ruth Rachel Mammen
21	170021044111	Sandra Babu
22	170021044112	Selmi Manaf
23	170021044113	Srilakshmi V S







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OFFICE AUTOMATION MARKLIST 2017-18 SL. NO REGISTER NAME MARKS										
NUMBER	NAME	MARKS								
170021044091	Amala Biji	96								
170021044092	Aneesha Ajesh	91								
170021044093	Anjitha P K	88								
170021044094	Anupriya A	98								
170021044095	Arya Devi M R	98								
170021044096	Ashlymol E S	85								
170021044097	Athulya Shaji	84								
170021044098	Betty Thomas	88								
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170021044100	Gowri C	88								
170021044101	Jomy Varghese	91								
170021044102	Kavya M Pillai	89								
170021044103	Krishnapriya K S	84								
170021044104	Maneesha Philip	81								
170021044105	Merin Abraham	90								
170021044106	Muthulakshmi V	95								
170021044107	Najia Ibrahim	85								
170021044108	Padma R	88								
170021044109	Riya Thomas	81								
170021044110	Ruth Rachel Mammen	94								
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Ms DIVVAS

MS, DIVYAS
HEAD OF THE DEFARTMENT
DEPARTMENT OF COMPUTER SCIENCE
Bishop Chulaparambil Memoria (BCM) College
KOTTAYAM





Report of Certificate course on Computer Hardware Maintenance 2017-18





Certificate course on Computer Hardware Maintenance

Maintenance of computer hardware is a way of taking care, repairing and replacing broken and failing computer hardware. Maintenance is necessary on computers to avoid hardware failure or losing valuable information and most times, hardware breaks without notice. Excess heat accelerates the deterioration of the delicate circuits in the system. In view of this the Department of Computer Science offers a certificate course on Computer Hardware Maintenance in association with Logic Software Solutions Pvt. Ltd, Kottayam. Faculties from Logic Software Solutions Pvt. Ltd, Kottayam conducted the course. The duration of the course is 30 hours. Course certificate is given to the students after the successful completion of the course. Twenty three students attended the course during 2017-18.







Syllabus





SYLLABUS

Course: Computer Hardware Maintenance

- Computer Hardware Parts Identification
- Assemble a computer
- Identifying and Troubleshooting computer problems
- Operating System Installation
- Introduction to networking
- Topology
- Protocols-TCP/IP,NETBEUI,APPLETALK,IPX/SPX
- IP addressing
- Network Implementation
- Network Sharing
- NTFS Security
- Work Group Creation
- Introducing Active Theory
- Domain Name System(DNS)
- Dynamic Host Configuration Protocol-DHCP
- Introduction to various types of routers
- Networking Career Guidance





Summary Report of Certificate course on Computer Hardware Maintenance 2017 - 2018





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM DEPARTMENT OF COMPUTER SCIENCE

Summary report of Computer Hardware Maintenance

2017-2018

The Department of Computer Science conducted hardware courses with a duration of 30 hours for each course. After the course completion, an exam was conducted and students were passed with high marks and issued a certificate for course completion. The main objective of this course is to train the students to acquire knowledge in PC Hardware, Software and the field of Networking. The Students will understood and gain knowledge in the basics of PC assembling and network

In 2017-2018 total 39 students attended all certificate courses. An external IT expert Mr. Naveen who took classes for our students. The classes started in October and finished in November. An examination was conducted to assess the progress. All the students completed the course meritoriously and certificates were awarded to them.

This course is an exploratory, first course in computer hardware systems and maintenance designed primarily for students in computer science. However, it also meets the needs of students in other fields, as a course that provides hands-on training in the installation, configuration, optimization and upgrading of computer systems. As a practical course, the focus is to impart useful skills on the students in order to enhance their ability to install, troubleshoot, repair and maintain computer systems. Topics to be covered include introduction to computer systems, computer system parts, maintenance techniques, approaches and tools; diagnostic techniques; system assembly and installation; troubleshooting and repair of computer systems and accessories; portable computers, etc

Objective of the Course:

To train the officials to acquire basic knowledge in computer hardware and peripherals for installation, PC assembly, troubleshooting and maintenance including system management and its backup and to undertake disaster prevention.

Learning Outcomes:

The student will be able to know the basics of Computer assembling and troubleshooting. This course will provide a brief knowledge of Computer networking and troubleshooting.

Name of class in charge: Jintu Ann John Ant

Name of head of department: DNya 3 processor TO CO

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Attendance Register of Certificate course on Computer Hardware Maintenance 2017 - 2018





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Divyer S. Head of the Dept. of Computer Science B. C. M., College, Kottayam.

B.C. M. COLLEG Principal B.C.M. College Kottayam





-			BCM COLLEGE KOTTAYAM
			HARDWARE ATTENDANCE REGISTER 2017-18
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	170021044091	Amala Biji	Awall Anna Anna Anna Anna Anna Anna Anna
2	170021044092	Aneesha Ajesh	Annual North Annual Ann
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3		Krishnapriya K S	Kurk Kurk a frank Kur Kurs Frank Talle Tal
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21	170021044111	Sandra Babu	Lu Lu Su Sus Sus Sus End Sus Sus Que to Sus
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23	170021044113	Srilakshmi V S	18 18 18 18 18 18 18 18 18 18 18 18 18 1

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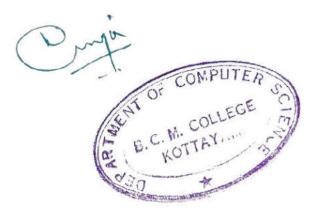
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Druger S.

Head of the Dept. of Computer Science
B. C. M., College, Korney on.

STUDENTS LIST 2017-2018 CERTIFICATE COURSE HARDWARE

SL. NO	REGISTER NUMBER	NAME
1	170021044091	Amala Biji
2	170021044092	Aneesha Ajesh
3	170021044093	Anjitha P K
4	170021044094	Anupriya A
5	170021044095	Arya Devi M R
6	170021044096	Ashlymol E S
7	170021044097	Athulya Shaji
8	170021044098	Betty Thomas
9	170021044099	Blessymol K P
10	170021044100	Gowri C
11	170021044101	Jomy Varghese
12	170021044102	Kavya M Pillai
13	170021044103	Krishnapriya K S
14	170021044104	Maneesha Philip
15	170021044105	Merin Abraham
16	170021044106	Muthulakshmi V
17	170021044107	Najia Ibrahim
18	170021044108	Padma R
19	170021044109	Riya Thomas
20	170021044110	Ruth Rachel Mammen
21	170021044111	Sandra Babu
22	170021044112	Selmi Manaf
23	170021044113	Srilakshmi V S







	-	nent of Computer Science nd Maintenance - MARK	7 I IST 2017 18
Sl.No.	Reg.No.	Name of candidate	Mark
1	180021029412	Amala Biji	98
2	180021029413	Aneesha Ajesh	90
3	180021029414	Anjitha P K	72
4	180021029415	Anupriya A	98
5	180021029416	Arya Devi M R	90
6	180021029417	Ashlymol E S	85
7	180021029418	Athulya Shaji	72
8	180021029419	Betty Thomas	85
9	180021029420	Blessymol K P	95
10	180021029421	Gowri C	85
11	180021029422	Jomy Varghese	70
12	180021029423	Kavya M Pillai	80
13	180021029424	Krishnapriya K S	80
14	180021029425	Maneesha Philip	70
15	180021029426	Merin Abraham	85
16	180021029428	Muthulakshmi V	90
17	180021029429	Najia Ibrahim	70
18	180021029430	Padma R	85
19	180021029431	Riya Thomas	80
20	180021029432	Ruth Rachel Mammen	95
21	180021029433	Sandra Babu	98
22	180021029434	Selmi Manaf	70
23	180021029435	Srilakshmi V S	85

Ms. DIVYAS

MS: DIVYAS
HEAD OF THE DEFAR MENT
DEPARTMENT OF COMPUTER SCIENCE
Bishop Chulaparambil Memoria (BCM) College
KOTTAYAM





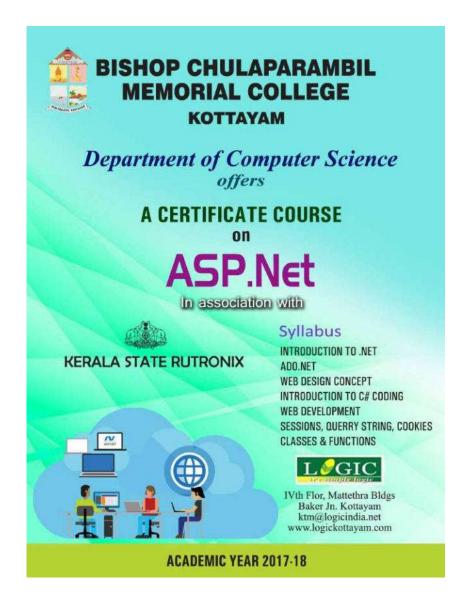
Report of Certificate course on ASP.Net 2017-18





Certificate course on ASP.Net

ASP.NET is a web development platform, which provides a programming model, a comprehensive software infrastructure and various services required to build robust web applications for PC, as well as mobile devices. Microsoft Asp.Net Framework is a widely used development framework for building enterprise level web applications that today's programmers select to use. Currently, there is a huge number of individual engineers and software development companies that choose ASP.NET as their preferred web development technology. In view of this the Department of Computer Science offers a certificate course in ASP.NET in association with Logic Software Solutions Pvt. Ltd, Kottayam for the B.Sc. Computer science students. Faculties from Logic Software Solutions Pvt. Ltd, Kottayam conducted the course. The duration of the course is 30 hours. Course certificate is given to the students after the successful completion of the course. Thirty seven students were there in the course during the academic year 2017-18.







Syllabus





Syllabus

MODULE 1

Web Programming Introduction, Understanding role of Web Server and Web Browser, Brief about HTTP Protocol, HTTP Request structure, Form Tag and comparison between Get and Post methods, HTTP Response Structure HTML and JavaScript Understanding HTML Form Tag and elements within it, Javascript using Sample Programs. Traditional ASP Basics Introduction to ASP, How ASP Works, ASP Objects, Installing IIs on Windows 7 & Windows 8, Sample Programs, Importance of Form tag and how it works

MODULE 2

ASP.NET Introduction & Controls ASP.NET Introduction, First ASP.NET Application, AutoPostback Property, Event Handler Parameters. Dynamically initializing Controls, IsPostBack property of Page class, ListControls, Comparison between HtmlControls and WebControls, Control Properties and Methods, FileUpload Control

MODULE 3

Microsoft SQL Server 2008,Overview of SQL Server 2008 ,Installation of SQL Server 2008 ,Features of SQL Server Express,HTML, CSS & JavaScript,Asp.Net Standard Controls,Displaying information ,Accepting User Input,Displaying Images Asp.Net,Designing Websites with master pages

MODULE 4

SQL Server Basic, Database Architecture ,Data Manipulation Language (DML) ,Data Definition Language (DDL) ,Manipulation of Data (SQL Command) Overview of Data Access Creating database connections ,Connecting to MSSQL Server and MS Access ,DataSet & DataTable Features, Using inline SQL Statements ,Using Stored Procedures ,Executing select commands ,Sql Transaction

MODULE 5

C# Data Type and syntax Language Fundamentals ,Classes ,Namespaces ,Object Oriented Programming concepts.





Summary Report of Certificate course on ASP.Net 2017-18





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM DEPARTMENT OF COMPUTER SCIENCE Summary report of ASP.NET

2017-2018

The Department of Computer Science conducted ASP.NET with a duration of 30 hours for each course. After the course completion, an exam was conducted and students were passed with high marks and issued a certificate for course completion. The main objective of this course is to make students self dependent in computer programming and computer technology, so that students can make their career in the computer technology field.

In 2017-2018 total 39 students attended all certificate courses. An external IT expert Mr. Naveen who took classes for our students. The classes started in June and finished on july. An examination was conducted to assess the progress. All the students completed the course meritoriously and certificates were awarded to them.

Dot Net is the most demanded technology in all the industrial sectors with a wide scope in terms of job opportunities now and in the future too. This course will provide students with the tools and techniques to build dynamic Web sites using the ASP.Net programming environment. Students gain hands-on experience building a database-driven Web site. ASP.NET is a server-side scripting language introduced by Microsoft for building dynamic web pages. To learn the Dot NET, there are certain steps that need to be covered and understood with adequate details.

Learning Outcomes:

- Understand the Microsoft .NET Framework and ASP.NET page structure
- Design web application with variety of controls
- Access the data using inbuilt data access tools
- Use Microsoft ADO.NET to access data in web Application
- Configure and deploy Web Application
- Develop secured web application

Name of class in charge Saumya C Alphonse

Name of head of department: Divya 5

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Attendance Register of Certificate course on ASP.Net 2017-2018





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1	160021051491	A Alha Afrain	Alhe	Mhu	Alh	Mhi	Allen	Alla	Ahr	dhe	dlin	Alba	Alha	Alm	Alm	Ach	Alm
2	160021051492	Aiswarya A N	Agricia	19800	9/WM	192000	19 mg	1920	Harrow	Jann	Arm	199man	49204	193000	Harway	19hour	- a
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4	160021051494	Akshaya S	dhe	bole	als	243	处	die	Ab	ab	他.	Ksk	de.	处	Her	ARC	ASC
5	160021051495	Alfiya Mohammed Ali	Alger	HEET	11884	Mey	Alfert	ALBY	11894	Alfayl	ARBY.	Affry	JA6277	Alfart	41384	A1584	11/2
6	160021051496	Anjali K Shaji	Lynn	Aufali	BIAN	Duyun	Jugati	Aufal	Ayli	Arkite	to well	Avyete	Hypelie	August	Juli	fryalt	-yes
7	160021051497	Anjana Menon R	Lyan	Ayan	Anjan	Anyany	Ayers	Augas	Ayen	Augan	Anper	Ayam				Awar	
8	160021051498	Anjumol Biju	An	Am	Ann	Ann	Am	- Am	Am	An	fin	Am	Am	Am	Hon	Hers	An
9	160021051499	Anu Sebastian	am	fin	- Du	ken	for	der	-	Aem	Ans	Son	-	Ann	1	New	Am
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11	160021051501	Ashly Joppan	Ashly	P	Assum	toling	Malan	bun	Thou	10 hu	nhu	John	RENA	Marian	Mohy	Acha	
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1	160021051491	A Alha Afrain	MM	Blow	Achan	Behr	Acha	Acha	ALM	All	Alm	Athu	Achyl	AIM	ALLY	41hm	Alra
2	160021051492	Aiswarya A N	Lavers	_		Bruny	-	100	-	-		198wn	a	Agsibay.	Bury	BICKERY	Alexan
3	160021051493	Akshara Hari	Many		Kenny	Anglori	policy	arshuu	Akomi	Apphur	Afrahva	Arahui	MANY	Apphy	Home	ARTHY	ARM
4	160021051494	Akshaya S	la	Ga	the	Au	ALL	an	ALL	AR	AK	AL	ACC	AK	ALL	An	au_
5	160021051495	Alfiya Mohammed Ali	2394	Herry	121941	41894	81094P	Alexy	MERUM	1494	Albyl	aregus	algorit &	11-1-11	HER Y	AL PONT	BEGIN
6	160021051496	Anjali K Shaji	Jan			July		greve		The state of the s	-	19HY	TUER .	July	ME	ASK-	7001
7	160021051497	Anjana Menon R	Anyen	Anyan	Anyon	Anyam	Anjen	Aryans	4	1	Inon!	Aryani	Angeins	Anjan	Aujon	Arjan	Ary
8	160021051498	Anjumol Biju		Auga	-	N.	Ayu	Ayus	THE RESERVE OF THE PARTY OF	Anjus	Pagar	Ayu	August	Ayus	Augo	Augu	Aux
9	160021051499	Anu Sebastian	Au	An	An	Atri	An	ATVI	An	Am	AN	ATTV	Arm	Ans !	Ani	tou	An
10	160021051500	Arya V S	ANY	ABY	1/240	- Azyu	Loye	teyes	Assys	Azya	1/240	100		Arya	Arye	Azur	A. Seyeck
11	160021051501	Ashly Joppan	Ashuy	Aheld	Ashuly	Ashily	ARMY	- Ashely	ASHY	Ashhy	Ahly	Aboly	Ashly	Ably	Aphly	- Ashly	Mirky
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13	160021051505	Athira Reji				Athanh					The second second	HI Cal	11	1	1	HUR?	112
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STUDENTS LIST 2017-2018 CERTIFICATE COURSE ASP.NET

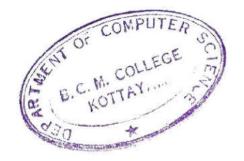
SL. NO	REGISTER NUMBER	NAME
1	160021051491	A Alha Afrain
2	160021051492	Aiswarya A N
3	160021051493	Akshara Hari
4	160021051494	Akshaya S
5	160021051495	Alfiya Mohammed Ali
6	160021051496	Anjali K Shaji
7	160021051497	Anjana Menon R
8	160021051498	Anjumol Biju
9	160021051499	Anu Sebastian
10	160021051500	Arya V S
11	160021051501	Ashly Joppan
12	160021051504	Aswini Sabu
13	160021051505	Athira Reji
14	160021051506	Athiramol E G
15	160021051507	Blessymol Sunny(Sr.Sithara)
16	160021051508	Chaithra Sudheer
17	160021051509	Devika S
18	160021051491	Febin John
19	160021051511	Greeshma Biju
20	160021051512	Greeshma Hari
21	160021051513	Haritha K S
22	160021051514	Juwel Maria Mathew
23	160021051515	Kavya Ramesh
24	160021051516	Kavya P Madhu
25	160021051517	Leen Mariya Thomas
26	160021051518	Neethu P Joy
27	160021051519	Revathy M S
28	160021051520	Risana Nasir
29	160021051521	Salumol M R
30	160021051522	Shikku Thomas(Sr.Sreya)





31	160021051523	Shiny A Shaji
32	160021051524	Silpa S
33	160021051525	Sivapriya K P
34	160021051526	Sreedevi Krishnamoorthi
35	160021051527	Susan Sabu
36	160021051528	Tincy A T
37	160021051529	Tintu Soji









Department of Computer Science Asp. Net - MARK LIST 2017-18												
Sl.No.	Reg.No.	Name of candidate	Mark									
1	160021051491	A Alha Afrain	89									
2	160021051492	Aiswarya A N	67									
3	160021051493	Akshara Hari	76									
4	160021051494	Akshaya S	65									
5	160021051495	Alfiya Mohammed Ali	79									
6	160021051496	Anjali K Shaji	73									
7	160021051497	Anjana Menon R	92									
8	160021051498	Anjumol Biju	67									
9	160021051499	Anu Sebastian	78									
10	160021051500	Arya V S	75									
11	160021051501	Ashly Joppan	94									
12	160021051503	Aswini Sabu	76									
13	160021051504	Athira Reji	72									
14	160021051505	Athiramol E G	71									
15	160021051506	Blessymol Sunny(Sr.Sithara)	90									
16	160021051507	Chaithra Sudheer	95									
17	160021051508	Devika S	76									
18	160021051509	Febin John	85									
19	160021051511	Greeshma Biju	76									
20	160021051512	Greeshma Hari	77									
21	160021051513	Haritha K S	67									
22	160021051514	Juwel Maria Mathew	94									
23	160021051515	Kavya Ramesh	84									
24	160021051516	Kavya P Madhu	90									
25	160021051517	Leen Mariya Thomas	89									
26	160021051518	Neethu P Joy	86									
27	160021051519	Revathy M S	78									
28	160021051520	Risana Nasir	74									
29	160021051521	Salumol M R	69									
30	160021051522	Shikku Thomas(Sr.Sreya)	91									
31	160021051523	Shiny A Shaji	89									
32	160021051524	Silpa S	90									
33	160021051525	Sivapriya K P	94									
34	160021051526	Sreedevi Krishnamoorthi	71									





35	160021051527	Susan Sabu	87
36	160021051528	Tincy A T	76
37	160021051529	Tintu Soji	65

MS, DIVYAS
HEAD OF THE DEPARTMENT
DEPARTMENT OF COMPUTER SCIENCE
Bishop Chulapararbit Memoria: (3CM) College
KOTTAYAM



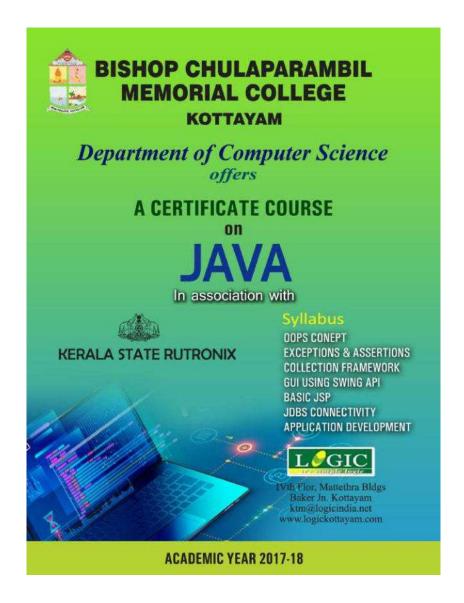
Report of Certificate course on Java 2017-18





Certificate course on Java

Java is a general-purpose, object-oriented programming language. Java has been one of the most widespread and most efficient programming languages out there, for a very long time. The reason being that it has many benefits and perks that help programmers solve complex real-world problems at an ease. One of the most significant advantages of Java is its ability to move easily from one computer system to another. In view of this the Department of Computer Science offers a certificate course in JAVA in association with Logic Software Solutions Pvt. Ltd, Kottayam. Faculties from Logic Software Solutions Pvt. Ltd, Kottayam conducted the course . The duration of the course is 30 hours. Course certificate is given to the students after the successful completion of the course. Thirty five students attended the course during 2017-18







Syllabus





Syllabus:-Java Programming

UNIT 1

Concepts of Object oriented programming, Benefits of OOP, Features of java. Java environment, java tokens, Constant, variables, data types, operators, Control Statements-branching statements, looping statements, jump statements, labelled loops.

UNIT 2

Defining a Class, Fields declaration, Method declaration, Creating object, Accessing class members, method overloading, Constructors, constructor overloading, super keyword, static Members, Inheritance, overriding methods, dynamic method dispatch, final (variables, methods and classes), abstract methods and classes, interfaces, visibility control.

UNIT 3

Arrays- One dimensional arrays, declaration, creation, initialization of arrays, two dimensional arrays, String class. Packages: - java API packages overview (lang, util, io, awt, swing, applet), user defined packages-creating packages, using packages, Exception Handling Techniques-try-catch-throw-throws-finally -Multithreading- creation of multithreaded program-Thread class-Runnable interface, Thread life cycle.

UNIT 4

Event Handling-Delegation Event Model-Event Classes-Sources of Events-Event Listeners-Event classes- Swing- architecture, components of swing- JLabel, JButton, JCheckBox, JradioButton JList, JComboBox, JTextField, JText Area, JPanel, JFrame, Layout Managers(Flow Layout, GridLayout, Card Layout, Border Layout, Box Layout, Null Layout).

UNIT 5

Applet Fundamentals -applet tag, applet life cycle, passing parameters to applets. Working with graphics -Line, Rectangle, Oval, Arc, colour setting. JDBC architecture- JDBC connection, JDBC statement object, JDBC drivers.





Summary Report of Certificate course on Java 2017-18





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM DEPARTMENT OF COMPUTER SCIENCE

Summary report of JAVA

2017-2018

The Department of Computer Science conducted JAVA courses with a duration of 30 hours for each course. After the course completion, an exam was conducted and students were passed with high marks and issued a certificate for course completion. The main objective of this course is to make students self dependent in computer programming and computer technology, so that students can make their career in the computer technology field.

In 2017-2018 total 35 students attended all certificate courses. An external IT expert Mr. Naveen who took classes for our students. The classes started in June and finished in July. An examination was conducted to assess the progress. All the students completed the course meritoriously and certificates were awarded to them.

The java especially for third year students to explore the power and simplicity of the java language. All the students really appreciated the contents that were discussed, they realised that interactions like these can help them improve their learning.

Objectives

- Gain knowledge about basic java language syntax and semantics to write java programs and use concepts such as variables, conditional and iterative execution methods etc.
- Understand the fundamentals of object-oriented programming in java, including defining classes, objects, invoking methods etc and exception handling mechanisms.
- Understand the principles of inheritance, packages and interfaces.

Outcomes

- Write java application programs using OOP principles and proper program structuring
- Demonstrate the concepts of polymorphism and inheritance.
- Write java programs to implement error handling techniques using exception handling.

Name of class in charge: Reenu modestames Reenu

Name of head of department: Divyos

BACK TO LIST CLICK HERE?

BACK TO CONTENTS CLICK HERE?

Attendance Register of Certificate course on Java 2017-2018





BCM COLLEGE KOTTAYAM JAVA: ATTENDANCE REGISTER 2017-18

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Head of the Dept. of Computer Science
B. C. M. College, Kettayam.

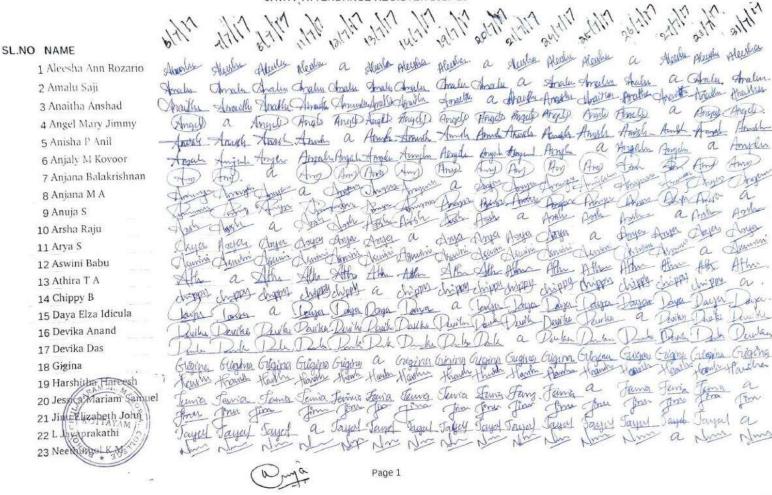


Principal Bishop Chulaparambil Memorial College Kottayam

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BCM COLLEGE KOTTAYAM JAVA: ATTENDANCE REGISTER 2017-18





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Principal
Bishop Chulaparambil Memorial College
Kottayam

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STUDENTS LIST 2017-2018 CERTIFICATE COURSE JAVA

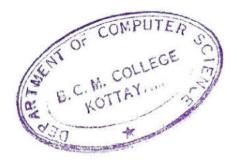
REGISTER NUMBER	NAME										
150021103101	Aleesha Ann Rozario										
150021103102	Amalu Saji										
150021103103	Anaitha Anshad										
150021103104	Angel Mary Jimmy										
150021103105	Anisha P Anil										
150021103106	Anjaly M Kovoor										
150021103107	Anjana Balakrishnan										
150021103108	Anjana M A										
150021103109	Anuja S										
150021103110	Arsha Raju										
150021103111	Arya S										
150021103112	Aswini Babu										
150021103113	Athira T A										
150021103114	Chippy B										
150021103115	Daya Elza Idicula										
150021103116	Devika Anand										
150021103117	Devika Das										
150021103118	Gigina										
150021103119	Harshitha Hareesh										
150021103120	Jessica Mariam Samuel										
150021103121	Jinu Elizabeth John										
150021103122	L Jayaprakathi										
150021103123	Neethumol K M										
150021103124	Reema Philip										
150021103125	Reshma P R										
150021103126	Sherblin Netto										
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30	150021103131	Sreelekshmi S
31	150021103132	Sreetha Viswan
32	150021103133	Sudharshana J
33	150021103134	Tinu Soji
34	150021103135	Uthara P
35	150021103136	Viswamol Viswambharan









	CERTIF	FICATE COURSE FOR -Java					
	1	MARK LIST- 2017-18					
SI. No.	Reg. No.	Name of candidate	Mark				
1	150021103101	Aleesha Ann Rozario	92				
2	150021103102	Amalu Saji	84				
3	150021103103	Anaitha Anshad	96				
4	150021103104	Angel Mary Jimmy	89				
5	150021103105	Anisha P Anil	76				
6	150021103106	Anjaly M Kovoor	94				
7	150021103107	Anjana Balakrishnan	93				
8	150021103108	Anjana M A	98				
9	150021103109	Anuja S	79				
10	150021103110	Arsha Raju	81				
11	150021103111	Arya S	86				
12	150021103112	Aswini Babu	82				
13	150021103113	Athira T A	94				
14	150021103114	Chippy B	76				
15	150021103115	Daya Elza Idicula	100				
16	150021103116	Devika Anand	96				
17	150021103117	Devika Das	72				
18	150021103118	Gigina	86				
19	150021103119	Harshidha Hareesh	95				
20	150021103120	Jessica Mariam Samuel	87				
21	150021103121	Jinu Elizabeth John	71				
22	150021103122	L Jayaprakathi	79				
23	150021103123	Neethumol K M	74				
24	150021103124	Reema Philip	93				
25	150021103125	Reshma P R	86				
26	150021103126	Sherblin Netto	81				
27	150021103127	Sherin Thomas	84				
28	150021103128	Shyma Shihab	88				
29	150021103130	Sonia Kurian	98				
30	150021103131	Sreelekshmi S	72				
31	150021103132	Sreetha Viswan	74				
32	150021103133	Sudharshana J	86				
33	150021103134	Tinu Soji	73				
34	150021103135	Uthara P	76				
35	150021103136	Viswamol Viswambharan	98				











Report of Certificate course on PHP 2017-18





Certificate course on PHP

PHP is a scripting language designed for developing dynamic web pages. While its principal purpose was server-side scripting, it has grown to incorporate a command-line interface capability and can be used to develop client-side Graphical User Interface (GUI) applications as well. The open-source tools and high running speed make PHP one of the most preferred languages for creating interactive websites and web applications. Some of the biggest web platforms of today, including Facebook, Flickr, Yahoo, MailChimp, and Wikipedia, to name a few, use PHP in their end-to-end computing infrastructure. As the market for PHP increases, businesses are looking for new PHP web development trends to develop a perfect web app. In view of this the Department of Computer Science offers a Certificate programme on PHP for the students to give an awareness about web designing using PHP. It is a thirty hour duration course and this course is offered in association with Logic Software solutions private limited, Kottayam. Thirty nine students attended the course during the academic year 2017-18.



Syllabus





Syllabus

Unit-1

Introduction to web, WWW architecture, Fundamentals of HTML, text formatting tags, marquee,inserting images, links, lists, creating tables, frames, working with form elements.

Unit -2

CSS introduction, <link> and <style> elements, CSS properties, Controlling Fonts, Text formatting, Text- pseudo classes, Selectors, Links, Backgrounds, lists

Introduction to Java Script, Java Script variables, operators, decision control statements, looping, functions, arrays, events, popup boxes-alert, prompt, conform box, built-in objects, writing JavaScript, form validation

Unit- 3

Introduction to PHP, server side scripting, role of web server software, php comments, variables, echo and print, PHP operators, data types, branching statements, loops, arrays

Unit -4

PHP functions, PHP form, Passing information between pages, \$_GET, \$_POST, \$_REQUEST. String functions, include and require, session and cookie management, error handling in PHP, Object Oriented

Programming using PHP

Unit -5

Introduction to MySQL, data types, SQL commands-CREATE, UPDATE, INSERT, DELETE, SELECT,PHP functions for MySQL connectivity and operation- mysql_connect, mysql_select_db, mysql_query,mysql_fetch_row, mysql_fetch_array, mysql_result, mysql_list_fields, mysql_num_fields, insertion,updation and deletion of data using PHP, displaying data from MySQL in webpage.





Summary Report of Certificate course on PHP 2017-18





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM DEPARTMENT OF COMPUTER SCIENCE

Summary report of PHP

2017-2018

The Department of Computer Science conducted PHP courses with a duration of 30 hours for each course. After the course completion, an exam was conducted and students were passed with high marks and issued a certificate for course completion. The main objective of this course is to make students self dependent in computer programming and computer technology, so that students can make their career in the computer technology field.

In 2017-2018 total 39 students attended all certificate courses. An external IT expert Mr. Naveen who took classes for our students. The classes started in January and finished on february. An examination was conducted to assess the progress. All the students completed the course meritoriously and certificates were awarded to them.

Objective of the Course:

To provide the necessary knowledge to design and develop dynamic, database-driven web applications using PHP version 5. Students will learn how to connect to any ODBC-compliant database, and perform hands-on practice with a MySQL database to create database-driven HTML forms and reports etc. Students also learn how to configure PHP and Apache Web Server. Comprehensive lab exercises provide facilitated hands-on practice crucial to develop competence web sites.

Learning Outcomes:

- Build HTML-based mobile app
- All PHP Fundamentals and Building Blocks with practical implementation in Projects
- The students get hands-on experience of how things happen in PHP?
- The students can be able to understand the concepts of client and server
- The students are able to perform form handling using PHP.
- Be proficient with databases and server-side language

Name of class in charge: Saumya C Alphanse Durya College Saumya C Alphanse Click HERE?

Attendance Register of Certificate course on PHP 2017-2018





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34 160021051526	Sreedevi Krishnamoorthi	80.7	OL.	SKO	Skp	Skp	Srp.	a	SKP	Ska	Skp	a	SKp.	SKA	SKO	a
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Divyer S.

Head of the Dept. of Communer Science
B. C. M. Caller.



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Principal Bishop Chulaparambil Memorial College Kottayam

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34	160021051526	Sreedevi Krishnamoorthi	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	ř
35	160021051527	Susan Sabu	G. S. S. S. S. S. S. S. Sun	
36	160021051528	Tincy A T	they try the trees that they they have now they they then they then them them	
37	160021051529	Tintu Soji	Tim	

Name of HOD: Divya &

Principal Bishop Chulaparambil Memorial College Kottayam



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STUDENTS LIST 2017-2018 CERTIFICATE COURSE PHP

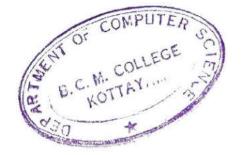
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1	160021051491	A Alha Afrain	
2	160021051492	Aiswarya A N	
3	160021051493	Akshara Hari	
4	160021051494	Akshaya S	
5	160021051495	Alfiya Mohammed Ali	
6	160021051496	Anjali K Shaji	
7	160021051497	Anjana Menon R	
8	160021051498	Anjumol Biju	
9	160021051499	Anu Sebastian	
10	160021051500	Arya V S	
11	160021051501	Ashly Joppan	
12	160021051504	Aswini Sabu	
13	160021051505	Athira Reji	
14	160021051506	Athiramol E G	
15	160021051507	Blessymol Sunny(Sr.Sithara)	
16	160021051508	Chaithra Sudheer	
17	160021051509	Devika S	
18	160021051491	Febin John	
19	160021051511	Greeshma Biju	
20	160021051512	Greeshma Hari	
21	160021051513	Haritha K S	
22	160021051514	Juwel Maria Mathew	
23	160021051515	Kavya Ramesh	
24	160021051516	Kavya P Madhu	
25	160021051517	Leen Mariya Thomas	
26	160021051518	Neethu P Joy	
27	160021051519	Revathy M S	
28	160021051520	Risana Nasir	
29	160021051521	Salumol M R	
30	160021051522	Shikku Thomas(Sr.Sreya)	





31	160021051523	Shiny A Shaji
32	160021051524	Silpa S
33	160021051525	Sivapriya K P
34	160021051526	Sreedevi Krishnamoorthi
35	160021051527	Susan Sabu
36	160021051528	Tincy A T
37	160021051529	Tintu Soji









CERTIFICATE COURSE FOR -Java						
MARK LIST- 2017-18						
SI. No.	Reg. No.	Name of candidate	Mark			
1	150021103101	Aleesha Ann Rozario	92			
2	150021103102	Amalu Saji	84			
3	150021103103	Anaitha Anshad	96			
4	150021103104	Angel Mary Jimmy	89			
5	150021103105	Anisha P Anil	76			
6	150021103106	Anjaly M Kovoor	94			
7	150021103107	Anjana Balakrishnan	93			
8	150021103108	Anjana M A	98			
9	150021103109	Anuja S	79			
10	150021103110	Arsha Raju	81			
11	150021103111	Arya S	86			
12	150021103112	Aswini Babu	82			
13	150021103113	Athira T A	94			
14	150021103114	Chippy B	76			
15	150021103115	Daya Elza Idicula	100			
16	150021103116	Devika Anand	96			
17	150021103117	Devika Das	72			
18	150021103118	Gigina	86			
19	150021103119	Harshidha Hareesh	95			
20	150021103120	Jessica Mariam Samuel	87			
21	150021103121	Jinu Elizabeth John	71			
22	150021103122	L Jayaprakathi	79			
23	150021103123	Neethumol K M	74			
24	150021103124	Reema Philip	93			
25	150021103125	Reshma P R	86			
26	150021103126	Sherblin Netto	81			
27	150021103127	Sherin Thomas	84			
28	150021103128	Shyma Shihab	88			
29	150021103130	Sonia Kurian	98			
30	150021103131	Sreelekshmi S	72			
31	150021103132	Sreetha Viswan	74			
32	150021103133	Sudharshana J	86			
33	150021103134	Tinu Soji	73			
34	150021103135	Uthara P	76			
35	150021103136	Viswamol Viswambharan	98			





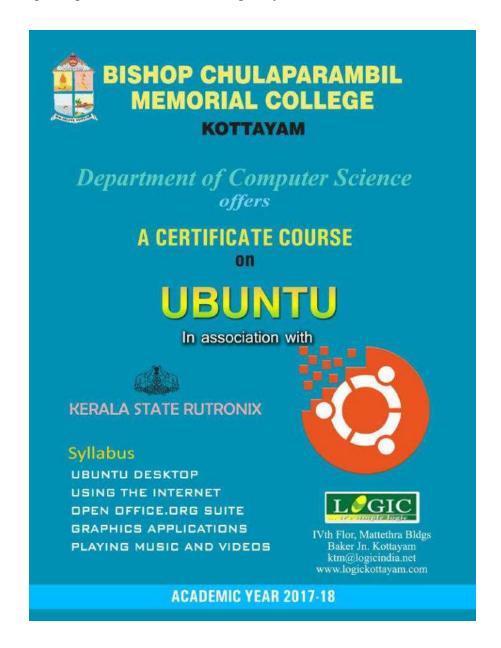






Certificate course on Ubuntu

Ubuntu Linux is the most popular open source operating system. The open source Ubuntu desktop operating system powers millions of PCs and laptops around the world. Ubuntu comes with everything you need to run your organisation, school, home or enterprise. There are many reasons to use Ubuntu Linux that make it a worthy Linux distro. Apart from being free and open source, it's highly customizable and has a Software Centre full of apps. The Department of Computer science offers the certificate course on Ubuntu. This course is of thirty hour duration. Thirty seven Students participated in this course during the year 2017-18.







SYLLABUS





Syllabus

Introducing Ubuntu

About Open Source

Free Software Movement, Open Source and Linux

About Ubuntu

Software Repositories and Categories

Key Differences between Ubuntu and Microsoft Windows

Exploring the Ubuntu Desktop

Ubuntu Desktop Components

Changing the Default Language

Creating a User Account and Fast User Switching

Adding/Removing Applications

Desktop Effects - Compiz Fusion

Using the Internet

Connecting to and Using the Internet

Browsing the Web

Accessing RSS Feeds

Sending and Receiving E-mail Messages

Instant Messaging

Making Phone Calls using Softphones

Using OpenOffice.org Applications

Introducing the OpenOffice.org Suite

Using OpenOffice.org Writer

Using OpenOffice.org Calc

Using OpenOffice.org Impress





Using OpenOffice.org Draw

Using OpenOffice.org Math

Additional Applications

Making the Most of Images and Photos

Introducing Graphics Applications

The GIMP

Managing Photos with F-Spot

Drawing with Inkscape

Using a Scanner

Playing Music and Videos

Legal Restrictions

Playing Music Files

Playing and Extracting Audio CDs

Burning Audio CDs

Playing Proprietary Multimedia Formats

Using an iPod

Creating and Editing Audio Files

Using DVDs

Playing Online Media

Editing videos





Summary Report of Certificate course on Ubuntu 2017-18





BISHOP CHULAPARAMBIL MEMORIAL COLLEGE, KOTTAYAM DEPARTMENT OF COMPUTER SCIENCE Summary report of UBUNTU

2017-2018

The Department of Computer Science conducted UBUNTU courses with a duration of 30 hours for each course. After the course completion, an exam was conducted and students were passed with high marks and issued a certificate for course completion. The main objective of this course is to make students self dependent in computer programming and computer technology, so that students can make their career in the computer technology field.

In 2017-2018 total 35 students attended all certificate courses. An external IT expert Mr. Naveen who took classes for our students. The classes started on in January and finished in February. An examination was conducted to assess the progress. All the students completed the course meritoriously and certificates were awarded to them.

This course introduces the student to the Linux Operating system with particular emphasis on command line tools, utilities and shell scripting. The student will learn and apply the various commands and utilities related to file system management, process management, program development and data processing. In addition the student will learn about shell concepts and become proficient in the use of shell features such as command line editing and learn and apply Unix concepts such as pipes and filters.

On completion of this course the student should be able to:

- Identify and use UNIX/Linux utilities to create and manage simple file processing operations, organise directory structures with appropriate security, and develop shell scripts to perform more complex tasks.
- Effectively use the UNIX/Linux system to accomplish typical personal, office, technical, and software development tasks.
- Monitor system performance and network activities.
- Effectively use software development tools including libraries, preprocessors, compilers, linkers, and make files.
- Comprehend technical documentation, prepare simple readable user documentation and adhere to style guidelines.

Collaborate in teams on system tasks.

Name of class in charge Runn mol James Chim Cottes of Click HERE ? part Ment BACK TO CONTAY.

Attendance Register of Certificate course on Ubuntu 2017-2018





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	3 Anaitha Anshad	Anadra	Appilha	Analta	Anadhe	Anaitho	Anaitha	Maile	Apaixe	Marin	maile	Charta	Crairo	Mairie	AZONO	Arack
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Principal Bishop Chulaparambil Memorial College Kottayam



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	6 Anjaly M Kovoor	Driaby	Dr. day	- private	Pright	prijelet	BUTON	right	Cytole	project	ANIO	ME	Prog.	Dools	ALV	DINB
	7 Anjana Balakrishnan	DIM	Out	Amb	Dies	Amb	Brook	HAR	Alle	DOM	The same	Alfan	Dreses	brune	Livery	John
	8 Anjana M A	Alger	Gran	Lymn	a	digin	gillen	drycine.		chrys	TADA	10	18	80	K	ex-
	9 Anuja S	18	08	030	B	PS	Des	DET.	188	100	DE	100	OF.	ne.	DIF	OP.
	10 Arsha Raju	N. Comments	W	BY	10	Der	al	PA	AR	Kuju	a	Thus	MAYE	Mysi	Kryin	Muy.
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B.C.M. College Kottayam

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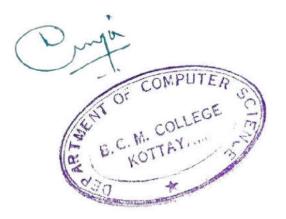
STUDENTS LIST 2017-2018 CERTIFICATE COURSE UBUNTU

REGISTER NUMBER	NAME
150021103101	Aleesha Ann Rozario
150021103102	Amalu Saji
150021103103	Anaitha Anshad
150021103104	Angel Mary Jimmy
150021103105	Anisha P Anil
150021103106	Anjaly M Kovoor
150021103107	Anjana Balakrishnan
150021103108	Anjana M A
150021103109	Anuja S
150021103110	Arsha Raju
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150021103113	Athira T A
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150021103116	Devika Anand
150021103117	Devika Das
150021103118	Gigina
150021103119	Harshitha Hareesh
150021103120	Jessica Mariam Samuel
150021103121	Jinu Elizabeth John
150021103122	L Jayaprakathi
150021103123	Neethumol K M
150021103124	Reema Philip
150021103125	Reshma P R
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29	150021103130	Sonia Kurian
30	150021103131	Sreelekshmi S
31	150021103132	Sreetha Viswan
32	150021103133	Sudharshana J
33	150021103134	Tinu Soji
34	150021103135	Uthara P
35	150021103136	Viswamol Viswambharan







Department of Computer Science - Certificate course							
UBUNTU MARKLIST 2017-18							
NAME	MARKS						
Aleesha Ann Rozario	94						
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Sreelekshmi S	87						
Sreetha Viswan	82						
Sudharshana J	94						
Tinu Soji	87						
Uthara P	87						
Viswamol Viswambharan	98						
	NAME Aleesha Ann Rozario Amalu Saji Anaitha Anshad Angel Mary Jimmy Anisha P Anil Anjaly M Kovoor Anjana Balakrishnan Anjana M A Anuja S Arsha Raju Arya S Aswini Babu Athira T A Chippy B Daya Elza Idicula Devika Anand Devika Das Gigina Harshidha Hareesh Jessica Mariam Samuel Jinu Elizabeth John L Jayaprakathy Neethumol K M Reema Philip Reshma P R Sherblin Netto Sherin Thomas Shyma Shihab Sonia Kurian Sreelekshmi S Sreetha Viswan Sudharshana J Tinu Soji Uthara P						





Certificate Course –Radio and New Media Writing 2017-2018

The Department of English offers a certificate course on Radio and New Media Writing in 2017-2018. This course gives an opportunity for students to engage in learning about the various opportunities associated with journalism. The certificate course on Radio and New Media Writing provided by the English department aims at enabling its learners to adequately write and present news by abiding to the rules of media writing. In order to do so the students were primarily introduced to the history of Indian Broadcasting radio and to the basic governing rules of writing.







Syllabus

Module One: Writing for Radio (15 hours)

Introduction - Radio as a medium of Communication- Advantages & Disadvantages, History of Indian Radio Broadcasting, Broadcast writing, scripting for radio, Importance of Voice in Broadcast, Types of Radio Programme – Spoken word Programmes and Music Programmes_ Radio News, Radio Features, Radio Interviews, Documentaries, Drama, Music Programmes, Radio Discussion.

Community Radio, Amateur Radio, Internet Radio, Satellite Radio, Educational Radio,

F.M Radio and new trends, Radio Commercials- Advantages of advertising on radio,

Public Service Announcements- Purpose.

IN PRACTICE: Writing Radio Scripts, Visit to Radio stations, Comparing sessions

Module Two: New Media Writing (15 hours)

New Media – Internet and the World Wide Web - Different kinds of New Media:Enewspapers, E-books, E-magazines, E- newspapers, E-journals.

Writing for Web Media – Guidelines, Planning, Structure and Style, Headlines, Blurbs, Lead –

Technical Writing – Copywriting – Web Copy, Profile Writing, Editing, Caption Writing –

Online Interviewing – Impact and Future of Web Journalism – E-publishing

Blogs – Types of blogs – Personal blogs, Collaborative or Group blogs, Corporate or

Organisational blogs, Aggregated blogs, Reverse blogs, Vlog, Photo blog – Micro blogging

IN PRACTICE: Content Writing/ Copy writing, Online Photo Captioning, Vlogging

Reference:

Keval J Kumar, Mass Communication in India

Steve Ahern, Making Radio: A Practical Guide to Working in Radio in the Digital Age

Brian Caroll, Writing and Editing for Digital Media





CERTIFICATE COURSE REPORT 2017-2018 RADIO AND NEW MEDIA WRITING

To enlighten the students with nuances of new media writing and technicalities of radio media, the department of English has conducted a certificate course titled Radio and New Media Writing of 30 hours

A meeting was conducted by the board of studies on 9th of November and the classes officially started on 15 November 2017. Miss Sona Saira Tharian and Miss Deepa Susan Viji were in charge of the class of 28 students from various departments. We also seeked assistance from external faculties. Neethu Elza Vargheese, Faculty, CMS College Kottayam and Raju Anikkad, Visiting Professor, Bishop Chulaparambil Memorial Collage, Kottayam

Starting with the history of Indian radio broadcasting, the first module of the program writing for radio familiarizes the students about the importance of radio as a medium of communication. This module was dealt with many discussions on importance of voice in broadcast, type of radio programmes :spoken word programs and music programs, radio news. radio features, radio interviews, documentaries drama etc. To ensure the involvement of students, practical sessions for writing radio scripts, visit to radio station and comparing sessions were conducted as a part of the course.

The second module new media writing aims at providing awareness about the opportunities in technical writing field to the students. The teachers introduced the importance of Internet and the world wide web in new media writing, the students were also enlightened about the difference and technicalities of writing for web media the sessions provided guidelines and planning regarding this and discussed structure style of new media writing.

The exam for the course was conducted on 15th February 2018 after its completion on 7th February.

De Teena Annah Thomas HOD Dept. of Griglish.

COLLEGE KO Sona Saira Pharim Ass Prof on Contact Teacher in Charge.

Deapa Swess Viji Ar. Prob or Contract Teacher in Change





CERTIFICATE

COURSE

RADIO AND NEW MEDIA

WRITING

ATTENDANCE & MARK REGISTER.



2017-18

HOURS ALLOTTED : 30

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MODULES : 2.

TEACHERS IN CHARGE I SONA SAIRA THARIAN SOM

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SI. NO	NAME	ASSIGNMENT (B)	FINAL SCORE (30)
1	NIYA VINU	5	29
2	ALPHINA LORANCE	4	24
3	ALINA BARA KUKUVILLA	5	30
4	CLIZABETH JOHN	5	30
5	PARHANA BASHEER	5	30
6	SHEER MATHEW	4	27
7	SNEHAMOL P.S	5	30
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Department of English Certificate Course - Radio and New Media List of Students 2017-18

S.No.	Name
1	NIYA VINU
2	ALPHINA LORANCE
3	SETHULAKSHMI MOHAN
4	ALINA SARA KURUVILLA
5	ELIZABETH JOHN
6	FARHANA BASHEER
7	SHEBA MATHEW
8	SNEHAMOL P S
9	PABHA R
10	AALHA A PRAIN
11	AISWARYA AN
12	AKSHARA HARI
13	AKSHYA S
14	ALFIYA MOHAMMEDALI
15	ANJUMOL BIJU
16	ANU SEBASTIAN
17	DEVIKA S
18	FEBIN JOHN
19	GREESHMA BIJU
20	KAVYA RAMESH
21	REVATHY M S
22	SALUMOL M R
23	SEEDEVI KRISHNAMOORTHY
24	TINTU SOJI
25	LEAH ANNA ABRAHAM
26	NAYANA K SUNILDAS
27	NIMIYA SUDHAKARAN
28	RAJEENA M







